

**CITY OF WILTON MANORS**  
**OPERATING AND CAPITAL BUDGET**  
**FISCAL YEAR 2025-2026**



*Life's Just Better Here*

**CITY COMMISSION**

Scott Newton, Mayor  
Chris Caputo, Vice-Mayor  
Mike Bracchi, Commissioner  
Don D'Arminio, Commissioner  
Paul Rolli, Commissioner

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**CITY MANAGER**

Leigh Ann Henderson

**ASSISTANT CITY MANAGER**

Azita Behmardi

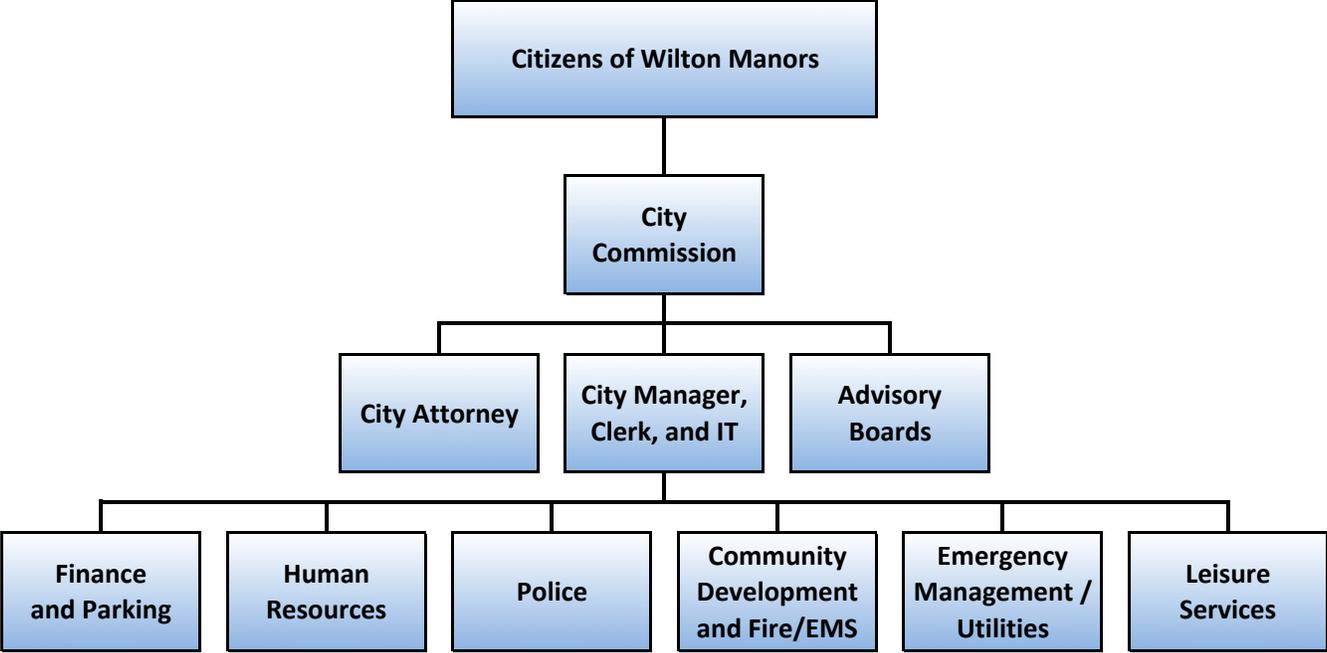
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**DEPARTMENT DIRECTORS**

Kerry Ezrol, City Attorney  
Elizabeth Garcia-Beckford, City Clerk  
Carol Conol, Finance Director  
Dio Sanchez, Human Resources Director  
Gary Blocker, Police Chief  
Roberta Moore, Community Development Services Director  
Michelle Parks, Leisure Services Director  
Alan Dodd, Emergency Management/Utilities Director



# City of Wilton Manors



**CITY OF WILTON MANORS**

**OPERATING AND CAPITAL BUDGET  
FISCAL YEAR 2025-2026**

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# City of Wilton Manors



*Life's Just Better Here*

Date: July 10, 2025  
To: Mayor and City Commission  
From: Leigh Ann Henderson, City Manager  
Re: Submittal of Fiscal Year 2025-2026 Proposed Budget

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I am pleased to formally submit the proposed Fiscal Year 2026 Budget for the City of Wilton Manors. This budget is guided by the theme **“Strengthening Our Foundation for Sustainable Growth,”** reflecting our commitment to prudent financial management, investment in essential services, and responsible stewardship of public resources.

The Fiscal Year 2026 Proposed Budget represents a significant improvement in financial stability compared to the challenges faced in Fiscal Year 2025. Last year’s difficult but necessary decision to increase the ad valorem tax rate enabled the City to stabilize its revenues in the face of substantial cost pressures, including rising personnel expenses – particularly in public safety, insurance costs, inflation, reductions in non-ad valorem revenue, and the elimination of the interfund transfer.

The results of that decision are evident in this year’s budget. The millage rate increase has provided critical, sustainable funding to maintain public safety staffing and competitive wages, avoid deeper service cuts and helped ensure more predictable, sustainable budgeting for years ahead. At the same time, the City organization has worked diligently to control spending, carefully scrutinizing operational costs, delaying non-essential purchases, and improving efficiency wherever possible. These combined efforts have positioned Wilton Manors to move into Fiscal Year 2026 with a balanced, resilient budget that maintains essential services and invests in our community’s future.

Key highlights of the proposed budget include:

- **Tax Rate Stability:** Maintaining a flat operating millage rate of 6.4196 mills
- **Capital Improvements:** Supporting an extensive program of one-time capital projects to upgrade City facilities and infrastructure
- **Healthy Fund Balance:** Preserving an unassigned General Fund balance of approximately 38% of the total General Fund recommended budget– well above the

City’s adopted policy target of 15-20%. This surplus results primarily from unanticipated code lien collections and interest earnings, not from excess taxation.

- **Planned Use of Surplus:** Following professional guidance, the budget proposes using a draw from the fund balance for one-time capital investments, aligning with best practices and avoiding the use of reserves to fund recurring operating expenses.
- **Long-Term Financial Sustainability:** The City recently engaged a financial consultant to complete a General Fund Sustainability Analysis. The five-year forecast demonstrates that the City will maintain sufficient funds through FY2030, even under conservative assumptions

This proposed budget reflects our shared values of transparency, responsibility, and commitment to delivering high-quality services to the Wilton Manors community. It strikes a careful balance between maintaining service levels, investing in our infrastructure, and safeguarding long-term financial sustainability.

Millage Rate

The proposed budget includes an **operating millage rate of 6.4196 mills**, the same rate as Fiscal Year 2025. **The proposed debt service millage rate is .1661, a decrease of .0121.** The City’s taxable value increased by 7.7%, from \$2.31billion to \$2.49 billion. The increase in taxable value was primarily market-driven and will result in an increase of approximately \$1.04 million in revenue.

	2024-25 Adopted Millage Rates	2025-26 Proposed Millage Rates	Change	% Change
Operating	6.4196	6.4196	0.0000	0.0%
Debt Service - 20 City Hall GO Bond	0.1782	0.1661	(0.0121)	-6.8%
	6.5978	6.5857	(0.0121)	-0.2%

Other revenue drivers in the Fiscal Year 2026 budget include:

- Utility taxes - \$126,000
- Fines, Forfeitures & Permits - \$85,000
- Intergovernmental and Miscellaneous Revenues **-\$63,000 decrease**

The budget continues to be impacted by material and labor costs, insurance premiums, a competitive labor market, and inflation. The costs of service contracts and capital projects have grown.

Expenditure Highlights include:

- Personnel costs (wages and benefits) will increase by \$790,000
- Operating expenditures decrease by \$314,000, primarily due to the removal of a one-time contingency budgeted in Fiscal Year 2025
- Capital Expenditures will increase by \$1.94 million to support key projects:
  - IT equipment and software

- Transportation Master Plan
- Roof replacements and reserves
- HVAC replacements
- Vehicle anti-intrusion barricades
- Operating transfer to support the Building Fund
- Library budget reduction

As a service organization, personnel costs represent the majority of the budget. With historically low unemployment and high demand for skilled and experienced labor, recruitment and retention have been affected. The proposed Cost of Living Allocation for General Employees is 3.0% (consistent with the compensation policy of following the local Consumer Price Index) and merit is budgeted up to 3%.

The budget includes an overall net reduction of Full Time Equivalents by 1.71 (FTEs), reflecting reductions in the Library Department, partially offset by increases in the Human Resources and Community Development Services Departments. This budget proposes to fill one of the frozen police officer positions and provides to add a part-time administrative employee to support Human Resources and an Assistant Director for Community Development Services. The new Assistant Director position adds critical management capacity to meet new permitting laws, support growth, improve customer service, and allows the Director to focus on executive planning.

There are even brighter days on the horizon. Forecasting that there would be a need to generate more revenue to sustain services, City leadership executed a vision for mixed-use redevelopment on commercial corridors and attracting new residents and businesses. A strategic growth plan was enabled by adopting Transit Oriented Development policies and increasing height and density limits. Those efforts have been immensely successful and there are now major development projects approved, including a new boutique hotel. Not only will ad valorem revenue from those and future projects make significant contributions to the City's General Fund in future years, but impact fees generated will support capital needs.

#### Fire and Emergency Services

Since June 2000, the City of Wilton Manors has contracted with the City of Fort Lauderdale (CFL) to provide Fire and Emergency Medical Services (EMS). The current five (5) year Fire-EMS contract will expire in September, 2025. A successor agreement is currently being negotiated, with an anticipated increase of 13.9%, primarily associated with rising personnel costs.

While the General Fund accounts for the EMS portion of the CFL contract, the fire portion of the contract expenditures are accounted for in the City's Fire Assessment Fund. The principal source of revenue for this fund is the City's Fire Assessment Fee. These fees are calculated based on expenditures for the fire portion only of the CFL contract and on the City's other fire-related expenditures.

The total Fire Assessment is allocated proportionately to the various types of users within the City based on the total number of response calls associated with each respective property use designation. The Fire Assessment Fees are budgeted to increase in FY26 for single family homeowners from \$315.80 to \$356.03, or \$40.23 annually (12.7%).

## Utility User Fees

Water and Sewer User Fees must be set to allow prudent and efficient operation of the City's water distribution and sewage collection systems while being sensitive to the rates being charged to utility customers. Revenues to the system must cover the system costs so that the utility can be operated and be able to provide services in perpetuity to the City's residents and businesses.

There are three major components to the costs of the water and sewer system:

- First is the actual cost to produce drinking water and treat sewage. As a very small City with no water treatment plant or sewage treatment plant of our own, Wilton Manors contracts with the City of Fort Lauderdale (CFL) to purchase both drinking water and sewage treatment services.
- Second is the day-to-day cost to operate the City's water distribution and sewage collection systems. This includes the cost of the personnel, equipment, supplies, etc. needed to provide the ongoing maintenance of the systems.
- Third is the cost to continually maintain and upgrade the system's infrastructure.

The cost to produce water depends upon the actions of two independent governments – the City of Fort Lauderdale (CFL) and the South Florida Water Management District (SFWMD). As previously mentioned, the City of Wilton Manors contracts with CFL for water purchases and sewer treatment. CFL's rates are determined by their City Commission. CFL rates increased by 22.4% in FY 2024 and FY 2025. Fort Lauderdale rates are estimated to increase by 9% in FY2026. The steep increases are primarily to support the costs of building a new water plant.

The cost of sewage treatment is also determined by CFL but is based on the actual costs of operating Fort Lauderdale's Central Regional Wastewater System. Sewage treatment rates are not set until August; however, Wilton Manors staff attends quarterly meetings to get updates on the wastewater system and its financial trends. At the time of the publication of this Recommended Budget (July, 2025) it is anticipated that an increase of 22.33% in sewer usage rates will be charged by CFL for FY2026.

Day-to-day operations costs of the water and sewer systems are provided in much greater detail in the Water & Sewer Utility Fund section of this budget. System operating costs are expected to increase slightly in FY 2026.

Infrastructure renewal costs - In order to clearly define the City's future utility infrastructure needs, the City contracted with an outside consultant to develop a Water, Sewer, and Stormwater Master Plan. This plan was completed in January 2020 and identified the future funding needs for the City's utility infrastructure, thus providing a key component of future utility rates. The City is finalizing a utility rate study to ensure sufficient revenue to meet the needs of the utility system, including costs associated with implementing the Master Plan. In the first years of the infrastructure CIP, projects were funded with a combination of ARPA and reserves. Debt financing will be utilized to fund projects for the current and future fiscal years. The City finalizing a loan from the Environmental Protection Agency under the Water

Infrastructure Finance and Innovation Act (WFIA) to assist in funding these projects. WIFIA will loan the City 80% of approved project costs. The City will be responsible for funding the remaining 20% from non-Federal funds. Rates will need to be adjusted to repay that necessary debt.

WIFIA-funded capital projects for FY2026 are planned in the following amounts:

- Water and Sewer: \$5.91 million
- Stormwater \$2.90 million
- 

Taking these factors into account provides for the following actions on rates. The City's utility rate structure combines both a Base Rate (fixed fee) and a Consumption Rate (variable fee), both for water and sewer. The water rates will increase by 3.5%. The sewer rates will increase by 22.1%.

Stormwater Fees - A rate increase of 9.6% has been recommended for the Drainage Utility Fund (Stormwater) for FY2026. The City's stormwater system is included in the upcoming master plan infrastructure CIP.

Garbage and Recycling Fees – The City contracts with an outside vendor to provide garbage and recycling services. The rates for FY2026 will increase 3%.

#### Fund Balance

It is the City's policy to maintain Unassigned Fund Balance in the General Fund at between 15% - 20% of General Fund operating expenditures. The recommended FY2026 budget reflects an Unassigned Fund Balance at approximately 38% of the General Fund's total budget.

#### Acknowledgements

I wish to express my sincere gratitude to members of the Finance Department, especially Director Conol and Assistant Director Arlotta for their tireless efforts throughout the budget preparation process. I extend my appreciation to the department directors who provide fiscally-prudent recommendations to meet the needs of City operations and ensure future sustainability. Thank you to the members of the City Commission for providing clear direction, vision, and support.

The recommended budget is a financial plan based only on what we know at this time. Forecasting future revenues and expenditures under current circumstances is particularly challenging. The estimates used to build this budget were carefully considered and fiscally conservative. Plans adapt as circumstances change and we will carefully monitor finances and bring updates and amendments as warranted.

I am happy to answer your questions at any time regarding the recommended budget and available to meet with each of you individually or jointly with the City's Finance Director and Departmental staff.

The Commission's two budget hearings with the public will be held in the City Commission Chambers on Friday, September 12<sup>th</sup> and Thursday, September 25<sup>th</sup>.

A handwritten signature in black ink, appearing to read "Leigh Ann Henderson". The signature is fluid and cursive, with the first name "Leigh" being more prominent.

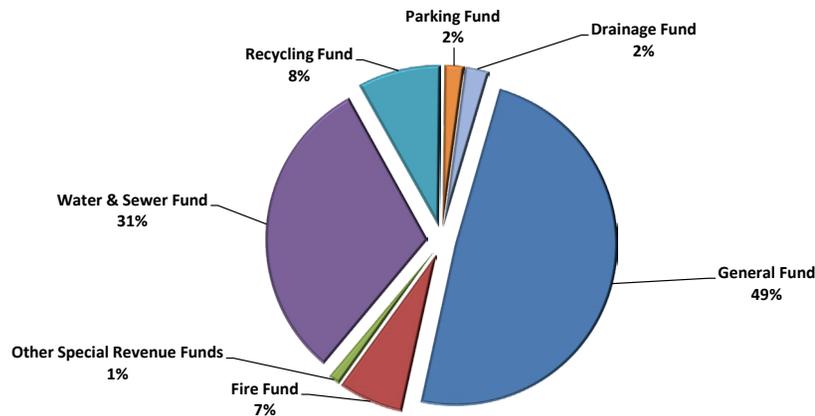
Leigh Ann Henderson  
City Manager

**City of Wilton Manors  
Combined Budget Summary  
FY2025-2026**

	General Fund	Fire Fund	Other Special Revenue Funds	Capital Improvement Fund	Water & Sewer Fund	Recycling & Solid Waste Fund	Drainage Fund	Parking Fund	Total
<b>Revenue by Type:</b>									
Ad Valorem Taxes	\$ 15,722,322	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,722,322
Utility Taxes	2,753,173	-	-	-	-	-	-	-	2,753,173
Franchise Fees	1,545,028	-	-	-	-	-	-	-	1,545,028
Permits, Fees & Special Assessm	430,200	3,491,771	1,599,020	-	6,150	-	-	-	5,527,141
Intergovernmental	1,433,437	101,320	202,359	-	-	-	1,000,000	-	2,737,116
Charges for Services	2,517,044	105,000	78,764	-	14,151,853	5,768,011	814,056	1,308,872	24,743,600
Fines and Forfeitures	524,500	-	-	-	-	-	-	272,772	797,272
Debt Proceeds	-	-	-	-	4,693,686	-	1,323,304	-	6,016,990
Miscellaneous Revenues	570,662	64,000	26,150	60,000	265,900	40,000	50,250	50,000	1,126,962
Interfund Transfers In	-	-	348,819	2,448,426	-	-	-	-	2,797,245
Use of Fund Balance/Net Position	1,527,653	-	117,767	531,038	-	-	441,347	-	2,617,805
<b>Total Revenues</b>	<b>\$ 27,024,019</b>	<b>\$ 3,762,091</b>	<b>\$ 2,372,879</b>	<b>\$ 3,039,464</b>	<b>\$ 19,117,589</b>	<b>\$ 5,808,011</b>	<b>\$ 3,628,957</b>	<b>\$ 1,631,644</b>	<b>\$ 66,384,654</b>

**Expenditures by Department:**

City Commission	\$ 375,690	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 375,690
City Manager	1,810,418	-	-	100,000	-	-	-	-	1,910,418
City Clerk	429,509	-	-	-	-	-	-	-	429,509
Finance	1,066,995	-	-	-	-	-	-	-	1,066,995
Human Resources	912,125	-	-	12,000	-	-	-	-	924,125
City Attorney	458,037	-	-	-	-	-	-	-	458,037
Information Technology	1,083,588	-	-	419,750	-	-	-	-	1,503,338
Non-Departmental	1,898,105	-	-	1,072,026	-	-	-	-	2,970,131
Police	9,034,861	-	109,825	773,188	-	-	-	-	9,917,874
Community Development Service	660,596	-	1,856,919	-	-	-	-	-	2,517,515
Emergency Medical Services	1,893,411	-	-	-	-	-	-	-	1,893,411
Emergency Management/Utilities-									
Public Services Division	225,378	-	4,900	-	-	-	-	-	230,278
Leisure Services	4,378,061	-	15,562	587,500	-	-	-	-	4,981,123
Fire Services	-	3,762,091	-	-	-	-	-	-	3,762,091
Road Operations	-	-	286,373	75,000	-	-	-	-	361,373
Wilton Drive Improvement District	-	-	99,300	-	-	-	-	-	99,300
Water & Sewer Utility Operations	-	-	-	-	19,117,589	-	-	-	19,117,589
Drainage Utility Operations	-	-	-	-	-	-	3,628,957	-	3,628,957
Solidwaste Operations	-	-	-	-	-	5,808,011	-	-	5,808,011
Parking Operations	-	-	-	-	-	-	-	1,631,644	1,631,644
Interfund Transfers Out	2,797,245	-	-	-	-	-	-	-	2,797,245
<b>Total Expenditures</b>	<b>\$ 27,024,019</b>	<b>\$ 3,762,091</b>	<b>\$ 2,372,879</b>	<b>\$ 3,039,464</b>	<b>\$ 19,117,589</b>	<b>\$ 5,808,011</b>	<b>\$ 3,628,957</b>	<b>\$ 1,631,644</b>	<b>\$ 66,384,654</b>



## PROPERTY VALUE AND MILLAGE RATE SUMMARY

Based on July 1, 2025 Certified Property Value

2024 Final Gross Taxable Value	\$ 2,307,368,985
Increase in 2025 Taxable Value due to Reassessments	169,230,930
Current Year Adjusted Taxable Value	<b>\$ 2,476,599,915</b>
2025 Net New Taxable Value	<u>8,536,636</u>
Current Year Gross Taxable Value for Operating Purposes	<b><u>\$ 2,485,136,551</u></b>

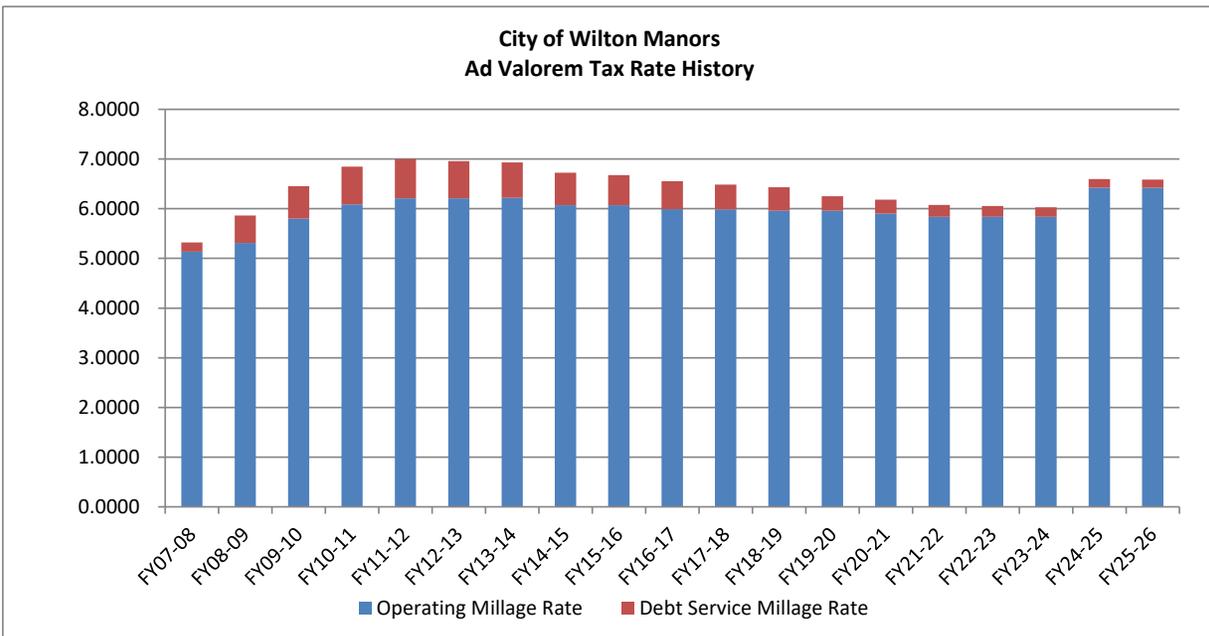
	FY25 TAX RATE	FY25 ROLLED BACK RATE	FY26 PROPOSED TAX RATE	INCREASE (DECREASE) OVER	
				FY25 RATE	ROLLED BACK RATE
Operating Millage	6.4196	5.9809	6.4196	0.00%	7.33%
			MILLS	REVENUES GENERATED	
				GROSS	NET (4% Discount)
PROPOSED FY26 OPERATING MILLAGE BUDGET			6.4196	\$ 15,953,583	\$ 15,315,439
CURRENT YEAR FY25 OPERATING MILLAGE BUDGET			6.4196	\$ 14,812,386	\$ 14,219,890
ROLLED BACK RATE			5.9809	\$ 14,863,443	\$ 14,268,905
2020 CITY HALL GO BOND DEBT SERVICE MILLAGE			0.1661	\$ 412,697	\$ 396,189

	2024-25 Adopted Millage Rates	2025-26 Proposed Millage Rates	Change	% Change
Operating	6.4196	6.4196	0.0000	0.0%
Debt Service - 20 City Hall GO Bond	0.1782	0.1661	(0.0121)	-6.8%
	6.5978	6.5857	(0.0121)	-0.2%

**City of Wilton Manors  
FY2025-2026 Budget**

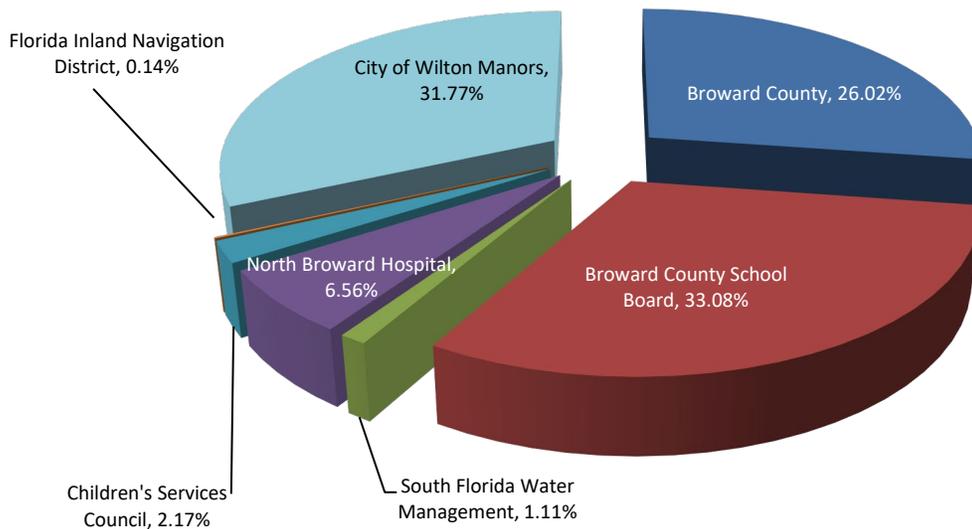
**Ad Valorem Tax Rates History**

<b>Fiscal Year Ended September 30,</b>	<b>Tax Roll Year</b>	<b>Operating Millage Rate</b>	<b>Debt Service Millage Rate</b>	<b>Total Millage Rate</b>
2008	2007	5.1340	0.1879	5.3219
2009	2008	5.3122	0.5530	5.8652
2010	2009	5.8000	0.6527	6.4527
2011	2010	6.0855	0.7628	6.8483
2012	2011	6.2068	0.7926	6.9994
2013	2012	6.2068	0.7537	6.9605
2014	2013	6.2166	0.7153	6.9319
2015	2014	6.0683	0.6542	6.7225
2016	2015	6.0683	0.6081	6.6764
2017	2016	5.9900	0.5647	6.5547
2018	2017	5.9837	0.5017	6.4854
2019	2018	5.9587	0.4711	6.4298
2020	2019	5.9587	0.2949	6.2536
2021	2020	5.9000	0.2796	6.1796
2022	2021	5.8360	0.2419	6.0779
2023	2022	5.8360	0.2164	6.0524
2024	2023	5.8360	0.1929	6.0289
2025	2024	6.4196	0.1782	6.5978
2026	2025	6.4196	0.1661	6.5857



## Where Your Property Tax Dollars Go Based on 2024-25 Millage Rates

Ad valorem taxes (property taxes) are the General Fund's largest single revenue source, accounting for 56% of the fund's total revenues. The chart below shows the makeup of the total property tax bill received by Wilton Manors Residents. Only about 32 cents of each property tax dollar comes to the City of Wilton Manors.



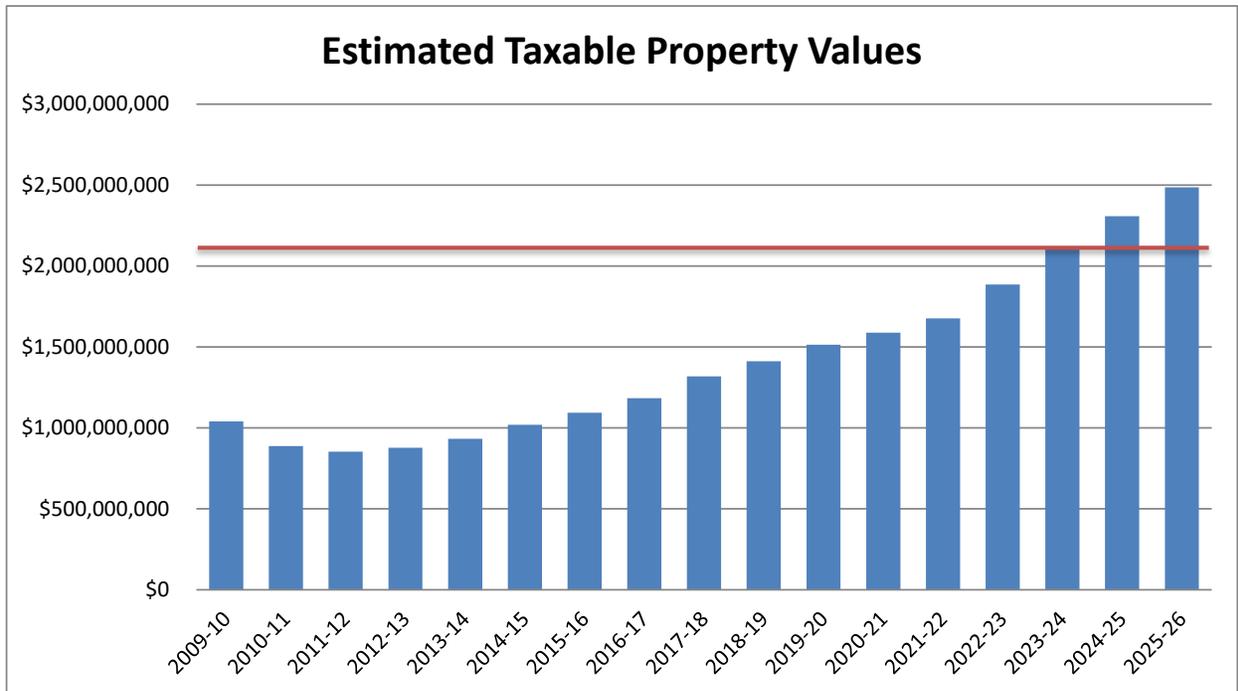
### Component of a Wilton Manors Property Tax Bill for FY 2024-25

Broward County	5.6690	27.30%
Broward County School Board	6.4655	31.13%
South Florida Water Management	0.2301	1.11%
North Broward Hospital	1.3261	6.39%
Children's Services Council	0.4500	2.17%
Florida Inland Navigation District	0.0288	0.14%
City of Wilton Manors	6.5978	31.77%
<b>Total Millage Rate</b>	<b>20.7673</b>	<b>100.00%</b>

**City of Wilton Manors  
FY 2025-26 Budget**

**Estimated Actual Taxable Property Value History**

<b>Fiscal Year</b>	<b>Actual Taxable Value</b>	<b>Year-over-Year Change in Taxable Value</b>
2009-10	\$1,039,421,516	
2010-11	\$888,120,558	(\$151,300,958)
2011-12	\$853,444,447	(\$34,676,111)
2012-13	\$877,177,625	\$23,733,178
2013-14	\$931,961,518	\$54,783,893
2014-15	\$1,019,730,798	\$87,769,280
2015-16	\$1,094,024,008	\$74,293,210
2016-17	\$1,184,034,874	\$90,010,866
2017-18	\$1,318,634,401	\$134,599,527
2018-19	\$1,411,615,750	\$92,981,349
2019-20	\$1,513,862,086	\$102,246,336
2020-21	\$1,588,431,051	\$74,568,965
2021-22	\$1,677,021,954	\$88,590,903
2022-23	\$1,885,260,925	\$208,238,971
2023-24	\$2,117,056,882	\$231,795,957
2024-25	\$2,307,368,985	\$190,312,103
2025-26	\$2,485,136,551	\$177,767,566



**CITY OF WILTON MANORS**

**FISCAL YEAR 2025-2026 ADOPTED BUDGET  
STAFFING SUMMARY - ALL FUNDS**

	FY2024-25		FY2025-26	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
<b>GENERAL FUND</b>				
City Commission	5.00	2.50	5.00	2.50
City Manager	5.00	5.00	5.00	5.00
City Clerk	3.00	2.70	3.00	2.70
Finance	7.30	7.15	7.30	6.65
Human Resources	2.90	2.90	3.40	3.15
City Attorney	0.00	0.00	0.00	0.00
Information Technology & Non-departmental	5.00	4.40	4.00	3.50
Non-Departmental/Citywide	1.00	0.70	1.00	0.70
Police	46.00	45.70	47.00	46.70
Community Development Services	2.95	2.95	3.45	3.45
Emergency Medical Services	0.00	0.00	0.00	0.00
Emergency Management/Public Services	0.25	0.25	0.25	0.25
Leisure Services	46.00	37.78	45.00	35.22
<b>TOTAL GENERAL FUND</b>	<b>124.40</b>	<b>112.03</b>	<b>124.40</b>	<b>109.82</b>
<b>SPECIAL REVENUE FUNDS</b>				
Fire	1.15	1.15	1.15	1.15
Building Fund	3.90	3.90	4.40	4.40
Road Improvement	0.00	0.00	0.00	0.00
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>5.05</b>	<b>5.05</b>	<b>5.55</b>	<b>5.55</b>
<b>TOTAL GOVERNMENTAL FUNDS</b>	<b>129.45</b>	<b>117.08</b>	<b>129.95</b>	<b>115.37</b>
<b>ENTERPRISE FUNDS</b>				
Water & Sewer Utility Funds	8.75	8.61	8.75	8.61
Drainage	2.00	2.00	2.00	2.00
Recycling	1.50	1.50	1.50	1.50
Parking	3.30	3.30	3.30	3.30
<b>TOTAL ENTERPRISE FUNDS</b>	<b>15.55</b>	<b>15.41</b>	<b>15.55</b>	<b>15.41</b>
<b>TOTAL - ALL FUNDS</b>	<b>145.00</b>	<b>132.49</b>	<b>145.50</b>	<b>130.78</b>

# The Budget Process

## Budget Preparation

The annual budget is a financial plan, operating and capital, for the coming fiscal year. It is an estimate of proposed spending and the means of paying for the spending. The City's Budget process begins in early February with the distribution of the operating and capital budget request forms to City departments. The operating and capital budget request forms are used to request new programs or capital expenditures for the upcoming fiscal year. The completed operating and capital budget request forms were due back to the Finance department by the end of March 2025.

In early March, data on prior year's appropriations and personnel cost projections were distributed to the City's departments by the Finance department. Each department director must then compile a budget request for recurring operating expenses for the upcoming fiscal year. The budget preparation process provides the department directors with an opportunity to: examine their programs of operation, to propose changes in current services, to recommend revisions in organizations, and to outline requirements for capital outlay items. In April, the City Manager meets with each department to review the department's budget requests for the new year.

The personnel, benefits, utility, and other city-wide budgets are prepared and entered in May. In June, the City Manager reviews and approves select budget and capital requests for inclusion in the budget. Approval is based on alignment with the strategic plan. The recommended budget is then finalized and a draft budget book is prepared for review.

In early July, the City Manager submits to the Wilton Manors City Commission a proposed capital and operating budget for the upcoming fiscal year. From late July through September, the proposed budget is discussed during City Commission budget workshops and hearings, and staff and board meetings. The budget workshops provide the City Commission with an opportunity to review the budget, ask questions, and ensure that the recommended budget is aligned with the strategic plan and is in the best interests of the City of Wilton Manors and its citizens. The Financial Advisory Board, comprised of five people who live or work within the City of Wilton Manors, also reviews the recommended budget and offers input during this period.

Before August 4, the City must submit its tentative and rolled-back millage rates, and the date of the first public hearing on the budget to the Broward County Property Appraiser. The Property Appraiser then must notify all property owners by August 24 of the tentative millage rate and the date of the first public hearing on the mailed Truth in Millage (TRIM) notice.

## Budget Adoption

The budget is legally enacted through the passage of resolutions adopting millage rates, special assessment rates, and the budget. These resolutions are discussed at public hearings during the last two weeks of and during the month of September. During the public hearings, public input is

requested prior to the adoption of each resolution. Under Florida Statutes, the first public budget hearing must be held between September 3 and September 18. Within 15 days of the first hearing, the City must advertise its intent to adopt a final millage rate and budget. The second public hearing on the budget must be held not less than two days or more than five days after the date of the advertisement.

## **Budget Amendment**

After the budget is formally adopted, the City Manager may approve line item adjustments within a department or a division. Budget adjustments must be approved by the City Commission if there are increases or decreases to total budgeted expenditures within any City department; or if there are increases or decreases to total budgeted revenues within any of the City's funds. The City Commission may also approve supplemental appropriation of revenues and expenditures during the year.

Budget amendments are presented to the City Commission on a quarterly basis and include an amended budget resolution. The final budget amendment is adopted within sixty days of the end of that fiscal year. Each adopted amended budget resolution is posted to the City's website within five days after adoption in accordance with F.S. 166.241(5).

## **Budget Control and Monitoring**

Funds appropriated in the Budget may be expended by and with the approval of the City Manager in accordance with the provisions of the City Charter and applicable laws. Funds of the City shall be expended in accordance with the appropriations provided in the Budget and shall constitute an appropriation of the amounts specified therein. The Budget establishes a limitation on expenditures by department total. Said limitation requires that the total sum allocated to each department for operating and capital expenses may not be increased or decreased without specific authorization by a duly-enacted Resolution/Ordinance affecting such amendment or transfer. Therefore, the City Manager may authorize transfers from one individual line item account to another, so long as the line item accounts are within the same department and fund. The budget is regularly monitored to track variances between actual and budgeted amounts. Significant variances are investigated and monitored for corrective action. Financial statements, including comparisons to budget, are presented to the City Commission and the Financial Advisory Board on a quarterly basis.

## **Capital Budget Process**

The City Manager and the various department directors submit capital plans, which are incorporated as part of the Five-Year Capital Budget. The source of funding is identified five years before the actual expenditures are made. The department directors are also responsible for preparing the annual budget to operate new facilities. Capital expenditures are an integral part of the annual operating budget process.

## BUDGET DEVELOPMENT GUIDELINES

The City of Wilton Manors' financial policies, compiled below, set forth the basic framework for the overall fiscal management of the City. These policies operate independently of changing circumstances and conditions with the exception of when changes in financial policy are necessary to maintain the integrity of the City and its operations, and in conformance with Generally Accepted Accounting Principles (GAAP) in accordance with the Governmental Accounting Standards Board (GASB). These policies assist the decision making process of the City Commission and the City Administration and provide guidelines for evaluating both current activities and proposals for future programs.

### ***Operating Budget Policies***

1. All departments share in the responsibility for meeting management and service delivery goals and ensuring long-term financial stability. Operating budgets and management plans will be developed using current resources available.
2. The budget process is intended to allocate limited resources among competing programs based on policy priorities, efficiency and effectiveness of services and availability of resources.
3. Additional personnel and programs will be requested only if necessary to maintain existing service levels due to expansion of services areas or service levels previously approved by the City Commission.
4. As required by State Statute and City Charter, the budget will be balanced. Current expenditures will be funded by using current revenue sources and revenue growth will be planned in a conservative, prudent manner. Use of unassigned fund balance in any fund to balance the current year budget must be approved by the City Commission.
5. Cash management and investment will be maintained in accordance with State law and will ensure the safety and security of city assets. Funds will be managed prudently and diligently with an emphasis on safety of principal, liquidity and financial return.
6. Health and life insurance is a shared responsibility between the City and its employees. In concert with City employees through the Labor/Management Insurance Committee, City expenditures for health insurance will be kept in control by sharing of costs.
7. In an effort to control overtime expenditures, total budgeted overtime shall not exceed 5% of total budgeted personnel wages.
8. The City shall support investments that reduce future operating costs. Investing activities shall be in compliance with the City's investment policy.
9. The City shall monitor all expense/expenditure line items. It shall be the goal of the City to operate in the most efficient, cost effective manner possible.

10. The City shall deposit all funds received within 24 hours of receipt.
11. The City shall collect revenues aggressively, including past due bills of any type.
12. The City will not use long-term debt to finance expenditures required for current operations.

### ***Revenue Policies***

1. The City will attempt to maintain a diversified and stable revenue system as a shelter from short-run fluctuations in any single revenue source.
2. The City shall continue to aggressively seek grant revenue from all available sources.
3. The City shall review user fee charges at least once a year and modify these charges to coincide with the cost of providing services. The City shall consider similar services provided by private industry when establishing new user fee charges.

### ***Capital Budget Policies***

1. Annually, the City will prepare a five-year capital improvement plan (CIP) analyzing all anticipated capital expenditures and identifying associated funding sources.
2. Annually, the City will coordinate development of the CIP with the development of the annual operating budget.
3. Each capital improvement project is reviewed for its impact on the operating budget in terms of revenue generation, additional personnel required, and additional operating expenses.
4. The City shall continue to support a scheduled level of maintenance and replacement of its infrastructure and equipment.
5. The City shall support a vehicle acquisition and maintenance policy that is fiscally sound.

### ***Cash Management/Investment Policies***

1. The City's order of priority in investing funds over earning investment income is to preserve capital and to insure liquidity.
2. The City has established a maximum maturity date of five years on any investment.

3. The City maintains a pooled cash account for all funds, enabling the City to invest large amounts of idle cash for short periods of time and to optimize earnings potential. Equity in Pooled Cash and Cash Equivalents represents the amount owned by each City fund. Interest earned on pooled cash and investments is allocated monthly based on cash balances of the respective funds.

### ***Debt Policies***

1. The City shall not issue notes for the purpose of financing general operating activity.
2. The City shall publish and distribute an official statement for each revenue bond issue.
3. General obligation debt shall not be used for enterprise activities.

### ***Accounting, Auditing, and Financial Reporting Policies***

1. An independent audit by a qualified Certified Public Accounting firm will be performed annually.
2. The City shall produce audited annual financial reports in accordance with Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB).
3. The annual financial reports shall be issued by March 31<sup>st</sup> following the end of the fiscal year.
4. The City's financial records shall be maintained at a level that will ensure a smooth and systematic audit process.

### ***Fund Balance Policies***

The City shall prepare an annual budget that will safeguard the General Fund's unassigned fund balance. It shall be the City's goal to maintain a minimum fifteen (15) percent unassigned fund balance and to strive to achieve a twenty (20) percent unassigned fund balance in the General Fund. The dollar amount shall be determined by multiplying the total General Fund operating budget by the applicable percentage. These percentages are based on a combination of recommendations made by the Government Finance Officers Association (5 to 15% minimum) and the City's external auditors (20 to 25% minimum) to mitigate future risks, such as revenue shortfalls and unanticipated expenditures, and to ensure stable tax rates. Further, it is the City's intent that fund balance may be expended only for emergency purposes and only with the prior approval of the City Commission. If the unassigned fund balance in the General Fund fall below the minimum fifteen (15) percent threshold at the conclusion of the most recently audited fiscal year, the City will budget the difference during the next fiscal year's budget process as a contingency amount within the General Fund. As of the date of the last completed audit on September 30, 2024, the General Fund unassigned fund balance was \$8,904,114 –37.0% of the General Fund operating expenditures budget for FY2025-26.

### ***Fund Balance Definitions and Classifications***

Fund Balance refers to the difference between assets and liabilities reported in a governmental fund. Listed below are the various Fund Balance categories in order from most to least restrictive.

Nonspendable: This classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) are legally or contractually required to be maintained intact. “Not in spendable form” includes items that are not expected to be converted to cash (such as inventories and prepaid amounts) and items such as long-term amount of loans and notes receivable, as well as property acquired for resale. The corpus (or principal) of a permanent fund is an example of an amount that is legally or contractually required to be maintained intact.

Restricted: This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation.

Committed: The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the government’s highest level of decision-making authority. The City Commission is the highest level of decision-making authority for the government that can, by adoption of a resolution prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the resolution remains in place until a similar action is taken (the adoption of another resolution) to remove or revise the limitation.

Assigned: Amount in the assigned fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as committed. The City Commission has by resolution authorized the City Manager to assign fund balance. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

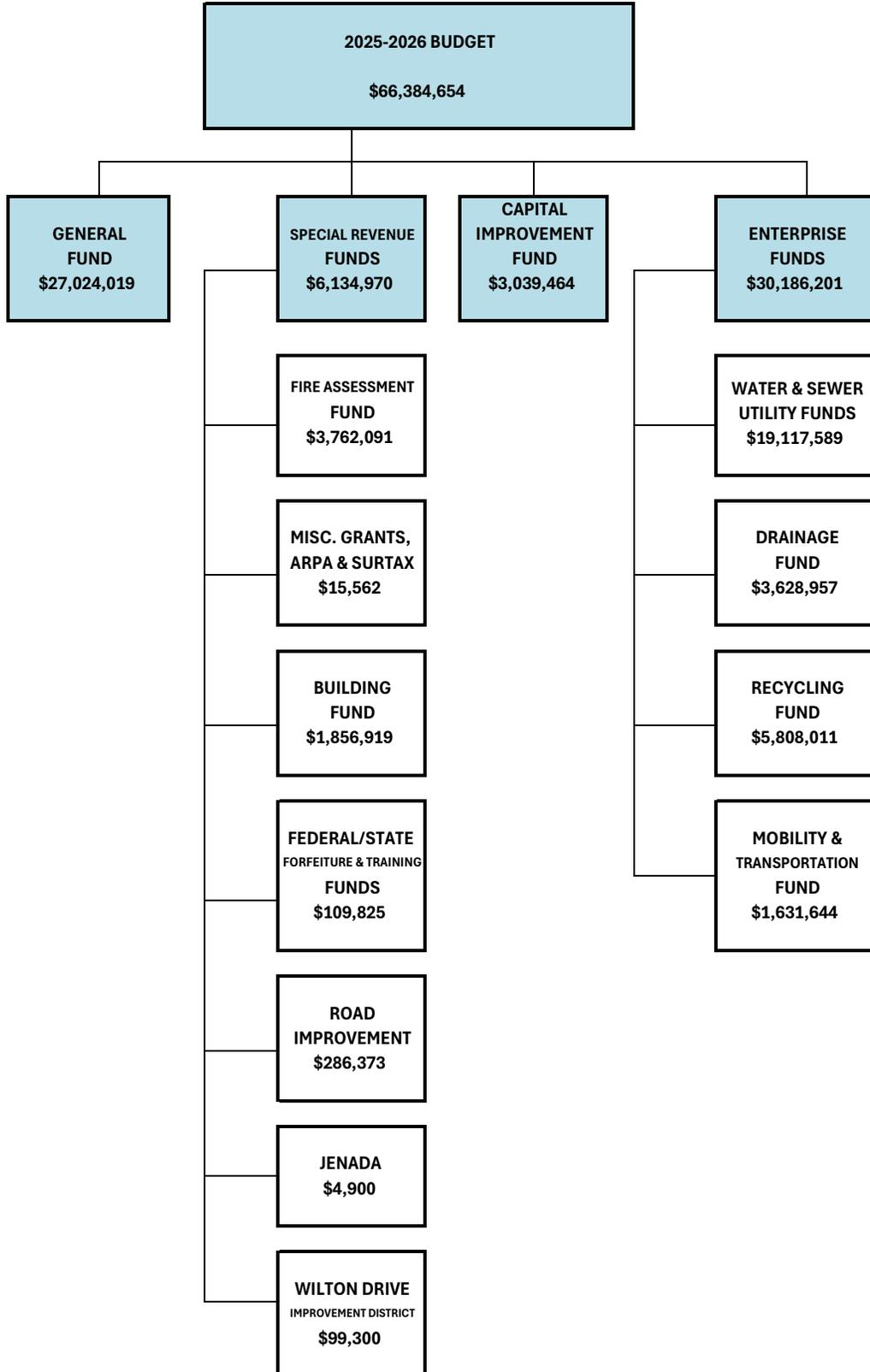
Unassigned: This classification includes the residual fund balance for the General Fund. This classification represents fund balance that has not been assigned to other purposes within the General Fund. Unassigned fund balance may also include negative balances for any governmental fund if expenditures exceed amounts restricted, committed or assigned for those specific purposes.

### ***Spending Order of Fund Balance***

When expenditure is incurred for the purpose for which both restricted and unrestricted funds are available, the City considers restricted funds to have been spent first. When expenditures are incurred for which committed, assigned, or unassigned fund balances are available, the City considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed, unless the City Commission or City Manager has provided otherwise in its commitment or assigned actions.

CITY OF WILTON MANORS

FUND STRUCTURE OVERVIEW



# City of Wilton Manors, Florida

## Strategic Plan 2021 – 2026

August 2021

(KPIs Modified November  
2024)



*Prepared for the City of Wilton Manors by Management Partners*



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# Message from Mayor Newton



Dear Wilton Manors Community Member:

The City Commission is pleased to present the Wilton Manors Strategic Plan for 2021 through 2026. The City has a history of preparing strategic plans to clearly articulate where Wilton Manors is headed, along with priorities and goals for the future. This Strategic Plan is the City's policy direction for decision-making and the allocation of resources in the years ahead. The process used to prepare it incorporated input from residents, business leaders, and other community stakeholders. This input was used to inform the Commissioners and City leaders in determining a path forward and the objectives required to achieve success.

Over the next five years, the Strategic Plan will help Wilton Manors City leaders prioritize and plan our work. This document is accompanied by an Implementation Action Plan, which we will use to communicate with you regularly about our progress and outcomes for each of the six goals included in the plan.

We are excited about the future of our vibrant *Island City* and look forward to continuing our commitment to diversity, growth, sustainability, transformation and meeting the needs of Wilton Manors residents.

Respectfully,

Scott Newton  
Mayor  
June 2021



# City Commission



Chris Caputo

Vice Mayor



Mike Bracchi

Commissioner



Don D'Arminio

Commissioner



Paul Rolli

Commissioner



# Background



## Introduction

The strategic planning efforts allowed community members and City leaders to establish what is important for future success by identifying opportunities for new initiatives that will support and enhance the desirability and attractiveness of the City as a destination for the LGBTQ community. Under the leadership of Mayor Justin Flippin, an update of the previous Strategic Plan was initiated in 2019. In July 2020, the City Commission agreed to delay its completion until after the November election and the new Mayor and at least one new Commission member were selected. This Strategic Plan is the result of an extensive process that engaged the community, City leaders, and staff to develop this policy and decision-making framework for the future.

## Methodology

The process included interviews with the Mayor, Commissioners, City Manager, and leadership team; design and deployment of a community and employee survey; review of local and regional data; and a review of financial trends to lend context to the current and anticipated operating environment.

The resulting Strategic Plan elements (vision, mission, values priorities, goals, and objectives) were crafted during a Commission-led Strategic Planning Workshop held on January 28, 2021. The Plan includes six goals that address infrastructure improvements, economic development, quality of life and livability, efficient and high performing government, fiscal responsibility, and environmental sustainability. Accompanying the goals are key objectives and success measures. A separate Implementation Action Plan has been prepared to guide progress in achieving each goal.



# Vision, Mission and Organizational Values



## Vision

*Wilton Manors is an inclusive, innovative, vibrant City with best-in-class services.*

## Mission

*Improving the quality of life for Wilton Manors residents, businesses, and guests by delivering fiscally-sound, highly responsive services with pride and integrity.*

## Organizational Values

*We Value:*

- *Honesty, Integrity, and Respect*
- *Transparency*
- *Cultural Diversity and Inclusion*
- *Fiscal Responsibility*
- *Customer-Friendly Service*
- *Strategic Innovation*
- *Sustainability*
- *Accountability*



# City of Wilton Manors Goals



This Strategic Plan has six overarching goals as listed below. Each contains key objectives.

A. Advance Infrastructure Improvements

B. Promote Economic Development

C. Enhance Quality of Life and Livability

D. Cultivate Efficient and High Performing Government

E. Exhibit Fiscal Responsibility

F. Improve Environmental Sustainability



# Goal A. Advance Infrastructure Improvements

## Select Key Performance Indicators

- Completed projects in Water Wastewater and Stormwater Master Plan
- Percent reduction in lift station pump run times and flow volume due to improvements
- Percent increase in linear footage of water main replaced where useful life has been reached or exceeded
- Transportation Mobility Plan Completed
- ~~Percent change in number of new bicycle and pedestrian amenities~~
- Number of major thoroughfares either complete streets or pedestrian/bike friendly
- ~~Percent changed in miles of repaved roads~~
- Average age of City-owned roads since last rehabilitation/maintenance
- Recommendations of Transportation Mobility Plan implemented

## Key Objectives

1. Improve Water, Stormwater, and Wastewater Infrastructure
2. Improve, Roadway, Pedestrian, and Cyclist Infrastructure and Amenities
3. Identify Opportunities to Improve Transportation Flow



## Goal B. Promote Economic Development

### Select Key Performance Indicators

- ~~Number of new businesses annually year-over-year~~
- Annual business retention rate
- ~~Average business tenure~~
- ~~Percent change in number of tourists year-over-year~~
- Percent change in total private investment for commercial activity year over year
- Percent change in property value compared to Broward County
- Percentage of business incentives utilized

## Key Objectives

1. Promote Business Retention and Attraction
2. Increase Density to Accommodate Mixed-Use Commercial and Residential Development
3. Ensure Application of Smart Growth Planning and Land Use Policies
4. Promote Wilton Manors as a Tourist Destination



## Goal C. Enhance Quality of Life and Livability

### Select Key Performance Indicators

- Increase in number of code violations per property year-over-year
- Percent change in annual uniform crime data
- Percentage of residents rating the city as very or somewhat safe in WMPD Survey
- Increase in number of recreational program options
- Leisure Services customer satisfaction survey score for recreational programing
- Percent of residents rating the City as good or excellent for addressing service needs
- Creation of an Arts and Culture Policy by 2022
- Response time for Fire/EMS
- Response time for Police 911 calls for Priority 1 - 4

## Key Objectives

1. Enhance Beautification through Progressive City Codes and Proactive Enforcement
2. Support Proactive Public Safety
3. Promote the Public Health and Welfare of City Residents
4. Assess and Adapt to the Changing Needs of Residents
5. Support Recreation and Open Space Programs and Initiatives
6. Develop a Public Arts and Culture Policy



# Goal D. Cultivate Efficient and High Performing Government

## Select Key Performance Indicators

- Implement recommendations of Organizational Review Reports
- Completion of a Technology Master Plan by 2023
- Percent change in social media engagement by the City
- ~~Collect and report benchmark data on four service areas by 2023~~
- Completion of a compensation and classification study by 2023
- Percentage change in overall employee turnover

## Key Objectives

1. Identify Operational Efficiencies and Improvements for City Departments and Programs
2. Develop a Technology Master Plan
3. Enhance Internal and External Communication
4. Achieve Greater Diversity on City Boards and Committees
5. Initiate Municipal Benchmarking
6. Ensure the City is Competitive in Attracting and Retaining a Diverse, High-Quality Workforce



## Goal E. Exhibit Fiscal Responsibility

### Select Key Performance Indicators

- Achieve a balanced budget in all fund groups
- Percent of planned infrastructure projects that are funded
- General Fund unassigned fund balance of 15% or higher

## Key Objectives

1. Develop a Long-Term Funding Plan for Infrastructure Projects
2. Assess and Evaluate the Use and Necessity of City Owned Real Estate
3. Reduce Interfund Transfers from enterprise to general fund



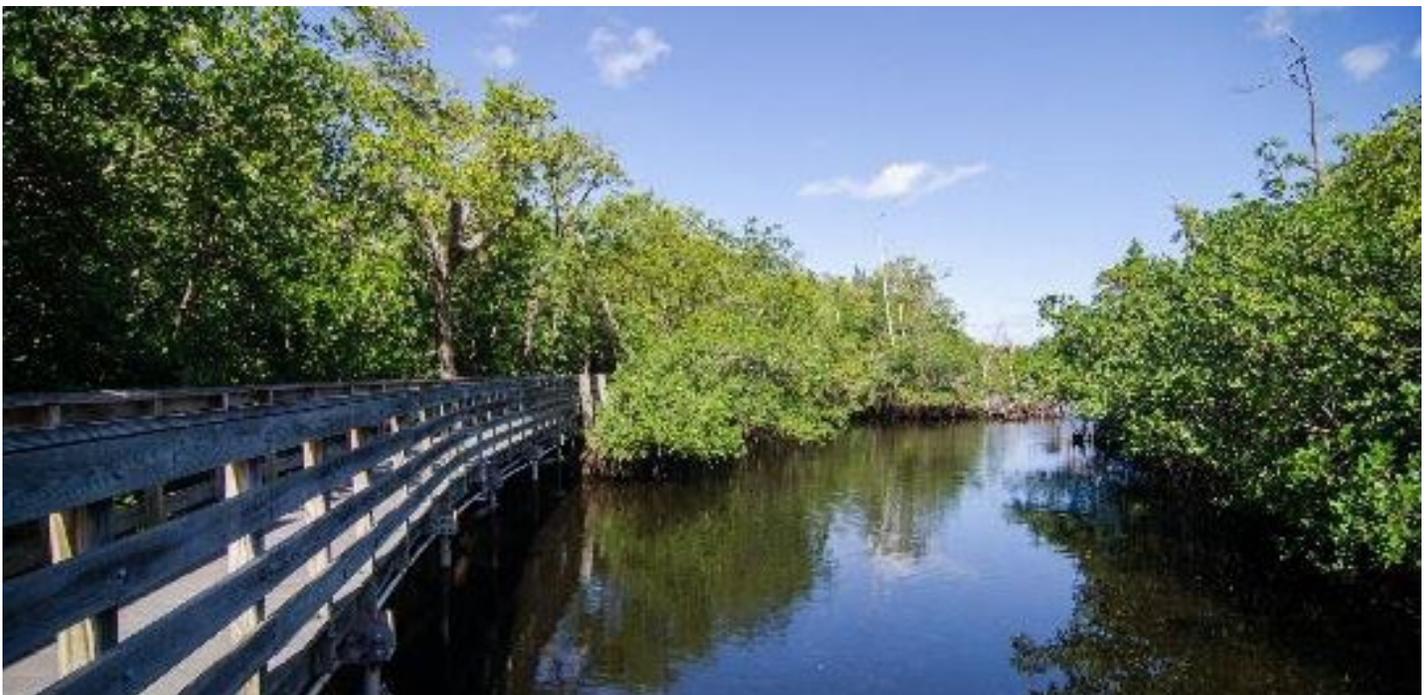
## Goal F. Improve Environmental Sustainability

### Select Key Performance Indicators

- Completion of vulnerability assessment by 2023
- Update Climate Action Plan
- Begin a mitigation plan by 2022
- Percent change in community's overall carbon footprint
- Percent of goals achieved in the Climate Action Plan
- Citywide energy consumption in kilowatt-hour (kWh)
- Percent change in ride share Utilization

### Key Objectives

1. Advance City's Climate Action Plan
2. Initiate a Mitigation Plan
3. Reduce the City's Carbon Footprint by at Least 1% Each Year through 2028
4. Identify Resources to Support Climate Resiliency by Residents and Businesses
5. Incentivize Less Dependence on Fossil Fuels



# Conclusion



## EXECUTIVE LEADERSHIP TEAM

**Leigh Ann Henderson**  
City Manager

**Pamela Landi**  
Assistant City Manager

**Jeremy L. Cramarossa**  
Assistant to the City Manager

**Elizabeth Beckford**  
City Clerk

**Roberta Moore**  
Community Development Services  
Director

**David J. Archacki**  
Emergency Management and  
Utilities Director

**Carol Conol**  
Acting Finance Director

**Dio Sanchez**  
Human Resources and Risk  
Management Director

**Michelle Parks**  
Leisure Services Department  
Director

**Gary Blocker**  
Chief of Police

This Strategic Plan provides a clear path forward for the City of Wilton Manors. City leaders are committed to achieving the goals and objectives through the planned allocation of resources over the next five years. Doing so will make Wilton Manors an attractive place for all residents, businesses, and visitors, promote a diversity of businesses, and maintain our critical infrastructure. The City Manager and the Executive Leadership Team will finalize the Implementation Action Plan to guide our actions and track our progress over time. The action plan is a tool that will be reviewed periodically to ensure it remains current with the Commission's policy priorities in future years.

Successful implementation will require a collective effort by City employees in all departments and continued partnerships with external partners. The City of Wilton Manors is committed to working collaboratively with members of our community and periodically communicating with residents and businesses about how we are doing, how we are going about our work, and how well we are meeting the goals of the plan.

We look forward to working with you to ensure our City is vibrant, progressive, and committed to improving the prosperity of all residents.





# FY 2021 – 2026 Strategic Plan Performance Report

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December 10, 2024

# Introduction



- Strategic Plan was implemented for the 2021 to 2026
- Entering final year of the current plan (2025-2026)
- Progress has been made on most of the key objectives and will be outlined in this presentation
- Key performance metrics have been updated to reflect current conditions and remaining objectives

# Goal A. Advance Infrastructure Improvements



## Wastewater Infrastructure

Average daily flow in million gallons per day (MGD) compared to FLL expected daily flow (MGD)

Goal: Reach 1.8 MGD by 12/31/24

FLL average daily wastewater flow, MGD

LS #11 average daily flow, MGD

FDEP expected daily wastewater flow, MGD

FLL allocated daily wastewater flow, MGD

	FY21/22	FY22/23	FY23/24
FLL average daily wastewater flow, MGD	2.094	2.181	1.926
LS #11 average daily flow, MGD	2.087	2.193	2.066
FDEP expected daily wastewater flow, MGD	1.800	1.800	1.80
FLL allocated daily wastewater flow, MGD	1.980	1.980	2.1542



Millions of gallons of water purchased compared to millions of gallons of sewage delivered

Goal: Total wastewater gallons delivered at 90% of water purchased gallons

	FY21/22	FY22/23	FY 23/24
Gallons of wastewater delivered, MG	764.441	796.094	705.080
Gallons of water purchased, MG	495.09	509.958	515.777
	154.24%	156.11%	136.70%



\*Source: Utilities Department

# Goal A. Advance Infrastructure Improvements



## Roads Infrastructure

Average age of City-owned roads since last rehabilitation/maintenance

Goal: Average age of City-owned roads 20 years or less

End Date	FY 20/21	FY 21/22	FY 22/23	FY 23/24
9/30/24	--	--	--	0
9/30/23	--	--	0	1
9/30/22	--	0	1	2
9/30/19	2	3	4	5
9/30/16	5	6	7	8
9/30/00	23	24	25	26
	20.50 Avg	21.45 Avg	12.26 Avg	12.88 Avg

< 20 Years

54%

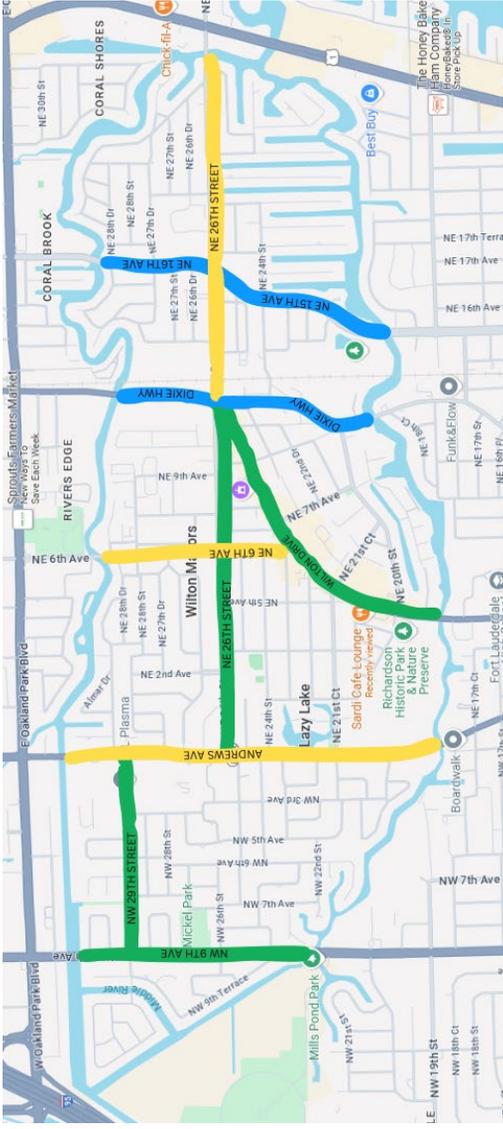
\*Source: Utilities Department

# Goal A. Advance Infrastructure Improvements



## Roads Infrastructure (Major Thoroughfares)

- Goal: 8 of 8 major thoroughfares be complete streets
- 4 of 8 are Complete Streets
  - 6 of 8 are pedestrian and bike friendly
  - 8 of 8 are at minimum pedestrian friendly



COMPLETE STREETS (GREEN)	PEDESTRIAN/BIKE FRIENDLY (BLUE)	PEDESTRIAN FRIENDLY (YELLOW)
Wilton Dr		Andrews Ave
NE 26 <sup>th</sup> between Andrews and Five Points	Dixie Highway North of Five Points (shared)	NE 6 <sup>th</sup> Avenue
NW 29 <sup>th</sup> Street between Powerline and Andrews	Dixie Highway South of Five Points (dedicated)	NE 26 <sup>th</sup> between Five Points and Federal
Powerline Road south of the North branch of the Middle River	NE 15 <sup>th</sup> Ave/NE 16 <sup>th</sup> Ave	

# Goal A. Advance Infrastructure Improvements



## Completed Projects Identified in Strategic Plan

- Water, Wastewater, and Stormwater Master Plan
  - Inflow & Infiltration (I&I) project timeline is on schedule
  - Completed cleaning and inspecting 90 percent of our wastewater gravity main line inventory
  - Installed lining at each of the City's 12 lift station basin areas as needed
  - Replaced water mains and water meter service lines along NW 29th Street and sections of NW 30th Court. Engineering and design funded by ARPA
  - Fire hydrants were added or replaced between the eastern right-of-way on Andrews Avenue to NW 9th Terrace
- Transportation
  - Completed improvements to pedestrian and bike facilities
  - Completed the Transportation Master Plan
  - Seeking funding for projects identified in the Transportation Master Plan
  - Completed the NW 30th Court project



# Goal B. Promote Economic Development



## Annual Business Licenses

Variance in number of new business licenses versus renewals

Goal: 90% retention rate

Number of business license renewals

Number of new business licenses issued

Net number of business licenses

Percent retention

	FY21/22	FY22/23	FY 23/24
Number of business license renewals	808	959	1081
Number of new business licenses issued	151	122	86
Net number of business licenses	959	1081	1167
Percent retention	84.25%	88.71%	92.63%



Number of building permits issued

Total job cost for all permits

Percent change

	FY21/22	FY22/23	FY23/24
Number of building permits issued	1,529	1,598	1,534
Total job cost for all permits	\$29,637,210	\$36,885,942	\$31,714,869
Percent change	-	+24.5%	-16.3%



\*Source: Community Development Services

# Goal B. Promote Economic Development



## Taxable Property Value Citywide

Percent change compared to Broward County

Goal: Be greater or equal to the Broward county percent change average

	2021	2022	2023	2024
Wilton Manors	6.30%	12.57%	12.30%	9.93%
Broward County Average % Change	6.40%	11.84%	12.06%	9.59%

\*Source: Broward County Property Appraiser



	FY20/21	FY21/22	FY22/23	FY23/24
Business Enhancement Grant Program	-	50%	30%	100%
Energy Incentive Grant Program	-	-	-	12%

\*Source: Finance Department



# Goal B. Promote Economic Development



## Completed Projects Identified in Strategic Plan

- Promoted business retention and attraction through grant programs
- Increased density to accommodate mixed-use commercial and residential development
- Ensured the application of smart growth planning and land use policies



# Goal C. Enhance Quality of Life and Livability



FY20/21	FY21/22	FY22/23	FY23/24
---------	---------	---------	---------

Fire response time

EMS response time

\*New goal. Data pending from Fort Lauderdale Fire Department and will be available at next update.

# Goal C. Enhance Quality of Life and Livability



## Police Response Times

Goal: 5-6 minutes for Priority 1 based on national average provided by SaferWatch



	CY 2021	CY 2022	CY 2023	CY 2024 to Date
9-1-1 Calls – Priority 1	3:41	4:20	4:07	4:30
Non-Emergency 9-1-1 Calls – Priority 2 - 4	3:32	5:18	7:40	7:13

\*Source: Wilton Manors Police Department



	CY 2021	CY 2022	CY 2023	CY 2024
	-	92.3%	92.8%	87.69

\*Source: Wilton Manors Police Department Community Satisfaction Survey

# Goal C. Enhance Quality of Life and Livability



## Recreational Programing Satisfaction

Customer Satisfaction Survey Score

Goal: Maintain at least a 4/5



	2020	2022	2023	2024
Dog Park	3.795	3.773	3.69	3.8
Fitness Center	-	-	4.3675	4.208
Tennis	-	-	3.9975	4.053

\* Source: Leisure Services Department Membership Survey

# Goal C. Enhance Quality of Life and Livability



# Goal D. Cultivate Efficient & High Performing Work Force



## Employee Turnover

Change in Employee Turnover (excluding retirements)

Goal: Reduce turnover by 2% annually

	FY20/21	FY21/22	FY22/23	FY23/24
Overall turnover %	18.1%	16.4%	22.4%	21.6%
Full-time turnover %	12.0%	14.4%	18.0%	16.8%
Part-time turnover %	34.1%	22.0%	34.1%	37.1%
Number resigned/terminated	27	25	34	32

\*Source: Human Resources



# Goal D. Cultivate Efficient & High Performing Work Force



## Completed Projects Identified in the Strategic Plan

- Completed a Technology Master Plan (TMP)
- Completed Classification and Compensation Study
- Implemented recommendations of the Organizational Review
- Transitioned from on premises email server to the cloud
- Installed City Hall surveillance cameras
- Completed telecommunications study
- Initiated a scope of services for new telephone system
- Initiated compliance with state and federal cybersecurity regulations



# Goal E. Exhibit Fiscal Responsibility



## General Fund Unassigned Fund Balance

Budgeted unassigned fund balance remains within 15% to 20% of budgeted expenditures  
Goal: Budgeted unassigned fund balance is within 15% to 20% of budgeted expenditures



	<b>FY21/22</b>	<b>FY22/23</b>	<b>FY23/24</b>
Budgeted GF Unassigned FB as % of Expenditures	15%	20%	20%

\*Source: Finance Department

# Goal E. Exhibit Fiscal Responsibility



## Completed Projects Identified in the Strategic Plan

- Maintained AAA bond ratings
- Developed a long-term funding strategy for infrastructure and maintenance through capital replacement and capital improvement plans
- Won 11 Government Finance Office Association (GFOA) budgeting awards since 2014
- Maintained 0 audit comments per year since 2021
- Eliminated interfund transfers from \$2,000,000 in 2017 to \$0 in 2024



# Goal F. Improve Environmental Sustainability



## Ride Share Utilization

Goal: Increase in the number of ride share vouchers used year over year



	FY21/22	FY22/23	FY23/24
Number of vouchers used	3,534	6,609	13,443
Percentage change	-	+87.0%	+103.4%

\*Source: Uber & Lyft

	FY21/22	FY22/23	FY23/24
Total kWh	98,852,145 kWh	108,988,295 kWh	119,645,668 kWh
Percent Change	-	+10.3%	+9.78%

\*Source: FPL



# Goal F. Improve Environmental Sustainability



## Completed Projects Identified in Strategic Plan

- Completed the Sea Level Rise Vulnerability Assessment
- Initiated mitigation strategies
  - Swale restoration
  - NatureScape irrigation improvement incentive
  - Check valves
  - Updated Joint Climate Action Plan with Oakland Park
- Incentivized less dependence on fossil fuels
  - Circuit
  - Energy Incentive Grant Program
- Updated the City resiliency page to identify resources for residents and businesses





## CITY OF WILTON MANORS Budget Meeting Schedule

**NOTE: City Commission meetings are printed in red. Financial Advisory Board meetings are printed in blue.**

Date	Time	Location	Event
Tuesday, June 24, 2025	6:00 PM	Chambers	First Budget Workshop with Commission (Prior to regularly scheduled Commission meeting)
Monday, July 14, 2025	6:30 PM	Chambers	Review Recommended Budget with Financial Advisory Board
Tuesday, July 15, 2025	6:30 PM	Chambers	Review Recommended Budget with Financial Advisory Board
Thursday, July 17, 2025	6:30 PM	Chambers	Review Recommended Budget with Financial Advisory Board
Wednesday, July 23, 2025	6:00 PM	Chambers	Second City Commission Budget Workshop
	7:00 PM	Chambers	Special City Commission Meeting to Adopt a Tentative Millage Rates and Preliminary Special Assessment Rates
Tuesday, August 26, 2025	6:30 PM	Chambers	Third City Commission Budget Workshop (Prior to regularly-scheduled Commission meeting).
Friday, September 12, 2025	6:30 PM	Chambers	First Public Hearing on Proposed Budget and Millages, and Final Public Hearing on the Special Assessments.
Thursday, September 25, 2025	6:30 PM	Chambers	Final Budget Public Hearing - Adoption of Final Budget and Millages.

**CITY OF WILTON MANORS  
REVENUE ESTIMATES  
2025-26 BUDGET**

GL NUMBER	DESCRIPTION	23-24 ACTIVITY	24-25	24-25	24-25	25-26		
			ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 5/31/25	RECOMMENDED BUDGET		
<b>001 - GENERAL FUND</b>								
1	AD VALOREM TAXES						1	
2	001-0000-3110.001	Current Ad Valorem	11,858,139	14,276,097	14,276,097	13,877,435	15,315,439	2
3	001-0000-3110.002	Delinquent Ad-Valorem	15,225	10,000	10,000	7,211	10,694	3
4	001-0000-3110.045	Ad Val Debt Svc 08 City HallGO	392,541	396,189	396,189	385,564	396,189	4
5	AD VALOREM TAXES		12,265,905	14,682,286	14,682,286	14,270,210	15,722,322	5
6								6
7	UTILITY SERVICES TAXES							7
8	001-0000-3140.100	UTILITY TAX - ELECTRIC	1,376,690	1,500,000	1,500,000	864,706	1,545,000	8
9	001-0000-3140.300	UTILITY TAX - WATER	530,015	515,000	515,000	371,239	577,813	9
10	001-0000-3140.400	UTILITY TAX - GAS	69,362	62,000	62,000	43,085	63,860	10
11	001-0000-3150.000	Communications Service Tax	548,544	550,000	550,000	436,565	566,500	11
12	UTILITY SERVICES TAXES		2,524,611	2,627,000	2,627,000	1,715,595	2,753,173	12
13								13
14	PERMITS, FEES, & SPECIAL ASSESSMENTS							14
15	001-0000-3160.010	Local Bus Lic Tax Receipt	124,978	125,000	125,000	109,973	125,000	15
16	001-0000-3220.100	DEVELOPMENT REVIEW FEE	48,053	40,000	40,000	12,003	40,000	16
17	001-0000-3230.100	FRANCHISE FEE - ELECTRICITY	955,444	1,038,895	1,038,895	574,175	1,059,673	17
18	001-0000-3230.700	FRANCHISE FEE - SOLID WASTE	395,775	395,000	395,000	263,333	395,000	18
19	001-0000-3230.701	FRANCHISE FEE - RECYCLING	2,500	2,500	2,500		2,500	19
20	001-0000-3230.900	Franchise Fees - Misc.	79,190	82,684	82,684	67,584	87,855	20
21	001-0000-3240.110	IMPACT FEES-RESIDENTIAL-PUBLIC SAFETY	142	0	0	2,707	0	21
22	001-0000-3240.120	IMPACT FEES-COMMERCIAL-PUBLIC SAFETY		0	0	452	0	22
23	001-0000-3240.610	IMPACT FEES-RESIDENTIAL-CULTURE/RECREATN	7,103	0	0	421	0	23
24	001-0000-3240.611	IMPACT FEES-RESIDENTIAL-LIBRARY	371	0	0	22	0	24
25	001-0000-3240.910	IMPACT FEES-RESIDENTIAL-GEN GOV	1,721	0	0	102	0	25
26	001-0000-3290.003	Letters of Determination	600	500	500	150	500	26
27	001-0000-3290.005	Vacant Property Registration	600	500	500	150	500	27
28	001-0000-3290.006	Bonds Administrative Fee		200	200		200	28
29	001-0000-3290.013	VACATION RENTAL REGISTRATION FEE	95,215	100,000	100,000	74,303	105,000	29
30	001-0000-3630.220	Public Safety Impact Fees	13,022	0	0	828	0	30
31	001-0000-3630.270	Culture/Rec Impact Fees	1,859	0	0		0	31
32	001-0000-3630.291	Aff. Housing Impact Fees	15,727	0	0	4,187	0	32
33	001-0000-3670.000	Other Non-Bus License/Permits	580	500	500	230	500	33
34	001-0000-3670.001	Residential Rental License	146,263	150,000	150,000	116,224	154,500	34
35	001-0000-3670.003	SOLID WASTE COLL LICENSE FEE	4,000	4,000	4,000		4,000	35
36	PERMITS, FEES, & SPECIAL ASSESSMENTS		1,893,143	1,939,779	1,939,779	1,226,844	1,975,228	36
37								37
38	INTERGOVERNMENTAL							38
39	001-0000-3310.202	Bulletproof Vest Grant	626	0	0	14,926	0	39
40	001-0000-3310.219	SCHOOL RESOURCE OFFICER GRANT	108,150	54,557	54,557		0	40
41	001-0000-3350.120	State Revenue Sharing	496,408	515,000	515,000	292,193	488,237	41
42	001-0000-3350.140	Mobile Home License	131	200	200	55	200	42
43	001-0000-3350.150	Alcoholic Beverage License	25,463	27,000	27,000	23,661	27,000	43
44	001-0000-3350.180	1/2 Cent Local Sales Tax	923,622	900,000	900,000	605,411	918,000	44
45	INTERGOVERNMENTAL		1,554,400	1,496,757	1,496,757	936,246	1,433,437	45
46								46
47	CHARGES FOR SERVICES							47
48	001-0000-3400.001	Tennis Court Fees	18,183	19,000	19,000	22,965	21,000	48
49	001-0000-3400.002	Vending/Concessions	929	800	800	632	800	49
50	001-0000-3400.003	Adult Athletics	2,276	1,500	1,500	2,860	1,500	50
51	001-0000-3400.005	Special Events	29,110	25,000	25,000	22,987	25,000	51
52	001-0000-3400.006	Youth Classes	1,230	300	300	2,110	1,000	52
53	001-0000-3400.007	Adult Classes	13,336	10,000	10,000	5,235	10,000	53
54	001-0000-3400.008	Senior Activities	1,699	1,000	1,000	1,371	1,000	54
55	001-0000-3400.009	Summer Youth Activities	57,441	75,000	75,000	70,018	65,000	55
56	001-0000-3400.010	After School Program	16,781	0	0	(3,014)	0	56
57	001-0000-3400.010-014	AFTER SCHOOL PROGRAM-SDO	4,435	4,500	4,500	5,485	4,500	57
58	001-0000-3400.010-015	AFTER SCHOOL PROGRAM-SPECIALTY CAMPS	11,413	11,000	11,000	7,788	11,000	58
59	001-0000-3400.011	Advertising Fees	15,553	12,000	12,000	13,217	13,000	59
60	001-0000-3400.012	Dog Park Registration Fees	12,280	10,000	10,000	12,845	12,000	60
61	001-0000-3400.015	After School Late Pickup Fees	285	0	0		0	61
62	001-0000-3410.300	ADMINISTRATIVE SERVICE FEES	3,600	3,600	3,600	3,600	3,600	62
63	001-0000-3410.301	INDIRECT COST REIMBURSEMENTS	1,567,117	1,567,117	1,567,117	1,044,745	1,597,644	63
64	001-0000-3410.910	Lobbyist Registration Fees	1,200	500	500	600	500	64
65	001-0000-3420.100	Fingerprinting		900	900		900	65
66	001-0000-3420.600	EMS TRANSPORT FEES	586,523	620,000	620,000		668,000	66

**CITY OF WILTON MANORS  
REVENUE ESTIMATES  
2025-26 BUDGET**

GL NUMBER	DESCRIPTION	23-24	24-25	24-25	24-25	25-26	
		ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 5/31/25	RECOMMENDED BUDGET	
1 001-0000-3420.901	HVE SERVICES	7,418	0	0		0	1
2 001-0000-3420.902	CYBER FRAUD TASK FORCE SERVICES	7,227	0	0	1,740	0	2
3 001-0000-3420.910	Alarm Registration Fees	375	2,600	2,600	50	2,600	3
4 001-0000-3420.920	Alarm Civil Penalties		5,200	5,200		5,200	4
5 001-0000-3470.101	FEES FOR COPIES - LIBRARY	3,217	3,800	3,800	2,372	3,500	5
6 001-0000-3470.102	MISCELLANEOUS FEES - LIBRARY	497	300	300	103	300	6
7 001-0000-3470.500	Fitness Center Membership	13,283	9,000	9,000	8,051	9,000	7
8 001-0000-3490.100	Lien Search Fees	49,900	60,000	60,000	48,850	60,000	8
9 CHARGES FOR SERVICES		2,425,308	2,443,117	2,443,117	1,274,610	2,517,044	9
10							10
11 FINES & FORFEITS							11
12 001-0000-3500.000	Fines & Forfeits	20,223	22,500	22,500	6,749	22,500	12
13 001-0000-3520.000	Library Fines	2,421	2,000	2,000	2,145	2,000	13
14 001-0000-3540.000	Code Enforcement Fines	849,587	450,000	450,000	748,975	500,000	14
15 FINES & FORFEITS		872,231	474,500	474,500	757,869	524,500	15
16							16
17 OTHER & MISCELLANEOUS							17
18 001-0000-3600.000	Miscellaneous Income	26,515	11,775	11,775	11,657	11,938	18
19 001-0000-3600.002	Vending Machines - City Hall	1,254	600	600	836	600	19
20 001-0000-3600.020	Fees for Copies	3,857	2,500	2,500	4,395	3,000	20
21 001-0000-3610.100	Interest Earned	726,886	400,000	400,000	533,668	381,803	21
22 001-0000-3620.000	Facility Rentals	134,096	125,000	125,000	83,180	120,000	22
23 001-0000-3620.000-002	FACILITY RENTALS RICHARDSON	(250)	0	0		0	23
24 001-0000-3640.000	Sale of Fixed Assets	44,046	30,000	30,000	94,560	30,000	24
25 001-0000-3660.000	CONT/DONATIONS FR PRIVATE SOURCES	44,487	0	0	3,288	0	25
26 001-0000-3660.001	Donations - Veterans Park	50	0	0		0	26
27 001-0000-3660.003	DONATIONS - LS SPONSORSHIPS	2,077	2,000	2,000	1,100	2,000	27
28 001-0000-3670.002	CONTRACTOR'S REGISTRATION FEE	3	0	0		0	28
29 001-0000-3690.904	P-CARD REBATE	57,030	56,970	56,970	42,642	21,321	29
30 001-0000-3690.906	RECOVERY OF BAD DEBTS	85	0	0	136	0	30
31 001-0000-3693.301	INSURANCE SETTLEMENTS	16,738	0	0	5,579	0	31
32 001-0000-3810.001	Transfers In	554,136	0	675,605	675,605	0	32
33 001-0000-3890.901	Approp Fund Balance R/E		0	746,586		1,527,653	33
34 OTHER & MISCELLANEOUS		1,611,010	628,845	2,051,036	1,456,646	2,098,315	34
35							35
36 <b>TOTAL ESTIMATED REVENUES - FUND 001</b>		<b>23,146,608</b>	<b>24,292,284</b>	<b>25,714,475</b>	<b>21,638,020</b>	<b>27,024,019</b>	36
37							37
38							38
39 <b>FUND 150 - AMERICAN RESCUE PLAN ACT</b>							39
40 INTERGOVERNMENTAL							40
41 150-0000-3310.501	CORONAVIRUS LOCAL FISCAL RECOVERY FUND	2,411,653	0	675,605	2,186,329	0	41
42 INTERGOVERNMENTAL		2,411,653	0	675,605	2,186,329	0	42
43							43
44 OTHER & MISCELLANEOUS							44
45 150-0000-3610.100	Interest Earned	289,651	0	0		0	45
46 150-0000-3690.904	P-CARD REBATE	271	270	270	8	0	46
47 150-0000-3890.901	Appropriate Fund Balance		0	2,702,611		0	47
48 OTHER & MISCELLANEOUS		289,922	270	2,702,881	8	0	48
49							49
50 <b>TOTAL ESTIMATED REVENUES - FUND 150</b>		<b>2,701,575</b>	<b>270</b>	<b>3,378,486</b>	<b>2,186,337</b>	<b>0</b>	50
51							51
52							52
53 <b>155 - FIRE ASSESSMENT</b>							53
54 PERMITS, FEES, & SPECIAL ASSESSMEN							54
55 155-0000-3240.110	IMPACT FEES-RESIDENTIAL-PUBLIC SAFETY	910	0	0	60	0	55
56 155-0000-3630.112	Fire Special Assessments	2,932,539	3,016,625	3,016,625	2,871,440	3,491,771	56
57 PERMITS, FEES, & SPECIAL ASSESSMENTS		2,933,449	3,016,625	3,016,625	2,871,500	3,491,771	57
58							58
59 INTERGOVERNMENTAL							59
60 155-0000-3120.510	INSURANCE PREMIUM TAX	313,767	100,000	100,000		100,000	60
61 155-0000-3350.210	FIREFIGHTER SUPPLEMENTAL COMPENSATION	990	1,320	1,320	330	1,320	61
62 INTERGOVERNMENTAL		314,757	101,320	101,320	330	101,320	62

**CITY OF WILTON MANORS  
REVENUE ESTIMATES  
2025-26 BUDGET**

GL NUMBER	DESCRIPTION	23-24 ACTIVITY	24-25 ORIGINAL BUDGET	24-25 AMENDED BUDGET	24-25 ACTIVITY THRU 5/31/25	25-26 RECOMMENDED BUDGET	
1	CHARGES FOR SERVICES						1
2	155-0000-3400.020	105,075	105,000	105,000	88,022	105,000	2
3	CHARGES FOR SERVICES	105,075	105,000	105,000	88,022	105,000	3
4	OTHER & MISCELLANEOUS						4
5	155-0000-3610.100	114,350	56,323	56,323	77,466	60,000	5
6	155-0000-3640.000	4,300	0	0		0	6
7	155-0000-3690.904	26,638	200	200	8,262	4,000	7
8	155-0000-3890.901		0	80,000		0	8
9	OTHER & MISCELLANEOUS	145,288	56,523	136,523	85,728	64,000	9
10							10
11							11
12	<b>TOTAL ESTIMATED REVENUES - 155</b>	<b>3,498,569</b>	<b>3,279,468</b>	<b>3,359,468</b>	<b>3,045,580</b>	<b>3,762,091</b>	12
13							13
14							14
15	<b>156 - SURTAX FUND</b>						15
16	INTERGOVERNMENTAL						16
17	156-0000-3120.621	325,845	639,650	639,650		0	17
18	INTERGOVERNMENTAL	325,845	639,650	639,650	0	0	18
19	OTHER & MISCELLANEOUS						19
20	156-0000-3610.100	2,570	0	0	7,764	0	20
21	156-0000-3890.901		0	62,759		0	21
22	OTHER & MISCELLANEOUS	2,570	0	62,759	7,764	0	22
23							23
24							24
25	<b>TOTAL ESTIMATED REVENUES 156</b>	<b>328,415</b>	<b>639,650</b>	<b>702,409</b>	<b>7,764</b>	<b>0</b>	25
26							26
27							27
28	<b>157 - GRANTS - MISC</b>						28
29	INTERGOVERNMENTAL						29
30	157-0000-3310.711		119,568	119,568		0	30
31	157-0000-3340.900		0	13,240		0	31
32	157-0000-3370.202	33,641	0	0	5,223	0	32
33	157-0000-3370.902	33,414	0	35,032	18,512	0	33
34	157-0000-3470.100	11,053	0	0	10,928	0	34
35	157-0000-3770.718	22,501	0	0		0	35
36	INTERGOVERNMENTAL	100,609	119,568	167,840	34,663	0	36
37	OTHER & MISCELLANEOUS						37
38	157-0000-3610.100	388	0	0		0	38
39	157-0000-3690.904	420	0	0	13	0	39
40	157-0000-3890.901		0	0		15,562	40
41	OTHER & MISCELLANEOUS	808	0	0	13	15,562	41
42							42
43							43
44	<b>TOTAL ESTIMATED REVENUES - FUND 157</b>	<b>101,417</b>	<b>119,568</b>	<b>167,840</b>	<b>34,676</b>	<b>15,562</b>	44
45							45
46							46
47	<b>158 - FEDERAL POLICE FORFEITURE FUND</b>						47
48	FINES & FORFEITS						48
49	158-0000-3510.201	12,702	0	0		0	49
50	FINES & FORFEITS	12,702	0	0	0	0	50
51	OTHER & MISCELLANEOUS						51
52	158-0000-3610.100	14,461	6,752	6,752	8,664	5,000	52
53	158-0000-3690.904	38	40	40	28	0	53
54	158-0000-3890.901		0	49,200		37,996	54
55	OTHER & MISCELLANEOUS	14,499	6,792	55,992	8,692	42,996	55
56							56
57							57
58	<b>TOTAL ESTIMATED REVENUES FUND 18</b>	<b>27,201</b>	<b>6,792</b>	<b>55,992</b>	<b>8,692</b>	<b>42,996</b>	58
59							59
60							60
61	<b>160 - BUILDING FUND</b>						61
62	PERMITS, FEES, & SPECIAL ASSESSMENTS						62
63	160-0000-3220.000	1,206,768	1,423,949	1,423,949	853,277	1,500,000	63
64	PERMITS, FEES, & SPECIAL ASSESSMENTS	1,206,768	1,423,949	1,423,949	853,277	1,500,000	64

**CITY OF WILTON MANORS  
REVENUE ESTIMATES  
2025-26 BUDGET**

GL NUMBER	DESCRIPTION	23-24 ACTIVITY	24-25 ORIGINAL BUDGET	24-25 AMENDED BUDGET	24-25 ACTIVITY THRU 5/31/25	25-26 RECOMMENDED BUDGET		
1	OTHER & MISCELLANEOUS						1	
2	160-0000-3610.100	Interest Earned	12,347	5,655	5,655	10,117	8,000	2
3	160-0000-3690.904	P-CARD REBATE		500	500	354	100	3
4	160-0000-3810.001	Transfers In		0	0		348,819	4
5	160-0000-3890.901	Appropriate Fund Balance		0	142,000		0	5
6	OTHER & MISCELLANEOUS		12,347	6,155	148,155	10,471	356,919	6
7								7
8	<b>TOTAL ESTIMATED REVENUES - FUND 160</b>		<b>1,219,115</b>	<b>1,430,104</b>	<b>1,572,104</b>	<b>863,748</b>	<b>1,856,919</b>	8
9								9
10								10
11	<b>161 - POLICE TRAINING/EDUCATION</b>							11
12	FINES & FORFEITS							12
13	161-0000-3510.300	\$2 Education Assessment	1,107	0	0	528	0	13
14	FINES & FORFEITS		1,107	0	0	528	0	14
15								15
16	OTHER & MISCELLANEOUS							16
17	161-0000-3610.100	Interest Earned	199	99	99	103	0	17
18	161-0000-3690.904	P-CARD REBATE	7	10	10	18	0	18
19	OTHER & MISCELLANEOUS		206	109	109	121	0	19
20								20
21	<b>TOTAL ESTIMATED REVENUES - FUND 161</b>		<b>1,313</b>	<b>109</b>	<b>109</b>	<b>649</b>	<b>0</b>	21
22								22
23								23
24	<b>163 - ROAD IMPROVEMENT</b>							24
25	INTERGOVERNMENTAL							25
26	163-0000-3120.410	1st Loc Opt Fuel Tax 1-6 cents	112,850	115,435	115,435	73,518	118,898	26
27	163-0000-3120.420	2nd Loc Opt Fuel Tax 1-5 cents	79,165	81,030	81,030	68,036	83,461	27
28	INTERGOVERNMENTAL		192,015	196,465	196,465	141,554	202,359	28
29								29
30	CHARGES FOR SERVICES							30
31	163-0000-3440.910	Other Transportation Revenue	43,819	45,685	45,685	41,401	78,764	31
32	CHARGES FOR SERVICES		43,819	45,685	45,685	41,401	78,764	32
33								33
34	OTHER & MISCELLANEOUS							34
35	163-0000-3610.100	Interest Earned	9,884	5,409	5,409	7,085	5,000	35
36	163-0000-3690.904	P-CARD REBATE	1,007	1,000	1,000	545	250	36
37	163-0000-3890.901	Appropriate Fund Balance		0	10,696		0	37
38	OTHER & MISCELLANEOUS		10,891	6,409	17,105	7,630	5,250	38
39								39
40	<b>TOTAL ESTIMATED REVENUES - FUND 163</b>		<b>246,725</b>	<b>248,559</b>	<b>259,255</b>	<b>190,585</b>	<b>286,373</b>	40
41								41
42								42
43	<b>165 - STATE POLICE FORFEITURE FUND</b>							43
44	FINES & FORFEITS							44
45	165-0000-3510.201	Confiscated Property	67,379	0	1,000	35,902	0	45
46	FINES & FORFEITS		67,379	0	1,000	35,902	0	46
47								47
48	OTHER & MISCELLANEOUS							48
49	165-0000-3610.100	Interest Earned	11,962	5,413	5,413	8,567	5,000	49
50	165-0000-3890.901	Appropriate Fund Balance		18,387	40,287		61,829	50
51	OTHER & MISCELLANEOUS		11,962	23,800	45,700	8,567	66,829	51
52								52
53	<b>TOTAL ESTIMATED REVENUES - FUND 165</b>		<b>79,341</b>	<b>23,800</b>	<b>46,700</b>	<b>44,469</b>	<b>66,829</b>	53
54								54
55								55
56	<b>601 - JENADA SPECIAL ASSESSMENT</b>							56
57	PERMITS, FEES, & SPECIAL ASSESSMENTS							57
58	601-0000-3630.113	Jenada Isles Assessments	2,913	3,020	3,020	2,839	3,020	58
59	PERMITS, FEES, & SPECIAL ASSESSME		2,913	3,020	3,020	2,839	3,020	59
60								60
61	OTHER & MISCELLANEOUS							61
62	601-0000-3610.100	Interest Earned	1,292	613	613	766	600	62
63	601-0000-3690.904	P-CARD REBATE	17	20	20	5	0	63
64	601-0000-3890.901	Appropriate Fund Balance		946	946		1,280	64
65	OTHER & MISCELLANEOUS		1,309	1,579	1,579	771	1,880	65
66								66
67	<b>TOTAL ESTIMATED REVENUES - FUND 601</b>		<b>4,222</b>	<b>4,599</b>	<b>4,599</b>	<b>3,610</b>	<b>4,900</b>	67

**CITY OF WILTON MANORS  
REVENUE ESTIMATES  
2025-26 BUDGET**

GL NUMBER	DESCRIPTION	23-24 ACTIVITY	24-25 ORIGINAL BUDGET	24-25 AMENDED BUDGET	24-25 ACTIVITY THRU 5/31/25	25-26 RECOMMENDED BUDGET	
<b>1 602 - WILTON DRIVE IMPROVEMENT DISTRICT</b>							1
2 PERMITS, FEES, & SPECIAL ASSESSMEN							2
3 602-0000-3290.012	SPECIAL ASSESSMENT - BID	96,358	96,000	96,000	93,530	96,000	3
4 PERMITS, FEES, & SPECIAL ASSESSMENTS		96,358	96,000	96,000	93,530	96,000	4
5							5
6 OTHER & MISCELLANEOUS							6
7 602-0000-3610.100	Interest Earned	6,041	2,768	2,768	4,114	2,000	7
8 602-0000-3690.904	P-CARD REBATE	485	480	480	483	200	8
9 602-0000-3890.901	Appropriate Fund Balance		0	10,000		1,100	9
10 OTHER & MISCELLANEOUS		6,526	3,248	13,248	4,597	3,300	10
11							11
12 <b>TOTAL ESTIMATED REVENUES FUND 602</b>		<b>102,884</b>	<b>99,248</b>	<b>109,248</b>	<b>98,127</b>	<b>99,300</b>	12
13							13
14							14
<b>15 300 - CAPITAL IMPROVEMENT FUND</b>							15
16 INTERGOVERNMENTAL							16
17 300-0000-3310.394	CDBG 48TH YR	76,743	0	0		0	17
18 300-0000-3340.211	FDLE DRONE REPLACEMENT PROGRAM GRANT		0	0	25,000	0	18
19 INTERGOVERNMENTAL		76,743	0	0	25,000	0	19
20							20
21 OTHER & MISCELLANEOUS							21
22 300-0000-3610.100	Interest Earned	132,794	57,672	57,672	114,753	60,000	22
23 300-0000-3690.904	P-CARD REBATE	1,558	1,500	1,500	1,029	0	23
24 300-0000-3810.003	TRANSFERS IN - CONT TO CAP IMP FUND	3,631,824	500,372	500,372	333,580	2,448,426	24
25 300-0000-3890.901	Appropriate Fund Balance		742,000	3,358,619		531,038	25
26 OTHER & MISCELLANEOUS		3,766,176	1,301,544	3,918,163	449,362	3,039,464	26
27							27
28 <b>TOTAL ESTIMATED REVENUES - FUND 300</b>		<b>3,842,919</b>	<b>1,301,544</b>	<b>3,918,163</b>	<b>474,362</b>	<b>3,039,464</b>	28
29							29
30							30
<b>31 401 - UTILITY FUND - WATER</b>							31
32 PERMITS, FEES, & SPECIAL ASSESSMENTS							32
33 401-0000-3290.011	BACK-FLOW INSPECTION FEE	6,987	6,000	6,000	4,010	6,000	33
34 PERMITS, FEES, & SPECIAL ASSESSMENTS		6,987	6,000	6,000	4,010	6,000	34
35							35
36 CHARGES FOR SERVICES							36
37 401-0000-3400.038	Water Sales	5,504,704	5,752,853	5,752,853	3,858,457	6,579,709	37
38 401-0000-3400.039	Water Meters Installed	1,855	2,000	2,000	2,322	2,000	38
39 401-0000-3400.040	Fire Line Fees	7,950	8,000	8,000	7,950	8,000	39
40 CHARGES FOR SERVICES		5,514,509	5,762,853	5,762,853	3,868,729	6,589,709	40
41							41
42 OTHER & MISCELLANEOUS							42
43 401-0000-3600.000	Miscellaneous Income	(1,865)	0	0	(1,210)	0	43
44 401-0000-3600.010	ATTORNEY'S FEES REVENUE	2,468	2,000	2,000	2,758	2,000	44
45 401-0000-3600.030	Dishonored Check Fees	6,208	0	0	5,860	4,000	45
46 401-0000-3610.100	Interest Earned	512,273	239,615	239,615	335,091	250,000	46
47 401-0000-3620.010	Rental & Leases	21,034	0	0	7,240	0	47
48 401-0000-3640.000	Sale of Fixed Assets		0	0	9,100	0	48
49 401-0000-3690.900	Pri Per Revenue & Adjustmnts	52	0	0		0	49
50 401-0000-3690.904	P-CARD REBATE	21,547	10,000	10,000	9,865	4,000	50
51 401-0000-3690.906	RECOVERY OF BAD DEBTS	1,527	0	0	2,920	0	51
52 401-0000-3840.000	Debt Proceeds		665,843	665,843		1,633,744	52
53 401-0000-3890.901	Approp Fund Bal R/E		0	381,092		0	53
54 OTHER & MISCELLANEOUS		563,244	917,458	1,298,550	371,624	1,893,744	54
55							55
56 <b>TOTAL ESTIMATED REVENUES - FUND 401</b>		<b>6,084,740</b>	<b>6,686,311</b>	<b>7,067,403</b>	<b>4,244,363</b>	<b>8,489,453</b>	56
57							57
58							58
<b>59 402 - UTILITY FUND - SEWER</b>							59
60 PERMITS, FEES, & SPECIAL ASSESSMENTS							60
61 402-0000-3240.211	SEWER CONNECTION CHARGES-RESIDENTIAL	2,075	0	0		0	61
62 402-0000-3630.235	WATER CONNECTION CHARGE	147	162	162		150	62
63 PERMITS, FEES, & SPECIAL ASSESSMENTS		2,222	162	162	0	150	63

**CITY OF WILTON MANORS  
REVENUE ESTIMATES  
2025-26 BUDGET**

GL NUMBER	DESCRIPTION	23-24 ACTIVITY	24-25	24-25	24-25	25-26
			ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY THRU 5/31/25	RECOMMENDED BUDGET
1	INTERGOVERNMENTAL					
2	402-0000-3310.352	US ENVIRONMENTAL PROTECTION GRANT	0	300,000		0
3	INTERGOVERNMENTAL		0	300,000	0	0
4						
5	CHARGES FOR SERVICES					
6	402-0000-3400.042	Sewer Charges	4,748,206	6,767,767	3,976,165	7,562,144
7	CHARGES FOR SERVICES		4,748,206	6,767,767	3,976,165	7,562,144
8						
9	OTHER & MISCELLANEOUS					
10	402-0000-3600.000	Miscellaneous Income	(20)	0	0	0
11	402-0000-3610.100	Interest Earned	7,840	5,555	12,279	5,000
12	402-0000-3640.000	Sale of Fixed Assets	9,000	0	0	0
13	402-0000-3690.904	P-CARD REBATE	20,103	10,000	1,803	900
14	402-0000-3690.906	RECOVERY OF BAD DEBTS	187	0	722	0
15	402-0000-3840.000	Debt Proceeds		1,043,131		3,059,942
16	402-0000-3890.901	Appropriate Fund Balance		0	1,489,338	0
17	OTHER & MISCELLANEOUS		37,110	1,058,686	2,548,024	14,804
18						3,065,842
19	<b>TOTAL ESTIMATED REVENUES FUND 402</b>		<b>4,787,538</b>	<b>7,826,615</b>	<b>9,615,953</b>	<b>3,990,969</b>
20						<b>10,628,136</b>
21						
22	<b>151 - RECYCLING &amp; SOLID WASTE</b>					
23	CHARGES FOR SERVICES					
24	151-0000-3430.401	SPECIAL BULK PICK UP	14,250	15,000	8,264	15,000
25	151-0000-3430.402	SOLID WASTE CHARGES - NON-RESIDENTIAL	3,056,898	3,213,715	2,184,714	3,310,126
26	151-0000-3430.403	RECYCLING CHARGES	407,746	428,333	293,866	441,183
27	151-0000-3430.404	HOUSEHOLD HAZARDOUS WASTE	135,995	142,892	97,883	147,179
28	151-0000-3430.405	SOLID WASTE CHARGES - RESIDENTIAL	1,625,758	1,708,275	1,170,445	1,759,523
29	151-0000-3430.406	CLEAN PROGRAM SERVICE CHARGE	6,200	0	0	0
30	151-0000-3490.101	ADMIN COST REIMBURSEMENT FEE	95,000	95,000	63,333	95,000
31	CHARGES FOR SERVICES		5,341,847	5,603,215	3,818,505	5,768,011
32						
33	OTHER & MISCELLANEOUS					
34	151-0000-3610.100	Interest Earned	45,544	15,932	18,440	15,000
35	151-0000-3660.000	CONT/DONATIONS FR PRIVATE SOURCES	20,000	20,000	13,333	20,000
36	151-0000-3690.904	P-CARD REBATE	5,852	5,800	10,880	5,000
37	151-0000-3690.906	RECOVERY OF BAD DEBTS	342	0	614	0
38	151-0000-3890.901	Approp Fund Balance R/E		0	2,950	0
39	OTHER & MISCELLANEOUS		71,738	41,732	44,682	43,267
40						40,000
41	<b>TOTAL ESTIMATED REVENUES - FUND 151</b>		<b>5,413,585</b>	<b>5,644,947</b>	<b>5,647,897</b>	<b>3,861,772</b>
42						<b>5,808,011</b>
43						
44	<b>406 - MOBILITY &amp; TRANSPORTATION FI</b>					
45	PERMITS, FEES, & SPECIAL ASSESSMEN					
46	406-0000-3290.004	Payment in Lieu of Parking	3,520	3,520	17,560	0
47	PERMITS, FEES, & SPECIAL ASSESSMENTS		3,520	3,520	17,560	0
48						
49	CHARGES FOR SERVICES					
50	406-0000-3440.500	Parking Meter Revenue	54,165	68,123	36,317	50,582
51	406-0000-3440.501	Parking Permit Revenue	393	300	941	1,311
52	406-0000-3440.505	HAGEN PAYSTATION REVENUES	36,220	53,817	27,518	38,326
53	406-0000-3440.510	RICHARDSON PAYSTATION REVENUES	955	1,906	1,906	0
54	406-0000-3440.511	NE 8TH TERRACE LOT REVENUES	8,527	13,396	5,316	7,403
55	406-0000-3440.512	SPECIAL EVENT - STONEWALL		0		15,000
56	406-0000-3440.513	SPECIAL EVENT - WICKED MANORS		0		10,000
57	406-0000-3440.516	NE 11 AVE/ROSIE'S METER REVENUE	4,041	5,712	3,198	4,915
58	406-0000-3440.520	PARKMOBILE REVENUE - METERS	417,867	576,936	368,113	624,330
59	406-0000-3440.521	PARKMOBILE REVENUE - HAGEN	256,630	361,290	233,353	356,718
60	406-0000-3440.522	PARKMOBILE REVENUE - RICHARDSON	26,587	40,788	20,957	32,036
61	406-0000-3440.523	PARKMOBILE REVENUE - NE 8TH TERRACE	52,836	76,529	47,144	72,066
62	406-0000-3440.525	PARKMOBILE REVENUE - NE 23RD DRIVE	37,472	54,676	31,549	48,228
63	406-0000-3440.526	PARKMOBILE REVENUE - SUSHI ROCK	13,349	20,451	10,999	18,311
64	406-0000-3440.528	NE 11 AE/ROSIE'S PARKMOBILE REVENUE	21,275	30,213	17,699	29,646
65	CHARGES FOR SERVICES		930,317	1,304,137	803,104	1,308,872

**CITY OF WILTON MANORS  
REVENUE ESTIMATES  
2025-26 BUDGET**

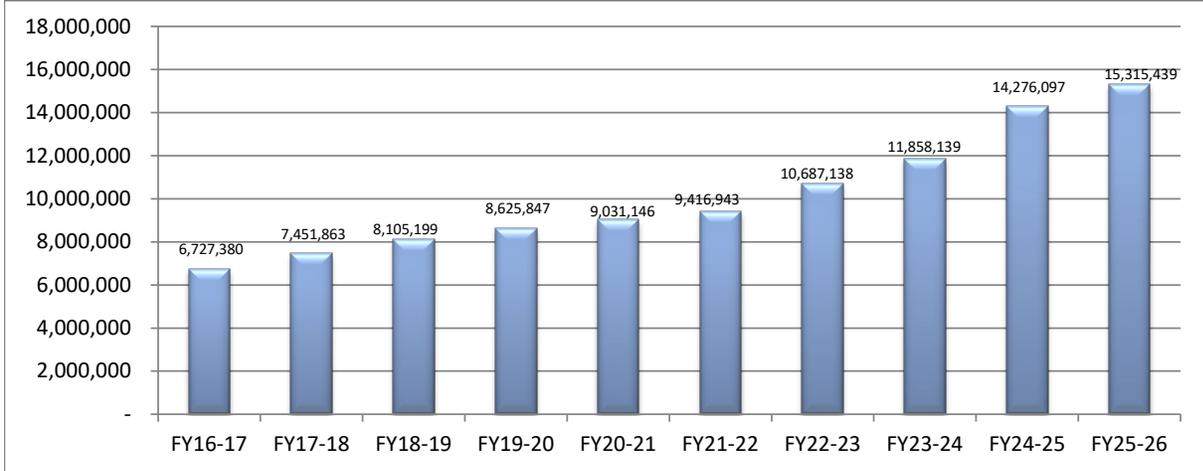
GL NUMBER	DESCRIPTION	23-24 ACTIVITY	24-25 ORIGINAL BUDGET	24-25 AMENDED BUDGET	24-25 ACTIVITY THRU 5/31/25	25-26 RECOMMENDED BUDGET	
1	FINES & FORFEITS						1
2	406-0000-3510.510 Citations - Parking Mgt. Co.	230,916	200,000	200,000	181,997	272,772	2
3	406-0000-3510.530 PARKING CITATIONS - COUNTY CLERK	356	300	300		0	3
4	FINES & FORFEITS	231,272	200,300	200,300	181,997	272,772	4
5							5
6	OTHER & MISCELLANEOUS						6
7	406-0000-3610.100 Interest Earned	131,412	63,529	63,529	78,310	50,000	7
8	406-0000-3690.904 P-CARD REBATE	3,896	3,800	3,800	4,588	0	8
9	406-0000-3890.901 APPROPRIATE FUND BALANCE R/E		418,083	430,083		0	9
10	OTHER & MISCELLANEOUS	135,308	485,412	497,412	82,898	50,000	10
11							11
12	<b>TOTAL ESTIMATED REVENUES - FUND 406</b>	<b>1,300,417</b>	<b>1,993,369</b>	<b>2,005,369</b>	<b>1,085,559</b>	<b>1,631,644</b>	12
13							13
14							14
15	<b>450 - DRAINAGE UTILITY FUND</b>						15
16	INTERGOVERNMENTAL						16
17	450-0000-3310.395 US EPA GRANT		0	0		1,000,000	17
18	INTERGOVERNMENTAL	0	0	0	0	1,000,000	18
19							19
20	CHARGES FOR SERVICES						20
21	450-0000-3430.330 Drainage Utility Fee	666,079	730,792	730,792	485,789	814,056	21
22	CHARGES FOR SERVICES	666,079	730,792	730,792	485,789	814,056	22
23							23
24	OTHER & MISCELLANEOUS						24
25	450-0000-3610.100 Interest Earned	101,846	47,945	47,945	60,315	50,000	25
26	450-0000-3640.000 Sale of Fixed Assets		0	0	9,100	0	26
27	450-0000-3690.904 P-CARD REBATE	390	390	390	508	250	27
28	450-0000-3690.906 RECOVERY OF BAD DEBTS	4	0	0	156	0	28
29	450-0000-3840.000 Debt Proceeds		286,620	286,620		1,323,304	29
30	450-0000-3890.901 Approp Fund Bal R/E		0	285,407		441,347	30
31	OTHER & MISCELLANEOUS	102,240	334,955	620,362	70,079	1,814,901	31
32							32
33	<b>TOTAL ESTIMATED REVENUES - FUND 450</b>	<b>768,319</b>	<b>1,065,747</b>	<b>1,351,154</b>	<b>555,868</b>	<b>3,628,957</b>	33
34							34
35	<b>TOTAL ESTIMATED REVENUES - ALL FUNDS</b>	<b>53,654,903</b>	<b>54,662,984</b>	<b>64,976,624</b>	<b>42,335,150</b>	<b>66,384,654</b>	35

**CITY OF WILTON MANORS  
2025-2026 BUDGET**

**MAJOR REVENUE SOURCES**

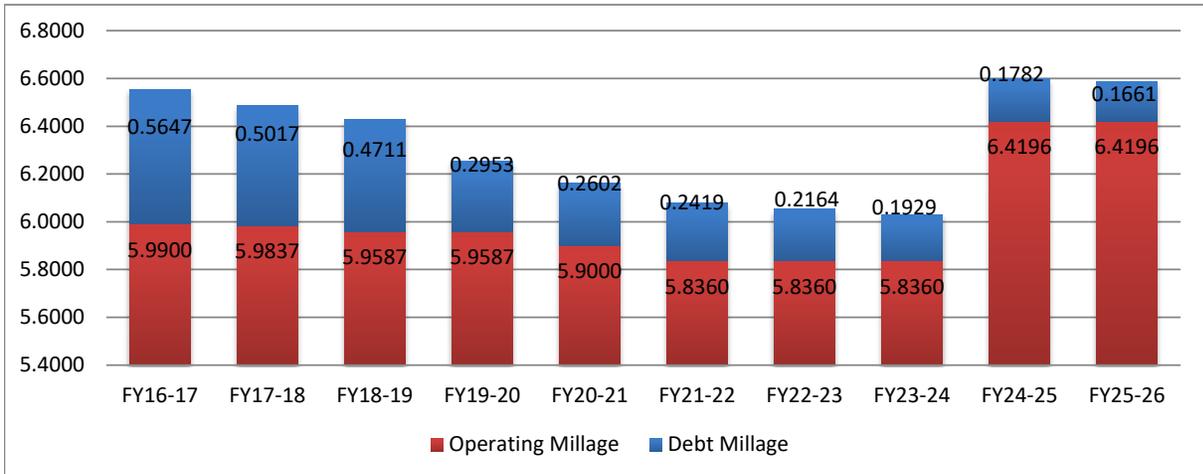
**Governmental Funds**

**Property Tax - Operating Current**

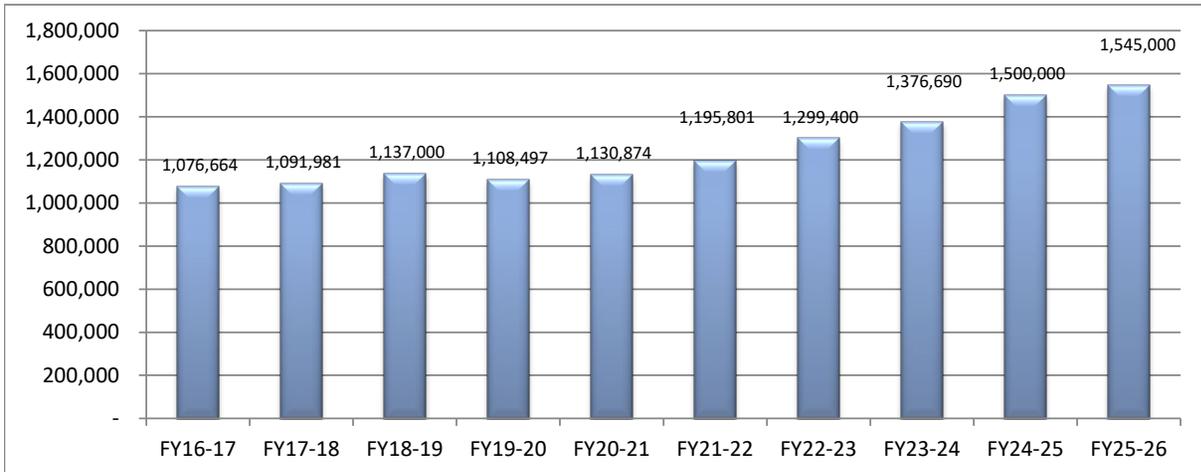


The major revenue source funding of the City of Wilton Manor's general operations continues to be property taxes. Property taxes are authorized by Chapter 166, Florida Statutes. The Florida Constitution limits local governments to a maximum of 10 mills of Ad Valorem taxation. The City's Taxable Value at July 1, 2025 is \$2,485,136,551, a total overall increase of 7.70% over last year. The recommended millage rate for operating purposes is 6.4196, the same as last year. The increase in property values brings in additional revenue of \$1,039,342.

**Ad Valorem Tax Rate History**

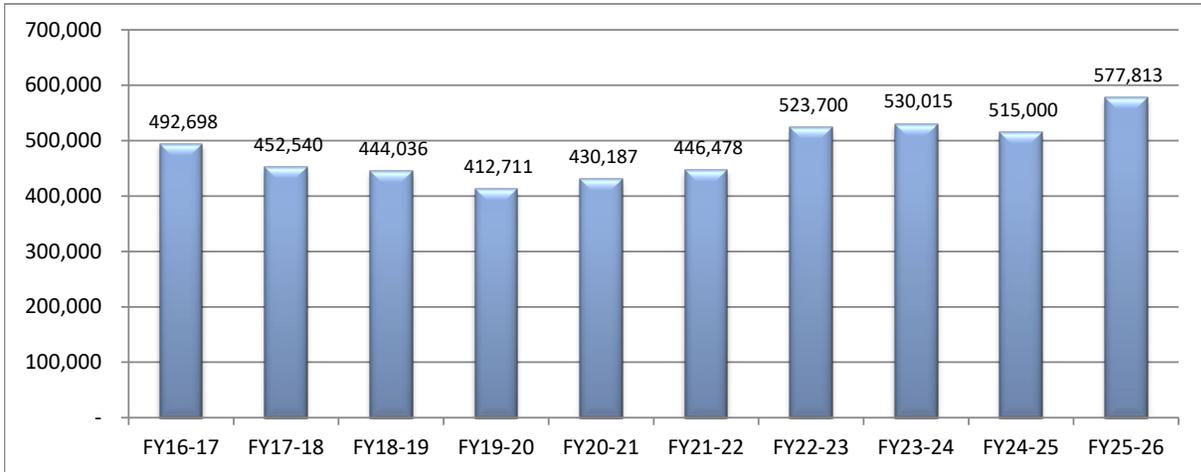


### 10% Utility Tax - Electric



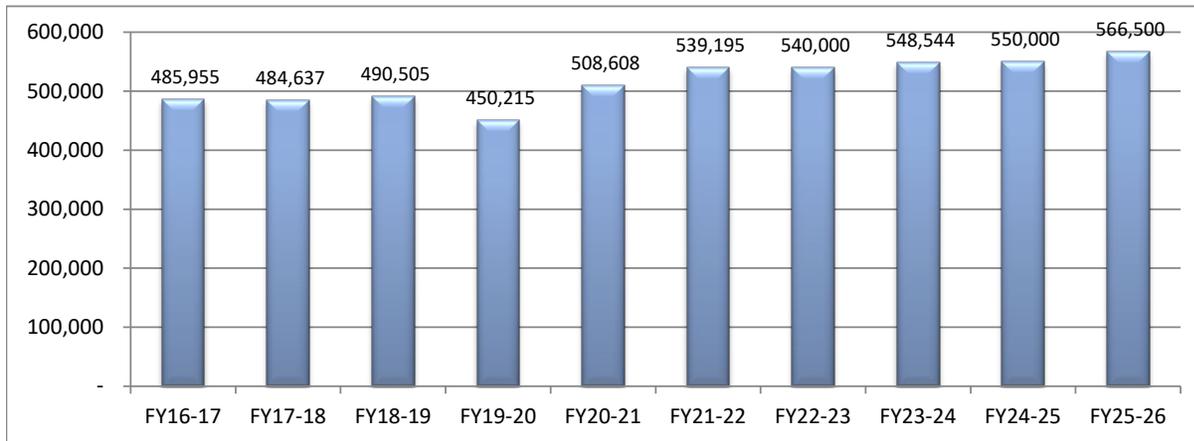
Section 166.231(1)(A), Florida Statutes, authorizes a city to collect Public Service or Utility Taxes. The City levies a 10% utility tax on electricity provided by FPL to the residents of the city.

### 10% Utility Tax - Water



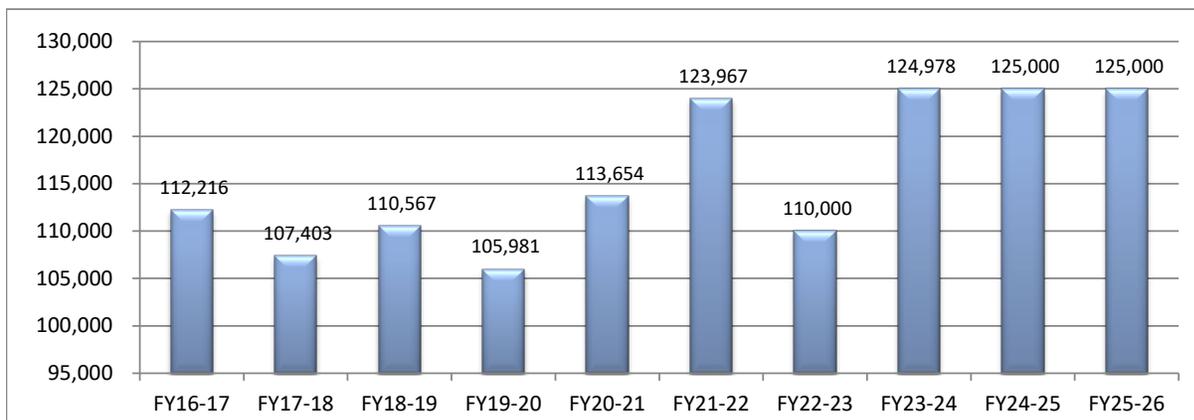
The City levies 10% utility tax on water services. The revenue estimate is 10% of projected water revenue of the Water Utility Fund.

**Communication Service Tax**



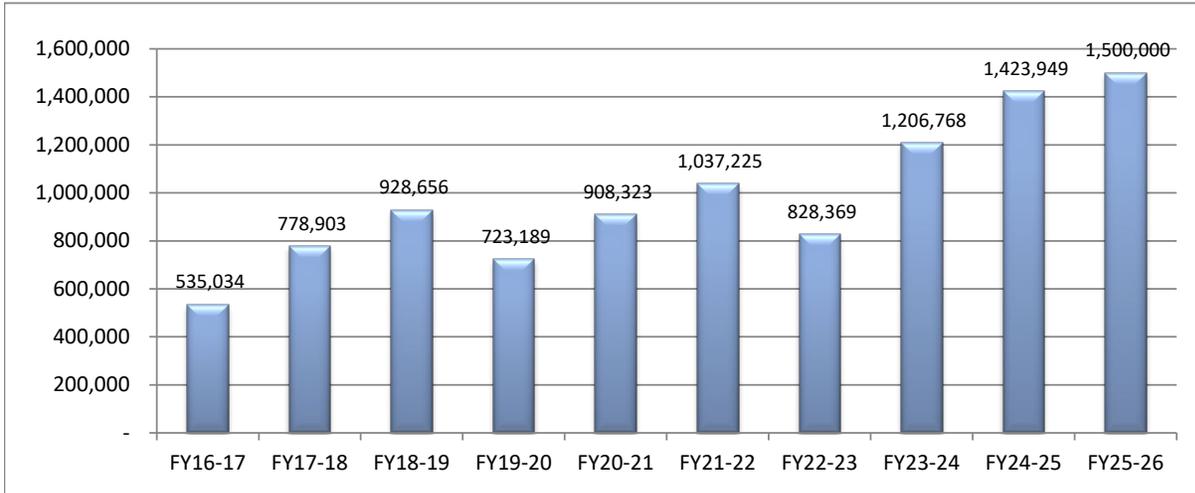
Communications Service Tax (CST) applies to telecommunications, video, direct-to-home satellite, and related services. The tax is imposed on retail sales of communications services which originate and terminate in the state and are billed to an address within the state. The CST revenue is collected and distributed by the State of Florida.

**Local Business Tax**



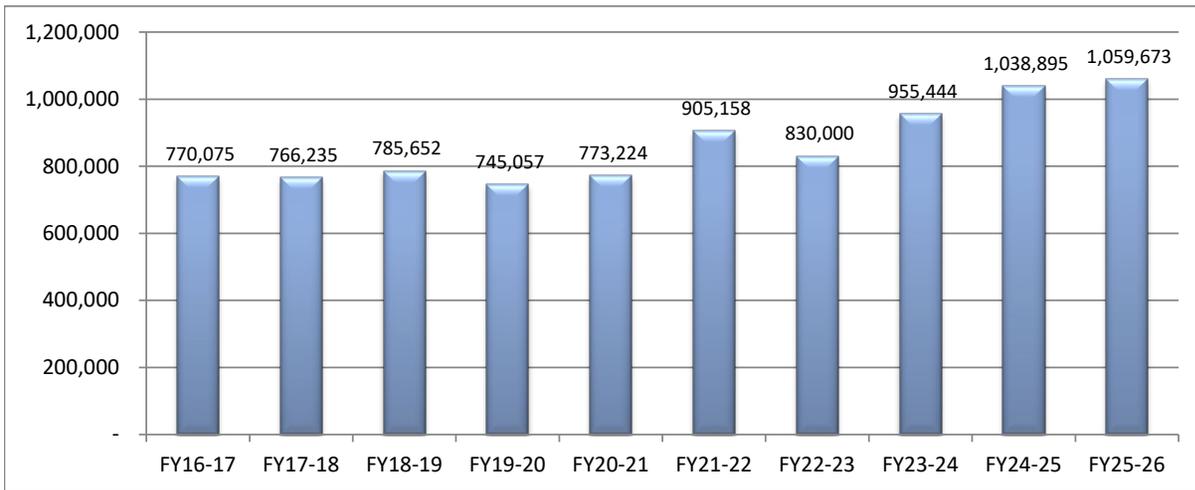
Pursuant to Chapter 205, Florida Statutes, the City has adopted an ordinance imposing a business tax for the privilege of engaging in or managing any business, profession, or occupation within the City. Business tax receipt fees vary based on the type of business.

### Building Permits



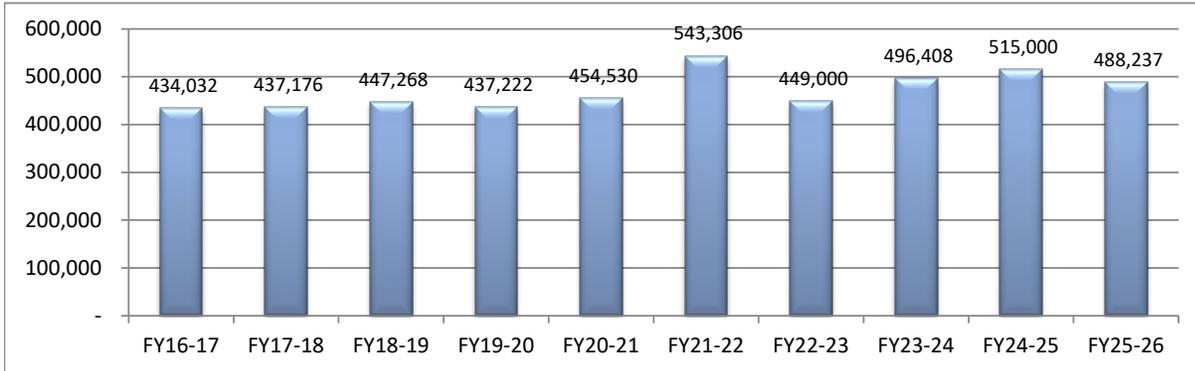
Permits must be obtained by individuals or businesses that perform construction work within City limits. These permits are issued for construction such as plumbing, electrical, structural, mechanical, etc. The fees are set by Ordinance or Resolution.

### Franchise Fee - Electric



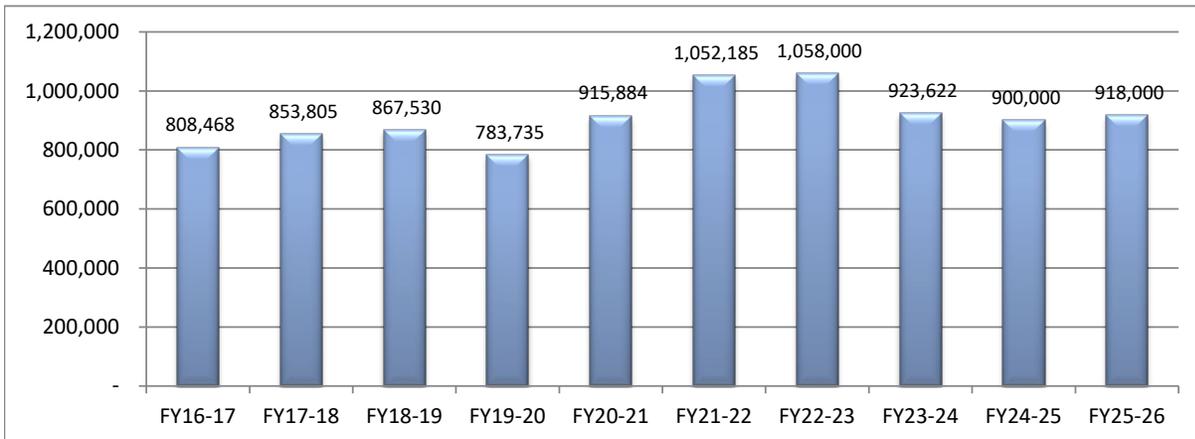
A city may charge electric companies for the use of its right-of-way per Florida Statute 166.021 and 337.401. The City enacted Ordinance 927 granting Florida Power and Light Company an electric franchise in exchange for a 5.9% fee.

### State Revenue Sharing



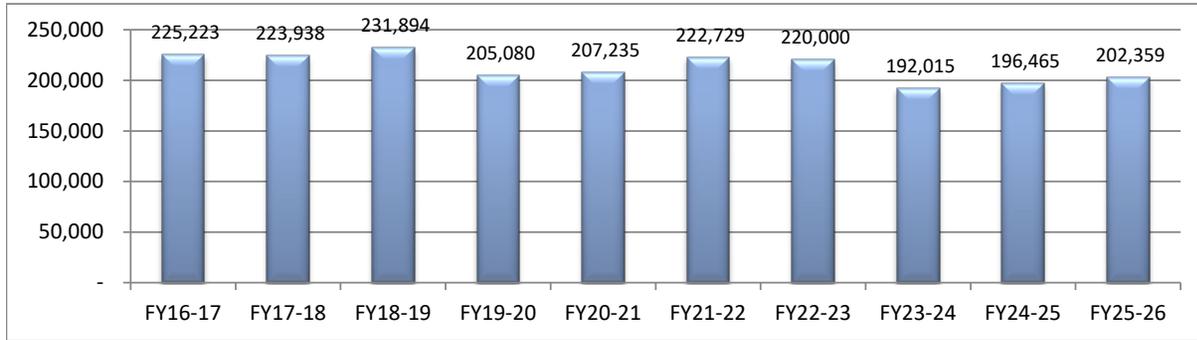
The Florida Revenue Sharing Act of 1972 was a major attempt by the Legislature to ensure a minimum level of revenue parity across units of local government. Provisions in the enacting legislation created the Revenue Sharing Trust Fund for Municipalities, which currently receives 1.3653 percent of sales and use tax collections and the net collections from the one-cent municipal fuel tax. As of January 1, 2014, the trust fund no longer receives 12.5 percent of the state alternative fuel user decal fee collections due to the repeal of the annual decal fee program for motor vehicles powered by alternative fuels. Beginning January 1, 2024, 25 percent of the 4 cents of excise tax levied upon each motor fuel equivalent gallon of natural gas fuel, pursuant to s. 206.9955(2)(a), F.S. shall be transferred to the trust fund. An allocation formula serves as the basis for revenue distribution to each municipality that meets strict eligibility requirements. (Source: Local Government Financial Information Handbook, Office of Economic and Demographic Research). The revenue estimate for the FY25-26 is based on the County and Municipal Revenue Estimates published by the State's Office of Economic and Demographic Research.

### Half Cent Sales Tax



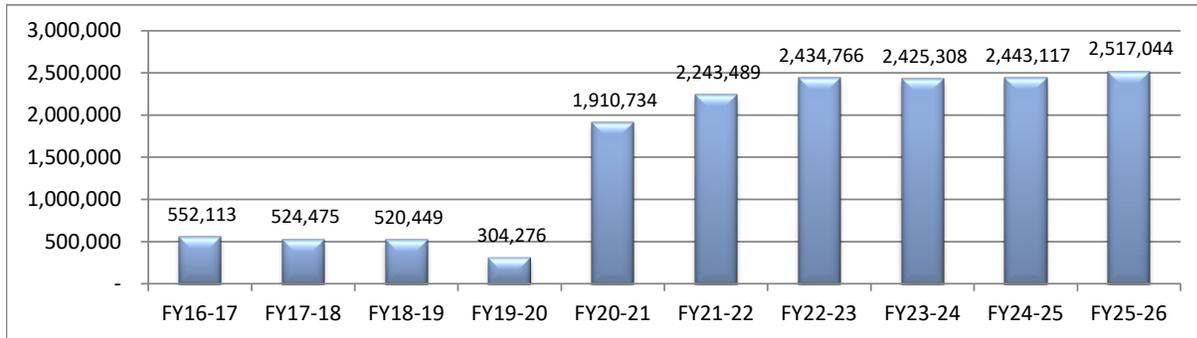
Authorized in 1982, the Local Government Half-Cent Sales Tax Program generates the largest amount of revenue for local governments among the state-shared revenue sources currently authorized by the Legislature. It distributes a portion of state sales tax revenue via three separate distributions to eligible county or municipal governments. Additionally, the program distributes a portion of communications services tax revenue to eligible local governments. Allocation formulas serve as the basis for these separate distributions. The program's primary purpose is to provide relief from ad valorem and utility taxes in addition to providing counties and municipalities with revenue for local programs. (Source: Local Government Financial Information Handbook, Office of Economic and Demographic Research)

### Local Option Fuel Taxes



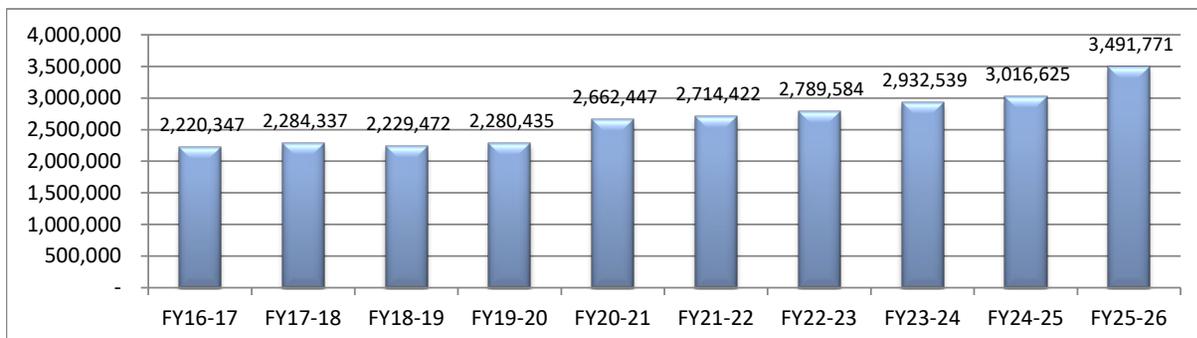
A county's proceeds from the 1 to 6 cents and 1 to 5 cents fuel taxes are distributed by the State according to the distribution factors determined at the local level by inter-local agreement between county and municipalities within the county's boundaries. These funds must be used for transportation related expenditures and transportation expenditures need to meet the requirements of the capital improvements elements of an adopted comprehensive plan.

### Charges for Services - General Fund



The City contracts with the City of Fort Lauderdale (FLL) for the provision of Fire and EMS services. Under the current agreement, EMS fees collected by FLL are remitted to the City on a quarterly basis. Prior to FY2021, FLL billed the City for services net of EMS fees collected. Beginning in 2021, the City began allocating indirect costs incurred by the General Fund to other funds, based on a formal indirect cost allocation plan prepared by an independent consultant. Charges for services also include fees related to child and youth care, as well as other programs offered by the Leisure Services Department.

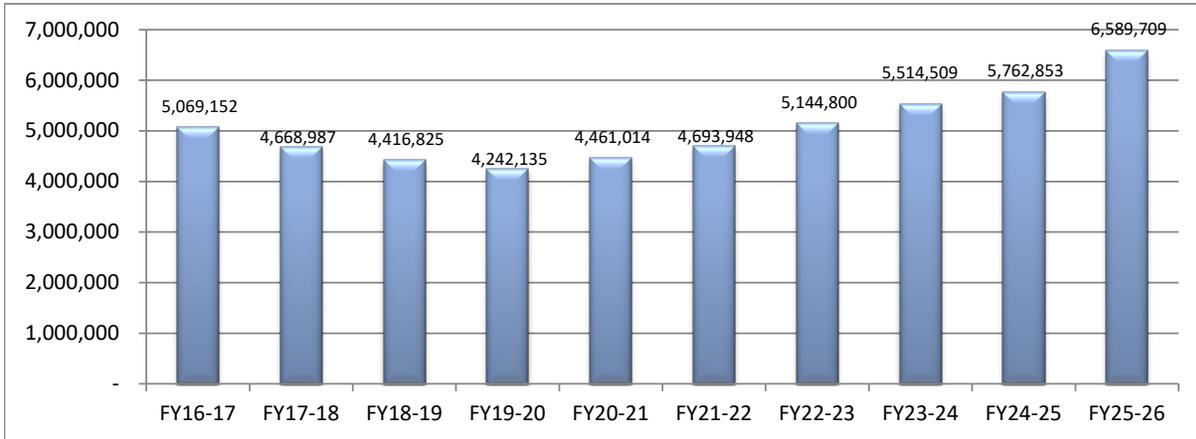
### Fire Assessment Fees



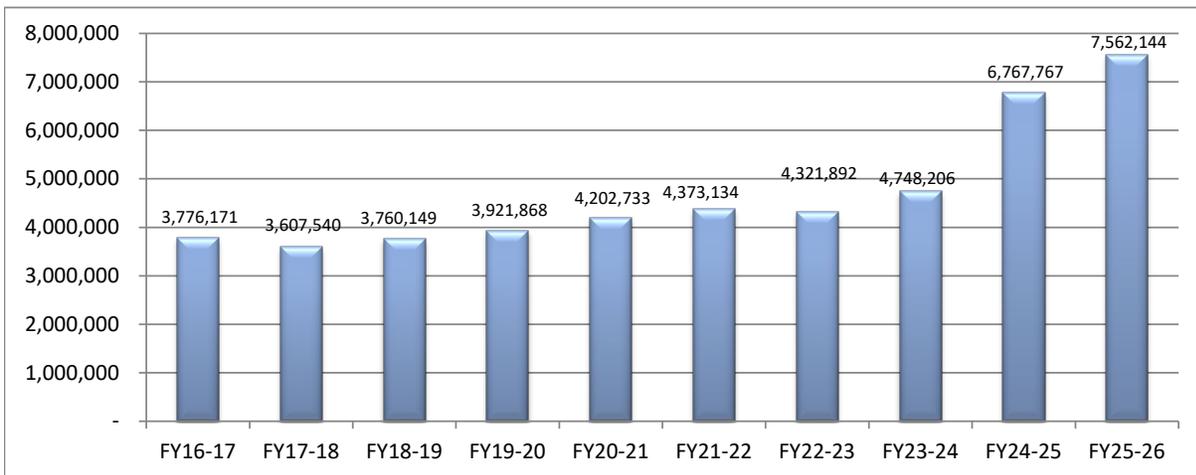
The City has contracted with the City of Fort Lauderdale (FLL) to provide Fire and Emergency Medical Services (EMS). The principal source of revenue for the Fire Assessment Fund is the City's Fire Assessment Fee. These fees are calculated based on expenditures for the fire portion only of the FLL contract and on the City's other fire-related expenditures. The proposed fire assessment fee for single family homeowners for FY26 is \$356.03.

**Enterprise Funds**

**Charges for Services - Water**

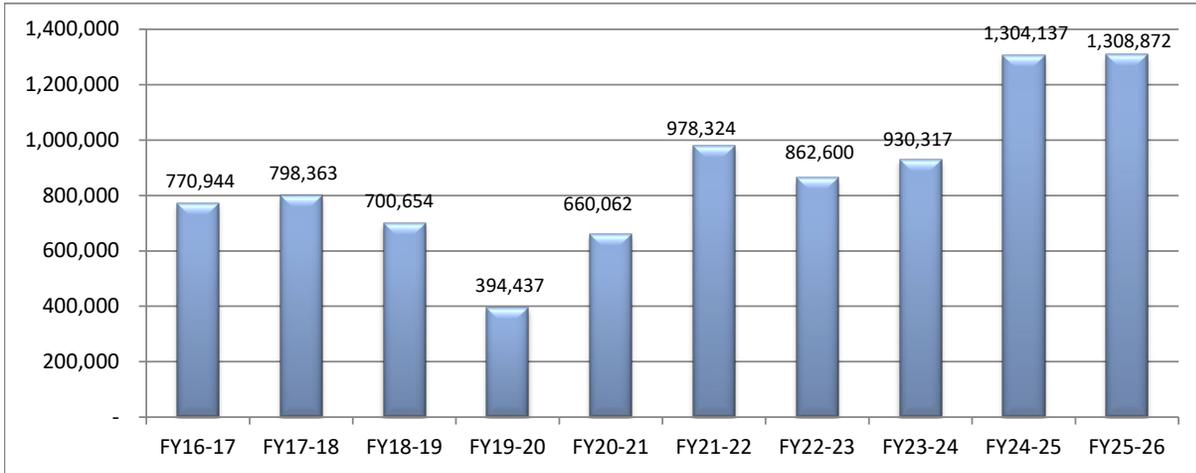


**Charges for Services - Sewer**



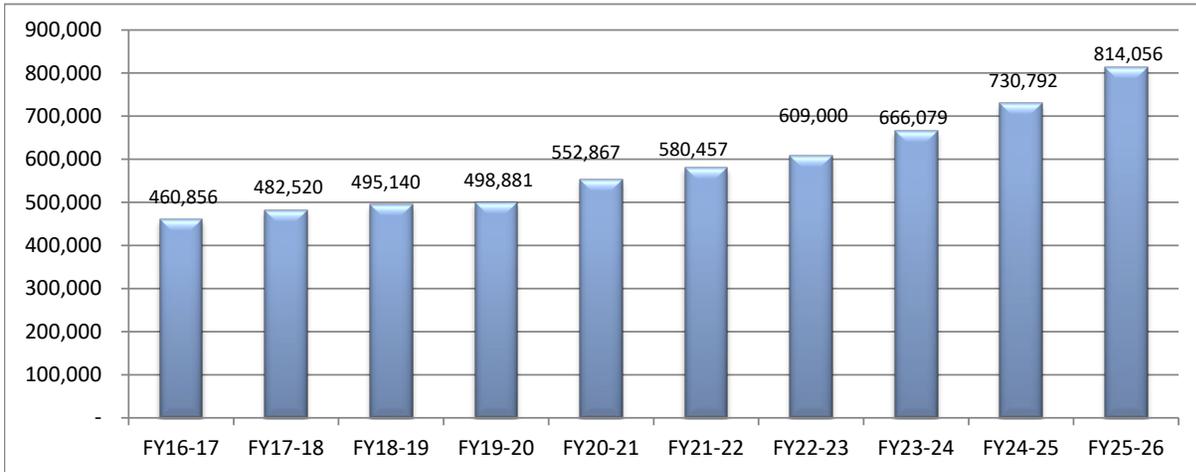
Users of water and sewer services are charged an appropriate amount to pay the cost of providing and maintaining the City's water and sewer distribution systems. Costs are reviewed annually and fees are adjusted as needed. The City has no water or sewer treatment facilities of its own. Water is supplied and sewage is treated by the City of Fort Lauderdale (FLL) through contractual agreements. The fee that Wilton Manors pays to the City of Fort Lauderdale is a major item to be considered when determining the City's water and sewer rate structure.

**Charges for Services - Parking**



The City maintains on-street parking spaces and several public parking lots serving key location within the the Arts & Entertainment District along Wilton Drive. The City's metered parking program began in 2007 and significantly expanded in 2010. Since 2010 the City has expanded parking space inventory from 390 to 494 spaces by adding two new parking lots and additional parking spaces in strategic locations. The significant decline in usage observed in FY20 was primarily due to the impact of the Covid-19 pandemic.

**Charges for Services - Stormwater (Drainage) Fee**



The stormwater fee is collected to maintain the City's stormwater collection system and to support the requirements of a federally mandated National Pollutant Discharge Elimination System Permit. The drainage fee is charged to residential and commercial dwellings. The revenue from stormwater fee is estimated based on a 9.6% rate increase.

## **MAYOR AND CITY COMMISSION**

The City Commission of the City of Wilton Manors is composed of a Mayor and four Commissioners. The Mayor is elected for a two-year term and Commissioners are elected for four-year staggered terms. The City Commission is responsible to the citizens of Wilton Manors for the establishment of policy and the overview of the operation of the City, which is performed by the City Manager and the various operating departments.

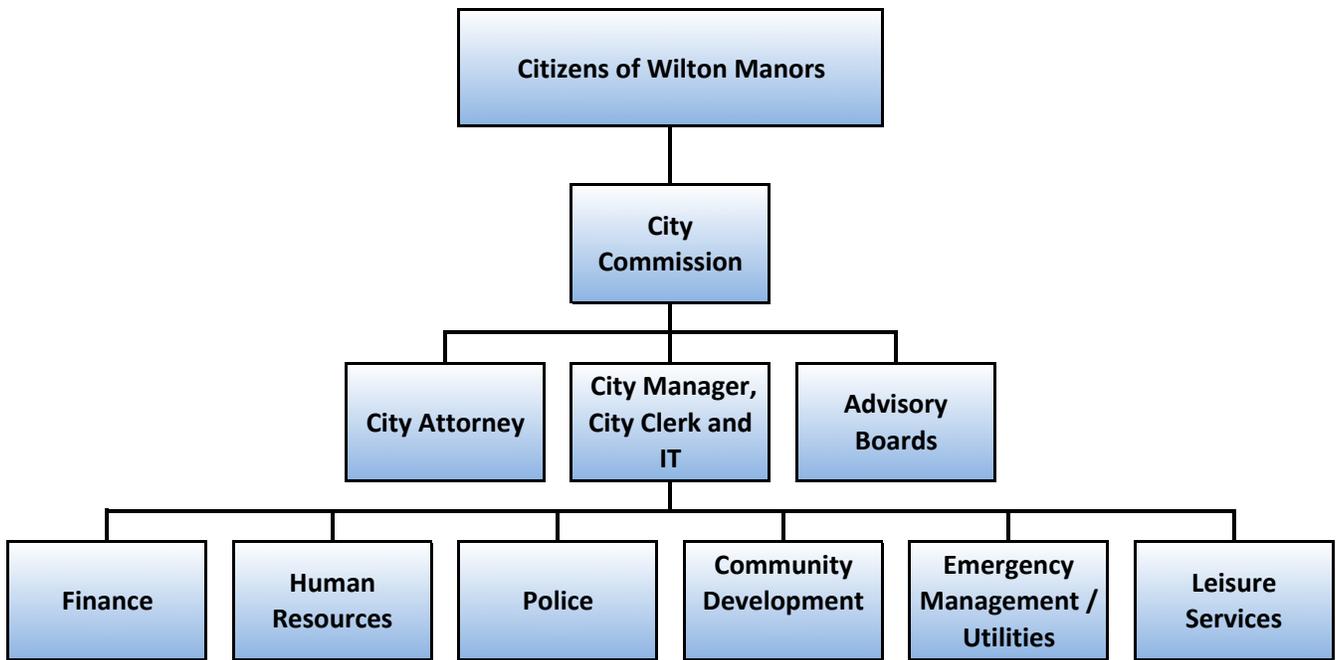
The City Commission holds regular meetings on the second and fourth Tuesdays of each month, at which time City policy is established through the passage of ordinances and resolutions. Additional Commission meetings and special meetings and workshops are held periodically as required.

The duties of the City Commission include: attendance at regular and special Commission meetings and workshop meetings; public hearings; passage of ordinances and resolutions; acting on items required by City Charter such as acceptance of proposals, grants, agreements, proclamations, awards, etc.; and interacting with citizens on a daily basis both formally and informally. The Commission also has the primary responsibility for the establishment of the annual City budget and the provision of revenues sufficient for the effective operation of City government.

### **Strategic Plan**

The City Commission is responsible for the development and review of the City's strategic plan. During development, the City Commission is responsible for defining the vision, mission and organization values, as well as, setting the overriding goals for the five-year period. As part of the budget process, the Commission ensures the budget is aligned with the strategic plan goals and objectives.

# City of Wilton Manors



DEPARTMENTAL BUDGET SUMMARY  
MAYOR AND CITY COMMISSION

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ 137,800	\$ 144,690	\$ 146,050
Personnel Benefits	164,917	195,792	169,680
Operating Expenditures	25,690	27,931	59,960
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 328,407</b>	<b>\$ 368,413</b>	<b>\$ 375,690</b>

PERSONNEL POSITIONS	Fiscal Year 24-25		Fiscal Year 25-26	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Mayor	1.00	0.50	1.00	0.50
Vice Mayor	1.00	0.50	1.00	0.50
Commissioner	3.00	1.50	3.00	1.50
Total Part Time	5.00	2.50	5.00	2.50
<b>MAYOR AND COMMISSION TOTALS</b>	<b>5.00</b>	<b>2.50</b>	<b>5.00</b>	<b>2.50</b>

NOTE: The Mayor and City Commission are salaried positions. An assumption of 1,040 annual hours (20 hours per week) was made to calculate the number of full time equivalents.

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET	
<b>DEPT 5111 - MAYOR/COMMISSION</b>							
1	PERSONNEL WAGES						1
2	001-5111-5111.000 Executive Salaries	137,800	144,690	144,690	84,403	<b>146,050</b>	2
3	PERSONNEL WAGES	137,800	144,690	144,690	84,403	<b>146,050</b>	3
4							4
5	PERSONNEL BENEFITS						5
6	001-5111-5151.000 Cellular Phone Stipend	2,400	2,400	2,400	1,400	<b>2,352</b>	6
7	001-5111-5211.000 FICA	9,964	11,069	11,069	5,926	<b>11,173</b>	7
8	001-5111-5222.000 Pension - FRS	80,480	85,753	85,753	56,266	<b>79,699</b>	8
9	001-5111-5231.000 Life & Health Insurance	71,073	96,570	96,570	53,653	<b>75,280</b>	9
10	001-5111-5232.000 Insurance Opt-Out	1,000	0	0	700	<b>1,176</b>	10
11	PERSONNEL BENEFITS	164,917	195,792	195,792	117,945	<b>169,680</b>	11
12							12
13	OPERATING EXPENDITURES						13
14	001-5111-5401.000 Meetings & Conferences	2,076	5,700	5,700	1,886	<b>16,366</b>	14
15	001-5111-5411.000 Telephone	740	932	932		<b>0</b>	15
16	001-5111-5412.000 Postage	252	249	249	267	<b>245</b>	16
17	001-5111-5481.000 Promotional Activities	13,904	10,700	10,700	4,911	<b>25,676</b>	17
18	001-5111-5511.000 Office Supplies		400	400		<b>392</b>	18
19	001-5111-5521.000 Operating Supplies	2,255	375	375		<b>980</b>	19
20	001-5111-5541.000 Subs, Memberships, Dues	6,463	9,575	9,575	6,386	<b>16,301</b>	20
21	OPERATING EXPENDITURES	25,690	27,931	27,931	13,450	<b>59,960</b>	21
22							22
23	<b>TOTALS DEPT 5111 - MAYOR/COMMISSION</b>	<b>328,407</b>	<b>368,413</b>	<b>368,413</b>	<b>215,798</b>	<b>375,690</b>	23

## **CITY MANAGER**

The City Manager serves as the Chief Administrative Officer and is responsible for the overall management and coordination of all City operations. Appointed by and reporting directly to the City Commission, the City Manager ensures the implementation of Commission policies and provides strategic leadership to all City departments.

The City Manager directs and supervises municipal functions, promotes operational efficiency, and supports the achievement of departmental goals and objectives. Working closely with department directors, the City Manager coordinates service delivery to residents and ensures that City operations align with the Commission's vision and priorities.

Key responsibilities include:

- Oversight of all City departments
- Preparation and management of the annual budget
- Policy implementation and operational leadership

The City Manager's Office also encompasses the Information Technology Department, Grant Administration and the City Clerk's Office.

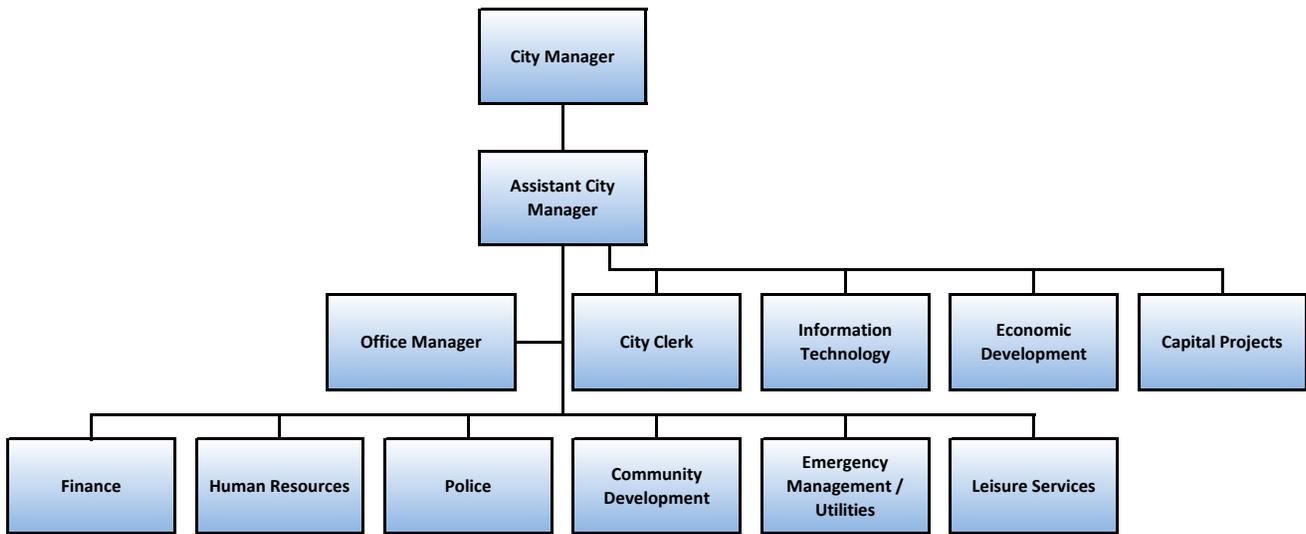
### **Department Mission and Strategic Priorities**

In addition to its core administrative role, the City Manager's Office is focused on following the City's Strategic Plan priorities listed below:

- Advance infrastructure improvements and enhancing infrastructure resiliency.
- Promoting economic development and advancing the redevelopment and revitalization of commercial corridors.
- Enhancing quality of life and livability by preserving the City's small-town character and ensuring public safety and high-quality municipal services.
- Cultivating efficient and high performing government.
- Maintaining fiscal integrity and transparency.
- Promoting environmental sustainability and reducing the City's carbon footprint.

These priorities guide the City Manager's efforts to deliver responsive, efficient, and accountable local government in support of long-term community well-being.

# City Manager



DEPARTMENTAL BUDGET SUMMARY  
CITY MANAGER

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ 697,588	\$ 770,342	\$ 802,077
Personnel Benefits	361,680	403,917	444,938
Operating Expenditures	336,392	769,527	563,403
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 1,395,660</b>	<b>\$ 1,943,786</b>	<b>\$ 1,810,418</b>

PERSONNEL POSITIONS	Fiscal Year 24-25		Fiscal Year 25-26	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
<b>City Manager Department:</b>				
City Manager	1.00	1.00	1.00	1.00
Assistant City Manager	1.00	1.00	1.00	1.00
Assistant to the City Manager	1.00	1.00	1.00	1.00
Capital Projects Administrator	1.00	1.00	1.00	1.00
Office Manager	1.00	1.00	1.00	1.00
Total Full Time	5.00	5.00	5.00	5.00
<b>CITY MANAGER TOTALS</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET	
<b>DEPT 5112 - CITY MANAGER</b>							
1	PERSONNEL WAGES						1
2	001-5112-5121.000 SALARIES - FULL TIME	696,887	767,342	767,342	547,202	<b>800,117</b>	2
3	001-5112-5141.000 Overtime	701	3,000	3,000	161	<b>1,960</b>	3
4	PERSONNEL WAGES	697,588	770,342	770,342	547,363	<b>802,077</b>	4
5							5
6	PERSONNEL BENEFITS						6
7	001-5112-5151.000 Cellular Phone Stipend	2,775	2,820	2,820	1,825	<b>2,764</b>	7
8	001-5112-5155.000 Vehicle Allowance	6,000	6,000	6,000	3,500	<b>5,880</b>	8
9	001-5112-5211.000 FICA	46,440	47,054	47,054	36,928	<b>61,209</b>	9
10	001-5112-5221.000 Pension - WM	73,776	70,974	70,974	70,974	<b>68,226</b>	10
11	001-5112-5222.000 Pension - FRS	159,145	182,298	182,298	135,878	<b>209,050</b>	11
12	001-5112-5231.000 Life & Health Insurance	73,544	94,771	94,771	46,744	<b>97,809</b>	12
13	001-5112-5232.000 Insurance Opt-Out	0	0	0	500	<b>0</b>	13
14	PERSONNEL BENEFITS	361,680	403,917	403,917	296,349	<b>444,938</b>	14
15							15
16	OPERATING EXPENDITURES						16
17	001-5112-5311.000 Professional Services	100,502	80,000	265,512	103,395	<b>86,338</b>	17
18	001-5112-5341.000 Contractual Services	67,495	99,000	140,210	1,980	<b>206,535</b>	18
19	001-5112-5401.000 Meetings & Conferences	6,135	8,500	8,500	10,663	<b>16,072</b>	19
20	001-5112-5411.000 Telephone	744	1,062	1,062	686	<b>0</b>	20
21	001-5112-5412.000 Postage	176	136	136	83	<b>133</b>	21
22	001-5112-5471.000 Printing & Binding		4,200	4,200		<b>0</b>	22
23	001-5112-5481.000 Promotional Activities	26,198	45,000	50,620	8,695	<b>34,300</b>	23
24	001-5112-5483.000 ECONOMIC DEVELOPMENT	63,607	110,000	110,000	726	<b>79,380</b>	24
25	001-5112-5483.000-016 ECON DEV-BUSINESS INCENTIVES	20,608	40,000	40,000		<b>39,200</b>	25
26	001-5112-5483.000-019 ECON DEV-CONSULTANT		50,000	50,000	1,578	<b>50,000</b>	26
27	001-5112-5483.000-020 ECON DEV-WD DESIGN PHASE 3-LIGHTING		25,000	25,000	0	<b>0</b>	27
28	001-5112-5483.000-028 ALL AMERICA CITY	33,264	0	0	0	<b>0</b>	28
29	001-5112-5490.007 SOFTWARE LICENSES & RENEWALS		52,597	52,597	25,669	<b>35,579</b>	29
30	001-5112-5511.000 Office Supplies	2,237	2,000	2,000	1,163	<b>1,960</b>	30
31	001-5112-5521.000 Operating Supplies	997	750	750	418	<b>1,960</b>	31
32	001-5112-5541.000 Subs, Memberships, Dues	14,354	18,940	18,940	16,387	<b>11,946</b>	32
33	001-5112-5542.000 Training/Education	75	0	0		<b>0</b>	33
34	OPERATING EXPENDITURES	336,392	537,185	769,527	171,443	<b>563,403</b>	34
35							35
36	<b>Total DEPT 5112 - CITY MANAGER</b>	<b>1,395,660</b>	<b>1,711,444</b>	<b>1,943,786</b>	<b>1,015,155</b>	<b>1,810,418</b>	36

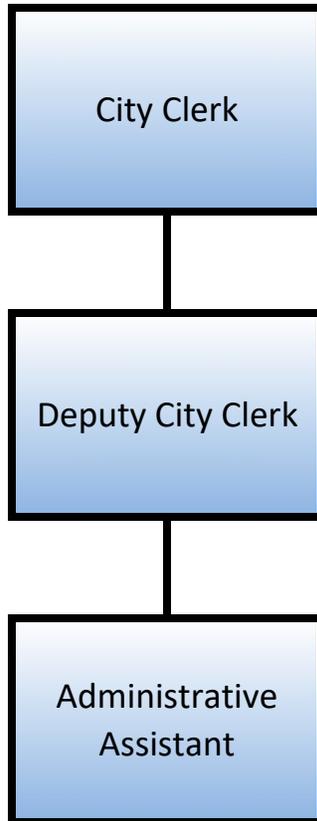
## **CITY CLERK**

Under the administrative direction of the City Manager, the City Clerk is the official Records Custodian for the City, serves as the municipal Supervisor of Elections, is the custodian of the City seal, Clerk to the City Commission, and carries out other functions as set forth in the City Charter and City Code. Responsibilities include: attending Commission meetings, managing the preparation of meeting agendas and minutes, certifying ordinances and resolutions, organizing and supervising municipal elections, preparing and publishing legal notices. As the City's Records Custodian, the Clerk's office oversees record retention of City documents as well as Public Record Requests. The City Clerk also serves as registrar for lobbyists and assists in the compliance of the Broward County Ethics Code. The City Clerk performs other work as required.

### **Department's Core Operational Mission and Key Roles and Functions**

The City Clerk's office continues to strive to provide expeditious responses to the requests of our constituents and fellow staff members. The City Clerk's office is the official records keeper, elections administrator, advisory board administrator, ethics filing officer and secretariat to the City Commission. The office also prepares and publishes the agenda for City Commission meetings and facilitates all City Commission meetings. The City Clerk's office continues to move forward by improving processes and productivity while remaining fiscally responsible.

# City Clerk



DEPARTMENTAL BUDGET SUMMARY  
CITY CLERK

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ 207,277	\$ 223,553	\$ 216,383
Personnel Benefits	120,787	128,766	144,052
Operating Expenditures	46,645	97,668	69,074
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 374,709</b>	<b>\$ 449,987</b>	<b>\$ 429,509</b>

PERSONNEL POSITIONS	Fiscal Year 24-25		Fiscal Year 25-26	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
<b>City Clerk Department:</b>				
City Clerk	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00
Total Full Time	2.00	2.00	2.00	2.00
Part Time Admin Assistant	1.00	0.70	1.00	0.70
Total Part Time	1.00	0.70	1.00	0.70
<b>CITY CLERK TOTALS</b>	<b>3.00</b>	<b>2.70</b>	<b>3.00</b>	<b>2.70</b>

**CITY OF WILTON MANORS**  
**ANNUAL EXPENDITURE ESTIMATES**  
**FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET
<b>DEPT 5113 - CITY CLERK</b>						
1	PERSONNEL WAGES					
2	001-5113-5121.000 SALARIES - FULL TIME	173,687	185,849	185,849	129,289	188,255
3	001-5113-5131.000 SALARIES - PART-TIME	31,396	37,204	37,204	18,709	27,076
4	001-5113-5141.000 Overtime	2,194	500	500	1,506	1,052
5	PERSONNEL WAGES	207,277	223,553	223,553	149,504	216,383
6						
7	PERSONNEL BENEFITS					
8	001-5113-5151.000 Cellular Phone Stipend	540	540	540	315	529
9	001-5113-5211.000 FICA	13,113	13,729	13,729	9,496	14,401
10	001-5113-5211.005 FICA PART-TIME	2,402	2,636	2,636	1,431	2,072
11	001-5113-5221.000 Pension - WM	21,662	21,254	21,254	21,254	18,418
12	001-5113-5222.000 Pension - FRS	46,996	53,581	53,581	38,148	50,992
13	001-5113-5231.000 Life & Health Insurance	36,074	37,026	37,026	33,145	57,640
14	PERSONNEL BENEFITS	120,787	128,766	128,766	103,789	144,052
15						
16	OPERATING EXPENDITURES					
17	001-5113-5341.000 Contractual Services	11,384	14,600	14,600	2,698	9,408
18	001-5113-5401.000 Meetings & Conferences	195	1,700	1,700	2,547	4,802
19	001-5113-5411.000 Telephone		869	869		0
20	001-5113-5412.000 Postage	191	300	300	95	294
21	001-5113-5462.000 Equipment Maint-Repair	100	250	250	350	294
22	001-5113-5465.000 Copy Machine	3,491	4,000	4,000	2,106	3,626
23	001-5113-5481.000 PROMOTIONAL	352	2,000	2,000	(1,126)	490
24	001-5113-5482.000 Advertising	18,391	10,000	10,000	5,249	17,640
25	001-5113-5490.007 SOFTWARE LICENSES & RENEWALS		13,751	31,293	13,589	15,517
26	001-5113-5492.000 Elections	1,494	10,000	10,000	5,930	0
27	001-5113-5493.000 Codification	6,765	20,556	20,556		14,700
28	001-5113-5511.000 Office Supplies	881	500	500	454	490
29	001-5113-5521.000 Operating Supplies	150	250	250	963	245
30	001-5113-5541.000 Subs, Memberships, Dues	660	600	600	834	833
31	001-5113-5542.000 Training/Education	2,591	750	750		735
32	OPERATING EXPENDITURES	46,645	80,126	97,668	33,689	69,074
33						
34	<b>TOTAL DEPT 5113 - CITY CLERK</b>	<b>374,709</b>	<b>432,445</b>	<b>449,987</b>	<b>286,982</b>	<b>429,509</b>

## **FINANCE DEPARTMENT**

**Accounting and Financial Services** include maintaining a system to assure accountability in compliance with legal provisions and in accordance with generally accepted accounting principles. Supporting documents for revenues, expenditures, encumbrances and accounts receivable are reviewed for correctness, legality, adherence to contracts, agreements, and City purchasing procedures, as well as for compliance with the City Commission adopted budget. Financial and management reports indicating financial status are prepared to provide timely information to the City Commission, City Manager, Department Directors, and the general public.

Records for accounts payable are maintained and vendor checks are issued on a weekly basis. Utility billing records reflect the monthly issuance of water, sewer, solid waste, recycling, and stormwater invoices. Fixed asset records are maintained and reviewed annually for internal control purposes and to insure adequate insurance coverages.

In addition to accounting and financial services, the Utility Billing Customer Service personnel field all utility-related inquiries from City residents, and help promote water conservation and participation in the City's recycling program. Responsibilities also include coordinating services with our solid waste hauler; processing lien searches; filing utility liens; and insuring the timely collection of utility payments. The Utility Billing Customer Service personnel additionally field all incoming calls from the City's main telephone lines.

The Finance Department, under the direction of the City Manager, is responsible for the preparation and coordination of the Annual Operating Budget and five-year capital improvement program for all funds. This process must be monitored for compliance with the State's Truth in Millage (TRIM) laws. The Department also oversees the implementation of the budget after adoption by the City Commission through appropriate internal accounting control measures.

**Cash Management and Revenue Collection.** The Finance Department is responsible for the collection and recording of all City revenues. The Department prepares cash reconciliations and internal audits of City revenue accounts to insure that projected revenue targets are being met and recorded properly. Responsibilities also include the investment of all City funds, as well as the coordination of various banking services.

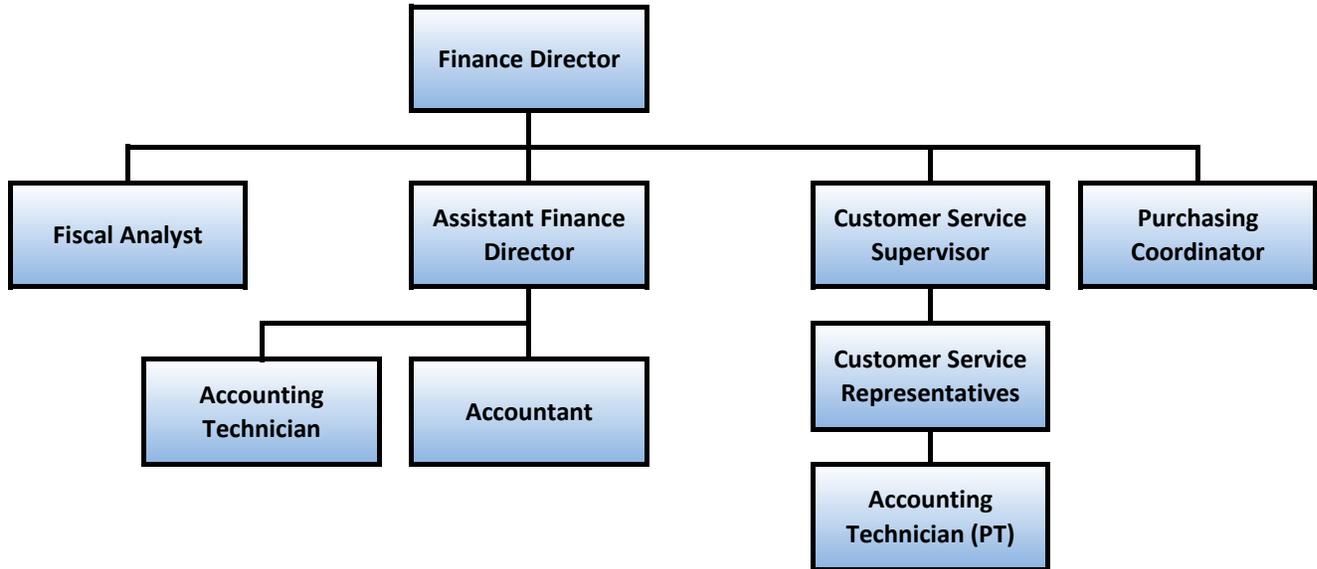
**Purchasing.** The Finance Department acts as liaison to all City departments for items that require formal bids, proposals, or bulk ordering, and assists in providing resources for the competitive pricing of merchandise.

**Parking.** The Finance Department is responsible for oversight of the City's parking program. The day-to-day management of the parking program is performed by a major parking corporation under contract to the City.

**Department's Core Operational Mission and Key Roles and Functions**

The Finance Department serves the Wilton Manors community by safeguarding the City's assets, maximizing the use of City revenue and efficiently providing accurate and timely information to the City Commission, City management and the general public. As such, it is the department's responsibility to plan for the City's future financial needs and to implement responsible fiscal strategies for the City's operation. The Finance Department has responsibility for the City's utility billing, accounts payable and receivable, financial reporting, budgeting, purchasing, and oversight of the City's parking program.

# Finance



DEPARTMENTAL BUDGET SUMMARY  
FINANCE

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ 447,876	\$ 653,963	\$ 616,702
Personnel Benefits	266,660	412,745	352,803
Operating Expenditures	66,494	91,614	97,490
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 781,030</b>	<b>\$ 1,158,322</b>	<b>\$ 1,066,995</b>

PERSONNEL POSITIONS	Fiscal Year 24-25		Fiscal Year 25-26	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
<b>Finance Department:</b>				
Finance Director	0.90	0.90	0.90	0.90
Assistant Finance Director	1.00	1.00	1.00	1.00
Senior Accountant	0.90	0.90	0.90	0.90
Accountant	1.00	1.00	1.00	0.50
Purchasing Coordinator	1.00	1.00	1.00	1.00
Fiscal Analyst	1.00	1.00	1.00	1.00
Accounting Technician	1.00	1.00	1.00	1.00
<b>Total Full Time</b>	<b>6.80</b>	<b>6.80</b>	<b>6.80</b>	<b>6.30</b>
Part Time Accounting Technician	0.50	0.35	0.50	0.35
<b>Total Part Time</b>	<b>0.50</b>	<b>0.35</b>	<b>0.50</b>	<b>0.35</b>
<b>FINANCE TOTALS</b>	<b>7.30</b>	<b>7.15</b>	<b>7.30</b>	<b>6.65</b>

**CITY OF WILTON MANORS**  
**ANNUAL EXPENDITURE ESTIMATES**  
**FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET	
<b>DEPT 5114 - FINANCE</b>							
1	PERSONNEL WAGES						1
2	001-5114-5121.000 SALARIES - FULL TIME	448,011	665,152	641,614	253,228	599,143	2
3	001-5114-5131.000 SALARIES - PART-TIME	(362)	11,349	11,349	8,212	16,579	3
4	001-5114-5141.000 Overtime	227	1,000	1,000	171	980	4
5	PERSONNEL WAGES	447,876	677,501	653,963	261,611	616,702	5
6							6
7	PERSONNEL BENEFITS						7
8	001-5114-5151.000 Cellular Phone Stipend	720	1,368	1,368	360	1,164	8
9	001-5114-5211.000 FICA	33,055	49,700	49,700	18,871	40,979	9
10	001-5114-5211.005 FICA PART-TIME	(28)	868	868	640	1,268	10
11	001-5114-5221.000 Pension - WM	57,946	58,091	58,091	58,091	55,718	11
12	001-5114-5222.000 Pension - FRS	110,061	158,218	158,218	57,147	146,836	12
13	001-5114-5231.000 Life & Health Insurance	64,906	144,500	144,500	44,470	106,838	13
14	PERSONNEL BENEFITS	266,660	412,745	412,745	179,579	352,803	14
15							15
16	OPERATING EXPENDITURES						16
17	001-5114-5311.000 Professional Services	26,381	8,300	20,838	21,416	12,319	17
18	001-5114-5321.000 Audit & Accounting	29,300	33,200	33,200	29,156	33,760	18
19	001-5114-5401.000 Meetings & Conferences	2,504	7,940	7,940	2,685	10,329	19
20	001-5114-5411.000 Telephone	36	1,777	1,777	290	0	20
21	001-5114-5412.000 Postage	2,710	2,655	2,655	1,835	2,744	21
22	001-5114-5471.000 Printing & Binding	819	2,460	2,460		1,676	22
23	001-5114-5490.007 SOFTWARE LICENSES & RENEWALS		4,834	15,834	15,482	29,420	23
24	001-5114-5511.000 Office Supplies	3,401	3,000	3,000	2,440	3,028	24
25	001-5114-5521.000 Operating Supplies	73	1,000	1,000	557	980	25
26	001-5114-5541.000 Subs, Memberships, Dues	1,270	1,910	1,910	545	2,254	26
27	001-5114-5542.000 Training/Education		800	800	315	784	27
28	001-5114-5543.000 Books & Manuals		200	200		196	28
29	OPERATING EXPENDITURES	66,494	68,076	91,614	74,721	97,490	29
30							30
31	<b>Total Department 5114: FINANCE</b>	<b>781,030</b>	<b>1,158,322</b>	<b>1,158,322</b>	<b>515,911</b>	<b>1,066,995</b>	31

## **HUMAN RESOURCES DEPARTMENT**

The Human Resources Department (HR) is dedicated to serving the needs of City employees in the most efficient and fair manner, to attract and retain the most qualified employees for the City, to be a leader and change agent, and to be a strategic planning partner with the City. The Department will help the City adopt modern Human Resources strategies by emphasizing quality training, attention to the changes in the workforce, behavioral needs, alternative work schedules, cafeteria plans to individualize the employees' financial needs, emergency planning, and continued involvement in Human Resources professional associations. The Human Resources Department will stay current with the vast multitude of federal and state mandated legal requirements and regulations.

The Human Resources Department is responsible for:

**Personnel Functions** HR is responsible for the traditional personnel roles of recruitment, assessment and examination, selection, placement, orientation and exit interviews. HR is responsible for maintenance of the Personnel Rules and Safety Regulations. HR must remain current in Public Records Law and maintain all personnel and related records. HR is responsible for the administration and maintenance of the Classification and Compensation Plan.

**Payroll/Pension** HR is responsible for all payroll records, input of payroll into the ADP payroll system, monitoring of FLSA rules and regulations, and accuracy in employee payroll deductions. HR maintains the payroll related pension records and performs most of the administration of the pension plan, such as estimate of benefits, employee contributions and credited service, and final retirement benefits.

**Labor Relations** HR is responsible for negotiations with the union, administration of the Collective Bargaining Agreement, oversight of the EEOC Plan, acts as Critical Incident Coordinator, acts as liaison to Labor Relations Board. HR is an active participant in all employee discipline and grievances; EEOC and civil employee lawsuits; and investigates harassment complaints.

**Benefits** HR is responsible for procuring and administration of Group Medical and Life Insurance, Dental Insurance, Long Term Disability Insurance, State-mandated insurance coverage for law enforcement officers, administration of COBRA, and implementation of

Health Insurance Portability and Accountability Act Rules. HR acts as Privacy Officers under the HIPAA Rules and Medical Review Officers for exposure incidents. HR correlates the annual enrollment for all insurances and voluntary insurance policies. HR administers the Employee Assistance Plan and is responsible for referrals to the EAP. HR is responsible for administration of the two 457 Deferred Compensation Plans. HR is responsible for accuracy of benefit accruals, adherence to leave rules, as well as the end-of-year reallocation of unused hours and reestablishment of leave banks for the new calendar year.

**Training and Development** HR is responsible for in-service training of all employees for Harassment, Diversity, Sensitivity, etc. HR maintains records of all required training of employees and HR must approve tuition reimbursement requests.

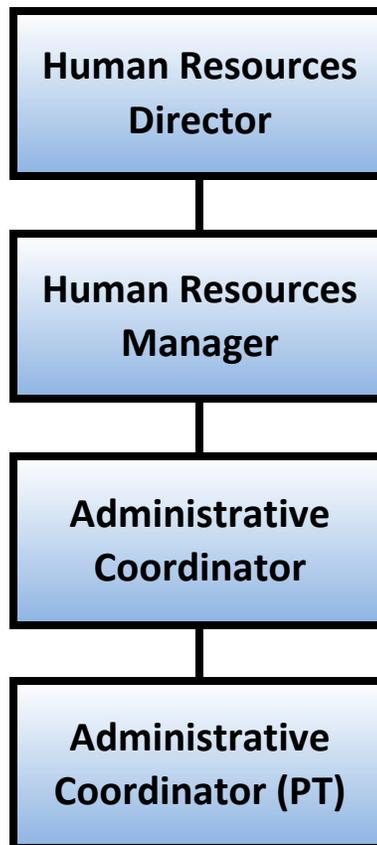
**Risk Management** HR is responsible for all Risk Management functions such as maintaining the City's property, flood, liability, and worker's compensation insurance coverage. HR will review annually for competitive pricing and adequate insurance coverage. HR is responsible for all records relating to vehicle accidents, liability and injury claims against the City and all other Risk Management functions. The HR/Risk Director is responsible for appraisals of City owned property together with the assistance of the Florida League of Cities. HR administers the Safety and Security Committee and all required safety awareness training.

### **Department's Core Operational Mission and Key Roles and Functions**

**Operational Mission:** The Human Resources Department is dedicated to serving the needs of City employees in the most efficient and fair manner, to attracting and retaining the most talented and qualified employees for the City, to being a leader and change agent, and to being a strategic planning partner with the City. The Department will help the City adopt modern Human Resources strategy by emphasizing quality training, attention to the changes in the workforce, alternative work schedules, cafeteria plans to individualize the employees' financial needs, emergency planning, and continued involvement in Human Resources professional associations. The Human Resources Department will stay current in the vast multitude of federal and state mandated legal requirements and regulations.

**Key Roles and Functions:** Personnel management; recruitment and retention; payroll; pension programs; benefits management; risk management; training and development; labor relations.

# Human Resources



DEPARTMENTAL BUDGET SUMMARY  
HUMAN RESOURCES

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ 491,334	\$ 365,310	\$ 403,391
Personnel Benefits	244,435	223,172	258,517
Operating Expenditures	120,201	163,157	250,217
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 855,970</b>	<b>\$ 751,639</b>	<b>\$ 912,125</b>

PERSONNEL POSITIONS	Fiscal Year 24-25		Fiscal Year 25-26	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
<b>Human Resources Department:</b>				
Human Resources Director	0.90	0.90	0.90	0.90
Human Resources Manager	1.00	1.00	1.00	1.00
Administrative Coordinator	1.00	1.00	1.00	1.00
Total Full Time	2.90	2.90	2.90	2.90
Part Time Admin Coordinator	0.00	0.00	0.50	0.25
Total Part Time	0.00	0.00	0.50	0.25
<b>HUMAN RESOURCES TOTALS</b>	<b>2.90</b>	<b>2.90</b>	<b>3.40</b>	<b>3.15</b>

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET
<b>DEPT 5115 - HUMAN RESOURCES</b>						
1	PERSONNEL WAGES					
2	001-5115-5121.000 SALARIES - FULL TIME	490,808	364,560	364,560	238,109	383,741
3	001-5115-5131.000 SALARIES - PART-TIME		0	0		18,915
4	001-5115-5141.000 Overtime	526	750	750	117	735
5	PERSONNEL WAGES	491,334	365,310	365,310	238,226	403,391
6						
7	PERSONNEL BENEFITS					
8	001-5115-5151.000 Cellular Phone Stipend	1,680	1,368	1,368	525	2,340
9	001-5115-5211.000 FICA	36,250	27,289	27,289	15,675	29,356
10	001-5115-5211.005 FICA PART-TIME		0	0		1,447
11	001-5115-5221.000 Pension - WM	35,468	41,350	41,350	41,350	35,586
12	001-5115-5222.000 Pension - FRS	119,830	94,997	94,997	65,947	107,558
13	001-5115-5231.000 Life & Health Insurance	51,207	58,168	58,168	29,484	82,230
14	PERSONNEL BENEFITS	244,435	223,172	223,172	152,981	258,517
15						
16	OPERATING EXPENDITURES					
17	001-5115-5311.000 Professional Services	90,982	96,274	96,274	41,475	175,971
18	001-5115-5341.000 Contractual Services		273	273		268
19	001-5115-5401.000 Meetings & Conferences	375	2,000	2,000	600	2,940
20	001-5115-5411.000 Telephone	75	1,633	1,633	580	0
21	001-5115-5412.000 Postage	296	381	381	488	490
22	001-5115-5441.000 Equipment Rental	6,000	6,000	6,000	4,500	6,600
23	001-5115-5463.000 Vehicle Maint-Repair	580	1,500	1,500	736	735
24	001-5115-5464.000 Vehicle Operation-Fuel	702	865	865	306	526
25	001-5115-5465.000 Copy Machine	421	1,500	1,500	765	1,470
26	001-5115-5471.000 Printing & Binding	484	1,800	1,800	179	1,764
27	001-5115-5482.000 Advertising	3,332	5,100	5,100	5,549	5,194
28	001-5115-5490.007 SOFTWARE LICENSES & RENEWALS		20,804	20,804	21,981	29,291
29	001-5115-5511.000 Office Supplies	(287)	550	550	169	980
30	001-5115-5521.000 Operating Supplies	1,817	1,000	1,000	4,868	1,470
31	001-5115-5541.000 Subs, Memberships, Dues	886	1,170	1,170	590	1,147
32	001-5115-5542.000 Training/Education	8,056	11,807	11,807	5,276	11,571
33	001-5115-5543.000 Books & Manuals		500	500		0
34	001-5115-5544.000 TUITION REIMBURSEMENT	6,482	10,000	10,000	3,380	9,800
35	OPERATING EXPENDITURES	120,201	163,157	163,157	91,442	250,217
36						
37	<b>Total Department 5115: HUMAN RESOURCES</b>	<b>855,970</b>	<b>751,639</b>	<b>751,639</b>	<b>482,649</b>	<b>912,125</b>

## **CITY ATTORNEY**

The City Attorney is responsible to the City Commission for the proper administration of all City legal matters. A major portion of the City Attorney's effort is directed in providing on-going legal counsel to the City Commission, City Manager and staff. The City Attorney attends all City Commission meetings and various Advisory Board meetings on an as needed basis. The City Attorney also provides routine guidance to administration in the proper handling of municipal operations. Additionally, the City Attorney represents the City in litigation when such need arises.

A major program objective, developed on a cooperative basis with administration, is to practice "preventative law". It is our goal to eliminate as much as possible situations that have the potential to develop into legal action.

The City Attorney is a contracted position.

DEPARTMENTAL BUDGET SUMMARY  
CITY ATTORNEY

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	422,950	444,799	458,037
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b><u>\$ 422,950</u></b>	<b><u>\$ 444,799</u></b>	<b><u>\$ 458,037</u></b>

CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET	
<b>DEPT 5116 -CITY ATTORN</b>							
1	OPERATING EXPENDITURES						1
2	001-5116-5312.000 LEGAL SERVICES - CITY ATTORNEY	422,950	444,799	444,799	285,997	<b>458,037</b>	2
3	OPERATING EXPENDITURES	422,950	444,799	444,799	285,997	<b>458,037</b>	3
4							4
5	<b>Total Department 5116: CITY ATTORNEY</b>	<b>422,950</b>	<b>444,799</b>	<b>444,799</b>	<b>285,997</b>	<b>458,037</b>	5

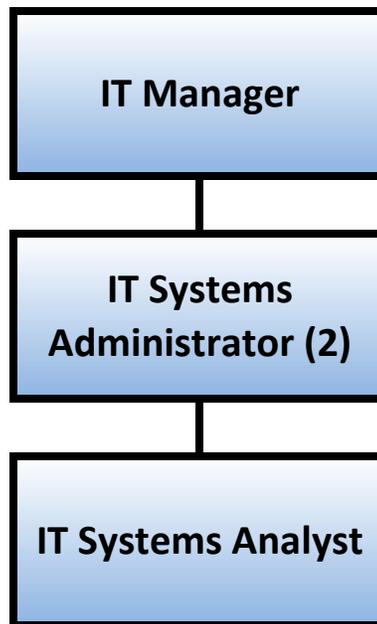
## **INFORMATIONTECHNOLOGY**

In FY 2016-17, for the first time, the City consolidated all of its Information Technology (IT) activity into one location. Since the IT Division is an internal service activity, its costs are fully allocated to other departments throughout the City.

### **Department's Core Operational Mission and Key Roles and Functions**

Technology is the cornerstone of the City's business operations and an essential component in staff's ability to provide service. The IT Department's core mission is to maintain the utilized technology, ensure ongoing viability, and plan to ensure the workforce of the future will have the necessary tools.

# Information Technology



DEPARTMENTAL BUDGET SUMMARY  
INFORMATION TECHNOLOGY

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ 264,383	\$ 379,935	\$ 346,385
Personnel Benefits	116,842	188,786	184,050
Operating Expenditures	662,666	602,308	553,153
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL BUDGETED DEPARTMENT COST</b>	<b>\$ 1,043,891</b>	<b>\$ 1,171,029</b>	<b>\$ 1,083,588</b>

PERSONNEL POSITIONS	Fiscal Year 24-25		Fiscal Year 25-26	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Information Technnology Director	1.00	1.00	1.00	1.00
Information Technology Systems	1.00	1.00	1.00	1.00
Information Technology Support Analyst	1.00	1.00	1.00	1.00
Total Full Time	3.00	3.00	3.00	3.00
Part Time Computer Technician	2.00	1.40	1.00	0.50
Total Part Time	2.00	1.40	1.00	0.50
<b>INFORMATION TECHNOLOGY TOTALS</b>	<b>5.00</b>	<b>4.40</b>	<b>4.00</b>	<b>3.50</b>

**CITY OF WILTON MANORS**  
**ANNUAL EXPENDITURE ESTIMATES**  
**FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET	
<b>DEPT 5117 - INFORMATION TECHNOLOGY</b>							
1	PERSONNEL WAGES						1
2	001-5117-5121.000 SALARIES - FULL TIME	208,418	311,348	311,348	171,136	305,401	2
3	001-5117-5131.000 SALARIES - PART-TIME	55,301	67,587	67,587	16,228	38,534	3
4	001-5117-5141.000 Overtime	664	1,000	1,000	2,101	2,450	4
5	PERSONNEL WAGES	264,383	379,935	379,935	189,465	346,385	5
6							6
7	PERSONNEL BENEFITS						7
8	001-5117-5151.000 Cellular Phone Stipend	1,710	1,800	1,800	960	1,764	8
9	001-5117-5211.000 FICA	15,013	23,317	23,317	12,651	23,363	9
10	001-5117-5211.005 FICA PART-TIME	4,225	5,046	5,046	1,229	2,948	10
11	001-5117-5221.000 Pension - WM	23,952	30,163	30,163	30,163	30,664	11
12	001-5117-5222.000 Pension - FRS	35,739	52,145	52,145	26,707	77,552	12
13	001-5117-5231.000 Life & Health Insurance	36,203	76,315	76,315	28,906	47,759	13
14	001-5117-5232.000 Insurance Opt-Out		0	0	400	0	14
15	PERSONNEL BENEFITS	116,842	188,786	188,786	101,016	184,050	15
16							16
17	OPERATING EXPENDITURES						17
18	001-5117-5311.000 Professional Services	69,750	0	24,750	8,250	0	18
19	001-5117-5311.029 THE SCARLETT GROUP - CONSULTING		100,000	75,250	7,385	24,500	19
20	001-5117-5311.030 THE SCARLETT GROUP - SUPPORT SERVICES	25,728	120,000	120,000	40,820	120,000	20
21	001-5117-5341.000 Contractual Services	53,981	0	24,544	14,382	0	21
22	001-5117-5401.000 Meetings & Conferences	466	1,500	1,500		1,470	22
23	001-5117-5411.000 Telephone	35,374	32,047	32,047	28,197	0	23
24	001-5117-5413.000 COMMUNICATIONS SERVICES	126,064	130,880	130,880	69,203	197,960	24
25	001-5117-5461.000 Computer Maintenance	20,221	15,000	15,000	12,210	14,700	25
26	001-5117-5462.000 Equipment Maint-Repair	8,779	5,000	5,000	1,479	4,900	26
27	001-5117-5490.007 SOFTWARE LICENSES & RENEWALS	296,456	153,237	153,237	64,913	172,963	27
28	001-5117-5511.000 Office Supplies	8,259	5,600	5,600	3,507	1,470	28
29	001-5117-5521.000 Operating Supplies	6,803	4,000	4,000	1,235	4,900	29
30	001-5117-5521.002 COMPUTER HARDWARE	8,247	7,000	7,000	2,898	6,860	30
31	001-5117-5541.000 Subs, Memberships, Dues	2,538	1,500	1,500	300	1,470	31
32	001-5117-5542.000 Training/Education		2,000	2,000		1,960	32
33	OPERATING EXPENDITURES	662,666	577,764	602,308	254,779	553,153	33
34							34
35	<b>Total Department 5117: INFORMATION TECHNOLOGY</b>	<b>1,043,891</b>	<b>1,146,485</b>	<b>1,171,029</b>	<b>545,260</b>	<b>1,083,588</b>	35

## **NON-DEPARTMENTAL**

The Non-Departmental budget includes the costs associated with items that are for services and/or equipment utilized by all City Departments but not directly related to a specific department. These items include courier services; insurance; copying and printing; disaster preparedness; utilities for, and maintenance of the City Hall building and grounds; and waterway maintenance, among others. The Non-Departmental budget is divided into three divisions:

- 5118 – Non-Departmental Activities
- 5119 – City Hall and other Citywide Activities
- 5881 – Interfund Transfers

Division 5118, Non-Departmental Activities, accounts for the City's support to charitable organizations and City boards and debt service on the City Hall general obligation loan. Division 5118 costs are not allocated to other departments.

Division 5119, City Hall and Citywide Activities, accounts for the City's courier, maintenance for City Hall building and grounds, City Hall utilities, insurance, copying and printing, citywide emergency preparedness, waterway maintenance, and the General Fund's contribution toward the fire assessment fee of exempt properties. Division 5119 costs are allocated to other departments throughout the City.

Division 5881, Interfund Transfers, accounts for direct transfers made from the General Fund to other funds. For Fiscal Year 2024-25 a transfer to Fund 300 for the General Fund's annual contribution to the Capital Replacement Plan is budgeted.

DEPARTMENTAL BUDGET SUMMARY  
NON-DEPARTMENTAL (5118 & 5119)

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ 46,474	\$ 34,706	\$ 28,684
Personnel Benefits	21,649	32,941	28,112
Operating Expenditures	1,232,627	2,607,243	1,445,160
Capital	-	-	-
Debt Service	396,228	396,189	396,149
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 1,696,978</b>	<b>\$ 3,071,079</b>	<b>\$ 1,898,105</b>

PERSONNEL POSITIONS	Fiscal Year 24-25		Fiscal Year 25-26	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Part Time Courier	1.00	0.70	1.00	0.70
Total Part Time	1.00	0.70	1.00	0.70
<b>NON-DEPARTMENTAL TOTALS</b>	<b>1.00</b>	<b>0.70</b>	<b>1.00</b>	<b>0.70</b>

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET
<b>DEPT 5118 - NON DEPARTMENTAL ACTIVITIES</b>						
1	OPERATING EXPENDITURES					
2	001-5118-5824.010 OTHER CHARITABLE ORGANIZATIONS	15,240	22,000	22,000	17,884	21,560
3	001-5118-5826.000 BOARDS & COMMITTEES	139	1,000	1,000	1,035	980
4	001-5118-5991.000 Contingency - Fund Balance		621,390	1,094,761	675,605	0
5	OPERATING EXPENDITURES	15,379	644,390	1,117,761	694,524	22,540
6						
7	DEBT SERVICE					
8	001-5118-5711.000 Principal Payments	371,048	376,465	376,465	376,465	381,962
9	001-5118-5721.000 Interest Payments	25,180	19,724	19,724	11,236	14,187
10	DEBT SERVICE	396,228	396,189	396,189	387,701	396,149
11						
12	<b>Total Department 5118: NON DEPARTMENTAL ACTIVITIES</b>	<b>411,607</b>	<b>1,040,579</b>	<b>1,513,950</b>	<b>1,082,225</b>	<b>418,689</b>
13						
14	<b>5119 - CITY HALL &amp; CITYWIDE ACTIVITIES</b>					
15						
16	PERSONNEL WAGES					
17	001-5119-5121.000 SALARIES - FULL TIME	45,189	34,706	34,706	14,434	28,684
18	001-5119-5141.000 Overtime	1,285	0	0		0
19	PERSONNEL WAGES	46,474	34,706	34,706	14,434	28,684
20						
21	PERSONNEL BENEFITS					
22	001-5119-5151.000 Cell Phone Stipend		600	600		0
23	001-5119-5211.000 FICA	3,448	1,949	1,949	1,104	2,194
24	001-5119-5221.000 Pension - WM	4,965	21,884	21,884	21,884	16,965
25	001-5119-5222.000 PENSION - FRS		3,508	3,508	1,967	4,053
26	001-5119-5231.000 Life & Health Insurance	12,231	0	0		0
27	001-5119-5251.000 Unemployment Compensatn	1,005	5,000	5,000	259	4,900
28	PERSONNEL BENEFITS	21,649	32,941	32,941	25,214	28,112
29						
30	OPERATING EXPENDITURES					
31	001-5119-5313.000 Fire Services	79,506	77,385	77,385	77,385	85,123
32	001-5119-5341.000 Contractual Services	69,753	103,744	103,744	49,533	89,376
33	001-5119-5431.001 UTILITIES - ELECTRICITY	76,025	87,091	87,091	42,704	85,358
34	001-5119-5431.002 UTILITIES - WATER & SEWER	6,582	7,245	7,245	5,193	9,032
35	001-5119-5451.000 Insurance	753,809	829,877	829,877	620,788	890,949
36	001-5119-5462.000 Equipment Maint-Repair	2,986	4,500	4,500	1,285	4,410
37	001-5119-5463.000 Vehicle Maint-Repair	385	0	0	539	588
38	001-5119-5464.000 Vehicle Operation-Fuel	398	360	360	218	750
39	001-5119-5465.000 Copy Machine	5,102	5,000	5,000	3,447	4,900
40	001-5119-5466.000 Building Maintenance	172,173	125,300	125,300	73,814	122,794
41	001-5119-5466.001 FACILITIES MAINTENANCE		192,000	192,000	28,457	73,500
42	001-5119-5467.000 Grounds Maintenance	36,206	41,300	41,300	8,644	40,474
43	001-5119-5468.000 Waterway Maintenance	657	4,000	4,000	543	3,920
44	001-5119-5521.000 Operating Supplies	12,939	7,000	7,000	5,688	6,860
45	001-5119-5522.000 Emergency Management	727	4,680	4,680	211	4,586
46	OPERATING EXPENDITURES	1,217,248	1,489,482	1,489,482	918,449	1,422,620
47						
48	<b>Total Department 5119: CITY HALL &amp; CITYWIDE ACTIVITIES</b>	<b>1,285,371</b>	<b>1,557,129</b>	<b>1,557,129</b>	<b>958,097</b>	<b>1,479,416</b>

DEPARTMENTAL BUDGET SUMMARY  
INTERFUND TRANSFERS OUT

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	-	-	-
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	3,631,824	500,372	2,797,245
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 3,631,824</b>	<b>\$ 500,372</b>	<b>\$ 2,797,245</b>

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET
<b>5881 -INTERFUND TRANSFERS</b>						
1	CAPITAL					
2	001-5881-5911.001 TRANSFERS OUT - CONT TO CAP IMP FUND	3,631,824	500,372	500,372	333,580	2,448,426
3	CAPITAL	3,631,824	500,372	500,372	333,580	2,448,426
4						
5	TRANSFERS OUT					
6	001-5881-5911.000 OPERATING TRANSFER		0	0	0	348,819
7	TRANSFERS OUT	0	0	0	0	348,819
8						
9	<b>Total Department 5881: INTERFUND TRANSFERS</b>	<b>3,631,824</b>	<b>500,372</b>	<b>500,372</b>	<b>333,580</b>	<b>2,797,245</b>

## **POLICE DEPARTMENT**

The Wilton Manors Police Department  
Is Dedicated to Policing with a Passion for our  
Profession and  
Compassion for Those We Serve

The mission, function and objectives of the Police Department are conducted by four Bureaus (see attached Departmental Organization Chart). The Police Department operates in unison with other City Departments to enhance our community's quality of life.

### **Office of the Chief of Police**

The Office of the Chief of Police provides the vision, leadership and direction for the Police Department. All of our Police Officers and professional support staff must create a direct and personal relationship with our citizens in order to achieve our goal and earn the respect and trust of our community. Policing truly is a Partnership between the Police and the members of the community. Only in this way can law enforcement succeed in its mission to serve and protect our community. The Code Compliance Unit reports directly to the Chief of Police, maintaining uniform enforcement of City Codes and Ordinances.

### **Administration Division**

The Administrative Division is responsible for the coordination of all police support services provided by the Department. This is accomplished by the management of sub-divisions within the Division which include Records Management, Front Desk Services, Fleet Management, Grant Management, Accreditation, Budget Review / Control and Inventory Control. Cost effective planning is critical in maintaining a balanced budget while meeting the needs of the Department.

### **Criminal Investigations Division**

The Criminal Investigations Division is responsible for all criminal investigations in "property crime" such as larceny, burglary and computer crimes. In addition, this Bureau is tasked with investigations of all "persons crime" such as assault, battery, all sex crimes and other crimes of violence. Long term narcotics investigations (through Task Force assignment) are also a critical part of this Division as such activity can be directly related to crimes of violence. Property and Evidence is managed by the Criminal Investigations Division.

### **Operations Division**

The Operations Division oversees all Uniformed Patrol functions in an effort to respond to all police calls for service in a timely manner. This Division works to maintain quality of life issues alongside not just "state of the art" law enforcement techniques but also with a "state of mind" approach to our ever changing and ever challenging function. WMPD

works with the community to create a safer and more secure environment in which to live, work and play. It includes Road Patrol, Crime Prevention, Marine Patrol, Canine Drug Detection, Bicycle Patrol, Training (such as continuing education and all FTO functions), Community Policing Officer and our School Resource Officer (who works with our school children teaching D.A.R.E., GREAT and computer safety).

### **Code Compliance Division**

The Mission Statement of the Code Compliance Division is “The City of Wilton Manors Code Compliance Unit is committed to improving the Quality of Life of our ‘Island City’ through the delivery of professional services done with a passion for our profession and respect for those we serve.” The Code Compliance Division promotes, protects and improves the health, safety and welfare of the citizens and visitors of the city by providing a professional, equitable, efficient and effective method of enforcing the codes and ordinances of the City.

## **FUNDING SOURCES**

Most Police Department activities are funded through the City’s General Fund. The Department receives supplemental support from three additional funds:

### **Federal Equitable Sharing Forfeiture Fund**

Through this program, the Department of Justice distributes an equitable share of forfeited property and proceeds to participating state and local law enforcement agencies that directly participate in an investigation or prosecution that result in a federal forfeiture. The funds are for use by the law enforcement agency to enhance law enforcement operations not otherwise available through general funding sources.

### **State Law Enforcement Forfeiture Trust Fund**

Florida State Statute 932.7055 was established to allow law enforcement agencies to seize and forfeit any contraband assets that have been used in the commissions of felonies. This includes vehicles, vessels, aircraft, real property, cash or any other item of value. After a final legal settlement or judgment is obtained, the cash or proceeds from the sale of the seized items go into the Law Enforcement Forfeiture Trust Fund account for use by the law enforcement agency. Like the federal forfeiture funds, these state-authorized forfeiture funds are designed to enhance law enforcement operations not otherwise available through general funding sources.

### **Police Training & Education Fund**

Florida State Statute 938.15 provides funding for criminal justice education degree programs and training courses, including basic recruit training, for their respective officers and employing agency support personnel, provided such education degree programs and training courses are approved by the employing agency administrator. The source of this funding comes from a surcharge on traffic citations.

Additionally, the Police Department actively seeks all available grant funding.

**Department’s Core Operational Mission, Vision, Core Values and Key Roles and Functions**

The Mission Statement of the Wilton Manors Police Department is “Policing with a Passion for Our Profession and with Compassion for Those We Serve.” To maintain our focus on this Mission Statement the Wilton Manors Police Department continuously strives to obtain and maintain a fully staffed, well trained and fully accredited Department. Our emphasis has been and will continue to be on training and retaining our personnel as well as providing competent and professional law enforcement services to the members of our community.

The Vision Statement is “The professionals of the Wilton Manors Police Department, through quality training initiatives, innovative techniques and proactive partnerships with our community, will endeavor to be the pinnacle of our law enforcement profession.” Through this vision, the Wilton Manors Police Department implements a sustained and passionate desire to meet and exceed the expectations our profession, and our community has of us.

**Core Values**

Service – Courage - Integrity

The WMPD is charged with providing public safety, code compliance and administrative services to the members of our community through proactive and innovative measures. We accomplish these tasks via the five main components of our Agency: The Office of the Chief of Police, Operations Division, Criminal Investigations Division, Code Compliance Division and Administrative Division. Through these divisions we continuously endeavor to provide outstanding customer service to our residents and visitors alike.

Strategic Plan

**Goal C: Enhance Quality of Life and Livability**

Objective 2. Support Proactive Public Safety

Strategies

- a. Assess current public safety technology and determine if there is a need to upgrade technology

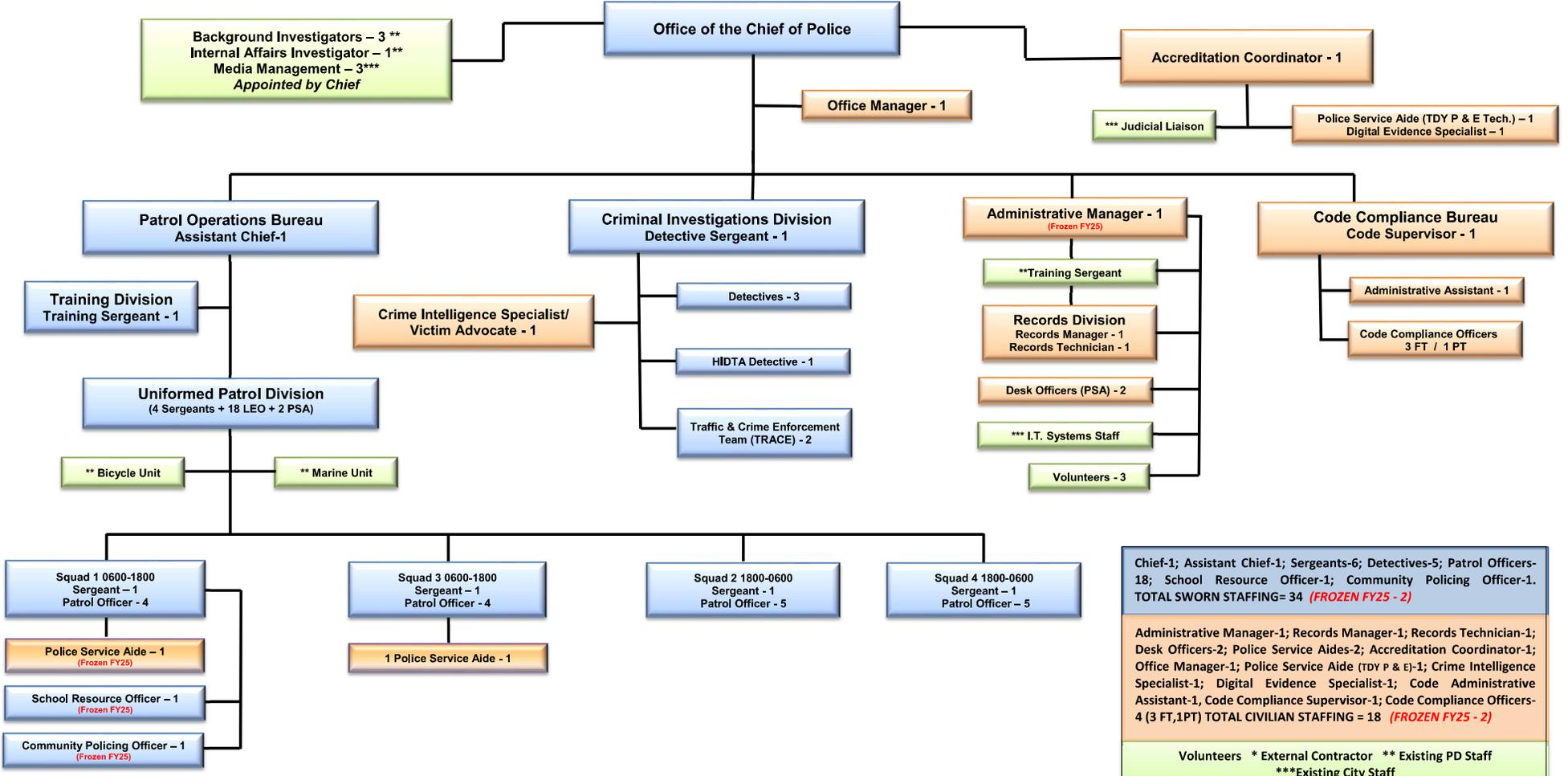
Results – Requested and received funds to purchase body worn cameras in FY 2022; Collaborating with the Broward County Sheriff’s Office to purchase stationary license plate readers, message boards and a drone.



# POLICE

## WILTON MANORS

### ORGANIZATIONAL CHART



Chief-1; Assistant Chief-1; Sergeants-6; Detectives-5; Patrol Officers-18; School Resource Officer-1; Community Policing Officer-1.  
**TOTAL SWORN STAFFING= 34 (FROZEN FY25 - 2)**

Administrative Manager-1; Records Manager-1; Records Technician-1; Desk Officers-2; Police Service Aides-2; Accreditation Coordinator-1; Office Manager-1; Police Service Aide (TDY P & E)-1; Crime Intelligence Specialist-1; Digital Evidence Specialist-1; Code Administrative Assistant-1; Code Compliance Supervisor-1; Code Compliance Officers-4 (3 FT,1PT) **TOTAL CIVILIAN STAFFING = 18 (FROZEN FY25 - 2)**

Volunteers \* External Contractor \*\* Existing PD Staff  
 \*\*\* Existing City Staff

School Resource Officer-1; Community Policing Officer-1;  
 Administrative Manager-1; Police Service Aide-1.  
**TOTAL FROZEN POSITIONS FY25 = 4**

DEPARTMENTAL BUDGET SUMMARY  
POLICE DEPARTMENT  
GENERAL FUND

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ 4,021,736	\$ 4,433,113	\$ 4,747,838
Personnel Benefits	3,089,489	3,436,317	3,621,336
Operating Expenditures	482,830	708,240	665,687
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 7,594,055</b>	<b>\$ 8,577,670</b>	<b>\$ 9,034,861</b>

PERSONNEL POSITIONS	Fiscal Year 24-25		Fiscal Year 25-26	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Chief of Police	1.00	1.00	1.00	1.00
Deputy Chief of Police	1.00	1.00	1.00	1.00
Sergeant	6.00	6.00	6.00	6.00
Detective	4.00	4.00	4.00	4.00
Police Officer	16.00	16.00	17.00	17.00
Community Policing Officer	1.00	1.00	1.00	1.00
School Resource Officer	1.00	1.00	1.00	1.00
Traffic Enforcement Officer	0.00	0.00	0.00	0.00
<b>Total Sworn</b>	<b>30.00</b>	<b>30.00</b>	<b>31.00</b>	<b>31.00</b>
Administrative Manager	0.00	0.00	0.00	0.00
Accreditation Coordinator	1.00	1.00	1.00	1.00
Police Aide / Road Duties	1.00	1.00	1.00	1.00
Police Aide / Desk Officer	3.00	3.00	3.00	3.00
Records Manager / Criminal Analyst	1.00	1.00	1.00	1.00
Records Technician	1.00	1.00	1.00	1.00
Digital Evidence Specialist	1.00	1.00	1.00	1.00
Crime Intelligence Specialist			0.00	0.00
Administrative Coordinator	2.00	2.00	2.00	2.00
Code Compliance Supervisor	1.00	1.00	1.00	1.00
Code Compliance Officer	3.00	3.00	3.00	3.00
Code Compliance Admin. Asst.	1.00	1.00	1.00	1.00
<b>Total Non-Sworn Full Time</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>	<b>15.00</b>
Part Time Investigative Aide	0.00	0.00	0.00	0.00
Part Time Code Compliance Officer	1.00	0.70	1.00	0.70
Part Time Code Compliance Admin. Asst.	0.00	0.00	0.00	0.00
<b>Total Non-Sworn Part Time</b>	<b>1.00</b>	<b>0.70</b>	<b>1.00</b>	<b>0.70</b>
<b>Total Non-Sworn</b>	<b>16.00</b>	<b>15.70</b>	<b>16.00</b>	<b>15.70</b>
<b>POLICE TOTALS</b>	<b>46.00</b>	<b>45.70</b>	<b>47.00</b>	<b>46.70</b>

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET	
<b>5221 - POLICE SWORN</b>							
1	PERSONNEL WAGES						1
2	001-5221-5121.000 SALARIES - FULL TIME	2,674,245	2,772,333	3,060,333	2,109,133	<b>3,332,193</b>	2
3	001-5221-5131.000 SALARIES - PART-TIME	1,211	0	0		<b>0</b>	3
4	001-5221-5141.000 Overtime	273,035	279,046	279,046	246,482	<b>294,899</b>	4
5	001-5221-5152.000 LONGEVITY PAY	6,025	10,300	10,300	4,750	<b>10,780</b>	5
6	001-5221-5153.000 Assignment Pay	54,763	40,000	40,000	49,167	<b>20,250</b>	6
7	001-5221-5224.001 WORKERS COMP REIMBURSEMENT	(746)	0	0		<b>0</b>	7
8	PERSONNEL WAGES	3,008,533	3,101,679	3,389,679	2,409,532	<b>3,658,122</b>	8
9							9
10	PERSONNEL BENEFITS						10
11	001-5221-5151.000 Cellular Phone Stipend	10,350	10,260	10,260	5,985	<b>10,398</b>	11
12	001-5221-5156.000 Academic Incentive Pay	21,530	21,480	21,480	12,130	<b>21,756</b>	12
13	001-5221-5158.000 LOCAL RESIDENCY STIPEND	4,250	3,000	3,000	1,750	<b>2,940</b>	13
14	001-5221-5211.000 FICA	226,572	204,157	226,189	179,794	<b>256,153</b>	14
15	001-5221-5211.005 FICA PART-TIME	93	0	0		<b>0</b>	15
16	001-5221-5221.000 Pension - WM	932,730	955,721	955,721	955,721	<b>1,032,290</b>	16
17	001-5221-5222.000 Pension - FRS	841,150	900,071	994,507	641,972	<b>1,043,695</b>	17
18	001-5221-5231.000 Life & Health Insurance	514,809	610,670	610,670	360,747	<b>635,550</b>	18
19	001-5221-5232.000 Insurance Opt-Out	200	0	0	100	<b>0</b>	19
20	PERSONNEL BENEFITS	2,551,684	2,705,359	2,821,827	2,158,199	<b>3,002,782</b>	20
21							21
22	<b>Total Department 5221: POLICE SWORN</b>	<b>5,560,217</b>	<b>5,807,038</b>	<b>6,211,506</b>	<b>4,567,731</b>	<b>6,660,904</b>	22

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET
<b>5222 - POL NON-SWORN</b>						
1	PERSONNEL WAGES					
2	001-5222-5121.000 SALARIES - FULL TIME	946,980	965,530	965,530	715,323	1,014,765
3	001-5222-5131.000 SALARIES - PART-TIME	24,355	35,304	35,304	19,836	36,522
4	001-5222-5141.000 Overtime	33,002	35,000	35,000	21,485	34,362
5	001-5222-5152.000 LONGEVITY PAY	5,920	3,650	3,650	3,650	4,067
6	001-5222-5153.000 Assignment Pay	2,946	3,950	3,950	6,443	0
7	PERSONNEL WAGES	1,013,203	1,043,434	1,043,434	766,737	1,089,716
8						
9	PERSONNEL BENEFITS					
10	001-5222-5151.000 Cellular Phone Stipend	2,540	1,920	1,920	1,610	2,293
11	001-5222-5211.000 FICA	72,945	72,359	72,359	55,120	77,940
12	001-5222-5211.005 FICA - PT Non-Sworn	1,754	2,701	2,701	1,565	2,794
13	001-5222-5221.000 Pension - WM	105,999	111,150	111,150	111,150	87,701
14	001-5222-5222.000 Pension - FRS	138,633	143,643	143,643	132,555	149,122
15	001-5222-5231.000 Life & Health Insurance	214,734	282,717	282,717	173,757	298,704
16	001-5222-5232.000 Insurance Opt Out	1,200	0	0	700	0
17	PERSONNEL BENEFITS	537,805	614,490	614,490	476,457	618,554
18						
19	OPERATING EXPENDITURES					
20	001-5222-5311.000 Professional Services	46,712	35,024	50,524	38,633	52,782
21	001-5222-5341.000 Contractual Services	51,180	208,703	193,203	90,278	133,107
22	001-5222-5401.000 Meetings & Conferences	9,173	11,800	11,800	5,461	14,590
23	001-5222-5411.000 Telephone	7,742	11,788	11,788	5,862	0
24	001-5222-5412.000 Postage	13,549	9,319	9,319	7,071	12,389
25	001-5222-5441.000 Equipment Rental		0	0		2,391
26	001-5222-5462.000 Equipment Maint-Repair	9,569	9,620	9,620	8,234	9,427
27	001-5222-5463.000 Vehicle Maint-Repair	85,932	54,648	59,625	48,346	77,426
28	001-5222-5464.000 Vehicle Operation-Fuel	84,482	101,356	101,356	52,448	99,960
29	001-5222-5465.000 Copy Machine	9,676	10,630	10,630	6,224	10,730
30	001-5222-5471.000 Printing & Binding	5,523	7,173	7,173	3,699	6,395
31	001-5222-5490.002 CODE VIOLATION EXPENSES	3,264	3,195	3,195	1,659	2,647
32	001-5222-5490.007 SOFTWARE LICENSES & RENEWALS		53,273	63,829	53,721	84,467
33	001-5222-5495.000 Investigative Expense	6,950	7,394	7,394	5,387	7,194
34	001-5222-5521.000 Operating Supplies	72,551	57,782	69,309	34,540	58,989
35	001-5222-5524.000 Uniforms & Clothing	31,717	37,648	37,648	13,348	38,843
36	001-5222-5541.000 Subs, Memberships, Dues	9,898	12,252	12,252	10,265	12,866
37	001-5222-5542.000 Training/Education	34,759	48,300	48,300	21,172	40,137
38	001-5222-5543.000 Books & Manuals	153	1,275	1,275		1,347
39	OPERATING EXPENDITURES	482,830	681,180	708,240	406,348	665,687
40						
41	<b>Total Department 5222: POL NON-SWORN</b>	<b>2,033,838</b>	<b>2,339,104</b>	<b>2,366,164</b>	<b>1,649,542</b>	<b>2,373,957</b>

DEPARTMENTAL BUDGET SUMMARY  
 FEDERAL POLICE LAW ENFORCEMENT FORFEITURE TRUST FUND

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	8,625	55,992	28,996
Capital	-		14,000
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers		-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 8,625</b>	<b>\$ 55,992</b>	<b>\$ 42,996</b>

DEPARTMENTAL BUDGET SUMMARY  
POLICE TRAINING AND EDUCATION FUND

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	1,645	109	-
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 1,645</b>	<b>\$ 109</b>	<b>\$ -</b>

DEPARTMENTAL BUDGET SUMMARY  
POLICE STATE LAW ENFORCEMENT FORFEITURE TRUST FUND

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	11,945	46,700	54,529
Capital	-	-	12,300
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
 TOTAL DEPARTMENT COST	 <u>\$ 11,945</u>	 <u>\$ 46,700</u>	 <u>\$ 66,829</u>

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET	
<b>Fund 158 - FEDERAL POLICE FORFEITURE FUND</b>							
<b>DEPT 5221 - POLICE SWORN</b>							
1	OPERATING EXPENDITURES						1
2	158-5221-5441.000 Equipment Rental		0	17,000		<b>18,616</b>	2
3	158-5221-5521.000 Operating Supplies		5,000	32,200	10,032	<b>9,800</b>	3
4	158-5221-5524.000 Uniforms & Clothing	3,625	0	0		<b>0</b>	4
5	158-5221-5582.000 CONTRIBUTIONS	5,000	0	5,000		<b>0</b>	5
6	158-5221-5991.000 Contingency - Fund Balance		1,792	1,792		<b>580</b>	6
7	OPERATING EXPENDITURES	8,625	6,792	55,992	10,032	<b>28,996</b>	7
8							8
9	CAPITAL						9
10	158-5221-5641.000 Capital Outlay		0	0		<b>14,000</b>	10
11	CAPITAL	0	0	0	0	<b>14,000</b>	11
12							12
13	<b>Total Department 5221: POLICE SWORN</b>	<b>8,625</b>	<b>6,792</b>	<b>55,992</b>	<b>10,032</b>	<b>42,996</b>	13
14							14
15	<b>TOTAL FEDERAL POLICE FORFEITURE FUND</b>	<b>8,625</b>	<b>6,792</b>	<b>55,992</b>	<b>10,032</b>	<b>42,996</b>	15
16							16
17	<b>Fund 161 - POLICE TRAINING/EDUCATION</b>						17
18							18
19	<b>DEPT 5221 - POLICE SWORN</b>						19
20							20
21	OPERATING EXPENDITURES						21
22	161-5221-5542.000 Training/Education	1,645	0	0		<b>0</b>	22
23	161-5221-5991.000 Contingency - Fund Balance		109	109		<b>0</b>	23
24	OPERATING EXPENDITURES	1,645	109	109	0	<b>0</b>	24
25							25
26	<b>Total Department 5221: POLICE SWORN</b>	<b>1,645</b>	<b>109</b>	<b>109</b>	<b>0</b>	<b>0</b>	26
27							27
28	<b>TOTAL POLICE TRAINING/EDUCATION FUND</b>	<b>1,645</b>	<b>109</b>	<b>109</b>	<b>0</b>	<b>0</b>	28
29							29
30	<b>Fund 165 - STATE POLICE FORFEITURE FUND</b>						30
31							31
32	<b>DEPT 5221 - POLICE SWORN</b>						32
33							33
34	OPERATING EXPENDITURES						34
35	165-5221-5301.006 Confiscated Expenditure	3,945	0	3,600	2,421	<b>0</b>	35
36	165-5221-5521.000 Operating Supplies		2,600	2,600	1,755	<b>8,085</b>	36
37	165-5221-5542.000 Training/Education		0	0		<b>17,534</b>	37
38	165-5221-5582.000 CONTRIBUTIONS	8,000	21,200	40,500	19,350	<b>28,910</b>	38
39	OPERATING EXPENDITURES	11,945	23,800	46,700	23,526	<b>54,529</b>	39
40							40
41	CAPITAL						41
42	165-5221-5641.000 Capital Outlay		0	0		<b>12,300</b>	42
43	CAPITAL	0	0	0	0	<b>12,300</b>	43
44							44
45	<b>Total Department 5221: POLICE SWORN</b>	<b>11,945</b>	<b>23,800</b>	<b>46,700</b>	<b>23,526</b>	<b>66,829</b>	45
46	<b>TOTAL STATE POLICE FORFEITURE FUND</b>	<b>11,945</b>	<b>23,800</b>	<b>46,700</b>	<b>23,526</b>	<b>66,829</b>	46

## **COMMUNITY DEVELOPMENT SERVICES DEPARTMENT**

The Community Development Services Department is responsible for improving the quality of life for all City residents, businesses and visitors through a high level of customer service and professional environment. The Department encompasses four (4) Divisions which include the Business / Development Division, Construction Services Division, Neighborhood Planning Division and Fire Division.

The Business Development Division assists new and existing businesses to thrive and seeks to market the City of Wilton Manors as a stable residential community and destination for visitors. The Division is responsible for processing business tax receipts, residential rental licenses and vacation rental registrations. The Community Development Services Supervisor is part of the Business Development Division.

The Construction Services Division is responsible for the administration of the Florida Building Code, National Fire Prevention code, and City regulations, issuance of building permits and job-site inspections. The Permit Technician(s) and Building Plans Review and Inspection provider are part of the Construction Services Division.

The Neighborhood Planning Division implements creative solutions to improve the quality of life for all City residents, businesses, and visitors. Through the City's Unified Land Development Regulations, the Comprehensive Plan and neighborhood improvement programs, the Neighborhood Planning Division strives for a multi-generational and sustainable community and promotes environmentally friendly programs and processes. The Division also provides administrative support to the City's Development Review Committee (DRC) and the Planning and Zoning Board (PZB). The Planner and Community Planning Technician are part of the Neighborhood Planning Division.

The Fire Division is responsible for the administration of the fire code through inspections and provides fire cause and origin investigation services in coordination with the State Fire Marshal and provides fire public safety education. The Fire Marshal, Fire Inspector, and Fort Lauderdale Fire Department are part of the Fire Division.

### **Department's Core Operational Mission and Key Roles and Functions**

The Goals of the Community Development Services Department are reflected in the Department's Mission Statement:

Community Development Services is a customer-focused department that facilitates investment in the City in order to create a balanced, sustainable community that enhances the overall quality of life for our residents, business owners and visitors.

Strategic Plan

**Goal B. Promote Economic Development**

Objective 2. Increase Density to Accommodate Mixed Use Commercial Residential Development

Strategies

a. Identify corridors for mixed-use commercial and residential development

Results – City Commission adopted new density and land use regulations in FY 2022

b. Establish new development policies to attract corridor revitalization

Results – City Commission adopted codes changes, in addition to new density and land use regulations in FY 2022

c. Initiate zoning changes, as appropriate

Results – City Commission adopted revised zoning regulations in FY 2022

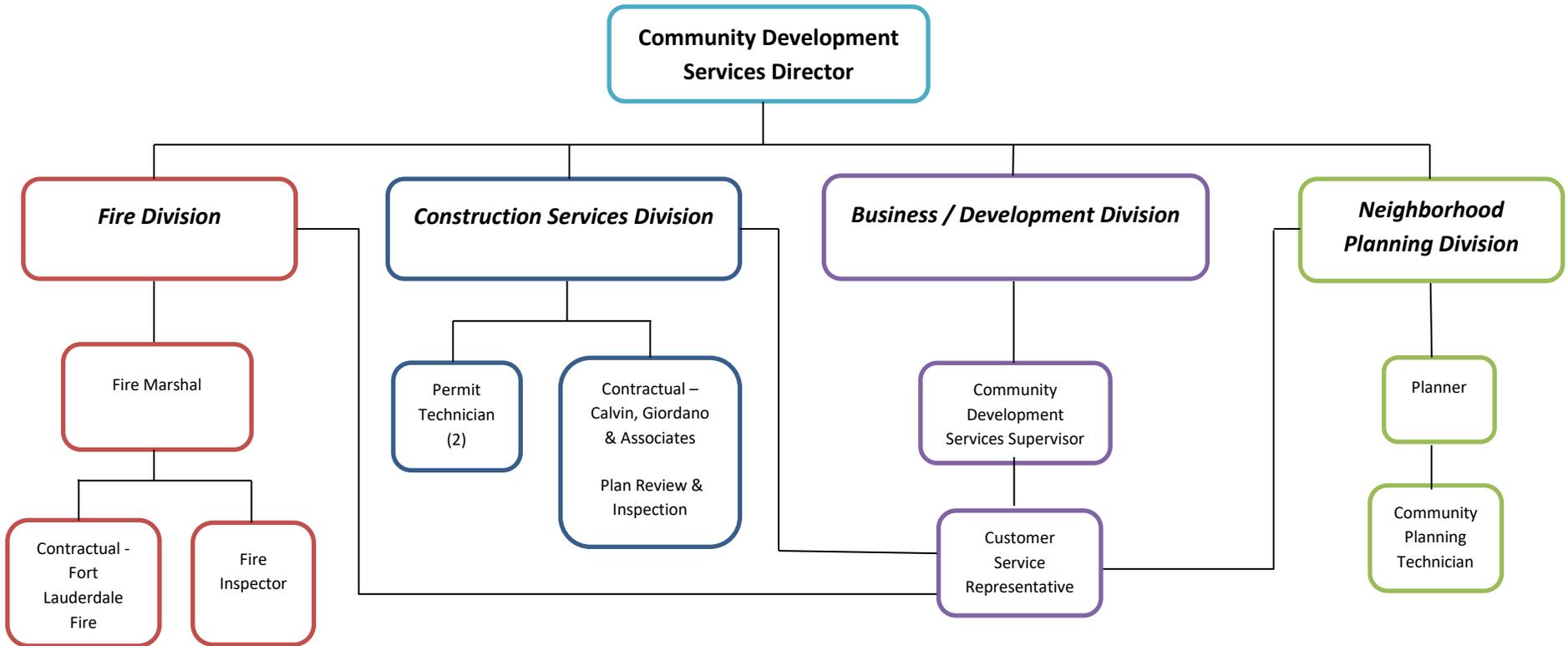
Objective 3. Ensure Application of Smart Growth Planning and Land Use Policies

Strategies

a. Recommend smart growth policies for adoption

Results – City Commission adopted new policies as part of the ongoing comprehensive City Code of Ordinance Rewrite

# COMMUNITY DEVELOPMENT SERVICES DEPARTMENT



DEPARTMENTAL BUDGET SUMMARY  
COMMUNITY DEVELOPMENT SERVICES DEPARTMENT

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ 345,010	\$ 263,500	\$ 313,322
Personnel Benefits	221,048	142,967	203,828
Operating Expenditures	45,270	324,052	143,446
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 611,328</b>	<b>\$ 730,519</b>	<b>\$ 660,596</b>

PERSONNEL POSITIONS	Fiscal Year 24-25		Fiscal Year 25-26	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Director of Community Development Services ( a )	0.20	0.20	0.20	0.20
Assistant Director, Community Development Services	0.00	0.00	1.00	1.00
Fire Marshal ( a )	0.00	0.00	0.05	0.05
City Planner (a)	1.00	1.00	0.95	0.95
Community Planning Technician ( a )	1.00	1.00	0.50	0.50
Community Development Services Manager	0.35	0.35	0.35	0.35
Customer Service Representative ( a )	0.40	0.40	0.40	0.40
Permit Technician ( b )	0.00	0.00	0.00	0.00
<b>Total Full Time</b>	<b>2.95</b>	<b>2.95</b>	<b>3.45</b>	<b>3.45</b>
<b>COMMUNITY DEVELOPMENT SERVICES TOTALS</b>	<b>2.95</b>	<b>2.95</b>	<b>3.45</b>	<b>3.45</b>

(a) Payroll costs are allocated among the General Fund, Building Fund and Fire Fund.

(b) Allocated 100% to Building Fund.

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET	
<b>5224 -COMMUNITY DEVELOPMENT</b>							
1	PERSONNEL WAGES						1
2	001-5224-5121.000 SALARIES - FULL TIME	345,000	262,868	262,868	208,230	<b>313,322</b>	2
3	001-5224-5141.000 Overtime	10	632	632		<b>0</b>	3
4	PERSONNEL WAGES	345,010	263,500	263,500	208,230	<b>313,322</b>	4
5							5
6	PERSONNEL BENEFITS						6
7	001-5224-5151.000 Cellular Phone Stipend	2,040	1,146	1,146	1,510	<b>2,052</b>	7
8	001-5224-5211.000 FICA	25,434	19,410	19,410	15,577	<b>23,787</b>	8
9	001-5224-5221.000 Pension - WM	48,734	35,871	35,871	35,871	<b>20,937</b>	9
10	001-5224-5222.000 Pension - FRS	67,918	42,864	42,864	32,577	<b>83,326</b>	10
11	001-5224-5231.000 Life & Health Insurance	76,922	43,676	43,676	47,807	<b>73,726</b>	11
12	PERSONNEL BENEFITS	221,048	142,967	142,967	133,342	<b>203,828</b>	12
13							13
14	OPERATING EXPENDITURES						14
15	001-5224-5311.000 Professional Services	24,637	45,000	220,834	24,299	<b>49,000</b>	15
16	001-5224-5311.000-024 WATER SUPPLY PLAN		0	0	91	<b>0</b>	16
17	001-5224-5341.000 Contractual Services	263	38,000	63,600	21,623	<b>53,116</b>	17
18	001-5224-5401.000 Meetings & Conferences	1,460	1,400	1,400		<b>2,450</b>	18
19	001-5224-5411.000 Telephone		2,245	2,245		<b>0</b>	19
20	001-5224-5412.000 Postage	3,121	2,027	2,027	1,727	<b>1,960</b>	20
21	001-5224-5463.000 Vehicle Maint-Repair		0	0		<b>77</b>	21
22	001-5224-5464.000 Vehicle Operation-Fuel		0	0		<b>306</b>	22
23	001-5224-5465.000 Copy Machine	3,281	5,850	5,850	1,690	<b>5,643</b>	23
24	001-5224-5471.000 Printing & Binding	3,839	3,600	3,600	634	<b>3,920</b>	24
25	001-5224-5490.007 SOFTWARE LICENSES & RENEWALS		0	12,666	12,666	<b>12,617</b>	25
26	001-5224-5511.000 Office Supplies	4,766	5,100	5,100	1,642	<b>3,920</b>	26
27	001-5224-5521.000 Operating Supplies	1,269	1,780	1,780	1,186	<b>1,960</b>	27
28	001-5224-5524.000 Uniforms & Clothing	978	1,000	1,000		<b>1,470</b>	28
29	001-5224-5541.000 Subs, Memberships, Dues	1,656	2,600	2,600	140	<b>4,067</b>	29
30	001-5224-5542.000 Training/Education		850	850	518	<b>2,450</b>	30
31	001-5224-5543.000 Books & Manuals		500	500		<b>490</b>	31
32	OPERATING EXPENDITURES	45,270	109,952	324,052	66,216	<b>143,446</b>	32
33							33
34	<b>Total Department 5224: COMMUNITY DEVELOPMENT</b>	<b>611,328</b>	<b>516,419</b>	<b>730,519</b>	<b>407,788</b>	<b>660,596</b>	34

## **EMERGENCY MEDICAL SERVICES**

This Division details those expenditures associated with costs for the delivery of emergency medical services (paramedic/emergency medical technicians) to the residents and visitors of the City. These services are provided under contract with the City of Fort Lauderdale. These charges had been billed to the residents in prior years through a special assessment. Pursuant, however, to rulings by the courts, EMS services were deemed to be inappropriate for assessment through special assessment districts and for many years have been funded through the City's General Fund.

DEPARTMENTAL BUDGET SUMMARY  
EMERGENCY MEDICAL SERVICES

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	1,507,523	1,660,887	1,893,411
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
 TOTAL DEPARTMENT COST	 <u>\$ 1,507,523</u>	 <u>\$ 1,660,887</u>	 <u>\$ 1,893,411</u>

CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET	
<b>5226 - EMERGENCY MEDICAL</b>							
1	OPERATING EXPENDITURES						1
2	001-5226-5341.000 Contractual Services	1,507,523	1,660,887	1,660,887	1,025,802	<b>1,893,411</b>	2
3	OPERATING EXPENDITURES	1,507,523	1,660,887	1,660,887	1,025,802	<b>1,893,411</b>	3
4							4
5	<b>Total Department 5226: EMERGENCY MEDICAL</b>	<b>1,507,523</b>	<b>1,660,887</b>	<b>1,660,887</b>	<b>1,025,802</b>	<b>1,893,411</b>	5

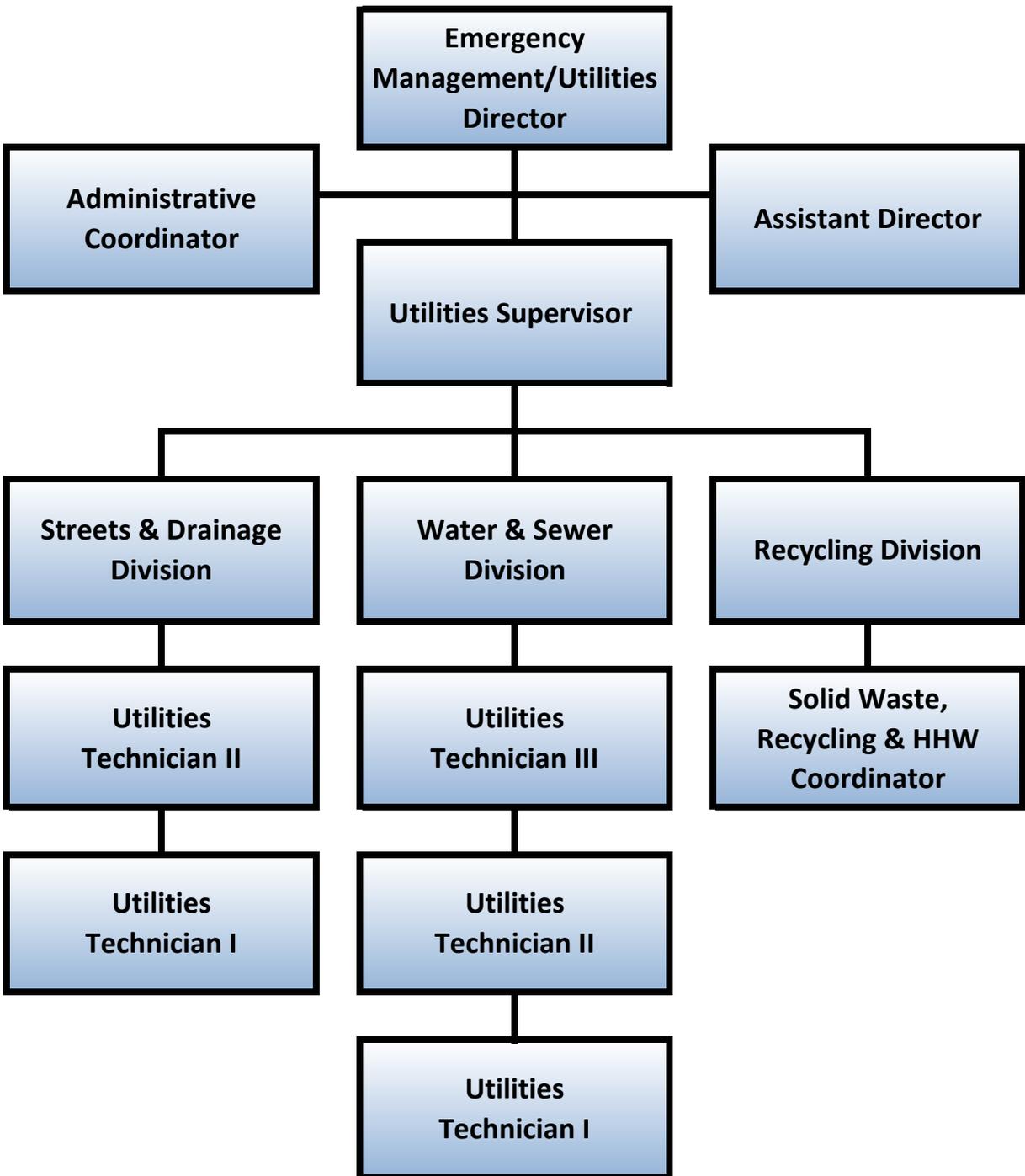
## **EMERGENCY MANAGEMENT/UTILITIES DEPARTMENT**

The Emergency Management/Utilities Department is responsible for the water distribution network, the sanitary sewer collection system, traditional public works functions (such as the repair and maintenance of streets, sidewalks, and signs), drainage maintenance, administration of the recycling and solid waste contracts, plan review, various inspections, and emergency preparedness and response. A detailed description of these Emergency Management/Utilities Department responsibilities is listed under separate City funds (Recycling, Utilities, and Drainage Utility). The following is a program description of only the traditional public works functions:

### **Public Services Division**

Streets, Signs, and Sidewalks - The street and sidewalk program provides for maintenance to the City's roads and walkways. Minor repairs to the streets, such as pothole patching or utility excavation repairs, are done in house. An asphalt overlay contractor performs street paving. Sidewalk repairs are done on an "as needed" basis. Additionally, this program encompasses the removal of debris within the City's right-of-ways and the repair/replacement of street signs. The streets program also includes the installation of striping, such as centerline, edge line, and stop bars. The budget for these street and sidewalk expenditures is shared with the Road Improvement Fund, and the employees performing these duties are assigned to the Emergency Management/Utilities Department. Part of the salary of the Emergency Management/Utilities Director is allocated to Public Services.

# Emergency Management/Utilities



DEPARTMENTAL BUDGET SUMMARY  
EMERGENCY MANAGEMENT & UTILITIES DEPARTMENT  
PUBLIC SERVICES DIVISION

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ 39,748	\$ 44,307	\$ 44,896
Personnel Benefits	21,539	26,363	25,736
Operating Expenditures	136,500	152,144	154,746
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 197,787</b>	<b>\$ 222,814</b>	<b>\$ 225,378</b>

PERSONNEL POSITIONS	Fiscal Year 24-25		Fiscal Year 25-26	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Emergency Management & Utilities Director ( a )	0.25	0.25	0.25	0.25
Total Full Time	0.25	0.25	0.25	0.25
<b>PUBLIC SERVICES DIVISION TOTALS</b>	<b>0.25</b>	<b>0.25</b>	<b>0.25</b>	<b>0.25</b>

( a ) This position is allocated between the General Fund and the Water and Sewer Utilities Fund.

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET
<b>DEPT 5440 -PUBLIC SERVICES</b>						
1	PERSONNEL WAGES					
2	001-5440-5121.000 SALARIES - FULL TIME	39,748	44,307	44,307	38,917	44,896
3	PERSONNEL WAGES	39,748	44,307	44,307	38,917	44,896
4						
5	PERSONNEL BENEFITS					
6	001-5440-5151.000 Cellular Phone Stipend	720	180	180	300	176
7	001-5440-5211.000 FICA	3,096	3,224	3,224	3,000	3,435
8	001-5440-5221.000 Pension - WM	4,121	4,141	4,141	4,141	3,835
9	001-5440-5222.000 Pension - FRS	13,229	15,448	15,448	10,896	14,923
10	001-5440-5231.000 Life & Health Insurance	373	3,370	3,370	1,988	3,367
11	PERSONNEL BENEFITS	21,539	26,363	26,363	20,325	25,736
12						
13	OPERATING EXPENDITURES					
14	001-5440-5311.000 Professional Services		0	0	183	0
15	001-5440-5341.000 Contractual Services		0	0	289	0
16	001-5440-5431.001 UTILITIES - ELECTRICITY	124,692	134,675	134,675	91,133	137,302
17	001-5440-5441.000 Equipment Rental	1,633	2,600	2,600	1,130	2,548
18	001-5440-5462.000 Equipment Maint-Repair	3,216	4,650	4,650	773	5,586
19	001-5440-5463.000 Vehicle Maint-Repair	3,733	3,150	3,150	1,463	2,156
20	001-5440-5464.000 Vehicle Operation-Fuel	2,060	2,444	2,444	655	2,352
21	001-5440-5521.000 Operating Supplies	1,166	3,800	3,800	535	4,116
22	001-5440-5524.000 Uniforms & Clothing		575	575		441
23	001-5440-5541.000 Subs, Memberships, Dues		250	250		245
24	OPERATING EXPENDITURES	136,500	152,144	152,144	96,161	154,746
25						
26	<b>Total Department 5440: PUBLIC SERVICES</b>	<b>197,787</b>	<b>222,814</b>	<b>222,814</b>	<b>155,403</b>	<b>225,378</b>

## LEISURE SERVICES DEPARTMENT

### **Department's Core Operational Mission**

The Leisure Services Department is dedicated to offering a diverse range of recreational activities, amenities, and facilities for both residents and visitors, with the goal of promoting physical, mental, and social well-being. This mission acknowledges the vital role of leisure activities in enhancing the community's quality of life and ensuring equitable and inclusive access to these activities.

The department's purpose is to create opportunities for individuals of all ages and abilities to engage in leisure activities that cater to their interests and needs. These activities range from traditional sports and fitness programs to creative endeavors, including arts and cultural programs. By offering a range of activities and amenities, the department aims to engage community members in healthy and enjoyable pursuits that promote their overall well-being.

We are dedicated to providing a friendly, safe, and clean environment, supported by creative and dedicated employees and partners who are qualified to deliver outstanding programs in leisure activities, special events, and services that meet the diverse needs of our guests.

### **Key Roles and Functions**

The Leisure Services Department is responsible for managing and maintaining City parks, recreational facilities, the public library, City buildings and facilities, medians and rights-of-way, waterways, and other outdoor spaces for the benefit of the community. Key functions of the department include:

#### **RECREATION**

The Recreation Division offers a variety of affordable programs and activities for residents and guests of all ages and abilities, including fitness classes, senior programs, out-of-school and camp programs for school-aged children, dance and yoga classes, tennis programs, facility and building rentals, and arts and cultural programs. These programs, although diverse, share a common purpose: to provide safe and fulfilling experiences for all community members. Program offerings are designed based on recommendations from participants, advisory boards, interest groups, and City staff. All programs are evaluated annually, with changes implemented based on participant feedback, interest, and budget considerations by qualified team members.

#### **CONTRACTS/SPECIAL EVENTS**

The Leisure Services Department manages multiple contracts, including bus bench advertisements, snack and beverage vending, bus shelter advertisements, and various contractual agreements with consultants, contractors, and program providers for activities such as dance classes, tennis programming, yoga, multiple fitness programs, kayak rentals and tours, and art classes and cultural programs.

The Leisure Services Team organizes and hosts numerous special events throughout the year, including concerts, outdoor movies, pet events, and multi-generational holiday celebrations. The department partners with the Annual Taste of the Island Event, coordinating logistics and assisting with the overall quality of the event. Additionally, the department develops and provides event permits for the Stonewall Parade and Street Festival, as well as the Wicked Manors Halloween Street Festival. The department is also responsible for processing and issuing special event permits for all City events on private property that require permitting, as outlined in City code.

## **LIBRARY DIVISION**

The Richard C. Sullivan Public Library of Wilton Manors offers library services to residents and business owners in Wilton Manors and the surrounding area. The division provides essential community services using accepted library standards and innovative planning. Available library services include access to books, DVDs, Blu-Rays, books-on-CD, large print books, a children’s collection, magazines, eBooks, digital magazines and journals, and local and national newspapers. Public computers are available in both the adult and children’s areas, with free high-speed internet access, including Wi-Fi. The library also offers a calendar of in-person programming for all ages.

## **PARKS AND FACILITIES DIVISION**

The Parks and Facilities Division maintains City buildings, parks, green spaces, rights-of-way, and public infrastructure. Core responsibilities include building maintenance, grounds and irrigation, custodial services, event support, waterway upkeep, and emergency preparedness. In FY2026, the division placed increased budgetary emphasis on infrastructure repairs and replacements, such as roofs, HVAC, and flooring projects, to extend the life and function of City assets.

### **Building/Facility Maintenance**

- The department maintains approximately 85,000 square feet of indoor space across 25 buildings and structures, including 204 restroom “touchpoints” (toilets, urinals, sinks, and showers). Work includes plumbing, HVAC, elevator, electrical, mechanical, carpentry, painting, and general repairs. Staff also maintain docks, boat ramps, boardwalks, pavilions, fitness equipment, outdoor courts, playgrounds, lighting, and bus shelters, along with a fleet of trucks, utility vehicles, trailers, boats, and mowers.

### **Grounds and Irrigation Maintenance**

- The department maintains approximately 36 acres of parks and green spaces and 142 medians and rights-of-way through in-house staff and supervised contractors. Services include mowing, trimming, edging, pest control, turf management, weed control, fertilization, irrigation system maintenance, fence and gate repairs, sidewalk maintenance, debris removal, sodding, and mulching. The park grounds receive focused care to support daily use, recreational programs, and special events.
- In FY2026, new irrigation and landscaping were installed at Hagen Park. The department also increased attention to high-profile corridors, including Wilton Drive, NE 26th Street, and Powerline Road, with landscape and irrigation maintenance managed through performance-based contracts.

### **Event and Program Support**

- Providing set-up, breakdown, preparation, logistical support, cleanup, and various tasks for activities, special events, and programs. Additionally, the department assists other departments with Citywide functions and work requests.

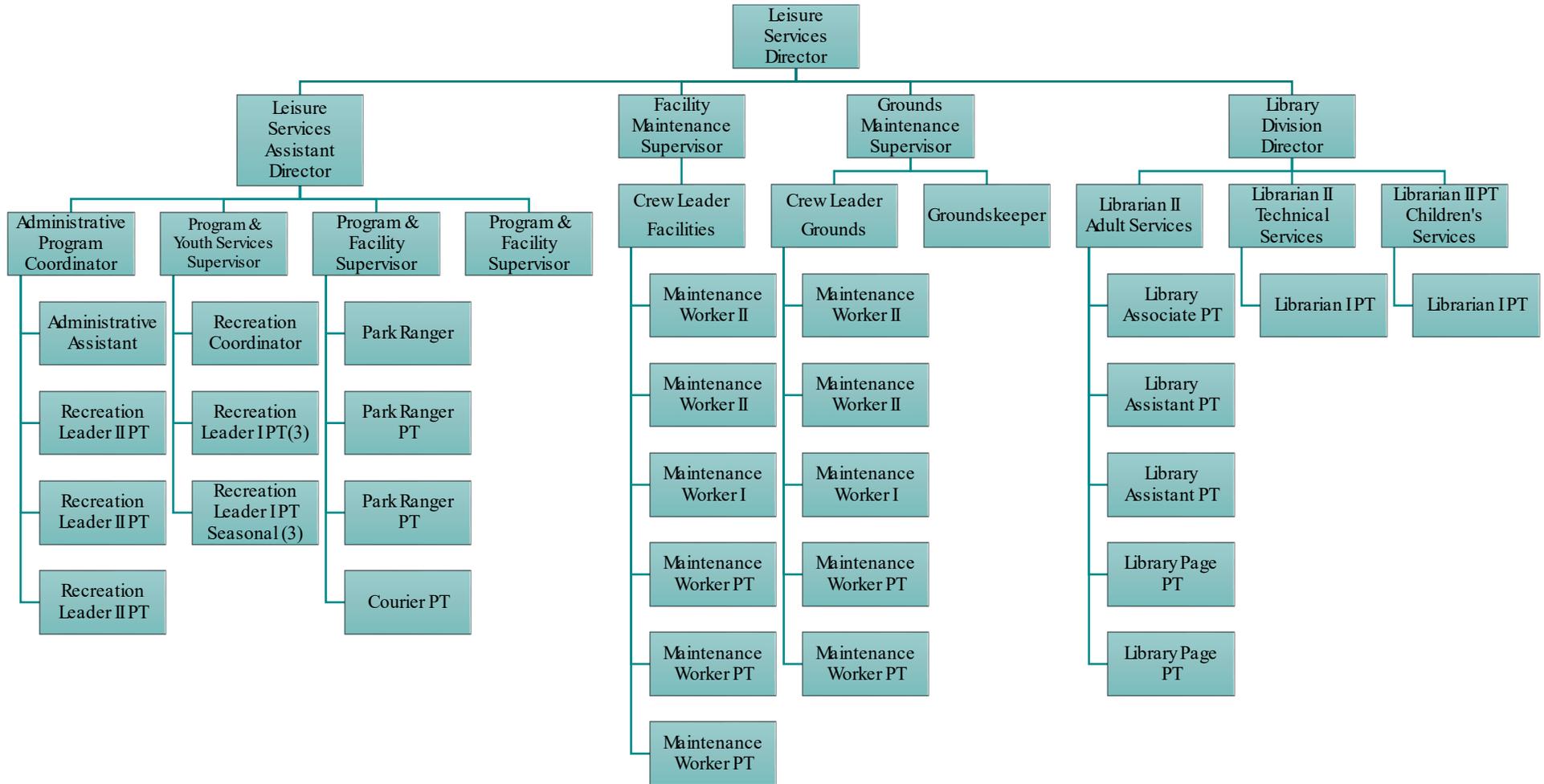
### **Waterway Maintenance**

- Maintaining approximately 13.5 miles of navigable waterways, primarily focusing on debris removal and tree trimming.

### **Emergency Management Maintenance**

- Implementing preventive measures before storms, pandemics, and related emergencies to mitigate public harm.

# Leisure Services Department Organizational Chart FY25 - 26



**DEPARTMENTAL BUDGET SUMMARY  
LEISURE SERVICES DEPARTMENT**

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	2,095,406	2,426,930	2,347,294
Personnel Benefits	1,004,119	1,155,724	1,051,019
Operating Expenditures	590,996	774,210	727,263
Capital	-	42,792	20,000
Debt Service	276,556	263,503	232,485
Depreciation	-	-	
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 3,967,077</b>	<b>\$ 4,663,159</b>	<b>\$ 4,378,061</b>

PERSONNEL POSITIONS	Fiscal Year 24-25		Fiscal Year 25-26	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Director of Leisure Services ( a )	1.00	1.00	1.00	1.00
Library Division Director	1.00	1.00	1.00	1.00
Parks and Recreation Division Director	1.00	1.00	1.00	1.00
Librarian II	2.00	2.00	2.00	2.00
Administrative Program Coordinator	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00
Program and Youth Services Coordinator	1.00	1.00	1.00	1.00
Program / Facility Supervisor	2.00	2.00	2.00	2.00
Recreation Program Coordinator	1.00	1.00	1.00	1.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00
Grounds Maintenance Supervisor	1.00	1.00	1.00	1.00
Park Ranger	1.00	1.00	1.00	1.00
Grounds Crew Leader	1.00	1.00	1.00	1.00
Facilities Crew Leader	1.00	1.00	1.00	1.00
Maintenance Worker II	4.00	4.00	4.00	4.00
Maintenance Worker I	2.00	2.00	2.00	2.00
<b>Total Full Time</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>	<b>22.00</b>
Part Time Librarian II	1.00	0.69	1.00	0.43
Part Time Librarian I	2.00	0.95	2.00	0.68
Part Time Library Associate	1.00	0.70	1.00	0.48
Part Time Library Page	2.00	1.40	2.00	0.50
Part Time Library Technical Assistant	2.00	1.32	1.00	0.41
Part Time Maintenance Worker	5.00	3.50	5.00	3.50
Part Time Park Ranger	2.00	1.40	2.00	1.40
Part Time Recreation Leader II	3.00	2.10	3.00	2.10
Part Time Recreation Leader I	3.00	2.10	3.00	2.10
Part Time Recreation Leader I (seasonal) ( b )	3.00	1.62	3.00	1.62
<b>Total Part Time</b>	<b>24.00</b>	<b>15.78</b>	<b>23.00</b>	<b>13.22</b>
<b>LEISURE SERVICES TOTALS</b>	<b>46.00</b>	<b>37.78</b>	<b>45.00</b>	<b>35.22</b>

( a ) The salary of the Director of Leisure Services is allocated 1/3 each to the Library, Recreation, and Parks and Facilities Divisions.

( B ) Seasonal Recreation Leaders I are hired on an as-needed basis to assist with summer camp and other activities when enrollment in these programs warrants. Five of these positions have been frozen for FY25 and FY26.

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET
<b>DEPT 5771 - LIBRARY</b>						
1	PERSONNEL WAGES					
2	001-5771-5121.000 SALARIES - FULL TIME	313,348	352,337	352,337	217,874	<b>353,837</b>
3	001-5771-5131.000 SALARIES - PART-TIME	255,366	324,936	324,936	181,457	<b>176,422</b>
4	001-5771-5141.000 Overtime		295	295		<b>0</b>
5	PERSONNEL WAGES	568,714	677,568	677,568	399,331	<b>530,259</b>
6						
7	PERSONNEL BENEFITS					
8	001-5771-5151.000 Cellular Phone Stipend	720	960	960	420	<b>941</b>
9	001-5771-5211.000 FICA	23,369	26,097	26,097	16,325	<b>27,069</b>
10	001-5771-5211.005 FICA PART-TIME	19,535	24,152	24,152	13,881	<b>13,496</b>
11	001-5771-5221.000 Pension - WM	61,343	61,085	61,085	61,085	<b>44,961</b>
12	001-5771-5222.000 Pension - FRS	82,535	102,673	102,673	62,508	<b>74,925</b>
13	001-5771-5231.000 Life & Health Insurance	47,523	55,511	55,511	32,931	<b>44,541</b>
14	PERSONNEL BENEFITS	235,025	270,478	270,478	187,150	<b>205,933</b>
15						
16	OPERATING EXPENDITURES					
17	001-5771-5401.000 Meetings & Conferences	1,935	2,000	2,000		<b>980</b>
18	001-5771-5411.000 Telephone		1,777	1,777		<b>0</b>
19	001-5771-5412.000 Postage	348	190	190	401	<b>191</b>
20	001-5771-5431.000 Utilities	912	0	0		<b>0</b>
21	001-5771-5431.001 UTILITIES - ELECTRICITY	9,101	10,388	10,388	6,026	<b>10,180</b>
22	001-5771-5431.002 UTILITIES - WATER & SEWER	5,799	5,040	5,040	3,091	<b>5,292</b>
23	001-5771-5465.000 Copy Machine	403	1,250	1,250	626	<b>980</b>
24	001-5771-5490.007 SOFTWARE LICENSES & RENEWALS		11,613	11,613	3,000	<b>5,930</b>
25	001-5771-5511.000 Office Supplies	1,119	1,100	1,100	130	<b>1,105</b>
26	001-5771-5521.000 Operating Supplies	5,065	4,850	4,850	4,651	<b>4,872</b>
27	001-5771-5524.000 Uniforms & Clothing	458	335	335		<b>328</b>
28	001-5771-5525.000 Program Operations	293	0	0		<b>0</b>
29	001-5771-5541.000 Subs, Memberships, Dues	4,049	2,900	2,900	2,400	<b>2,899</b>
30	OPERATING EXPENDITURES	29,482	41,443	41,443	20,325	<b>32,757</b>
31						
32	CAPITAL					
33	001-5771-5641.000 Capital Outlay		30,000	30,000	20,614	<b>20,000</b>
34	CAPITAL	0	30,000	30,000	20,614	<b>20,000</b>
35						
36	<b>Total Department 5771: LIBRARY</b>	<b>833,221</b>	<b>1,019,489</b>	<b>1,019,489</b>	<b>627,420</b>	<b>788,949</b>

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET	
<b>DEPT 5772 - RECREATION</b>							
1	PERSONNEL WAGES						1
2	001-5772-5121.000 SALARIES - FULL TIME	579,907	589,641	589,641	381,177	<b>625,898</b>	2
3	001-5772-5131.000 SALARIES - PART-TIME	149,386	274,925	274,925	117,814	<b>257,013</b>	3
4	001-5772-5141.000 Overtime	26,138	8,500	8,500	17,065	<b>25,036</b>	4
5	PERSONNEL WAGES	755,431	873,066	873,066	516,056	<b>907,947</b>	5
6							6
7	PERSONNEL BENEFITS						7
8	001-5772-5151.000 Cellular Phone Stipend	2,955	3,900	3,900	1,435	<b>2,999</b>	8
9	001-5772-5211.000 FICA	45,417	43,835	43,835	29,882	<b>46,469</b>	9
10	001-5772-5211.005 FICA PART-TIME	11,428	20,912	20,912	9,013	<b>20,567</b>	10
11	001-5772-5221.000 Pension - WM	101,221	90,751	90,751	90,751	<b>76,334</b>	11
12	001-5772-5222.000 Pension - FRS	100,524	129,869	129,869	75,206	<b>124,691</b>	12
13	001-5772-5231.000 Life & Health Insurance	102,089	120,646	120,646	79,524	<b>124,141</b>	13
14	001-5772-5232.000 Insurance Opt-Out	1,200	0	0	700	<b>1,176</b>	14
15	PERSONNEL BENEFITS	364,834	409,913	409,913	286,511	<b>396,377</b>	15
16							16
17	OPERATING EXPENDITURES						17
18	001-5772-5311.000 Professional Services		200	200		<b>196</b>	18
19	001-5772-5341.000 Contractual Services	20,859	22,200	22,200	11,829	<b>21,756</b>	19
20	001-5772-5411.000 Telephone		6,379	6,379		<b>0</b>	20
21	001-5772-5412.000 Postage	224	431	431	106	<b>245</b>	21
22	001-5772-5431.001 UTILITIES - ELECTRICITY	66,477	70,581	70,581	36,532	<b>73,200</b>	22
23	001-5772-5431.002 UTILITIES - WATER & SEWER	97,921	99,645	99,645	65,343	<b>105,930</b>	23
24	001-5772-5462.000 Equipment Maint-Repair	1,436	500	500	224	<b>490</b>	24
25	001-5772-5463.000 Vehicle Maint-Repair	2,518	5,200	5,200	1,597	<b>3,136</b>	25
26	001-5772-5464.000 Vehicle Operation-Fuel	6,931	8,027	8,027	4,369	<b>8,155</b>	26
27	001-5772-5465.000 Copy Machine	3,360	4,000	4,000	2,281	<b>3,038</b>	27
28	001-5772-5471.000 Printing & Binding	6,279	4,500	4,500	4,147	<b>4,410</b>	28
29	001-5772-5481.000 Adult Athletics (was PromAct.)	614	0	0		<b>0</b>	29
30	001-5772-5490.007 SOFTWARE LICENSES & RENEWALS		21,340	21,340	19,692	<b>26,897</b>	30
31	001-5772-5511.000 Office Supplies	4,346	4,500	4,500	1,201	<b>4,410</b>	31
32	001-5772-5521.000 Operating Supplies	11,440	5,650	5,650	5,927	<b>5,537</b>	32
33	001-5772-5524.000 Uniforms & Clothing	3,956	3,525	3,525	911	<b>3,455</b>	33
34	001-5772-5525.000 Program Operations	6,403	7,500	7,500	4,308	<b>7,350</b>	34
35	001-5772-5525.001 Youth Athletics		500	500		<b>980</b>	35
36	001-5772-5525.002 Tennis	8,399	7,300	7,300	5,772	<b>7,154</b>	36
37	001-5772-5525.003 Special Events	60,116	56,250	56,250	36,090	<b>57,085</b>	37
38	001-5772-5525.004 Summer Youth Activities	22,521	50,000	50,000	1,658	<b>49,000</b>	38
39	001-5772-5525.006 After School Program	331	5,000	5,000	125	<b>0</b>	39
40	001-5772-5525.006-001 AFTER SCHOOL PROGRAM-SDO	5,463	6,500	6,500	4,091	<b>6,370</b>	40
41	001-5772-5525.006-002 AFTER SCHOOL PROGRAM-SPECIAL CAMPS	14,592	16,000	16,000	6,248	<b>15,680</b>	41
42	001-5772-5525.007 ADULT ATHLETICS	64	3,600	3,600	550	<b>3,528</b>	42
43	001-5772-5541.000 Subs, Memberships, Dues	3,982	8,840	8,840	7,990	<b>8,663</b>	43
44	001-5772-5542.000 Training/Education	9,008	13,000	13,000	9,938	<b>12,740</b>	44
45	OPERATING EXPENDITURES	357,240	431,168	431,168	230,929	<b>429,405</b>	45
46							46
47	<b>Total Department 5772: RECREATION</b>	<b>1,477,505</b>	<b>1,714,147</b>	<b>1,714,147</b>	<b>1,033,496</b>	<b>1,733,729</b>	47

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET	
<b>DEPT 5779 -PARKS &amp; FACILITIES</b>							
1	PERSONNEL WAGES						1
2	001-5779-5121.000 SALARIES - FULL TIME	570,053	700,683	700,683	441,817	<b>716,213</b>	2
3	001-5779-5131.000 SALARIES - PART-TIME	153,556	155,113	155,113	91,005	<b>164,227</b>	3
4	001-5779-5141.000 Overtime	47,652	20,500	20,500	35,678	<b>28,648</b>	4
5	PERSONNEL WAGES	771,261	876,296	876,296	568,500	<b>909,088</b>	5
6							6
7	PERSONNEL BENEFITS						7
8	001-5779-5151.000 Cellular Phone Stipend	2,200	2,100	2,100	1,680	<b>1,999</b>	8
9	001-5779-5211.000 FICA	45,819	52,238	52,238	35,414	<b>54,789</b>	9
10	001-5779-5211.005 FICA PART-TIME	11,747	11,664	11,664	7,162	<b>12,564</b>	10
11	001-5779-5221.000 Pension - WM	84,481	78,241	78,241	78,241	<b>75,805</b>	11
12	001-5779-5222.000 Pension - FRS	114,147	134,809	134,809	86,591	<b>121,298</b>	12
13	001-5779-5231.000 Life & Health Insurance	145,566	196,281	196,281	116,519	<b>181,078</b>	13
14	001-5779-5232.000 Insurance Opt-Out	300	0	0	200	<b>1,176</b>	14
15	PERSONNEL BENEFITS	404,260	475,333	475,333	325,807	<b>448,709</b>	15
16							16
17	OPERATING EXPENDITURES						17
18	001-5779-5311.000 Professional Services	38	20,000	37,540	19,290	<b>19,600</b>	18
19	001-5779-5341.000 Contractual Services	48,736	80,800	80,800	31,264	<b>64,484</b>	19
20	001-5779-5411.000 Telephone	2,000	1,472	1,472	2,396	<b>0</b>	20
21	001-5779-5412.000 Postage	3	6	6	120	<b>49</b>	21
22	001-5779-5431.001 UTILITIES - ELECTRICITY	9,234	9,327	9,327	4,356	<b>10,167</b>	22
23	001-5779-5462.000 Equipment Maint-Repair	4,980	8,000	12,700	5,627	<b>7,840</b>	23
24	001-5779-5463.000 Vehicle Maint-Repair	9,701	10,450	10,450	3,904	<b>10,241</b>	24
25	001-5779-5464.000 Vehicle Operation-Fuel	15,795	19,655	19,655	10,229	<b>18,484</b>	25
26	001-5779-5467.000 Grounds Maintenance	93,518	112,750	101,958	71,360	<b>112,945</b>	26
27	001-5779-5490.007 SOFTWARE LICENSES & RENEWALS		1,442	5,966	4,524	<b>0</b>	27
28	001-5779-5511.000 Office Supplies	90	150	150	85	<b>147</b>	28
29	001-5779-5521.000 Operating Supplies	9,358	9,000	9,000	5,702	<b>8,820</b>	29
30	001-5779-5524.000 Uniforms & Clothing	7,083	5,975	5,975	1,738	<b>5,856</b>	30
31	001-5779-5541.000 Subs, Memberships, Dues	441	900	900		<b>882</b>	31
32	001-5779-5542.000 Training/Education	3,297	5,700	5,700	182	<b>5,586</b>	32
33	OPERATING EXPENDITURES	204,274	285,627	301,599	160,777	<b>265,101</b>	33
34							34
35	DEBT SERVICE						35
36	001-5779-5711.000 Principal Payments	261,428	251,794	251,794	132,293	<b>224,000</b>	36
37	001-5779-5721.000 Interest Payments	15,128	11,709	11,709	6,284	<b>8,485</b>	37
38	DEBT SERVICE	276,556	263,503	263,503	138,577	<b>232,485</b>	38
39							39
40	CAPITAL						40
41	001-5779-5641.000 Capital Outlay		0	12,792	11,111	<b>0</b>	41
42	CAPITAL	0	0	12,792	11,111	<b>0</b>	42
43							43
44	<b>Total Department 5779: PARKS &amp; FACILITIES</b>	<b>1,656,351</b>	<b>1,900,759</b>	<b>1,929,523</b>	<b>1,204,772</b>	<b>1,855,383</b>	44
45							45
46							46
47	<b>TOTALS FOR LEISURE SERVICES DEPARTMENT</b>	<b>3,967,077</b>	<b>4,634,395</b>	<b>4,663,159</b>	<b>2,865,688</b>	<b>4,378,061</b>	47

## **FIRE SPECIAL ASSESSMENT FUND**

Under the direction of the City's Community Development Services Department, the mission of the Fire Division is to provide Fire, Emergency Medical Services (EMS), Fire Prevention, and Fire Administration in the most efficient and effective way possible to the citizens of Wilton Manors. Operations are based out of one central fire station located at 533 NE 22 Street. Wilton Manors contracts with the City of Fort Lauderdale Fire-Rescue to provide three (3) Firefighters for an Advanced Life Support (ALS) Engine Company and two (2) Firefighters for an ALS Rescue (EMS). Wilton Manors provides a Fire Marshal, and administrative assistance from the Community Development Services Department. The department strives to do this in the following manner:

- Fire Suppression, Rescue (Emergency Medical Services), Hazardous Materials, Mutual Aid Services - Under a contract with the City of Fort Lauderdale Fire-Rescue Department, through the Contract Administrator (Fire Marshal).
- Fire Prevention and Life Safety - Under the direction of the Fire Marshal, the Fire Prevention Division ensures fire code compliance through inspections, and provides fire cause and origin investigation services in coordination with the State Fire Marshal, and also provides fire public safety education.

All costs associated with the Fire Division's Emergency Medical Services are accounted for in the General Fund's Emergency Medical Services Department. Only costs directly related to fire services are accounted for in the Fire Special Assessment Fund. Revenues to support these fire services are funded primarily through a fire special assessment fee.

DEPARTMENTAL BUDGET SUMMARY  
FIRE ASSESSMENT FUND

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ 162,769	\$ 148,340	\$ 162,779
Personnel Benefits	397,858	169,389	174,873
Operating Expenditures	2,652,462	2,901,739	3,369,781
Capital	3,223	140,000	54,658
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 3,216,312</b>	<b>\$ 3,359,468</b>	<b>\$ 3,762,091</b>

PERSONNEL POSITIONS	Fiscal Year 24-25		Fiscal Year 25-26	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Director of Community Development Services ( a )	0.20	0.20	0.20	0.20
Fire Marshal ( a )	0.90	0.90	0.90	0.90
CDS Manager (a)	0.05	0.05	0.05	0.05
Total Full Time	1.15	1.15	1.15	1.15
<b>FIRE ASSESSMENT FUND TOTALS</b>	<b>1.15</b>	<b>1.15</b>	<b>1.15</b>	<b>1.15</b>

( a ) Payroll costs are allocated among the Community Development Services Department, Building and the Fire Assessment Fund.

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET
<b>Fund 155 - FIRE ASSESSMENT</b>						
<b>DEPT 5223 - FIRE PREVENTION</b>						
1	PERSONNEL WAGES					
2	155-5223-5121.000 SALARIES - FULL TIME	162,767	148,286	148,286	99,940	162,779
3	155-5223-5141.000 Overtime	2	54	54	0	0
4	PERSONNEL WAGES	162,769	148,340	148,340	99,940	162,779
5						
6	PERSONNEL BENEFITS					
7	155-5223-5151.000 Cellular Phone Stipend		822	822		806
8	155-5223-5156.000 Academic Incentive Pay	1,320	1,320	1,320	770	1,294
9	155-5223-5211.000 FICA	12,095	10,939	10,939	7,454	12,542
10	155-5223-5221.000 Pension - WM	23,811	0	0	0	0
11	155-5223-5222.000 Pension - FRS	22,463	27,225	27,225	18,841	30,868
12	155-5223-5231.000 Life & Health Insurance	23,202	29,083	29,083	15,438	29,363
13	155-5223-5232.000 Insurance Opt-Out	1,200	0	0		0
14	PERSONNEL BENEFITS	84,091	69,389	69,389	42,503	74,873
15						
16	OPERATING EXPENDITURES					
17	155-5223-5311.000 Professional Services		2,000	2,000		2,450
18	155-5223-5412.000 Postage	5	100	100		98
19	155-5223-5462.000 Equipment Maint-Repair	183	3,500	3,500	2,134	5,032
20	155-5223-5463.000 Vehicle Maint-Repair	108	2,500	2,500	1,169	2,940
21	155-5223-5464.000 VEHICLE OPERATION-FUEL	1,465	1,595	1,595	813	306
22	155-5223-5465.000 Copy Machine	1,657	2,000	2,000	895	1,078
23	155-5223-5471.000 Printing & Binding	796	500	500		784
24	155-5223-5490.007 SOFTWARE LICENSES & RENEWALS		0	0		7,472
25	155-5223-5521.000 Operating Supplies	460	1,500	1,500	13	1,470
26	155-5223-5524.000 Uniforms & Clothing	112	500	500		784
27	155-5223-5541.000 Subs, Memberships, Dues	310	650	650	360	711
28	155-5223-5542.000 Training/Education	792	2,500	2,500	1,126	2,450
29	OPERATING EXPENDITURES	5,888	17,345	17,345	6,510	25,575
30						
31	<b>Total Department 5223: FIRE PREVENTION</b>	<b>252,748</b>	<b>235,074</b>	<b>235,074</b>	<b>148,953</b>	<b>263,227</b>
32						
33	<b>DEPT 5225 - FIRE OPERATIONS</b>					
34						
35	PERSONNEL BENEFITS					
36	155-5225-5223.000 PENSION - VOLUNTEER FIREFIGHTERS' PLAN	313,767	100,000	100,000	0	100,000
37	PERSONNEL BENEFITS	313,767	100,000	100,000	0	100,000
38						
39	OPERATING EXPENDITURES					
40	155-5225-5311.000 Professional Services		27,000	27,000		4,900
41	155-5225-5312.000 LEGAL SERVICES - CITY ATTORNEY	1,634	2,500	2,500	165	1,960
42	155-5225-5341.000 Contractual Services	2,330,619	2,494,961	2,494,961	1,594,048	2,841,824
43	155-5225-5411.000 Telephone	181	1,328	1,328	290	0
44	155-5225-5412.000 Postage	3	0	0	4	49
45	155-5225-5431.001 UTILITIES - ELECTRICITY	11,409	11,547	11,547	6,729	12,563
46	155-5225-5431.002 UTILITIES - WATER & SEWER	5,933	5,200	5,200	5,127	8,759
47	155-5225-5431.003 UTILITIES - OTHERS		1,100	1,100	858	1,470

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET	
<b>Fund 155 - FIRE ASSESSMENT</b>							
1	155-5225-5451.000 Insurance	28,186	13,007	13,007	14,791	23,265	1
2	155-5225-5462.000 Equipment Maint-Repair	17,217	13,600	13,600	11,609	14,210	2
3	155-5225-5466.000 Building Maintenance	74,754	30,000	28,956	11,079	39,200	3
4	155-5225-5467.000 Grounds Maintenance		0	1,044	1,044	490	4
5	155-5225-5491.000 City Hall Indirect Charges	174,944	174,944	174,944	116,628	159,987	5
6	155-5225-5521.000 Operating Supplies	1,694	2,000	2,000		1,960	6
7	155-5225-5951.000 Contingencies		107,207	107,207		146,613	7
8	OPERATING EXPENDI	2,646,574	2,884,394	2,884,394	1,762,372	3,257,250	8
9							9
10	CAPITAL						10
11	155-5225-5641.000 Capital Outlay	3,223	60,000	140,000	9,986	0	11
12	155-5225-5690.000 CONTRIBUTION TO CAPITAL IMPROVEMENT PLAN		0	0		54,658	12
13	CAPITAL	3,223	60,000	140,000	9,986	54,658	13
14							14
15	<b>Total Department 5225: FIRE OPERATIONS</b>	<b>2,963,564</b>	<b>3,044,394</b>	<b>3,124,394</b>	<b>1,772,358</b>	<b>3,498,864</b>	15
16							16
17	<b>TOTAL FIRE ASSESSMENT FUND</b>	<b>3,216,312</b>	<b>3,279,468</b>	<b>3,359,468</b>	<b>1,921,311</b>	<b>3,762,091</b>	17

## SURTAX FUND

The Surtax Fund is used to account for revenues received by the City from the Broward County Transportation Surtax Program, authorized under Florida law. These funds represent the City's share of proceeds from the voter-approved one percent (1%) transportation surtax levied by Broward County.

The purpose of the Surtax Fund is to support the planning, design, and construction of eligible transportation-related projects that improve mobility, enhance public transit, and promote safer and more efficient transportation infrastructure within the City.

Expenditures from this fund are restricted and must comply with the eligibility guidelines established by Broward County and the State of Florida. Typical uses include roadway improvements, traffic signal upgrades, pedestrian and bicycle facilities, and other capital improvements that advance the County's comprehensive transportation goals.

DEPARTMENTAL BUDGET SUMMARY  
SURTAX FUND

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	-	-	-
Capital	325,845	702,409	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL SURTAX FUND</b>	<b>\$ 325,845</b>	<b>\$ 702,409</b>	<b>\$ -</b>

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET
<b>Fund 156 - SURTAX FUND</b>						
<b>5441 - ROAD IMP/PUBLIC SERVICES</b>						
1	CAPITAL					
2	156-5441-5641.002 NE 26TH ST DESIGN	4,446	0	62,759	0	0
3	156-5441-5641.012 MILLING, PAVING & RESURFACING ZONE 1	10,800	0	0	0	0
4	156-5441-5641.013 MILLING, PAVING & RESURFACING ZONE 2	14,400	0	0	0	0
5	156-5441-5641.014 MILLING, PAVING & RESURFACING ZONE 4	296,199	0	0	0	0
6	156-5441-5641.023 WAYFINDING SIGNAGE	0	639,650	639,650	0	0
7	CAPITAL	325,845	639,650	702,409	0	0
8						
9	<b>Total Department 5441: ROAD IMP/PUBLIC SERVICES</b>	<b>325,845</b>	<b>639,650</b>	<b>702,409</b>	<b>0</b>	<b>0</b>
10						
11	<b>TOTAL SURTAX FUND</b>	<b>325,845</b>	<b>639,650</b>	<b>702,409</b>	<b>0</b>	<b>0</b>

## MISCELLANEOUS GRANTS FUNDS

This fund's revenues come from grants awarded to the City from Federal and State agencies, local governmental entities, and occasionally from private organizations. Grant revenues received may be spent only for purposes specified in the grant agreements and must meet compliance and reporting requirements.

It should be noted that the City receives additional grants that are accounted for in other funds, most notably the General Fund and the Road Improvement Fund.

DEPARTMENTAL BUDGET SUMMARY  
MISCELLANEOUS GRANTS FUND

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ 33,414	\$ 35,032	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	9,458	13,240	-
Capital	13,987	119,568	15,562
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 56,859</b>	<b>\$ 167,840</b>	<b>\$ 15,562</b>

NOTE: This Fund has no permanently-assigned employees. Some Personnel Wages and Benefits costs for employees assigned to other funds are accounted for in the Miscellaneous Grants Fund when grant reimbursements are available to cover those costs.

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET
<b>Fund 157 - MISCELLANEOUS GRANTS FUND</b>						
<b>5112 - CITY MANAGER</b>						
1	OPERATING EXPENDITURES					
2	157-5112-5311.000 Professional Services	9,458	0	13,240	6,370	0
3	OPERATING EXPENDITURES	9,458	0	13,240	6,370	0
4						
5	<b>Total Department 5112: CITY MANAGER</b>	<b>9,458</b>	<b>0</b>	<b>13,240</b>	<b>6,370</b>	<b>0</b>
6						
7	<b>5221 - POLICE SWORN</b>					
8						
9	PERSONNEL WAGES					
10	157-5221-5141.000 EMLEG Grant Overtime	33,414	0	35,032	18,512	0
11	PERSONNEL WAGES	33,414	0	35,032	18,512	0
12						
13	<b>Total Department 5221: POLICE SWORN</b>	<b>33,414</b>	<b>0</b>	<b>35,032</b>	<b>18,512</b>	<b>0</b>
14						
15	<b>5712 - LIBRARY</b>					
16						
17	CAPITAL					
18	157-5712-5802.001 State Aid to Libraries	13,987	0	0	1,188	15,562
19	CAPITAL	13,987	0	0	1,188	15,562
20						
21	<b>Total Department 5712: LIBRARY</b>	<b>13,987</b>	<b>0</b>	<b>0</b>	<b>1,188</b>	<b>15,562</b>
22						
23	<b>5779 - PARKS &amp; FACILITIES</b>					
24						
25	CAPITAL					
26	157-5779-5601.020 CAPITAL OUTLAY - CDBG 49TH YR		119,568	119,568		0
27	CAPITAL	0	119,568	119,568	0	0
28						
29	<b>Total Department 5779: PARKS &amp; FACILITIES</b>	<b>0</b>	<b>119,568</b>	<b>119,568</b>	<b>0</b>	<b>0</b>
30						
31	<b>TOTAL MISCELLANEOUS GRANTS FUND</b>	<b>56,859</b>	<b>119,568</b>	<b>167,840</b>	<b>26,070</b>	<b>15,562</b>

## **BUILDING FUND**

The Building Fund is a special revenue fund established to account for the revenues and expenditures associated with the administration and enforcement of the Florida Building Code, as mandated by state law.

Revenues deposited into this fund primarily consist of building permit fees and related charges collected from property owners, developers, and contractors. These funds are used exclusively to support activities necessary for implementing the Building Code, including plan review, inspections, permitting services, and code compliance enforcement.

Expenditures from the Building Fund are restricted by Florida Statutes and are limited to costs directly associated with building code administration. This includes personnel, technology, training, and other operational expenses required to maintain safe and compliant construction practices within the City.

DEPARTMENTAL BUDGET SUMMARY  
BUILDING FUND

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ 111,946	\$ 288,871	\$ 348,728
Personnel Benefits	58,225	177,856	224,975
Operating Expenditures	906,942	1,105,377	1,283,216
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 1,077,113</b>	<b>\$ 1,572,104</b>	<b>\$ 1,856,919</b>

PERSONNEL POSITIONS	Fiscal Year 24-25		Fiscal Year 25-26	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Director of Community Development Services ( a )	0.60	0.60	0.60	0.60
Assistant Director, Community Development Services ( a )	0.00	0.00	0.00	0.00
Fire Marshal ( a )	0.10	0.10	0.05	0.05
City Planner ( a )	0.00	0.00	0.05	0.05
Community Planning Technician ( a )	0.00	0.00	0.50	0.50
Community Development Services Manager	0.60	0.60	0.60	0.60
Customer Service Representative ( a )	0.60	0.60	0.60	0.60
Permit Technician ( b )	2.00	2.00	2.00	2.00
<b>Total Full Time</b>	<b>3.90</b>	<b>3.90</b>	<b>4.40</b>	<b>4.40</b>
<b>COMMUNITY DEVELOPMENT SERVICES TOTALS</b>	<b>3.90</b>	<b>3.90</b>	<b>4.40</b>	<b>4.40</b>

(a) Payroll costs are allocated among the General Fund, Building Fund and Fire Fund.

(b) Allocated 100% to Building Fund.

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET
<b>Fund 160 - BUILDING FUND</b>						
<b>DEPT 5224 - COMMUNITY DEVELOPMENT</b>						
1	PERSONNEL WAGES					
2	160-5224-5121.000 SALARIES - FULL TIME	111,941	288,057	288,057	153,838	348,728
3	160-5224-5141.000 Overtime	5	814	814		0
4	PERSONNEL WAGES	111,946	288,871	288,871	153,838	348,728
5						
6	PERSONNEL BENEFITS					
7	160-5224-5151.000 Cell Phone Stipend	720	792	792		847
8	160-5224-5211.000 FICA	8,152	21,476	21,476	11,364	26,682
9	160-5224-5221.000 Pension - WM		0	0		37,687
10	160-5224-5222.000 Pension - FRS	20,185	59,619	59,619	37,771	72,877
11	160-5224-5231.000 Life & Health Insurance	29,168	95,969	95,969	30,595	86,882
12	160-5224-5232.000 Insurance Opt-Out		0	0	200	0
13	PERSONNEL BENEFITS	58,225	177,856	177,856	79,930	224,975
14						
15	OPERATING EXPENDITURES					
16	160-5224-5341.000 Contractual Services	901,200	923,364	1,046,364	639,336	1,205,000
17	160-5224-5411.000 Telephone	132	1,156	1,156		0
18	160-5224-5412.000 Postage	1,553	2,307	2,307	35	2,450
19	160-5224-5451.000 Insurance		0	0		4,648
20	160-5224-5463.000 Vehicle Maint-Repair		0	0		1,470
21	160-5224-5464.000 Vehicle Operation - Fuel		0	0		918
22	160-5224-5465.000 Copy Machine	1,690	2,000	2,000	913	1,233
23	160-5224-5471.000 Printing & Binding	1,521	1,500	1,500	215	1,470
24	160-5224-5490.007 SOFTWARE LICENSES & RENEWALS		0	19,000	19,000	32,707
25	160-5224-5490.010 UNSAFE STRUCTURE		25,000	25,000		24,500
26	160-5224-5511.000 Office Supplies	56	1,500	1,500		3,920
27	160-5224-5521.000 Operating Supplies	790	3,000	3,000	124	2,940
28	160-5224-5524.000 Uniforms & Clothing		500	500		490
29	160-5224-5541.000 Subs, Memberships, Dues		2,550	2,550		980
30	160-5224-5542.000 Training/Education		500	500		490
31	OPERATING EXPENDITURES	906,942	963,377	1,105,377	659,623	1,283,216
32						
33	<b>Total Department 5224: COMMUNITY DEVELOPMENT</b>	<b>1,077,113</b>	<b>1,430,104</b>	<b>1,572,104</b>	<b>893,391</b>	<b>1,856,919</b>
34						
35	<b>TOTAL BUILDING FUND</b>	<b>1,077,113</b>	<b>1,430,104</b>	<b>1,572,104</b>	<b>893,391</b>	<b>1,856,919</b>

## **ROAD IMPROVEMENT FUND**

This fund is supported by revenues generated through a State and Local Option Gas Tax. The City utilizes these funds to implement traffic calming measures, maintain right-of-way areas, and procure necessary equipment, materials, and supplies related to right-of-way maintenance.

Streets, Signs, and Sidewalks Program This program supports the maintenance and repair of the City's roads and pedestrian infrastructure. The City contracts with external vendors for the repair and replacement of roads, pavement striping, sidewalks, and sod on an as-needed basis. Although there are no full-time employees assigned to this fund, minor and temporary repairs, such as pothole patching or utility excavation restoration, are performed in-house by staff from the Emergency Management/Utilities Department. Street paving projects are completed by contracted asphalt overlay providers. This program also includes debris removal within the City rights-of-way and the repair or replacement of street signage.

Mowing and landscape maintenance within City rights-of-way are performed by a combination of City contractors and employees from the Leisure Services Department's Parks and Facilities Division

This fund also accounts for roadway improvement projects made possible through grant funding from transportation agencies, including the Florida Department of Transportation.

DEPARTMENTAL BUDGET SUMMARY  
ROAD IMPROVEMENT FUND

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	219,518	259,255	286,373
Capital	28,933	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 248,451</b>	<b>\$ 259,255</b>	<b>\$ 286,373</b>

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET	
<b>Fund 163 - ROAD IMPROVEMENT</b>							
<b>DEPT 5441- ROAD IMP/PUBLIC SERVICES</b>							
1	OPERATING EXPENDITURES						1
2	163-5441-5302.000 Road Imprvmnt Operations	154,702	185,600	196,296	38,814	127,988	2
3	163-5441-5951.000 Contingencies	19,706	0	0		0	3
4	163-5441-5991.000 Contingency - Fund Balance		12,476	12,476		93,859	4
5	5441 ROAD IMP/PUBLIC SERVICES						5
6	OPERATING EXPENDITURES						6
7	OPERATING EXPENDITURES	174,408	198,076	208,772	38,814	221,847	7
8							8
9	CAPITAL						9
10	163-5441-5641.000 Capital Outlay	28,933	0	0		0	10
11	CAPITAL	28,933	0	0	0	0	11
12							12
13	<b>Total Department 5441: ROAD IMP/PUBLIC SERVICES</b>	<b>203,341</b>	<b>198,076</b>	<b>208,772</b>	<b>38,814</b>	<b>221,847</b>	13
14							14
15	<b>DEPT 5779 - PARKS &amp; FACILITIES</b>						15
16							16
17	OPERATING EXPENDITURES						17
18	163-5779-5341.000 Contractual Services	14,155	19,750	19,750	448	19,355	18
19	163-5779-5431.001 UTILITIES - ELECTRICITY	6,116	6,688	6,688	3,692	6,554	19
20	163-5779-5431.002 UTILITIES - WATER & SEWER	24,839	24,045	24,045	22,020	38,617	20
21	OPERATING EXPENDITURES	45,110	50,483	50,483	26,160	64,526	21
22							22
23	<b>Total Department 5779: PARKS &amp; FACILITIES</b>	<b>45,110</b>	<b>50,483</b>	<b>50,483</b>	<b>26,160</b>	<b>64,526</b>	23
24							24
25	<b>TOTAL ROAD IMPROVEMENT</b>	<b>248,451</b>	<b>248,559</b>	<b>259,255</b>	<b>64,974</b>	<b>286,373</b>	25

**JENADA**  
**SPECIAL ASSESSMENT FUND**

The Jenada Special Assessment budget provides for the maintenance and utilities of the entry gates of the Jenada Isle neighborhood and is funded by the residents of Jenada Isle through a special assessment.

DEPARTMENTAL BUDGET SUMMARY  
JENADA GATEHOUSE ASSESSMENT FUND

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	3,153	4,599	4,900
Capital	-	-	-
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 3,153</b>	<b>\$ 4,599</b>	<b>\$ 4,900</b>

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET	
<b>Fund 601 - JENADA SPECIAL ASSESSMENT</b>							
<b>DEPT 5440 - PUBLIC SERVICES</b>							
1	OPERATING EXPENDITURES						1
2	601-5440-5312.000 LEGAL & ADMINISTRATIVE SERVICES	1,275	1,500	1,500	510	<b>1,500</b>	2
3	601-5440-5431.001 UTILITIES - ELECTRICITY	382	469	469	260	<b>469</b>	3
4	601-5440-5431.002 UTILITIES - WATER & SEWER	466	630	630	514	<b>931</b>	4
5	601-5440-5466.000 JENADA GATE MAINTENANCE	1,030	2,000	2,000		<b>2,000</b>	5
6	OPERATING EXPENDITURES	3,153	4,599	4,599	1,284	<b>4,900</b>	6
7							7
8	<b>Total Department 5440: PUBLIC SERVICES</b>	<b>3,153</b>	<b>4,599</b>	<b>4,599</b>	<b>1,284</b>	<b>4,900</b>	8
9							9
10	<b>TOTAL JENADA SPECIAL ASSESSMENT</b>	<b>3,153</b>	<b>4,599</b>	<b>4,599</b>	<b>1,284</b>	<b>4,900</b>	10

JENADA SPECIAL ASSESSMENT RATE HISTORY

Land Designation	FISCAL YEAR 24-25			FISCAL YEAR 25-26			Change From Prior Year	
	Allocation Percent	Cost Per Designation	Cost Per Unit	Allocation Percent	Cost Per Designation	Cost Per Unit	Amount	Percentage
	Residential	100.0%	\$3,019.68	\$37.28	100.0%	\$3,019.68	\$37.28	\$0.00

Land Designation	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26
	Cost Per Unit							
Residential	\$ 100.00	\$ 98.77	\$ 98.77	\$ 98.77	\$ 98.77	\$ 37.28	\$ 37.28	\$ 37.28
	\$ 8,100.00	\$ 8,000.37	\$ 8,000.37	\$ 8,000.37	\$ 8,000.37	\$ 3,019.68	\$ 3,019.68	\$ 3,019.68

## **WILTON DRIVE IMPROVEMENT DISTRICT**

In 2014 the City Commission adopted an ordinance creating the Wilton Drive Improvement District (WDID) to work toward creating a cleaner, safer, more attractive, and economically viable Wilton Drive. The District consists of 56 parcels of commercial property that border Wilton Drive. The district has the power to levy non-ad valorem assessments up to \$100,000 annually to fund its operations. WDID is a dependent special district under Chapter 189 of Florida Statutes, and is a Component Unit of the City for financial reporting purposes.

The District's board is comprised of seven members appointed by the City Commission.

DEPARTMENTAL BUDGET SUMMARY  
WILTON DRIVE IMPROVEMENT DISTRICT

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	88,286	99,248	89,300
Capital	2,000	10,000	10,000
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 90,286</b>	<b>\$ 109,248</b>	<b>\$ 99,300</b>

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET
<b>Fund 602 - WILTON DRIVE IMPROVEMENT DISTRICT:</b>						
<b>DEPT 5520 - WDID</b>						
1	OPERATING EXPENDITURES					
2	602-5520-5311.000 Professional Services	3,781	5,100	5,100	3,890	<b>5,100</b>
3	602-5520-5312.000 LEGAL SERVICES	10,875	12,000	12,000	3,200	<b>12,000</b>
4	602-5520-5341.000 Contractual Services	47,858	36,000	36,000	20,243	<b>36,000</b>
5	602-5520-5451.000 Insurance	2,927	3,000	3,000	3,044	<b>3,000</b>
6	602-5520-5481.000 PROMOTIONAL ACTIVITIES	22,416	14,000	24,000	28,859	<b>14,000</b>
7	602-5520-5490.008 LICENSES & PERMIT FEES		500	500		<b>500</b>
8	602-5520-5521.000 Operating Supplies	429	500	500	175	<b>500</b>
9	602-5520-5525.003 Special Events		15,000	15,000	1,949	<b>15,000</b>
10	602-5520-5951.000 Contingencies		3,148	3,148		<b>3,200</b>
11	OPERATING EXPENDITURES	88,286	89,248	99,248	61,360	<b>89,300</b>
12						
13	CAPITAL					
14	602-5520-5641.000 Capital Outlay	2,000	10,000	10,000		<b>10,000</b>
15	CAPITAL	2,000	10,000	10,000	0	<b>10,000</b>
16						
17	<b>Total Department 5520: WDID</b>	<b>90,286</b>	<b>99,248</b>	<b>109,248</b>	<b>61,360</b>	<b>99,300</b>
18						
19	<b>TOTAL WILTON DRIVE IMPROVEMENT DISTRICT</b>	<b>90,286</b>	<b>99,248</b>	<b>109,248</b>	<b>61,360</b>	<b>99,300</b>

## **GENERAL CAPITAL IMPROVEMENT FUND**

This fund accounts for the acquisition of fixed assets or construction of capital projects financed by the General Fund. Funding for this fund is derived from federal, state, and local grants, and transfers from the General Fund. The fund also accounts for the General Fund's portion of the City's Capital Replacement Plan.

DEPARTMENTAL BUDGET SUMMARY  
CAPITAL IMPROVEMENT FUND

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ -	\$ -	\$ -
Personnel Benefits	-	-	-
Operating Expenditures	-	-	-
Capital	1,993,159	3,918,163	3,039,464
Debt Service	-	-	-
Depreciation	-	-	-
Interfund Transfers	-	-	-
<b>TOTAL CAPITAL IMPROVEMENT FUND</b>	<b>\$ 1,993,159</b>	<b>\$ 3,918,163</b>	<b>\$ 3,039,464</b>

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET
<b>Fund 300 - CAPITAL IMPROVEMENT FUND</b>						
<b>5112 - CITY MANAGER</b>						
1	CAPITAL					
2	300-5112-5641.000 Capital Outlay		125,000	330,000		100,000
3	300-5112-5641.003 WILTON DR LANDSCAPING & IRRIGATION	4,725	0	0		0
4	CAPITAL	4,725	125,000	330,000	0	100,000
5						
6	<b>Total Department 5112: CITY MANAGER</b>	<b>4,725</b>	<b>125,000</b>	<b>330,000</b>	<b>0</b>	<b>100,000</b>
7						
8	<b>5115 - HUMAN RESOURCES</b>					
9						
10	CAPITAL					
11	300-5115-5641.000 Capital Outlay		0	0		12,000
12	CAPITAL	0	0	0	0	12,000
13						
14	<b>Total Department 5115: HUMAN RESOURCES</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,000</b>
15						
16	<b>5117 - INFORMATION TECHNOLOGY</b>					
17						
18	CAPITAL					
19	300-5117-5641.000 Capital Outlay	223,479	40,000	639,286	145,646	419,750
20	CAPITAL	223,479	40,000	639,286	145,646	419,750
21						
22	<b>Total Department 5117: INFORMATION TECHNOLOGY</b>	<b>223,479</b>	<b>40,000</b>	<b>639,286</b>	<b>145,646</b>	<b>419,750</b>
23						
24	<b>5118 - NON DEPARTMENTAL ACTIVITIES</b>					
25						
26	OPERATING EXPENDITURES					
27	300-5118-5991.000 Contingency - Fund Balance		559,544	559,544		500,372
28	OPERATING EXPENDITURES	0	559,544	559,544	0	500,372
29						
30	<b>Total Department 5118: NON DEPARTMENTAL ACTIVITIES</b>	<b>0</b>	<b>559,544</b>	<b>559,544</b>	<b>0</b>	<b>500,372</b>
31						
32	<b>5119 - CITY HALL &amp; CITYWIDE ACTIVITIES</b>					
33						
34	CAPITAL					
35	300-5119-5641.000 Capital Outlay	16,161	0	195,105	12,958	571,654
36	CAPITAL	16,161	0	195,105	12,958	571,654
37						
38	<b>Total Department 5119: CITY HALL &amp; CITYWIDE ACTIVITIES</b>	<b>16,161</b>	<b>0</b>	<b>195,105</b>	<b>12,958</b>	<b>571,654</b>
39						
40	<b>5222 - POLICE NON-SWORN</b>					
41						
42	CAPITAL					
43	300-5222-5641.000 Capital Outlay	850,791	0	303,924	62,407	773,188
44	CAPITAL	850,791	0	303,924	62,407	773,188
45						
46	<b>Total Department 5222: POLICE NON-SWORN</b>	<b>850,791</b>	<b>0</b>	<b>303,924</b>	<b>62,407</b>	<b>773,188</b>

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET
1	<b>5224 - COMMUNITY DEVELOPMENT</b>					
2						
3	CAPITAL					
4	300-5224-5641.000 Capital Outlay	29,423	0	0		0
5	CAPITAL	29,423	0	0	0	0
6						
7	<b>Total Department 5224: COMMUNITY DEVELOPMENT</b>	<b>29,423</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
8						
9	<b>5440 - PUBLIC SERVICES</b>					
10						
11	CAPITAL					
12	300-5440-5641.000 Capital Outlay	44,700	0	0		0
13	CAPITAL	44,700	0	0	0	0
14						
15	<b>Total Department 5440: PUBLIC SERVICES</b>	<b>44,700</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
16						
17	<b>5441 - ROAD IMP/PUBLIC SERVICES</b>					
18						
19	CAPITAL					
20	300-5441-5641.000 Capital Outlay		175,000	285,000		75,000
21	CAPITAL	0	175,000	285,000	0	75,000
22						
23	<b>Total Department 5441: ROAD IMP/PUBLIC SERVICES</b>	<b>0</b>	<b>175,000</b>	<b>285,000</b>	<b>0</b>	<b>75,000</b>
24						
25	<b>5771 - LIBRARY</b>					
26						
27	CAPITAL					
28	300-5771-5641.000 Capital Outlay		0	0		50,000
29	300-5771-5661.000 CAPITAL OUTLAY - PUBLICATIONS	34,658	0	0		0
30	CAPITAL	34,658	0	0	0	50,000
31						
32	<b>Total Department 5771:LIBRARY</b>	<b>34,658</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>
33						
34	<b>5772 - RECREATION</b>					
35						
36	CAPITAL					
37	300-5772-5641.000 Capital Outlay		0	0		50,000
38	CAPITAL	0	0	0	0	50,000
39						
40	<b>Total Department 5772: RECREATION</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>
41						
42	<b>5779 - PARKS &amp; FACILITIES</b>					
43						
44	CAPITAL					
45	300-5779-5641.000 Capital Outlay	789,222	402,000	1,605,304	714,324	487,500
46	CAPITAL	789,222	402,000	1,605,304	714,324	487,500
47						
48	<b>Total Department 5779: PARKS &amp; FACILITIES</b>	<b>789,222</b>	<b>402,000</b>	<b>1,605,304</b>	<b>714,324</b>	<b>487,500</b>
49						
50						
51	<b>TOTAL CAPITAL IMPROVEMENT FUND</b>	<b>1,993,159</b>	<b>1,301,544</b>	<b>3,918,163</b>	<b>935,335</b>	<b>3,039,464</b>

**WATER & SEWER UTILITY FUNDS**  
**Emergency Management/Utilities Department**

The Emergency Management/Utilities Department oversees the operation and maintenance of the City's water distribution system and sanitary sewer collection infrastructure. The Finance Department is responsible for the preparation, distribution, and collection of utility bills.

**WATER DISTRIBUTION**

The City of Wilton Manors receives potable water from the City of Fort Lauderdale under a 20-year large user agreement. Water is treated at the Fiveash Water Treatment Plant, located at NW 9<sup>th</sup> Avenue and 38<sup>th</sup> Street, and delivered to Wilton Manors through two 6-inch and one 8-inch master meters (similar to a standard house meter but larger) located on NW 9<sup>th</sup> Avenue, North Andrews Avenue, and NE 11<sup>th</sup> Avenue. The City is billed monthly by Fort Lauderdale based on actual consumption.

The Water Utility Fund supports a range of essential services, including:

- **Water Meter Program:** Involves meter reading, repair and replacement, service activations and disconnections, tagging for non-payment or high usage, leak detection, pressure checks, and responding to customer inquiries.
- **Water Distribution Maintenance:** Includes service line replacements (from main to meter), fire hydrant flow testing, repair and replacement, installation of hydrant isolation valves, exercising of valves and hydrants, painting of hydrants and valve markings, and water main repairs.
- **Backflow and Cross-Connection Control Program:** A state-mandated program to prevent contamination of the public water supply. This program is monitored continuously throughout the year to ensure regulatory compliance.

**SEWER COLLECTION**

All wastewater generated in the City is treated by the City of Fort Lauderdale under a Large Users Agreement. Wastewater flow is measured by a 16-inch master sewer meter, recently relocated to NE 26 Drive within Wilton Manors, and is monitored monthly by Fort Lauderdale for billing purposes. Sewage is conveyed to the George T. Lohmeyer Regional Wastewater Treatment Plant, located in Port Everglades, where it is processed in accordance with Florida Department of Environmental Protection standards.

The Sewer Utility Fund supports the operation and maintenance of the City's sanitary sewer infrastructure, including:

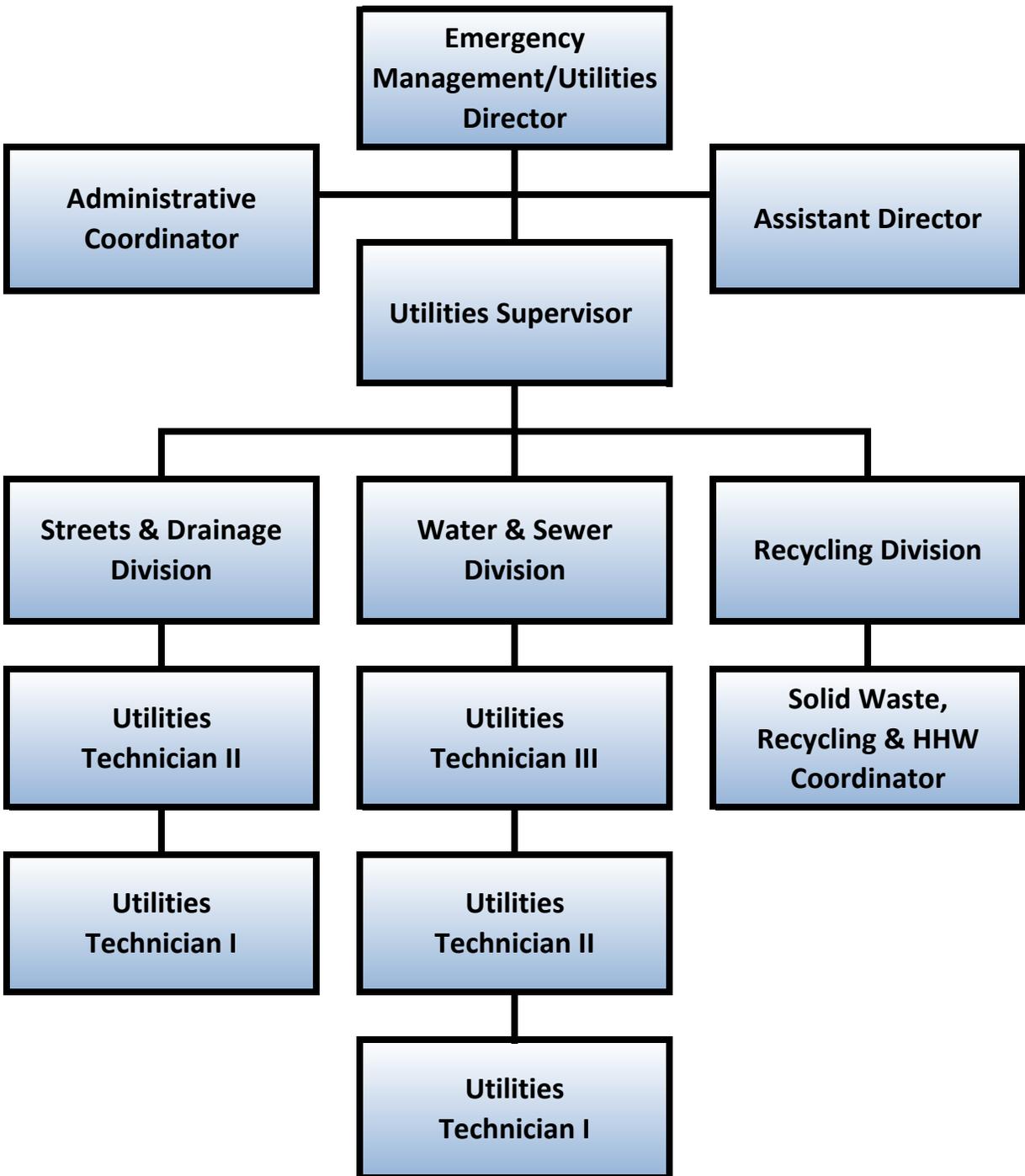
- **Lift Station Program:** The City operates twelve sewer lift stations, all of which are monitored by a computerized telemetry system that logs daily performance data. Maintenance activities include vacuum cleaning of wet wells, and repair or replacement of valves, motors, pumps, and electrical components. Each station receives routine service at least monthly.
- **System Evaluation and Rehabilitation:** Includes sewer main televising, smoke testing, and trenchless pipelining to identify and correct sources of infiltration. This program operates on a rotating basis until the entire system is evaluated and rehabilitated.
- **Lateral Repair and Replacement:** Lateral lines are maintained and replaced on an as-needed basis. As significant contributors to infiltration, lateral lines are a primary focus in maintaining system integrity. Expansion of the system is ongoing to support current and future redevelopment needs.

### **UTILITY BILLING**

The Utility Billing Division, part of the Finance Department and located at City Hall, is responsible for the timely issuance of monthly utility bills for water, sewer, stormwater, recycling, and solid waste services. The division provides the following services:

- Responding to customer inquiries regarding utility accounts
- Promoting water conservation and participation in recycling programs
- Coordinating service delivery with the City's contracted solid waste hauler
- Processing utility liens
- Ensuring the timely collection of utility payments

# Emergency Management/Utilities



DEPARTMENTAL BUDGET SUMMARY  
WATER UTILITY FUND

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ 278,931	\$ 262,885	\$ 266,972
Personnel Benefits	50,617	141,296	141,359
Operating Expenditures	3,677,299	5,147,512	5,934,421
Capital	1,022	1,093,710	2,146,701
Debt Service	-	-	-
Depreciation	408,733	422,000	-
Interfund Transfers	192,660	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 4,609,262</b>	<b>\$ 7,067,403</b>	<b>\$ 8,489,453</b>

PERSONNEL POSITIONS	Fiscal Year 24-25		Fiscal Year 25-26	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Director of Emergency Management / Utilities ( a )	0.38	0.38	0.38	0.38
Office Manager ( b )	0.38	0.38	0.38	0.38
Administrative Coordinator ( b )	0.38	0.38	0.38	0.38
Customer Service Supervisor (c)	0.50	0.50	0.50	0.50
Customer Service Representative (c)	0.50	0.50	0.50	0.50
Supervisor of Utilities (c)	0.25	0.25	0.25	0.25
Utilities Technician III (c)	0.25	0.25	0.25	0.25
Utilities Technician II (c)	0.25	0.25	0.25	0.25
Utilities Technician I (c)	0.25	0.25	0.25	0.25
<b>Total Full Time</b>	<b>3.13</b>	<b>3.13</b>	<b>3.13</b>	<b>3.13</b>
Part Time Customer Service Representative ( a )	0.25	0.18	0.25	0.18
<b>Total Part Time</b>	<b>0.25</b>	<b>0.18</b>	<b>0.25</b>	<b>0.18</b>
<b>WATER UTILITIES FUND TOTALS</b>	<b>3.38</b>	<b>3.31</b>	<b>3.38</b>	<b>3.31</b>

( a ) Payroll costs are allocated between the General Fund, the Water Utility Fund and the Sewer Utility Fund.

( b ) Payroll costs are allocated between the Recycling Fund, the Water Utility Fund and the Sewer Utility Fund.

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET
<b>Fund 401 - UTILITY FUND - WATER</b>						
<b>5330 - WATER U/B PERSONNEL</b>						
1	PERSONNEL WAGES					
2	401-5330-5121.000 SALARIES - FULL TIME	54,984	60,439	60,439	39,651	61,190
3	401-5330-5122.000 Curr Lia-Compensated Abs	20,509	0	0		0
4	401-5330-5131.000 SALARIES - PART-TIME	8,668	11,349	11,349	4,846	8,289
5	401-5330-5141.000 Overtime	8	750	750	72	735
6	PERSONNEL WAGES	84,169	72,538	72,538	44,569	70,214
7						
8	PERSONNEL BENEFITS					
9	401-5330-5211.000 FICA	4,062	4,465	4,465	2,939	4,676
10	401-5330-5211.005 FICA PART-TIME	663	868	868	371	634
11	401-5330-5221.000 Pension - WM	28,809	6,584	6,584	6,584	5,841
12	401-5330-5222.000 Pension - FRS	8,313	9,986	9,986	6,454	9,807
13	401-5330-5224.000 PENSION - GASB 68	(91,044)	0	0		0
14	401-5330-5231.000 Life & Health Insurance	11,861	12,385	12,385	7,629	12,322
15	401-5330-5232.000 Insurance Opt-Out	1,200	0	0	700	588
16	PERSONNEL BENEFITS	(36,136)	34,288	34,288	24,677	33,868
17						
18	<b>Total Department 5330: WATER U/B PERSONNEL</b>	<b>48,033</b>	<b>106,826</b>	<b>106,826</b>	<b>69,246</b>	<b>104,082</b>
19						
20	<b>5333 - WATER OPERATIONS</b>					
21						
22	PERSONNEL WAGES					
23	401-5333-5121.000 SALARIES - FULL TIME	165,816	182,767	182,767	134,868	187,272
24	401-5333-5122.000 Curr Lia-Compensated Abs	20,509	0	0		0
25	401-5333-5141.000 Overtime	6,499	5,500	5,500	5,511	7,448
26	401-5333-5154.000 Duty Pay	1,938	2,080	2,080	1,232	2,038
27	PERSONNEL WAGES	194,762	190,347	190,347	141,611	196,758
28						
29	<b>5333 - WATER OPERATIONS</b>					
30						
31	PERSONNEL BENEFITS					
32	401-5333-5151.000 Cellular Phone Stipend		840	840		1,081
33	401-5333-5211.000 FICA	13,133	13,450	13,450	10,636	14,487
34	401-5333-5221.000 Pension - WM	6,703	17,142	17,142	17,142	16,524
35	401-5333-5222.000 Pension - FRS	34,764	40,123	40,123	27,534	39,341
36	401-5333-5231.000 Life & Health Insurance	31,508	35,453	35,453	26,595	36,058
37	401-5333-5232.000 Insurance Opt-Out	1,200	0	0	200	0
38	401-5333-5260.000 OTHER POST EMPLOYMENT BENEFITS	(555)	0	0		0
39	PERSONNEL BENEFITS	86,753	107,008	107,008	82,107	107,491
40						
41	OPERATING EXPENDITURES					
42	401-5333-5311.000 Professional Services	14,498	0	31,736	6,417	31,360
43	401-5333-5312.000 LEGAL SERVICES - CITY ATTORNEY	1,662	3,000	3,000	951	2,940
44	401-5333-5321.000 Audit & Accounting	12,600	13,200	13,200	12,117	13,348
45	401-5333-5341.000 Contractual Services	55,106	75,500	107,411	45,100	85,505
46	401-5333-5401.000 Meetings & Conferences		2,400	2,400		1,960
47	401-5333-5411.000 Telephone	2,074	2,554	2,554	2,457	0
48	401-5333-5412.000 Postage	10,737	10,113	10,113	9,049	10,045
49	401-5333-5431.002 UTILITIES - WATER & SEWER		6,405	6,405	5,129	10,416

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

			2023-24	2024-25	2024-25	2024-25	2025-26	
	GL NUMBER	DESCRIPTION	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY 5/31/2025	RECOMMENDED BUDGET	
1	401-5333-5432.000	Water Purchases	2,846,846	3,757,753	3,757,753	1,962,083	3,731,300	1
2	401-5333-5451.000	Insurance	39,113	30,659	30,659	23,275	33,538	2
3	401-5333-5462.000	Equipment Maint-Repair	2,345	9,100	9,100	1,756	8,918	3
4	401-5333-5463.000	Vehicle Maint-Repair	5,178	12,800	12,800	504	12,544	4
5	401-5333-5464.000	VEHICLE OPERATIION-FUEL	1,910	1,749	1,749	1,437	1,365	5
6	401-5333-5465.000	Copy Machine	29	350	350	178	560	6
7	401-5333-5466.000	Building Maintenance	4,344	5,400	5,400	492	8,967	7
8	401-5333-5469.000	System Maintenance	58,912	100,000	100,349	11,475	117,600	8
9	401-5333-5471.000	Printing & Binding		1,000	1,000		1,176	9
10	401-5333-5490.007	SOFTWARE LICENSES & RENEWALS		8,752	8,752	6,579	10,564	10
11	401-5333-5491.000	City Hall Indirect Chgs	599,704	599,704	599,704	399,804	484,934	11
12	401-5333-5511.000	Office Supplies	655	4,500	4,500	264	4,410	12
13	401-5333-5521.000	Operating Supplies	7,834	7,000	7,000	5,217	6,860	13
14	401-5333-5524.000	Uniforms & Clothing	1,358	2,100	2,100	385	2,058	14
15	401-5333-5541.000	Subs, Memberships, Dues	11,821	1,925	1,925	883	1,887	15
16	401-5333-5542.000	Training/Education	573	3,000	3,000	1,764	2,940	16
17	401-5333-5951.000	Contingencies		415,092	415,092		400,000	17
18	401-5333-5991.000	Contingency - Fund Balance		9,460	9,460		949,226	18
19	OPERATING EXPENDITURES		3,677,299	5,083,516	5,147,512	2,497,316	5,934,421	19
20								20
21	CAPITAL							21
22	401-5333-5690.000	CONTRIBUTION TO CAPITAL IMPROVEMEI		85,271	85,271		85,271	22
23	401-5333-5955.000	CURRENT YEAR CAPITAL EXPENDITURE	18,941	691,343	1,008,439	93,484	2,061,430	23
24	401-5333-5955.001	CURRENT YR CAPITAL EXP - CONTRA ACC	(17,919)	0	0		0	24
25	CAPITAL		1,022	776,614	1,093,710	93,484	2,146,701	25
26								26
27	DEPRECIATION							27
28	401-5333-5992.000	DEPRECIATION EXPENSE	62,249	54,400	54,400		0	28
29	401-5333-5993.000	Dep Exp -System & Improvements	242,602	248,600	248,600		0	29
30	401-5333-5994.000	Dep Exp - Fire Hydrants	12,143	15,000	15,000		0	30
31	401-5333-5995.000	Dep Exp - Autos & Trucks		5,200	5,200		0	31
32	401-5333-5996.000	Dep Exp - Furn & Equipment	85,302	85,000	85,000		0	32
33								33
34	5333 - WATER OPERATIONS							34
35								35
36	DEPRECIATION							36
37	401-5333-5997.000	Dep Exp - Sys Imp Proj	835	7,700	7,700		0	37
38	401-5333-5998.000	Dep Exp - Buildings	5,602	6,100	6,100		0	38
39	DEPRECIATION		408,733	422,000	422,000	0	0	39
40								40
41	<b>Total Department 5333: WATER OPERATIONS</b>		<b>4,368,569</b>	<b>6,579,485</b>	<b>6,960,577</b>	<b>2,814,518</b>	<b>8,385,371</b>	41
42								42
43	5881 - INTERFUND TRANSFERS							43
44								44
45	TRANSFERS OUT							45
46	401-5881-5911.000	Operating Transfers Out	192,660	0	0		0	46
47	TRANSFERS OUT		192,660	0	0	0	0	47
48								48
49	<b>Total Department 5881: INTERFUND TRANSFERS</b>		<b>192,660</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	49
50								50
51	<b>TOTAL UTILITY FUND - WATER</b>		<b>4,609,262</b>	<b>6,686,311</b>	<b>7,067,403</b>	<b>2,883,764</b>	<b>8,489,453</b>	51

DEPARTMENTAL BUDGET SUMMARY  
SEWER UTILITY FUND

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ 351,392	\$ 395,917	\$ 391,611
Personnel Benefits	114,025	220,621	219,949
Operating Expenditures	3,954,857	6,910,633	6,017,047
Capital	(584,976)	1,566,398	3,877,461
Debt Service	3,153	59,384	122,068
Depreciation	510,335	463,000	-
Interfund Transfers	-	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 4,348,786</b>	<b>\$ 9,615,953</b>	<b>\$ 10,628,136</b>

PERSONNEL POSITIONS	Fiscal Year 24-25		Fiscal Year 25-26	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Director of Emergency Management / Utilities ( a )	0.38	0.38	0.38	0.38
Office Manager ( b )	0.38	0.38	0.38	0.38
Administrative Coordinator ( b )	0.38	0.38	0.38	0.38
Customer Service Supervisor (c)	0.50	0.50	0.50	0.50
Customer Service Representative (c)	0.50	0.50	0.50	0.50
Supervisor of Utilities (c)	0.75	0.75	0.75	0.75
Utilities Technician III (c)	0.75	0.75	0.75	0.75
Utilities Technician II (c)	0.75	0.75	0.75	0.75
Utilities Technician I (c)	0.75	0.75	0.75	0.75
<b>Total Full Time</b>	<b>5.13</b>	<b>5.13</b>	<b>5.13</b>	<b>5.13</b>
Part Time Customer Service Representative ( a )	0.25	0.18	0.25	0.18
<b>Total Part Time</b>	<b>0.25</b>	<b>0.18</b>	<b>0.25</b>	<b>0.18</b>
<b>WATER AND SEWER UTILITIES FUND TOTALS</b>	<b>5.38</b>	<b>5.31</b>	<b>5.38</b>	<b>5.31</b>

- ( a ) Payroll costs are allocated between the General Fund, the Water Utility Fund and the Sewer Utility Fund.  
 ( b ) Payroll costs are allocated between the Recycling Fund, the Water Utility Fund and the Sewer Utility Fund.  
 ( c ) Payroll costs are allocated between the Water Utility Fund and the Sewer Utility Fund.

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET
<b>Fund 402 - SEWER UTILITY FUND</b>						
<b>5331 - SEWER U/B PERSONNEL</b>						
1	PERSONNEL WAGES					
2	402-5331-5121.000 SALARIES - FULL TIME	54,984	60,439	60,439	38,517	60,873
3	402-5331-5122.000 Curr Lia-Compensated Abs	(4,873)	0	0		0
4	402-5331-5131.000 SALARIES - PART-TIME	8,668	11,349	11,349	4,846	8,289
5	402-5331-5141.000 Overtime	8	750	750	72	735
6	PERSONNEL WAGES	58,787	72,538	72,538	43,435	69,897
7						
8	PERSONNEL BENEFITS					
9	402-5331-5211.000 FICA	3,970	4,465	4,465	2,799	4,676
10	402-5331-5211.005 FICA PART-TIME	663	868	868	371	634
11	402-5331-5221.000 Pension - WM	15,401	6,584	6,584	6,584	5,874
12	402-5331-5222.000 Pension - FRS	8,313	9,986	9,986	6,454	9,807
13	402-5331-5231.000 Life & Health Insurance	8,624	12,385	12,385	7,629	12,910
14	PERSONNEL BENEFITS	36,971	34,288	34,288	23,837	33,901
15						
16	<b>Total Department 5331: SEWER U/B PERSONNEL</b>	<b>95,758</b>	<b>106,826</b>	<b>106,826</b>	<b>67,272</b>	<b>103,798</b>
17						
18	<b>5332 - SEWER OPERATIONS</b>					
19						
20	PERSONNEL WAGES					
21	402-5332-5121.000 SALARIES - FULL TIME	274,526	300,639	300,639	206,755	303,610
22	402-5332-5122.000 Curr Lia-Compensated Abs	(4,873)	0	0		0
23	402-5332-5141.000 Overtime	17,139	16,500	16,500	9,922	11,989
24	402-5332-5154.000 DUTY PAY	5,813	6,240	6,240	3,696	6,115
25	PERSONNEL WAGES	292,605	323,379	323,379	220,373	321,714
26						
27	PERSONNEL BENEFITS					
28	402-5332-5151.000 Cell Phone Stipend	2,260	1,530	1,530	1,645	1,963
29	402-5332-5211.000 FICA	22,160	22,146	22,146	16,461	23,675
30	402-5332-5221.000 Pension - WM	8,054	28,220	28,220	28,220	26,630
31	402-5332-5222.000 Pension - FRS	50,543	58,230	58,230	38,885	55,735
32	402-5332-5224.000 PENSION - GASB 68	(62,695)	0	0		0
33	402-5332-5231.000 Life & Health Insurance	56,917	76,207	76,207	44,119	78,045
34	402-5332-5260.000 OTHER POST EMPLOYMENT BENEFITS	(185)	0	0		0
35	PERSONNEL BENEFITS	77,054	186,333	186,333	129,330	186,048
36						
37	OPERATING EXPENDITURES					
38	402-5332-5311.000 Professional Services	14,498	2,500	34,235	6,417	2,450
39	402-5332-5312.000 LEGAL SERVICES - CITY ATTORNEY	1,662	3,000	3,000	770	2,940
40	402-5332-5321.000 Audit & Accounting	12,600	13,200	13,200	12,117	13,348
41	402-5332-5341.000 Contractual Services	8,551	8,810	8,810	5,965	9,433
42	402-5332-5342.000 Contractual - Waste Water	2,045,130	2,470,841	2,470,841	1,751,915	2,710,300
43	402-5332-5345.000 CONTRACTUAL WASTE WATER - SURCHARGE	519,236	0	0	538,969	988,981
44	402-5332-5401.000 Meetings & Conferences		1,200	1,200		1,176
45	402-5332-5411.000 Telephone	3,355	2,516	2,516	1,214	0
46	402-5332-5412.000 Postage	9,669	8,357	8,357	7,351	8,330
47	402-5332-5431.001 UTILITIES - ELECTRICITY	66,778	75,885	75,885	41,721	78,882
48	402-5332-5431.002 UTILITIES - WATER & SEWER	12,761	6,405	6,405	7,118	10,416
49	402-5332-5451.000 Insurance	33,267	45,498	45,498	34,865	49,770

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

			2023-24	2024-25	2024-25	2024-25	2025-26	
	GL NUMBER	DESCRIPTION	ACTIVITY	ORIGINAL BUDGET	AMENDED BUDGET	ACTIVITY 5/31/2025	RECOMMENDED BUDGET	
1	402-5332-5462.000	Equipment Maint-Repair	3,687	21,000	21,000	2,004	20,580	1
2	402-5332-5463.000	Vehicle Maint-Repair	3,699	7,550	7,550	127	7,399	2
3	402-5332-5464.000	Vehicle Operation - Fuel	8,975	10,515	10,515	3,161	8,820	3
4	402-5332-5465.000	Copy Machine	25	350	350	178	560	4
5	402-5332-5466.000	Building Maintenance	6,527	8,100	8,100	1,209	12,103	5
6	402-5332-5469.000	System Maintenance	851,470	900,000	2,134,336	1,040,448	1,615,250	6
7	402-5332-5490.007	SOFTWARE LICENSES & RENEWALS		8,767	8,767	6,579	10,564	7
8	402-5332-5491.000	City Hall Indirect Chgs	328,809	328,809	328,809	219,205	427,697	8
9	402-5332-5511.000	Office Supplies	657	4,000	4,000	324	2,940	9
10	402-5332-5521.000	Operating Supplies	9,233	10,700	10,700	6,452	10,290	10
11	402-5332-5524.000	Uniforms & Clothing	1,931	2,100	2,100	1,343	2,058	11
12	402-5332-5541.000	Subs, Memberships, Dues	11,042	1,400	1,400	30	1,372	12
13	402-5332-5542.000	Training/Education	1,295	4,400	4,400		4,312	13
14	402-5332-5991.000	Contingency - Fund Balance		1,698,659	1,698,659		17,076	14
15	OPERATING EXPENDITURES		3,954,857	5,644,562	6,910,633	3,689,482	6,017,047	15
16								16
17	DEBT SERVICE							17
18	402-5332-5701.000	Debt Service	58,916	56,745	56,745	29,829	120,116	18
19	402-5332-5711.001	PRINCIPAL PAYMENTS - CONTRAC ACCT	(58,916)	0	0		0	19
20	402-5332-5721.000	Interest Payments	3,153	2,639	2,639	1,417	1,952	20
21	DEBT SERVICE		3,153	59,384	59,384	31,246	122,068	21
22								22
23	CAPITAL							23
24	402-5332-5469.001	SYSTEM MAINTENANCE - CONTRA ACCOUNT	(586,583)	0	0		0	24
25	402-5332-5690.000	CONTRIBUTION TO CAPITAL IMPROVEMENT PLAN		0	0		33,283	25
26	402-5332-5955.000	CURRENT YEAR CAPITAL EXPENDITURE	263,448	1,043,131	1,566,398	36,882	3,844,178	26
27	402-5332-5955.001	CURRENT YR CAPITAL EXP - CONTRA ACCOUNT	(261,841)	0	0		0	27
28	CAPITAL		(584,976)	1,043,131	1,566,398	36,882	3,877,461	28
29								29
30	DEPRECIATION							30
31	402-5332-5992.000	DEPRECIATION EXPENSE	510,335	463,000	463,000		0	31
32	DEPRECIATION		510,335	463,000	463,000	0	0	32
33								33
34	<b>Total Department 5332: SEWER OPERATIONS</b>		<b>4,253,028</b>	<b>7,719,789</b>	<b>9,509,127</b>	<b>4,107,313</b>	<b>10,524,338</b>	34
35								35
36	<b>TOTAL SEWER UTILITY FUND</b>		<b>4,348,786</b>	<b>7,826,615</b>	<b>9,615,953</b>	<b>4,174,585</b>	<b>10,628,136</b>	36

## **DRAINAGE UTILITY FUND**

The Stormwater System Rehabilitation Program focuses on the replacement of outdated catch basins and undersized drainage pipes to improve system capacity and efficiency. In addition to infrastructure upgrades, the program supports ongoing maintenance activities, including the removal of debris from catch basins and drainage pipes, repair of damaged or deteriorated pipes, and monitoring of water quality discharging into canals.

The City participates as a co-permittee under Broward County Interlocal Agreement NPDES-00016, which ensures compliance with state-mandated stormwater maintenance practices and sediment control standards. These efforts are aimed at reducing pollutants and sediment from entering the City's drainage system and waterways, thereby supporting environmental sustainability and regulatory compliance.

DEPARTMENTAL BUDGET SUMMARY  
DRAINAGE FUND

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ 89,618	\$ 111,732	\$ 107,240
Personnel Benefits	25,879	59,132	58,253
Operating Expenditures	267,031	682,613	535,940
Capital	1,021	397,277	2,927,524
Debt Service	-	-	-
Depreciation	122,649	100,400	-
Interfund Transfers	4,941	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 511,139</b>	<b>\$ 1,351,154</b>	<b>\$ 3,628,957</b>

PERSONNEL POSITIONS	Fiscal Year 24-25		Fiscal Year 25-26	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Utility Technician II	1.00	1.00	1.00	1.00
Utility Technician I	1.00	1.00	1.00	1.00
Total Full Time	2.00	2.00	2.00	2.00
<b>DRAINAGE FUND TOTALS</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>	<b>2.00</b>

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GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET	
<b>Fund 450 - DRAINAGE UTILITY FUND:</b>							
<b>5336 - DRAINAGE OPERATIONS</b>							
1	PERSONNEL WAGES						1
2	450-5336-5121.000 SALARIES - FULL TIME	76,551	97,572	81,706	45,784	99,194	2
3	450-5336-5131.000 SALARIES - PART-TIME	6,304	0	15,866	15,866	0	3
4	450-5336-5141.000 Overtime	4,192	10,000	10,000	3,145	3,969	4
5	450-5336-5154.000 DUTY PAY	2,571	4,160	4,160	1,929	4,077	5
6	PERSONNEL WAGES	89,618	111,732	111,732	66,724	107,240	6
7							7
8	PERSONNEL BENEFITS						8
9	450-5336-5151.000 Cell Phone Stipend	455	420	420	280	823	9
10	450-5336-5211.000 FICA	6,347	7,391	6,177	3,907	7,900	10
11	450-5336-5211.005 FICA PART-TIME	482	0	1,214	1,214	0	11
12	450-5336-5221.000 Pension - WM	8,652	9,235	9,235	9,235	8,813	12
13	450-5336-5222.000 Pension - FRS	11,425	15,381	15,381	7,763	14,016	13
14	450-5336-5224.000 PENSION - GASB 68	(22,259)	0	0		0	14
15	450-5336-5231.000 Life & Health Insurance	20,577	26,705	26,705	8,614	26,701	15
16	450-5336-5232.000 Insurance Opt-Out	200	0	0		0	16
17	PERSONNEL BENEFITS	25,879	59,132	59,132	31,013	58,253	17
18							18
19	OPERATING EXPENDITURES						19
20	450-5336-5311.000 Professional Services	10,000	1,200	84,293	1,509	1,176	20
21	450-5336-5341.000 Contractual Services	21,505	29,700	46,217	7,774	30,968	21
22	450-5336-5401.000 Meetings & Conferences		1,200	1,200		1,176	22
23	450-5336-5411.000 Telephone		300	300		0	23
24	450-5336-5412.000 Postage		350	350		343	24
25	450-5336-5451.000 Insurance	6,702	5,950	5,950	4,774	6,891	25
26	450-5336-5462.000 Equipment Maint-Repair	7,942	10,100	10,100	624	21,168	26
27	450-5336-5463.000 Vehicle Maint-Repair	2,098	11,900	11,900	468	11,662	27
28	450-5336-5464.000 VEHICLE OPERATION-FUEL	4,300	7,127	7,127	1,949	4,410	28
29	450-5336-5465.000 Copy Machine	24	350	350	184	343	29
30	450-5336-5469.000 SYSTEM MAINTENANCE	21,685	233,000	331,534	16,841	249,000	30
31	450-5336-5490.008 LICENSES & PERMIT FEES		400	400		392	31
32	450-5336-5491.000 City Hall Indirect Chgs	177,067	177,067	177,067	118,047	199,650	32
33	450-5336-5521.000 Operating Supplies	838	2,400	2,400	1,404	4,900	33
34	450-5336-5524.000 Uniforms & Clothing	1,415	1,250	1,250	668	1,705	34
35	450-5336-5541.000 Subs, Memberships, Dues	11,938	1,000	1,000	500	980	35
36	450-5336-5542.000 Training/Education	1,517	1,000	1,000	75	1,176	36
37	450-5336-5951.000 Contingencies		175	175		0	37
38	OPERATING EXPENDITURES	267,031	484,469	682,613	154,817	535,940	38
39							39
40	CAPITAL						40
41	450-5336-5690.000 CONTRIBUTION TO CAPITAL IMPROV PLAN		23,394	23,394		23,394	41
42	450-5336-5955.000 CURRENT YEAR CAPITAL EXPENDITURE	268,725	286,620	373,883	35,941	2,904,130	42
43	450-5336-5955.001 CURRENT YR CAPITAL EXP - CONTRA ACCOUNT	(267,704)	0	0		0	43
44	CAPITAL	1,021	310,014	397,277	35,941	2,927,524	44

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
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GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET
1	DEPRECIATION					
2	450-5336-5992.000 DEPRECIATION EXPENSE	30,955	6,300	6,300		0
3	450-5336-5993.000 Dep Exp -System & Improvements	82,073	80,300	80,300		0
4	450-5336-5994.000 Dep Exp - Furn & Equipment	9,621	9,800	9,800		0
5	450-5336-5995.000 Dep Exp - Autos & Trucks		4,000	4,000		0
6	DEPRECIATION	122,649	100,400	100,400	0	0
7						
8	<b>Total Department 5336: DRAINAGE OPERATIONS</b>	<b>506,198</b>	<b>1,065,747</b>	<b>1,351,154</b>	<b>288,495</b>	<b>3,628,957</b>
9						
10	<b>5881 - INTERFUND TRANSFERS</b>					
11						
12	TRANSFERS OUT					
13	450-5881-5911.000 Operating Transfers Out	4,941	0	0		0
14	TRANSFERS OUT	4,941	0	0	0	0
15						
16	<b>Total Department 5881: INTERFUND TRANSFERS</b>	<b>4,941</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
17						
18	<b>TOTAL DRAINAGE UTILITY FUND</b>	<b>511,139</b>	<b>1,065,747</b>	<b>1,351,154</b>	<b>288,495</b>	<b>3,628,957</b>

## **RECYCLING AND SOLID WASTE FUND**

**Solid Waste and Recycling Program.** The City of Wilton Manors contracts with Coastal Waste & Recycling to provide garbage, bulk waste, and recycling collection services. Additionally, this program includes a Door Step Collection Service for household hazardous waste, offering residents a convenient and environmentally responsible disposal option.

This fund also supports a variety of related initiatives, including:

- Community outreach and promotion of recycling participation
- Monitoring of recycling collections to identify and reduce contamination
- Replacement and maintenance of roll-out carts
- Audits of commercial solid waste accounts to ensure compliance and accuracy
- Operation and upkeep of the City's recycling drop-off center

The program is administered by the Emergency Management/Utilities Department and is designed to promote sustainable waste management practices while maintaining regulatory compliance and service efficiency.

DEPARTMENTAL BUDGET SUMMARY  
RECYCLING & SOLID WASTE FUND

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ 107,832	\$ 110,042	\$ 117,483
Personnel Benefits	39,210	71,995	75,020
Operating Expenditures ( b )	5,152,122	5,440,574	5,611,872
Capital	2,950	6,586	3,636
Debt Service	-	-	-
Depreciation	16,026	18,700	-
Interfund Transfers	69,516	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 5,387,656</b>	<b>\$ 5,647,897</b>	<b>\$ 5,808,011</b>

PERSONNEL POSITIONS	Fiscal Year 24-25		Fiscal Year 25-26	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Recycling, Solid Waste, & HHW Coordinator	1.00	1.00	1.00	1.00
Administrative Coordinator ( a )	0.25	0.25	0.25	0.25
Office Manager ( a )	0.25	0.25	0.25	0.25
Total Full Time	1.50	1.50	1.50	1.50
<b>RECYCLING FUND TOTALS</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>

( a ) This position is allocated between the Recycling Fund, the Water Utility Fund and the Sewer Utility Fund.

**CITY OF WILTON MANORS  
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GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET
<b>Fund 151 - RECYCLING &amp; SOLID WASTE:</b>						
<b>5334 - RECYCLING PERSONNEL</b>						
1	PERSONNEL WAGES					
2	151-5334-5121.000 SALARIES - FULL TIME	98,998	107,712	107,712	72,765	114,955
3	151-5334-5122.000 Curr Lia-Compensated Abs	1,509	0	0		0
4	151-5334-5141.000 Overtime	4,575	250	250	245	490
5	151-5334-5154.000 DUTY PAY	2,750	2,080	2,080	1,500	2,038
6	PERSONNEL WAGES	107,832	110,042	110,042	74,510	117,483
7						
8	PERSONNEL BENEFITS					
9	151-5334-5151.000 Cellular Phone Stipend	420	570	570	245	661
10	151-5334-5211.000 FICA	7,481	7,976	7,976	5,257	8,950
11	151-5334-5221.000 Pension - WM	10,894	10,282	10,282	10,282	9,862
12	151-5334-5222.000 Pension - FRS	14,205	15,149	15,149	10,324	16,243
13	151-5334-5224.000 PENSION - GASB 68	(28,012)	0	0		0
14	151-5334-5231.000 Life & Health Insurance	34,222	38,018	38,018	23,898	39,304
15	PERSONNEL BENEFITS	39,210	71,995	71,995	50,006	75,020
16						
17	OPERATING EXPENDITURES					
18	151-5334-5311.000 Professional Services		0	0	256	0
19	OPERATING EXPENDITURES	0	0	0	256	0
20						
21	<b>Total Department 5334: RECYCLING PERSONNEL</b>	<b>147,042</b>	<b>182,037</b>	<b>182,037</b>	<b>124,772</b>	<b>192,503</b>
22						
23	<b>5335 - RECYCLING OPERATIONS</b>					
24						
25	OPERATING EXPENDITURES					
26	151-5335-5312.000 LEGAL SERVICES - CITY ATTORNEY		500	500		980
27	151-5335-5341.000 Contractual Services	4,890,362	4,877,580	4,877,580	3,240,537	4,797,381
28	151-5335-5401.000 Meetings & Conferences		1,200	1,200		0
29	151-5335-5412.000 Postage		300	300		294
30	151-5335-5431.001 UTILITIES - ELECTRICITY	344	362	362	251	355
31	151-5335-5451.000 Insurance	7,710	7,739	7,739	6,137	8,859
32	151-5335-5462.000 Equipment Maint-Repair	934	2,350	2,350	1,301	2,303
33	151-5335-5463.000 Vehicle Maint-Repair	790	2,950	2,950	446	2,891
34	151-5335-5464.000 VEHICLE OPERATION-FUEL	1,671	2,666	2,666	921	1,673
35	151-5335-5469.000 System Maintenance	2	0	0		0
36	151-5335-5471.000 Printing & Binding	684	1,000	1,000		980
37	151-5335-5472.000 Town Crier	27,528	29,058	29,058	21,034	29,302
38	151-5335-5491.000 City Hall Indirect Charges	220,740	220,740	220,740	147,160	276,891
39	151-5335-5521.000 Operating Supplies	49	2,900	2,900	124	2,842
40	151-5335-5524.000 Uniforms & Clothing	1,108	1,360	1,360	190	1,333
41	151-5335-5541.000 Subs, Memberships, Dues	200	300	300	250	294
42	151-5335-5542.000 Training/Education		300	300		294
43	151-5335-5951.000 Contingencies		289,269	289,269		0
44	151-5335-5991.000 Contingency - Fund Balance		0	0		485,200
45	OPERATING EXPENDITURES	5,152,122	5,440,574	5,440,574	3,418,351	5,611,872
46						
47	CAPITAL					
48	151-5335-5690.000 CONTRIBUTION TO CAPITAL IMPROV PLAN		3,636	3,636		3,636
49	151-5335-5955.000 CURRENT YEAR CAPITAL EXPENDITURE	4,376	0	2,950		0
50	151-5335-5955.001 CURRENT YR CAPITAL EXP - CONTRA ACCOUNT	(1,426)	0	0		0
51	CAPITAL	2,950	3,636	6,586	0	3,636

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GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET
1	DEPRECIATION					
2	151-5335-5990.000 DEPRECIATION EXPENSE- RECYCLING	14,541	17,500	17,500		0
3	151-5335-5992.000 DEPRECIATION EXPENSE	1,485	1,200	1,200		0
4	DEPRECIATION	16,026	18,700	18,700	0	0
5						
6	<b>Total Department 5335: RECYCLING OPERATIONS</b>	<b>5,171,098</b>	<b>5,462,910</b>	<b>5,465,860</b>	<b>3,418,351</b>	<b>5,615,508</b>
7						
8	<b>5881 - INTERFUND TRANSFERS</b>					
9						
10	TRANSFERS OUT					
11	151-5881-5911.000 Operating Transfers Out	69,516	0	0		0
12	TRANSFERS OUT	69,516	0	0	0	0
13						
14	<b>Total Department 5881: INTERFUND TRANSFERS</b>	<b>69,516</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
15						
16	<b>TOTAL RECYCLING &amp; SOLID WASTE</b>	<b>5,387,656</b>	<b>5,644,947</b>	<b>5,647,897</b>	<b>3,543,123</b>	<b>5,808,011</b>

## **MOBILITY & TRANSPORTATION FUND**

The City is committed to increasing access to the Arts & Entertainment District along Wilton Drive by either increasing the amount of parking available or providing alternative transportation to reduce the need for parking.

The City conducts a paid parking program utilizing metered street parking and City-owned lots. Paid parking at metered spots operates from 5:00 am to 3:00 am every day. Parking in City-owned lots is free until 6:00 pm. Paid parking in City-owned lots operates from 6:00 pm to 3:00 am. Parking can be paid for at meters / pay stations with credit/debit cards or through the mobile app ParkMobile. As of May 5<sup>th</sup>, 2025, the ability to pay with cash has ceased. Management of the City's parking program is contracted out to a commercial vendor. The City's Finance Director acts as Contract Administrator.

The City provides ride-sharing discounts through Uber and Lyft on Thursday, Fridays and Saturday nights from 5:00 pm to 12:00 am. The ride share discounts provide the rider a \$5.00 voucher to apply to any Uber or Lyft ride to or from Wilton Drive.

In late September 2022, the City introduced a first mile/last mile shuttle program. Utilizing fully electric vehicles, the program provides point-to-point, on demand rides to and from anywhere within the city limits of Wilton Manors. The program is app driven and operates similar to other ride share apps.

The program operates three (3) vehicles that seats up to five (5) passengers as well as, one (1) wheel chair accessible vehicle on an as needed basis. Riders pay \$2.00 per ride per rider. The program is operated by a commercial vendor. The City's Finance Director acts as Contract administrator.

DEPARTMENTAL BUDGET SUMMARY  
PARKING FUND

Type of Budgeted Expenditure	FY23-24 Actual Expenditures	FY24-25 Amended Budget	FY25-26 Recommended Budget
Personnel Wages	\$ 4,858	\$ 263,932	\$ 295,404
Personnel Benefits	1,484	194,613	182,560
Operating Expenditures	941,137	966,960	1,026,155
Capital	-	450,321	50,238
Debt Service	4,638	87,343	77,287
Depreciation	16,230	42,200	-
Interfund Transfers	8,975	-	-
<b>TOTAL DEPARTMENT COST</b>	<b>\$ 977,322</b>	<b>\$ 2,005,369</b>	<b>\$ 1,631,644</b>

PERSONNEL POSITIONS	Fiscal Year 24-25		Fiscal Year 25-26	
	Number of Positions	Full Time Equivalents	Number of Positions	Full Time Equivalents
Human Resources Director (a)	0.10	0.10	0.10	0.10
Senior Accountant (a)	0.10	0.10	0.10	0.10
Finance Director ( a )	0.10	0.10	0.10	0.10
Groundskeeper	1.00	1.00	1.00	1.00
Traffic Enforcement Officer	2.00	2.00	2.00	2.00
<b>Total Full Time</b>	<b>3.30</b>	<b>3.30</b>	<b>3.30</b>	<b>3.30</b>
Temporary, Part Time Shuttle Driver	0.00	0.00	0.00	0.00
<b>Total Part Time</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>MOBILITY AND TRANSPORTATION FUND TOTALS</b>	<b>3.30</b>	<b>3.30</b>	<b>3.30</b>	<b>3.30</b>

( a ) Payroll costs are allocated between the General Fund and the Mobility & Transportation Fund.

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET
<b>Fund 406 - MOBILITY &amp; TRANSPORTATION FUND</b>						
<b>5450 - PARKING</b>						
1	PERSONNEL WAGES					
2	406-5450-5121.000 SALARIES - FULL TIME	5,399	234,849	234,849	96,110	275,319
3	406-5450-5122.000 Curr Lia-Compensated Abs	(541)	0	0		0
4	406-5450-5141.000 Overtime		25,083	25,083	9,706	20,085
5	406-5450-5153.000 Assignment Pay		4,000	4,000	462	0
6	PERSONNEL WAGES	4,858	263,932	263,932	106,278	295,404
7						
8	PERSONNEL BENEFITS					
9	406-5450-5151.000 Cell Phone Stipend	300	144	144	480	141
10	406-5450-5156.000 Academic Incentive Pay		0	0	150	0
11	406-5450-5211.000 FICA	426	17,904	17,904	7,666	21,061
12	406-5450-5221.000 Pension - WM	826	830	830	830	15,532
13	406-5450-5222.000 Pension - FRS	1,916	73,871	73,871	34,035	79,729
14	406-5450-5224.000 PENSION - GASB 68	(2,195)	0	0		0
15	406-5450-5231.000 Life & Health Insurance	211	101,864	101,864	26,921	66,097
16	PERSONNEL BENEFITS	1,484	194,613	194,613	70,082	182,560
17						
18	OPERATING EXPENDITURES					
19	406-5450-5341.000 Contractual Services	353,310	122,190	122,190	87,076	119,746
20	406-5450-5343.000 CONTRACTUAL SERVICES-MANAGEMENT COMPANY	429,301	473,151	473,151	291,877	524,687
21	406-5450-5344.000 CONTRACTUAL SERVICES - TRANSIT OPERATION		230,712	230,712	103,523	255,645
22	406-5450-5411.000 Telephone	1,299	1,576	1,576	866	0
23	406-5450-5431.001 UTILITIES - ELECTRICITY	4,600	4,877	4,877	2,600	5,065
24	406-5450-5431.002 UTILITIES - WATER & SEWER	4,831	3,885	3,885	3,793	6,750
25	406-5450-5451.000 Insurance	484	319	319	242	349
26	406-5450-5462.000 Equipment Maint-Repair	3,530	3,000	3,000	2,368	0
27	406-5450-5463.000 Vehicle Maint-Repair		1,000	1,000		0
28	406-5450-5464.000 Vehicle Operation - Fuel	173	120	120	123	165
29	406-5450-5467.001 GROUNDS MAINTENANCE	14,467	20,000	20,000	3,216	29,400
30	406-5450-5485.000 RIDE SHARING INCENTIVES	62,554	35,000	35,000	47,697	50,000
31	406-5450-5491.000 City Hall Indirect Charges	65,853	65,853	65,853	43,901	34,348
32	406-5450-5511.000 Office Supplies	30	0	0		0
33	406-5450-5521.000 Operating Supplies	705	1,000	1,000	1,194	0
34	406-5450-5951.000 Contingencies		4,277	4,277		0
35	OPERATING EXPENDITURES	941,137	966,960	966,960	588,476	1,026,155
36						
37	DEBT SERVICE					
38	406-5450-5711.000 Principal Payments	86,656	83,462	83,462	43,878	74,466
39	406-5450-5711.001 PRINCIPAL PAYMENTS - CONTRAC ACCT	(86,656)	0	0		0
40	406-5450-5721.000 Interest Payments	4,638	3,881	3,881	2,084	2,821
41	DEBT SERVICE	4,638	87,343	87,343	45,962	77,287
42						
43	CAPITAL					
44	406-5450-5690.000 CONTRIBUTION TO CAPITAL IMPROVEMENT PLAN		20,238	20,238		20,238
45	406-5450-5955.000 CURRENT YEAR CAPITAL EXPENDITURE	2,463	418,083	430,083		30,000
46	406-5450-5955.001 CURRENT YR CAPITAL EXP - CONTRA ACCOUNT	(2,463)	0	0		0
47	CAPITAL	0	438,321	450,321	0	50,238

**CITY OF WILTON MANORS  
ANNUAL EXPENDITURE ESTIMATES  
FISCAL YEAR 2025-2026**

GL NUMBER	DESCRIPTION	2023-24 ACTIVITY	2024-25 ORIGINAL BUDGET	2024-25 AMENDED BUDGET	2024-25 ACTIVITY 5/31/2025	2025-26 RECOMMENDED BUDGET
1	DEPRECIATION					
2	406-5450-5992.000 DEPRECIATION EXPENSE	16,230	42,200	42,200		0
3	DEPRECIATION	16,230	42,200	42,200	0	0
4						
5	<b>Total Department 5450: PARKING</b>	<b>968,347</b>	<b>1,993,369</b>	<b>2,005,369</b>	<b>810,798</b>	<b>1,631,644</b>
6						
7	<b>5881 - INTERFUND TRANSFERS</b>					
8						
9	TRANSFERS OUT					
10	406-5881-5911.000 Operating Transfers Out	8,975	0	0		0
11	TRANSFERS OUT	8,975	0	0	0	0
12						
13	<b>Total Department 5881: INTERFUND TRANSFERS</b>	<b>8,975</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
14						
15	<b>TOTAL MOBILITY &amp; TRANSPORTATION FUND</b>	<b>977,322</b>	<b>1,993,369</b>	<b>2,005,369</b>	<b>810,798</b>	<b>1,631,644</b>

**CITY OF WILTON MANORS  
5-YEAR CAPITAL IMPROVEMENT PLAN  
FY 2025-26 RECOMMENDED BUDGET**

	DESCRIPTION	PAGE #	FUNDING SOURCE	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	TOTAL
	<b>GOVERNMENTAL FUNDS</b>								
	<b>CITY MANAGER</b>								
1	Transportation Master Plan	181	General Fund	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
2	<b>Sub-Total - City Manager</b>			<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000</b>
3	<b>HUMAN RESOURCES</b>								
4	Office Furniture	182	General Fund	12,000	6,000	5,000	-	-	23,000
5	<b>Sub-Total - Human Resources</b>			<b>12,000</b>	<b>6,000</b>	<b>5,000</b>	<b>-</b>	<b>-</b>	<b>23,000</b>
6	<b>INFORMATION TECHNOLOGY</b>								
7	Computer Endpoints Replacements	183	General Fund	52,550	52,550	52,550	52,550	52,550	262,750
8	Cybersecurity/IT Assessment Recommendations	184	General Fund	25,000	-	-	-	-	25,000
9	PD laptops replacements	185	General Fund	55,000	-	55,000	-	55,000	165,000
10	PD Records Management System (RMS)	186	General Fund	40,000	-	-	-	-	40,000
11	Peripheral Upgrades	187	General Fund	7,200	-	-	-	-	7,200
12	Security System and Cameras Expansion	188	General Fund	50,000	-	-	-	-	50,000
13	Server Operating System (OS) Licensing	189	General Fund	20,000	-	-	-	-	20,000
14	Virtualized Infrastructure	190	General Fund	170,000	-	-	-	-	170,000
15	<b>Sub-Total - Information Technology</b>			<b>419,750</b>	<b>52,550</b>	<b>107,550</b>	<b>52,550</b>	<b>107,550</b>	<b>739,950</b>
16	<b>COMMUNITY DEVELOPMENT SERVICES</b>								
17	Future Space Planning	191	General Fund	-	60,000	-	-	-	60,000
18	<b>Sub-Total - Community Development Services</b>			<b>-</b>	<b>60,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>60,000</b>
19	<b>NON-DEPARTMENTAL</b>								
20	Roof Replacement - City Hall Flat Roof Section # 3 & 6	192	General Fund	200,000	-	-	-	-	200,000
21	Contribution to Roof Replacement - City Hall Flat Roof Sec 1, 2, 4 & 5	193	General Fund	200,000	150,000	150,000	150,000	100,000	750,000
22	Painting - City Hall Exterior	194	General Fund	30,000	-	-	-	-	30,000
23	City Hall First Floor Carpeting	195	General Fund	40,000	-	-	-	-	40,000
24	HVAC Replacement Plan	196	General Fund	101,654	51,817	63,091	114,034	-	330,596
25	Carpeting Commission Chambers		General Fund	-	-	15,000	-	-	15,000
26	Wilton Drive Lighting	197	General Fund	50,000	-	-	-	-	50,000
27	Wilton Drive Irrigation		General Fund	25,000	-	-	-	-	25,000
28	Contribution to Replacement Plan		General Fund	500,372	510,379	510,378	520,586	530,998	2,572,714
29	<b>Sub-Total - Non-Departmental</b>			<b>1,147,026</b>	<b>712,196</b>	<b>738,469</b>	<b>784,620</b>	<b>630,998</b>	<b>4,013,310</b>
30	<b>POLICE DEPARTMENT</b>								
31	Glock Firearms		General Fund	7,920	8,316	8,733	11,252	11,815	48,036
32	Key Management System		General Fund	10,235	-	-	-	-	10,235

**CITY OF WILTON MANORS  
5-YEAR CAPITAL IMPROVEMENT PLAN  
FY 2025-26 RECOMMENDED BUDGET**

	DESCRIPTION	PAGE #	FUNDING SOURCE	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	TOTAL
1	Multimedia Shredder		General Fund	2,495	-	-	-	-	2,495
2	Vehicles - Police Pursuit Rated (PPV) (6) (CRP)	198	CRP	415,488	-	-	-	-	415,488
3	Dash Cams for New Vehicles (5)		CRP	14,450	14,450	14,450	14,450	14,450	72,250
4	Skydio UAS Batteries (2)		General Fund	2,000	-	-	-	-	2,000
5	Sound Meter		General Fund	4,500	-	-	-	-	4,500
6	Unmarked Police Vehicles (2)	199	CRP	66,100	-	-	-	-	66,100
7	Vehicle Anti-Intrusion Barricades	200	General Fund	250,000	250,000	-	-	-	500,000
8	Patrol Rifle Red Dot Sight		General Fund	-	-	17,892	-	-	17,892
9	Simunitions Reality Based Training		General Fund	-	-	-	17,900	-	17,900
10	115 HP Outboard Engine		General Fund	-	13,000	-	-	-	13,000
11	<b>Sub-Total - Police Department</b>			<b>773,188</b>	<b>285,766</b>	<b>41,075</b>	<b>43,602</b>	<b>26,265</b>	<b>1,169,896</b>
12	<b>LEISURE SERVICES</b>								
13	Contribution to Roof Replacement -Library	201	General Fund	50,000	50,000	50,000	50,000	100,000	300,000
14	Community Center Chairs	202	General Fund	30,000	-	-	-	-	30,000
15	Christmas Tree	203	General Fund	20,000	-	-	-	-	20,000
16	City Hall Steel Building Replacement	204	General Fund	-	150,000	-	-	-	150,000
17	Flippen Park Electrical Upgrade	205	General Fund	35,000	-	-	-	-	35,000
18	Asphalt Tennis Court Resurfacing	206	General Fund	-	-	-	125,000	-	125,000
19	Hagen Playground Shade Structure	207	General Fund	80,000	-	-	-	-	80,000
20	Mobile Stage	208	General Fund	-	140,000	-	-	-	140,000
21	Contribution to Roof Replacement - Cultural Center	209	General Fund	100,000	50,000	50,000	75,000	75,000	350,000
22	Contribution to Roof Replacement -Hagen Park	210	General Fund	-	100,000	100,000	50,000	50,000	300,000
23	Contribution to Roof Replacement - Manor House	211	General Fund	100,000	50,000	50,000	50,000	75,000	325,000
24	Roof Replacement -Stafford Park	212	General Fund	-	-	250,000	-	75,000	325,000
25	Snook Creek Boat Ramp Repairs	213	General Fund	100,000	-	-	-	-	100,000
26	Replace Facilities Staff Vehicle (CRP)	214	CRP	35,000	-	-	-	-	35,000
27	Water Fountains Replacements	215	General Fund	37,500	-	-	-	-	37,500
28	Fitness Center Equipment & Flooring	216	General Fund	-	100,000	-	-	-	100,000
29	AV Sound Systems - Hagen & Stafford Parks	217	General Fund	-	-	50,000	-	-	50,000
30	<b>Sub-Total - Leisure Services Department</b>			<b>587,500</b>	<b>640,000</b>	<b>550,000</b>	<b>350,000</b>	<b>375,000</b>	<b>2,502,500</b>
31	<b>FIRE FUND</b>								
32	Window and door Replacement - Station 16	218	Fire Fund	-	-	100,000	-	-	100,000
33	Parking Lot Resurface - Station 16	219	Fire Fund	-	60,000	-	-	-	60,000
34	<b>Sub-Total - Fire Fund</b>			<b>-</b>	<b>60,000</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>160,000</b>

**CITY OF WILTON MANORS  
5-YEAR CAPITAL IMPROVEMENT PLAN  
FY 2025-26 RECOMMENDED BUDGET**

	DESCRIPTION	PAGE #	FUNDING SOURCE	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	TOTAL
1	<b>FEDERAL FORFEITURE FUND</b>								-
2	License Plate Reader Cameras - City Hall & Hagen		Federal Forfeiture	14,000	-	-	-	-	14,000
3	<b>Sub-Total - Federale Forfeiture Fund</b>			<b>14,000</b>	-	-	-	-	<b>14,000</b>
4	<b>STATE FORFEITURE FUND</b>								
5	Dojo Toys Reality Based Training	220	State Forfeiture	2,000	-	-	-	-	2,000
6	Electric Police Bicycles (2)	221	State Forfeiture	10,300	-	-	-	-	10,300
7	<b>Sub-Total - State Forfeiture Fund</b>			<b>12,300</b>	-	-	-	-	<b>12,300</b>
8	<b>TOTAL GOVERNMENTAL FUNDS</b>			<b>3,065,764</b>	<b>1,816,512</b>	<b>1,542,094</b>	<b>1,230,772</b>	<b>1,139,813</b>	<b>8,794,956</b>
9									
10	<b>ENTERPRISE FUNDS</b>								
11	<b>MOBILITY AND TRANSPORTATION FUND</b>								-
12	City Hall & Hagen Park Parking Lights		Mobility & Trans	30,000	-	-	-	-	30,000
13	<b>Sub-Total - Mobility &amp; Transporation Fund</b>			<b>30,000</b>	-	-	-	-	<b>30,000</b>
14	<b>WATER &amp; SEWER FUND</b>								
15	Wilton Manors West Phase I Water Main	222	WIFIA Loan	1,520,024	-	-	-	-	1,520,024
16	Manor Grove & NE 21st St Water Main Replacement	223	WIFIA Loan	522,156	1,044,312	-	-	-	1,566,468
17	Municipal Complex Diesel Fuel Dispenser		Water & Sewer	20,000	-	-	-	-	20,000
18	Municipal Complex Fuel Tank Gauge	224	Water & Sewer	18,500	-	-	-	-	18,500
19	Lift Station 1 Replacement	225	WIFIA Loan	590,488	-	-	-	-	590,488
20	Lift Station 4 Replacement	226	WIFIA Loan	522,488	-	-	-	-	522,488
21	Lift Station 5 Rehabilitation	227	WIFIA Loan	498,824	-	-	-	-	498,824
22	Lift Sation 7 Rehabilitation	228	WIFIA Loan	579,928	-	-	-	-	579,928
23	Lift Station 8 Rehabilitation & FM Replacement	229	WIFIA Loan	533,200	-	-	-	-	533,200
24	Lift Station 11 Capacity Upgrade	230	WIFIA Loan	1,100,000	2,200,000	-	-	-	3,300,000
25	Gravity Main Trunkline Replacement	231	WIFIA Loan	-	2,476,347	4,952,693	-	-	7,429,040
26	NW 9th Ave & NW 26th St Water Main Replacement	232	WIFIA Loan	-	130,461	260,920	-	-	391,381
27	Wilton Manors South Water Main Replacement	233	WIFIA Loan	-	-	1,072,329	2,144,658	-	3,216,987
28	Lift Station 3 Rehabilitation	234	WIFIA Loan	-	-	195,554	391,109	-	586,663
29	Lift Station 6 Pump & Force Main Replacement	235	WIFIA Loan	-	-	231,581	463,161	-	694,742
30	Lift Station 10 Rehabilitation	236	WIFIA Loan	-	-	101,419	202,838	-	304,257
31	Wilton Manors East Phase I Water Main Replacement	237	WIFIA Loan	-	-	1,640,448	1,640,448	1,640,447	4,921,343
32	Building Demolition - 2200 NE 12 Avenue	238	Water & Sewer	-	58,000	-	-	-	58,000
33	Lift Station Mobile Generator	239	Water & Sewer	-	140,000	-	-	-	140,000

**CITY OF WILTON MANORS  
5-YEAR CAPITAL IMPROVEMENT PLAN  
FY 2025-26 RECOMMENDED BUDGET**

	DESCRIPTION	PAGE #	FUNDING SOURCE	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	TOTAL
1	Excavator Trailer	240	Water & Sewer	-	11,000	-	-	-	11,000
2	Compact Excavator	241	Water & Sewer	-	58,000	-	-	-	58,000
3	<b>Sub-Total - Water &amp; Sewer Fund</b>			<b>5,905,608</b>	<b>6,118,120</b>	<b>8,454,944</b>	<b>4,842,214</b>	<b>1,640,447</b>	<b>26,961,333</b>
4	<b>DRAINAGE FUND</b>								
5	In-line Backflow Valves Phase 1	242	Grant	1,000,000	-	-	-	-	1,000,000
6	In-line Backflow Valves Phase 1 (Match Required)	242	Drainage	250,000	-	-	-	-	250,000
7	In-line Backflow Valves Phase 2	243	Grant	-	250,000	-	-	-	250,000
8	NW 7th Ave (22 St-24 St) Drainage Outfall	244	WIFIA Loan	314,130	628,260	-	-	-	942,390
9	Coral Gardens Dr Outfalls & Storm System Improvement		WIFIA Loan	430,000	860,000	-	-	-	1,290,000
10	NW 8 Terrace Cul-De-Sac Drainage	245	WIFIA Loan	70,000	140,000	-	-	-	210,000
11	NW 3 Ave Stormwater Outfall	246	WIFIA Loan	840,000	-	-	-	-	840,000
12	NE 30th Street Outfall Improvement	247	WIFIA Loan	-	158,567	317,133	-	-	475,700
13	NE 7th Terr Storm System/Outfall & NE 17th St Storm Outfall	248	WIFIA Loan	-	-	167,900	335,800	-	503,700
14	NE 28th Street Outfall Improvements	249	WIFIA Loan	-	-	-	50,400	100,800	151,200
15	<b>Sub-Total - Drainage Fund</b>			<b>2,904,130</b>	<b>2,036,827</b>	<b>485,033</b>	<b>386,200</b>	<b>100,800</b>	<b>5,912,990</b>
16	<b>TOTAL ENTERPRISE FUNDS</b>			<b>8,839,738</b>	<b>8,154,947</b>	<b>8,939,977</b>	<b>5,228,414</b>	<b>1,741,247</b>	<b>32,904,323</b>
17	<b>GRAND TOTAL</b>			<b>11,905,502</b>	<b>9,971,459</b>	<b>10,482,071</b>	<b>6,459,186</b>	<b>2,881,060</b>	<b>41,699,279</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: 2024 Transportation Master Plan Projects  
 Project Department: City Manager  
 Project Duration: TBD  
 Project Type: Transportation Improvement  
 Project Priority: Medium

### Project Description/Purpose of Project

This capital transportation program is composed of 8 projects identified in the 2024 Transportation Master Plan. Current estimated cost for all projects is \$42.3 million. Funding sources will be developed and revised as the City proceeds.

### Operating Budget Impact:

### Alignment to Strategic Plan:

Goal A. Advance Infrastructure Improvements  
 2. Improve roadway, pedestrian, and cyclist infrastructure and amenities.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design		200,000	200,000	200,000	200,000	800,000
Construction		800,000	800,000	800,000	800,000	3,200,000
Right-of-way		-	-	-	-	-
Other Costs	100,000	-	-	-	-	100,000
<b>Total Funding</b>	<b>100,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>4,100,000</b>

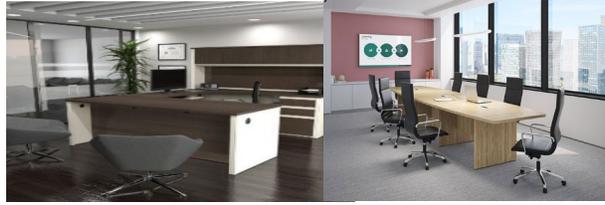
FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Surtax	-	250,000	250,000	250,000	250,000	1,000,000
General Fund	100,000					
Grants	-	750,000	750,000	750,000	750,000	3,000,000
<b>Total Funding</b>	<b>100,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>4,000,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Department Furniture  
 Project Department: Human Resources  
 Project Duration: FY26-FY28  
 Project Type: Equipment Purchase (Replacement)  
 Project Priority: Medium



### Project Description/Purpose of Project

Human Resources is requesting an allocation of \$12,000 to purchase new office furniture for both the HR Director and the conference room for FY26, \$6,000 for new furniture for the front desk/reception area for FY27 and \$5,000 for additional department furniture for FY28. The current office furniture is outdated and showing signs of significant wear and tear, with pieces falling apart and no longer serving their functional purpose. This creates an unprofessional and inefficient work environment for the HR Director, who requires a functional workspace to manage daily operations effectively. Additionally, the conference room table is in poor condition, squeaking during meetings, which is distracting and unprofessional for both internal staff and external stakeholders. Additional furniture in the department, such as shelving and breakroom table will need to be replaced in the next few years. Replacing these items would improve the overall professional image of the HR Department. A modest investment in new furniture will ensure that the department operates at its highest potential and continues to support the City's workforce effectively.

### Operating Budget Impact:

One-time purchase to replace existing furniture.

### Alignment to Strategic Plan:

Goal D: Cultivate Efficient and High Performing Government

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Right-of-way	-	-	-	-	-	-
Acquisition Cost	12,000	6,000	5,000	-	-	23,000
<b>Total Funding</b>	<b>12,000</b>	<b>6,000</b>	<b>5,000</b>	<b>-</b>	<b>-</b>	<b>23,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
General Fund	12,000	6,000	5,000	-	-	23,000
Enterprise Fund	-	-	-	-	-	-
<b>Total Funding</b>	<b>12,000</b>	<b>6,000</b>	<b>5,000</b>	<b>-</b>	<b>-</b>	<b>23,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: CRP Computer Endpoints  
 Project Department: Information Technology  
 Project Duration: FY26  
 Project Type: Equipment Purchase  
 Project Priority: High

### Project Description/Purpose of Project

Piecemeal replacement of equipment resulted in a mix of computers that have become inefficient, require higher maintenance and incapable of running the most current versions of necessary applications. In FY24 we began a four year capital replacement program for our endpoint computers. The plan calls for the upgrade of 25% of city computers, desktops and notebooks depending on user, each year on a perpetual cycle. This will assure that staff can function well as no machine will get so outdated that it can't run what we need. It also enables consistent budgeting as there will be a known, consistent cost every year. This figure includes city desktop and notebook computers, monitors, and iPads.

### Operating Budget Impact:

### Alignment to Strategic Plan:

Goal A. Advance Infrastructure Improvements  
 Goal D. Cultivate Efficient and High Performing Government

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Right-of-way	-	-	-	-	-	-
Acquisition Cost	52,550	52,550	52,550	52,550	52,550	262,750
<b>Total Funding</b>	<b>52,550</b>	<b>52,550</b>	<b>52,550</b>	<b>52,550</b>	<b>52,550</b>	<b>262,750</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Capital Projects Fund	-	-	-	-	-	-
Enterprise Fund	-	-	-	-	-	-
<b>Total Funding</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilitites	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Cybersecurity / IT Assessment Recommendations  
 Project Department: Information Technology  
 Project Duration: FY26  
 Project Type: Equipment & Service  
 Project Priority: Highest

### Project Description/Purpose of Project

Based on recently completed cybersecurity and IT assessments performed by our partners, we have and continue to isolate systems that need to be updated and enhanced to meet the ever evolving threats. Work has begun in FY25, but as we adjust and improve we will need to implement systems such as penetration testing services, identity management tools, and work towards a zero-trust environment.

### Operating Budget Impact:

### Alignment to Strategic Plan:

Goal A. Advance Infrastructure Improvements  
 Goal D. Cultivate Efficient and High Performing Government

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Right-of-way	-	-	-	-	-	-
Other Costs	25,000	-	-	-	-	25,000
<b>Total Funding</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
General Fund	25,000	-	-	-	-	25,000
Enterprise Fund	-	-	-	-	-	-
<b>Total Funding</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>25,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: PD Laptops  
 Project Department: Information Technology  
 Project Duration: FY26  
 Project Type: Equipment Purchase  
 Project Priority: High

### Project Description/Purpose of Project

The police department officers' notebooks had become quite outdated. This is even more of a challenge as due to the nature of the job, they are pretty tough on their computers. We replaced half of the machines at the beginning of 2023. The rest of the laptops are in desperate need of upgrading. When the first batch is due for replacement, we may look at moving to a quad-annual cycle or continue with a 50/50 replacement. But for now these upgrades of 25 rugged notebooks are very necessary.

### Operating Budget Impact:

### Alignment to Strategic Plan:

Goal A. Advance Infrastructure Improvements  
 Goal C. Advance Quality of Life and Livability  
 Goal D. Cultivate Efficient and High Performing Government

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-		-
Construction	-	-	-	-		-
Right-of-way	-	-	-	-		-
Other Costs	55,000	-	55,000	-	55,000	165,000
<b>Total Funding</b>	<b>55,000</b>	<b>-</b>	<b>55,000</b>	<b>-</b>		<b>165,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Capital Projects Fund	-	-	-	-		-
Enterprise Fund	-	-	-	-		-
<b>Total Funding</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-		-
Repairs & Maintenance	-	-	-	-		-
Utilities	-	-	-	-		-
Other Costs	-	-	-	-		-
Revenue	-	-	-	-		-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: PD RMS Migration

Project Department: Information Technology

Project Duration: FY26 INSERT PHOTO HERE.

Project Type: Services

Project Priority: High

### Project Description/Purpose of Project

Our old on premises PD Records Management System (RMS) called Pistol has been running since we moved to the county hosted system over 10 years ago. PD still uses the data there for lookup. That server is over 10 years old, the software and server must be decommissioned for security sake, if it doesn't decommission itself by age. The best route is to migrate and consolidate that old data into our current data in the county system. This needs to happen in the context of our server / infrastructure upgrades.

### Operating Budget Impact:

### Alignment to Strategic Plan:

- Goal A. Advance Infrastructure Improvements
- Goal C. Advance Quality of Life and Livability
- Goal D. Cultivate Efficient and High Performing Government

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Right-of-way	-	-	-	-	-	-
Other Costs	40,000	-	-	-	-	40,000
<b>Total Funding</b>	<b>40,000</b>	-	-	-	-	<b>40,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Capital Projects Fund	-	-	-	-	-	-
Enterprise Fund	-	-	-	-	-	-
<b>Total Funding</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Peripheral Upgrades  
 Project Department: Information Technology  
 Project Duration: FY26  
 Project Type: Equipment Purchase  
 Project Priority: Valuable

### Project Description/Purpose of Project

Throughout the year, the need often arises for a peripheral, such as a departmental printer or one off security camera, that meets the qualification of a capital expense. This line item allots a measured amount of funds to cover those type of costs.

### Operating Budget Impact:

### Alignment to Strategic Plan:

Goal A. Advance Infrastructure Improvements  
 Goal D. Cultivate Efficient and High Performing Government

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Right-of-way	-	-	-	-	-	-
Other Costs	7,200	-	-	-	-	7,200
<b>Total Funding</b>	<b>7,200</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,200</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Capital Projects Fund	-	-	-	-	-	-
Enterprise Fund	-	-	-	-	-	-
<b>Total Funding</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Security System and Cameras  
 Project Department: Information Technology  
 Project Duration: FY26  
 Project Type: Equipment and Services  
 Project Priority: High

### Project Description/Purpose of Project

The new cloud based security camera system we implemented in FY24 has already been used multiple times to protect and monitor City Hall and the police department. We should continue to cover the city's other facilities, especially areas where children and residents congregate.

### Operating Budget Impact:

Subscription service per camera is required annually.

### Alignment to Strategic Plan:

Goal A. Advance Infrastructure Improvements  
 Goal C. Advance Quality of Life and Livability  
 Goal D. Cultivate Efficient and High Performing Government

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-		-
Construction	-	-	-	-		-
Right-of-way	-	-	-	-		-
Other Costs	50,000	-	-	-		50,000
<b>Total Funding</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>50,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Capital Projects Fund	-	-	-	-		-
Enterprise Fund	-	-	-	-		-
<b>Total Funding</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-		-
Repairs & Maintenance	-	-	-	-		-
Utilities	-	-	-	-		-
Other Costs	-	-	-	-		-
Revenue	-	-	-	-		-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Server OS Licensing  
 Project Department: Information Technology  
 Project Duration: FY26  
 Project Type: Software Purchase  
 Project Priority: Critical

### Project Description/Purpose of Project

Running outdated and unsupported Windows server operating systems are a significant cybersecurity vulnerability. It is vital that we update all of our existing servers to the most recent supported versions to keep us protected. This item is connected to our Virtualized Server Infrastructure as when we rebuild our environment on a new system, we will do it on new server versions, not just copy the old insecure versions.

### Operating Budget Impact:

### Alignment to Strategic Plan:

Goal A. Advance Infrastructure Improvements  
 Goal D. Cultivate Efficient and High Performing Government

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Right-of-way	-	-	-	-	-	-
Other Costs	20,000	-	-	-	-	20,000
<b>Total Funding</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Capital Projects Fund	-	-	-	-	-	-
Enterprise Fund	-	-	-	-	-	-
<b>Total Funding</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Virtualized Infrastructure  
 Project Department: Information Technology  
 Project Duration: FY 26  
 Project Type: Equipment Purchase, Services, Licenses  
 Project Priority: High

### Project Description/Purpose of Project

There are multiple reasons why we must upgrade and rebuild our core server infrastructure environment. The VMWare system that enables running multiple virtualized servers on few physical servers, was sold and the new owners have significantly upgraded the cost of maintaining licenses. We are looking to rightsize with the best available and reasonable options. Also, components of our environment date back over 10 years, and our out of warranty systems pose security risks. This new converged system composed of hardware, data storage, and the software that keeps it running will form the backbone of the systems that must remain on premises even as we move many systems to the cloud.

### Operating Budget Impact:

After the initial 3 years of the contract, annual costs for licensing and maintenance will be required.

### Alignment to Strategic Plan:

Goal A. Advance Infrastructure Improvements  
 Goal D. Cultivate Efficient and High Performing Government  
 Goal E. Exhibit Fiscal Responsibility

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-		-
Construction	-	-	-	-		-
Right-of-way	-	-	-	-		-
Other Costs	170,000	-	-	-		170,000
<b>Total Funding</b>	<b>170,000</b>	-	-	-		<b>170,000</b>

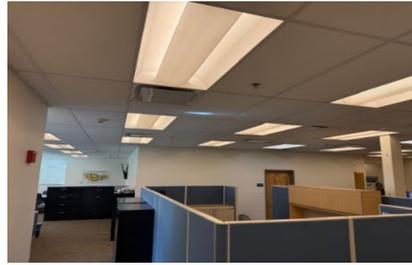
FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Capital Projects Fund	-	-	-	-		-
Enterprise Fund	-	-	-	-		-
<b>Total Funding</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-		-
Repairs & Maintenance	-	-	-	-		-
Utilities	-	-	-	-		-
Other Costs	-	-	-	-		-
Revenue	-	-	-	-		-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Future Space Planning  
 Project Department: Community Development Services  
 Project Duration: FY2026  
 Project Type: Renovation/Purchase  
 Project Priority: Medium



### Project Description/Purpose of Project:

Over the past several years, several necessary changes have been made to the Community Development Services Department. Recently, major changes have been made to the expectations of municipalities to process permits by the State, which has required an increase in staffing levels to meet those demands. With the change in staffing, the space planning needs of the Department should be revisited for optimal flow and efficiency, for both visitors and staff.

Preliminary ideas include reorganizing space for Permit Technicians and a dedicated space for the Building Official. With the move to an electronic permitting/licensing system, many file cabinets and pieces of office equipment are no longer used and may be moved to public surplus.

### Operating Budget Impact:

### Alignment to Strategic Plan:

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Right-of-way	-	-	-	-	-	-
Other Costs	-	60,000	-	-	-	60,000
<b>Total Funding</b>	-	<b>60,000</b>	-	-	-	<b>60,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
General Fund	-	60,000	-	-	-	60,000
Enterprise Fund	-	-	-	-	-	-
<b>Total Funding</b>	-	<b>60,000</b>	-	-	-	<b>60,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilitites	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	-	-	-	-	-	-

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Roof Replacement - City Hall Flat Roof Sections 3 & 6  
 Project Department: Leisure Services Dept  
 Project Duration: FY26  
 Project Type: Renovation  
 Project Priority: High



### Project Description/Purpose of Project

This project replaces two sections of the flat roof at City Hall, totaling 3,974 square feet, due to excessive moisture infiltration. Moisture testing indicated unsatisfactory levels, with up to 90% saturation in one section. The existing roof, original to the 2010 building construction, will be removed and replaced with a new roofing system to improve water resistance and extend its service life while meeting current standards.

### Operating Budget Impact:

Annual repairs and maintenance costs.

### Alignment to Strategic Plan:

Goal C: Enhance Quality of Life and Livability

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design		-	-	-		-
Construction	200,000	-	-	-		200,000
Right-of-way	-	-	-	-		-
Other Costs	-	-	-	-		-
<b>Total Funding</b>	<b>200,000</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>200,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Capital Projects Fund	200,000	-	-	-		200,000
Enterprise Fund	-	-	-	-		-
<b>Total Funding</b>	<b>200,000</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>200,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-		-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-		-
Other Costs	-	-	-	-		-
Revenue	-	-	-	-		-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Roof Replacement - City Hall Flat Roof Sections 1, 2, 4 & 5  
 Project Department: Leisure Services Dept  
 Project Duration: FY30  
 Project Type: Renovation  
 Project Priority: High



### Project Description/Purpose of Project

This project replaces the remaining sections of flat roof at City Hall. The existing roof, original to the 2010 building construction, will be removed and replaced with a new roofing system to improve water resistance and extend its service life while meeting current standards.

### Operating Budget Impact:

Annual repairs and maintenance costs.

### Alignment to Strategic Plan:

Goal C: Enhance Quality of Life and Livability

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design		-	-	-	-	-
Contribution to Replacement Plan	200,000	150,000	150,000	150,000	100,000	750,000
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	<b>200,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>100,000</b>	<b>750,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
General Fund	200,000	150,000	150,000	150,000	100,000	750,000
Enterprise Fund	-	-	-	-	-	-
<b>Total Funding</b>	<b>200,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>100,000</b>	<b>750,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Painting City Hall Exterior  
 Project Department: Leisure Services Dent  
 Project Duration: FY26  
 Project Type: Renovation  
 Project Priority: Medium



### Project Description/Purpose of Project

This project will repaint the exterior of the City Hall building, last painted in 2018, to protect its structure and maintain a professional appearance. The work will include sealing cracks, treating rust, and applying high-quality, weather-resistant paint to prevent moisture damage and deterioration. Regular exterior maintenance is essential in South Florida's climate, where heat, humidity, and salt exposure accelerate wear. Industry recommendations suggest repainting every 5–7 years to preserve building integrity and reduce long-term repair costs. This investment ensures the longevity of City Hall, enhances curb appeal, and upholds the city's commitment to proper facility maintenance.

### Operating Budget Impact:

### Alignment to Strategic Plan:

Goal C: Enhance Quality of Life and Livability  
 Goal D: Cultivate Efficient and High Performing Government

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Right-of-way	-	-	-	-	-	-
Other Costs	30,000	-	-	-	-	30,000
<b>Total Funding</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Capital Projects Fund	-	-	-	-	-	-
Enterprise Fund	-	-	-	-	-	-
Operations	30,000	-	-	-	-	30,000
<b>Total Funding</b>	<b>30,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Carpeting City Hall First Floor  
 Project Department: Leisure Services Dept  
 Project Duration: FY26  
 Project Type: Renovation  
 Project Priority: Medium

### Project Description/Purpose of Project

This project will replace the original carpeting in the first-floor offices of City Hall, including the Finance Department, City Clerk's Office, City Manager's Office, and the first-floor Police Department. Installed in 2010, the existing carpet has exceeded its useful life, showing significant wear and deterioration. Replacement is necessary to maintain safety, reduce trip hazards, and ensure a clean and functional workspace. High-quality, commercial-grade carpeting or other durable flooring will be installed to improve longevity and reduce maintenance costs. This investment supports a safe and well-maintained municipal facility.

### Operating Budget Impact:

### Alignment to Strategic Plan:

Goal C: Enhance Quality of Life and Livability  
 Goal D: Cultivate Efficient and High Performing Government

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Right-of-way	-	-	-	-	-	-
Other Costs	40,000	-	-	-	-	40,000
<b>Total Funding</b>	<b>40,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Capital Projects Fund	-	-	-	-	-	-
Enterprise Fund	-	-	-	-	-	-
Operations	40,000	-	-	-	-	40,000
<b>Total Funding</b>	<b>40,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>40,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: HVAC  
 Project Department: Leisure Services Dept  
 Project Duration: FY26 - FY30  
 Project Type: Renovation  
 Project Priority: High

### Project Description/Purpose of Project

This project provides for the systematic replacement of HVAC units across all City buildings based on assessments by HVAC technicians and a standard 10-year useful life. Replacements will ensure energy efficiency, system reliability, and optimal climate control in municipal facilities, reducing maintenance costs and improving operational performance.

### Operating Budget Impact:

Annual repairs and maintenance costs.

### Alignment to Strategic Plan:

Goal C: Enhance Quality of Life and Livability

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	101,654	51,817	63,091	114,034	-	330,597
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	<b>101,654</b>	<b>51,817</b>	<b>63,091</b>	<b>114,034</b>	<b>-</b>	<b>330,597</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
General Fund	101,654	51,817	63,091	114,034	-	330,597
Enterprise Fund	-	-	-	-	-	-
<b>Total Funding</b>	<b>101,654</b>	<b>51,817</b>	<b>63,091</b>	<b>114,034</b>	<b>-</b>	<b>330,597</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilitites	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Wilton Drive Lighting  
 Project Department: City Manager  
 Project Duration: FY 26  
 Project Type: New Construction  
 Project Priority: Medium

### Project Description/Purpose of Project

This project is for the incorporation of electrical outlets along Wilton Drive. This will require the placement of electrical conductor wiring through the existing conduits along Wilton Drive. The conductors will be connected to the existing electrical panel on NE 6th Avenue and Wilton Drive.

### Operating Budget Impact:

Annual repairs and maintenance costs

### Alignment to Strategic Plan:

Goal C: Enhance Quality of Life and Livability

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	50,000	-	-	-	-	50,000
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Capital Projects Fund	50,000	-	-	-	-	50,000
Enterprise Fund	-	-	-	-	-	-
<b>Total Funding</b>	<b>50,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	500	600	700	750	3,000
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>500</b>	<b>600</b>	<b>700</b>	<b>750</b>	<b>3,000</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Vehicles - Police Pursuit Rated (P  
 Project Department: Police  
 Project Duration: FY26  
 Project Type: Equip. Purchase - Cap. Replacem  
 Project Priority: High



### Project Description/Purpose of Project

This project will fund the purchase of eight (8) 2026 police pursuit rated vehicles (preferably hybrid), with all necessary aftermarket emergency equipment and graphics as prescribed by the Commission for Florida Law Enforcement Accreditation standards, and department policy. Two (2) of these vehicles will be devoted to our proposed K-9 units. One (1) K-9 vehicle will support our proposed Explosive Odor Detection canine unit. One (1) K-9 vehicle, that will be purchased via LETF Funding, will support our proposed Therapy Canine Unit. All vehicles come with an extended 5-year/75K mile warranty. This Capital Replacement Plan supported purchase package will replace seven (7) police pursuit rated vehicles that will ultimately be determined by department staff and/or our contracted subject matter expert(s) to have reached their useful lifespan based upon a variety of factors to include but not limited to age and model year, mileage, crash history, mechanical condition and general appearance condition. Projected model years to be replaced are 2015 thru 2017. One (1) vehicle will replace a 2017 Ford Interceptor (K-9 Unit) that due to its 7+ years in the fleet and current condition will be relegated to a spare K-9 and patrol vehicle. All eight (8) vehicles are no longer under warranty. The cost per non K-9 vehicles purchased is estimated to be \$69,248 that includes \$18,243 to outfit vehicles with standard prisoner compartments and emergency equipment. The estimated cost per K-9 vehicle is \$72,425 that includes \$21,420 in emergency equipment and K-9 cage and heat monitoring/alert K-9 safety system package. Regardless of whether or not the K-9 Units get approved, our department is still in need of eight (8) vehicles. Vehicle makes that will be considered will include but may not be limited to Ford and Chevy, with models considered being a sport utility (SUV) and/or truck. Additionally, we look to purchase five (5) department standard Axon in car video systems at an annual cost of \$14,450, or \$2,890 per unit. Our department will utilize three (3) units we currently have in stock that cover the eight (8) units needed. These vehicles support our operations function that consists of our uniformed division. It is under the supervision of the Assistant Chief of Police and includes four (4) Road Patrol Sergeants who each supervise a squad totaling eighteen (18) Police Officers. The function of the Operations Bureau is to provide quality law enforcement services and maintain a strong partnership with the community, while providing for a safe environment. The operations sergeants are responsible for the immediate supervision of their respective squad's police officers. Police officers use department assigned vehicles to respond to calls for service, conduct traffic education and enforcement initiatives, seek out criminal activity, initiate arrests and transport prisoners, perform neighborhood patrols amongst many other tasks where vehicles are a necessity. The Operations Bureau also consists of the Community Policing Officer, Canine Unit and Traffic Unit. In order to facilitate the functions of our Operations Bureau, police pursuit rated vehicles are a basic, yet vital, necessity. Revenue comes in the form of auctioning vehicles the City declares for surplus upon receipt of the new vehicles. The 2024 auction sale revenue for our police pursuit rated vehicles was \$3,110 per vehicle. **Grappler:** A grapple is a device mounted on the front of a patrol vehicle designed to safely stop fleeing vehicles. It deploys a heavy-duty net that entangles the rear wheel of a suspect's car,

### Operating Budget Impact:

Recurring costs include fuel, vehicle maintenance/repair, and car washes. Based on recent averages, fuel cost are estimated to be \$2,100 annually per vehicle, and we estimate spending \$1,100 per vehicle for maintenance/repair and washes annually. Annual increases are estimated on a 5% escalator. Recurring costs are also associated with Axon Dash Cam systems and cloud service to store and preserve this digital evidence.

### Alignment to Strategic Plan:

Goal C. Enhance Quality of Life and Livability, (2) Support Proactive Public Safety.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Police Pursuit Rated Vehicles (6)	415,488	-	-	-	-	415,488
Police Pursuit Rated K-9 Vehicle	-	-	-	-	-	-
Police Pursuit Rated K-9 Vehicles (LETF -	-	-	-	-	-	-
Four (4) Grapplers (LETF - State)	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	<b>415,488</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>415,488</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Capital Replacement Plan	415,488	-	-	-	-	415,488
LETF - State (165)	-	-	-	-	-	-
Other	-	-	-	-	-	-
<b>Total Funding</b>	<b>415,488</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>415,488</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Axon Dash Cams w/ Cloud Servic	14,450	14,450	14,450	14,450	14,450	72,250
Fuel	-	-	-	-	-	-
Vehicle Maint./Repair & Wash	6,600	6,930	7,277	7,641	8,023	36,471
Revenue - Surplus Auction	(18,660)	-	-	-	-	(18,660)
<b>Total Operating Impact</b>	<b>2,390</b>	<b>21,380</b>	<b>21,727</b>	<b>22,091</b>	<b>22,473</b>	<b>17,811</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Vehicles - Unmarked Police (2)  
 Project Department Police  
 Project Duration: FY26  
 Project Type: Equip. Purchase - Cap. Replacement  
 Project Priority: High

#### Project Description/Purpose of Project

This project will fund the purchase of two (2) 2026 unmarked vehicles (preferably hybrid), with all necessary aftermarket emergency equipment as prescribed by the Commission for Florida Law Enforcement Accreditation standards, and department policy. The estimated cost per sedan is \$33,050 that includes \$4,150 in emergency equipment per vehicle. All vehicles come with an extended 5-year/75K mile warranty. This purchase package will replace three (3) unmarked vehicles that will ultimately be determined by department staff and/or our contracted subject matter expert(s) to have reached their useful lifespan based upon a variety of factors to include but not limited to age and model year, mileage, crash history, mechanical condition and general appearance condition. Projected model years to be replaced are 2015-2017. These vehicles are no longer under warranty. These vehicles primarily support our Investigations Bureau that is responsible for criminal investigations associated with property crime, economic crime, violent crime, internet crimes against children and more. Long term narcotics investigations through a Task Force assignment are also a critical part of this bureau. The Investigations Bureau consists of five (5) detectives and one (1) crime intelligence specialist who are supervised by the detective sergeant. In order to facilitate the functions of our Investigations Bureau, unmarked vehicles are a basic, yet vital, necessity. Revenue comes in the form of auctioning vehicles the City declares for surplus upon receipt of the new vehicles. The 2024 auction sale revenue for our unmarked vehicles was \$8,200 for one vehicle sold. **BUDGETARY NOTE: Our department's "Vehicle Maintenance/Repair" costs have increased over the last 2+ years due to our aging fleet. This has compelled us to exceed our budgeted line item by a total of \$78,525 the previous 2 fiscal years, and as of January 31, 2025, we are 8% over budget. This purchase request affirms our commitment to our capital replacement plan standards for FY24/5 and FY25/6, to reduce vehicle maintenance costs, and to provide the safest possible mobile working environment for officers and detectives. METRIC: Support approximately 2,000 hours of investigations operations per vehicle (2) equaling 4,000 annual hours.**

#### Operating Budget Impact:

Recurring costs include fuel, vehicle maintenance/repair, and car washes. Based on recent averages, fuel cost are estimated to be \$2,100 annually per vehicle, and we estimate spending \$1,100 per vehicle for maintenance/repair and washes annually. Annual increases are estimated on a 5% escalator.

#### Alignment to Strategic Plan:

Goal C. Enhance Quality of Life and Livability, (2) Support Proactive Public Safety.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Unmarked Police Vehicles - Sedan (2)	66,100	-	-	-	-	66,100
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	<b>66,100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>66,100</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Capital Replacement Plan	66,100	-	-	-	-	66,100
Operating	-	-	-	-	-	-
<b>Total Funding</b>	<b>66,100</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>66,100</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Fuel	4,200	4,410	4,631	4,862	5,105	23,208
Vehicle Maint./Repair & Wash	2,200	2,310	2,426	2,547	2,674	12,157
						-
						-
Revenue - Surplus Auction	(16,400)	-	-	-	-	(16,400)
<b>Total Operating Impact</b>	<b>(10,000)</b>	<b>6,720</b>	<b>7,057</b>	<b>7,409</b>	<b>7,779</b>	<b>18,965</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Vehicle Anti-Intrusion Barricades  
 Project Department: Police  
 Project Duration: FY26  
 Project Type: Police (New Purchase)  
 Project Priority: High

### Project Description/Purpose of Project

The City of Wilton Manors hosts several mass gathering events in the City, to include our signature events of the Stonewall Pride Festival and Parade, and Wicked Manors Halloween Festival that sees 35,000 - 50,000 people in attendance per event. To further protect event areas from accidental and intentional/criminal incidents that include using vehicles to enter these areas to strike, harm and kill event participants, City staff, and law enforcement personnel, we seek to purchase U.S. Department of Homeland Security "Safety Act Certified" vehicle anti-intrusion barricades/barriers. This project will see the purchase of vehicle anti-intrusion barriers that have the ability to secure up to ten (10) lanes of travel. This project will be a multi-year approach to increase our ability to secure many lanes of travel for events that are very porous. The Department of Homeland Security recommends anti-vehicle intrusion barriers that are rated to stop semi-tractor trailers. Barriers with a Homeland Security rating, are now a common sight at sporting events across the U.S. Many National Football League, Major League Baseball and Major League Soccer stadiums are protected by these barriers along with local events such as farmers' markets and fairs. Homeland Security rated barriers are "SAFETY Act Certified" by the United States Department of Homeland Security (DHS) providing the ultimate standard in keeping people, communities and places safer. The Broward Sheriff's Office (BSO) currently has three trailers that have been used over the past two years at Wilton Manors events. BSO has not charged for use of these barriers in past years, but will now charge set up fees to use at future events, if the barriers are available. We estimate this project will support enhanced protections at over twenty (20) City events (Stonewall, Wicked Manors, Farmer's Market, Flea Market, Car Show, Rock the Block, etc.) where we host mass gatherings serving over 90,000 attendees. This request would cost approximately \$250,000 per project year as we look to increase our protections. Each fiscal year purchase would cost an estimated \$2.78 for each patron served at our mass gathering special events. **STATE FUNDING GRANT: The City is considering making application to the State of Florida for funding. This shall be taken into consideration in our budget planning process understanding State funding is not guaranteed.** GRANT RESEARCH: This project will be provided to our Capital Projects and Grants Administrator requesting a search for available funding. **METRIC: Have zero (0) successful vehicle attacks at the installation location of these barricades.**

### Operating Budget Impact:

Barrier set-up and breakdown estimates: 10 Events x 4 hours x 4 officers x \$55.36 = \$8,858. Set-up/breakdown may be completed by non-sworn staff to include members of other departments.

### Alignment to Strategic Plan:

Goal C. Enhance Quality of Life and Livability, (2) Support Proactive Public Safety.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Vehicle Anti-Intrusion Barricades	250,000	250,000	-	-	-	500,000
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	<b>250,000</b>	<b>250,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>500,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
State Funding Grant or Capital Projects Fund	250,000	250,000	-	-	-	500,000
General Fund	-	-	-	-	-	-
<b>Total Funding</b>	<b>250,000</b>	<b>250,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>500,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Staff Hours - Setup/Breakdown	8,858	9,567	10,332	11,159	12,051	51,967
	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>8,858</b>	<b>9,567</b>	<b>10,332</b>	<b>11,159</b>	<b>12,051</b>	<b>51,967</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Roof Replacement - Library  
 Project Department: Leisure Services Dept  
 Project Duration: FY30  
 Project Type: Renovation  
 Project Priority: High



### Project Description/Purpose of Project

This project replaces the metal roof at the Richard C. Sullivan Library

### Operating Budget Impact:

Annual repairs and maintenance costs.

### Alignment to Strategic Plan:

Goal C: Enhance Quality of Life and Livability

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design						-
Contribution to Replacement Plan	50,000	50,000	50,000	50,000	100,000	300,000
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>100,000</b>	<b>300,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
General Fund	50,000	50,000	50,000	50,000	100,000	300,000
Enterprise Fund	-	-	-	-	-	-
<b>Total Funding</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>100,000</b>	<b>300,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Community Center Chairs  
 Project Department: Leisure Services  
 Project Duration: FY26  
 Project Type: Equipment Purchase (Replacement)  
 Project Priority: Medium



### Project Description/Purpose of Project

This project aims to invest in new chairs for Hagen Park and Island City Park Preserve. The current chairs have been in use for over 20 years, and there are not enough to meet the seating needs at both locations. Upgrading to new chairs will enhance the overall appeal of these parks and provide sufficient seating for visitors at each venue.

### Operating Budget Impact:

### Alignment to Strategic Plan:

Goal C: Enhance Quality of Life and Livability

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Right-of-way	-	-	-	-	-	-
Other Costs	30,000	-	-	-	-	30,000
<b>Total Funding</b>	<b>30,000</b>	-	-	-	-	<b>30,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Capital Projects Fund	30,000	-	-	-	-	30,000
Enterprise Fund	-	-	-	-	-	-
<b>Total Funding</b>	<b>30,000</b>	-	-	-	-	<b>30,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Christmas Tree  
 Project Department: Leisure Services Dept  
 Project Duration: FY26  
 Project Type: Replacement Equipment  
 Project Priority: Medium

### Project Description/Purpose of Project

This project will replace the city's 22-foot steel Christmas tree, originally purchased in 2016, which has reached the end of its useful life due to rust and structural deterioration. The tree serves as a centerpiece for the city's annual holiday display and community celebrations. A new, durable structure will ensure safety, maintain the tradition of the holiday display, and provide long-term reliability for future holiday seasons.

### Operating Budget Impact:

### Alignment to Strategic Plan:

Goal C: Enhance Quality of Life and Livability  
 Goal D: Cultivate Efficient and High Performing Government

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Right-of-way	-	-	-	-	-	-
Other Costs	20,000	-	-	-	-	20,000
<b>Total Funding</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Capital Projects Fund	-	-	-	-	-	-
Enterprise Fund	-	-	-	-	-	-
General Fund	20,000	-	-	-	-	20,000
<b>Total Funding</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: City Hall Steel Building Replacement  
 Project Department: Leisure Services  
 Project Duration: 150,000  
 Project Type: New Construction/Replacement  
 Project Priority: Medium



### Project Description/Purpose of Project

The existing steel storage facility located in the City Hall parking lot serves multiple city departments and organizations. Its current functions include housing leisure services equipment and supplies, the city golf cart, notices and files from community development services, the city's large holiday lighting decorations, and books stored by the Friends of the Library for their bi-annual book fairs. Additionally, the parking vendor securely stores golf carts and parking equipment in a fenced area on the side of the building. Unfortunately, the structure is exhibiting significant signs of aging and depreciation, with extensive rust damage and erosion on the bottom framing. In the past year, it required treatment for both rats and termites. A replacement building is necessary to enhance the storage and organization of city assets, supplies, and files. Furthermore, we propose adding a cover or overhang to the new building's side to offer protection and shade for parking carts and equipment.

### Operating Budget Impact:

Annual maintenance and utility costs of approximately \$15,000.

### Alignment to Strategic Plan:

Goal C: Enhance Quality of Life and Livability

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	-	150,000	-	-	-	150,000
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	-	<b>150,000</b>	-	-	-	<b>150,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
General Fund	-	150,000	-	-	-	150,000
Enterprise Fund	-	-	-	-	-	-
<b>Total Funding</b>	-	<b>150,000</b>	-	-	-	<b>150,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	-	-	-	-	-	-

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Flippen Park Electrical Upgrade  
 Project Department: Leisure Services Dept  
 Project Duration: FY26  
 Project Type: Renovation  
 Project Priority: Medium



### Project Description/Purpose of Project

This project upgrades the electrical infrastructure at Justin Flippen Park to support the City’s holiday lighting displays, including the 22’ Christmas tree. Scope includes replacing the electrical service riser, upgrading panels, timeclocks, and contactors, installing a 200A meter can, load center, and weatherproof GFCI receptacles. The upgrade ensures NEC compliance, improves reliability, and enhances capacity for seasonal lighting needs

### Operating Budget Impact:

Annual repairs and maintenance costs.

### Alignment to Strategic Plan:

Goal C: Enhance Quality of Life and Livability

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design		-	-	-		-
Construction	35,000	-	-	-		35,000
Right-of-way	-	-	-	-		-
Other Costs	-	-	-	-		-
<b>Total Funding</b>	<b>35,000</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>35,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
General Fund	35,000	-	-	-		35,000
Enterprise Fund	-	-	-	-		-
<b>Total Funding</b>	<b>35,000</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>35,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-		-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-		-
Other Costs	-	-	-	-		-
Revenue	-	-	-	-		-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Asphalt Court Resurfacing  
 Project Department: Leisure Services  
 Project Duration: FY29  
 Project Type: Renovation  
 Project Priority: Medium



### Project Description/Purpose of Project

This project will resurface the tennis, basketball, and pickleball courts to restore safety and playability. Asphalt courts require resurfacing every 4 to 7 years due to wear, cracks, and weathering. Work includes surface repairs, sports coating, and restriping to regulation standards for durability and performance.

### Operating Budget Impact:

Annual repairs and maintenance costs.

### Alignment to Strategic Plan:

Goal C: Enhance Quality of Life and Livability

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	-	-	-	125,000	-	125,000
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	-	-	-	<b>125,000</b>	-	<b>125,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
General Fund	-	-	-	125,000	-	125,000
Enterprise Fund	-	-	-	-	-	-
<b>Total Funding</b>	-	-	-	<b>125,000</b>	-	<b>125,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	-	-	-	-	-	-

\*If ongoing project, Prior Years include total from inception of project to the most current fiscal year.

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Hagen Playground Shade Structure  
 Project Department: Leisure Services  
 Project Duration: FY29  
 Project Type: Renovation  
 Project Priority: Low



### Project Description/Purpose of Project

This project involves the installation of a shade structure over the new playground at Hagen Park to improve safety, comfort, and the longevity of the play area. The shade structure aims to reduce sun exposure and heat, creating a cooler environment for users while also extending the lifespan of the playground equipment and surfacing by minimizing UV damage and heat-related wear. The installation will include engineered footings, structural steel posts, and UV-resistant fabric, ensuring durability, compliance with safety standards, and long-term protection.

### Operating Budget Impact:

Annual repairs and maintenance costs.

### Alignment to Strategic Plan:

Goal C: Enhance Quality of Life and Livability

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	80,000	-	-	-	-	80,000
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	<b>80,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>80,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Capital Projects Fund	80,000	-	-	-	-	80,000
Enterprise Fund	-	-	-	-	-	-
<b>Total Funding</b>	<b>80,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>80,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Mobile Stage  
 Project Department Leisure Services  
 Project Duration: FY27  
 Project Type: Equipment Purchase (New)  
 Project Priority: Low



### Project Description/Purpose of Project

This project is for the purchase of the mobile stage to be deployed at City events, co-sponsored events, and as a fee-based, rentable assets. The City frequently relies on borrowing mobile stages from other local municipalities for events such a Stonewall, Wicked Manors, Pride Fete, Holiday Tree Lighting, and other events. The City may only borrow these stages at the convenience of those municipalities and have been previously denied their use due to scheduling conflicts. A mobile stage owned by the City would reduce our reliance on other municipalities and reduce the burden to them, fostering better relations between partners. Additionally, this gives the City an opportunity to brand the stage with its own logo, allowing City staff and elected officials to better represent the City of Wilton Manors, as opposed to standing in front of the logo of another city. The regular use would help strengthen community identity and build shared cultural experiences and pride.

### Operating Budget Impact:

Ongoing maintenance costs would be minimal to insure the safe an efficient operation.

### Alignment to Strategic Plan:

Goal C: Enhance Quality of Life and Livability

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Right-of-way	-	-	-	-	-	-
Other Costs	-	140,000	-	-	-	140,000
<b>Total Funding</b>	-	<b>140,000</b>	-	-	-	<b>140,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Capital Projects Fund	-	140,000	-	-	-	140,000
Enterprise Fund	-	-	-	-	-	-
<b>Total Funding</b>	-	<b>140,000</b>	-	-	-	<b>140,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	100	150	200	1,250
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	(1,000)	(1,000)	(1,000)	(3,000)
<b>Total Operating Impact</b>	-	-	<b>(900)</b>	<b>(850)</b>		<b>(1,750)</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Roof Replacement - Island City Cultural Center Flat Roof  
 Project Department: Leisure Services Dept  
 Project Duration: FY30  
 Project Type: Renovation  
 Project Priority: High



### Project Description/Purpose of Project

This project replaces the flat roof at Island City Cultural Center.

### Operating Budget Impact:

Annual repairs and maintenance costs.

### Alignment to Strategic Plan:

Goal C: Enhance Quality of Life and Livability

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	-	-	-	-	250,000	250,000
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	-	-	-	-	<b>250,000</b>	<b>250,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Capital Projects Fund	-	-	-	-	250,000	250,000
Enterprise Fund	-	-	-	-	-	-
<b>Total Funding</b>	-	-	-	-	<b>250,000</b>	<b>250,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	-	-	-	-	-	-

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Roof Replacement - Hagen Park  
 Project Department: Leisure Services Dept  
 Project Duration: FY29  
 Project Type: Renovation  
 Project Priority: High



### Project Description/Purpose of Project

This project replaces the flat roofs at Hagen Park Community Center and the Tennis/Restroom Building to maintain structural integrity and prevent water intrusion. The Community Center roof will be replaced in FY29, followed by the Tennis/Restroom Building roof in FY33. The project will enhance durability and extend the lifespan of both facilities.

### Operating Budget Impact:

Annual repairs and maintenance costs.

### Alignment to Strategic Plan:

Goal C: Enhance Quality of Life and Livability

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Contribution to Roof Replacement	-	100,000	100,000	50,000	-	250,000
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	-	100,000	100,000	50,000	-	250,000

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
General Fund	-	-	-	250,000	-	-
Enterprise Fund	-	-	-	-	-	-
<b>Total Funding</b>	-	-	-	250,000	-	-

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	-	-	-	-	-	-

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Roof Replacement - Richardson Manor House  
 Project Department: Leisure Services Dept  
 Project Duration: FY30  
 Project Type: Renovation  
 Project Priority: High



### Project Description/Purpose of Project

This project replaces aging roof sections at Richardson Historic Manor House and Carriage House to maintain structural integrity and prevent water intrusion. The Carriage House roof was replaced in 2025. The Manor House flat roof will be replaced in FY28, followed by the main Manor House roof in FY30. The metal restroom building roof will be replaced in FY31. Materials will align with preservation standards to ensure longevity.

### Operating Budget Impact:

Annual repairs and maintenance costs.

### Alignment to Strategic Plan:

Goal C: Enhance Quality of Life and Livability

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design		-	-	-	-	-
Contribution to Roof Replacement	100,000	50,000	50,000	50,000	75,000	325,000
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	<b>100,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>75,000</b>	<b>325,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
General Fund	100,000	50,000	50,000	50,000	75,000	325,000
Enterprise Fund	-	-	-	-	-	-
<b>Total Funding</b>	<b>100,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>75,000</b>	<b>325,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Roof Replacement - Stafford Park  
 Project Department: Leisure Services Dept  
 Project Duration: FY30  
 Project Type: Renovation  
 Project Priority: High

### Project Description/Purpose of Project

This project replaces aging roof sections at Stafford Park to maintain structural integrity and prevent water intrusion. The flat roof sections will be replaced in FY28, followed by the metal restroom building roof in FY30. The project will ensure long-term durability and weather resistance while maintaining the park's facilities for public use.

### Operating Budget Impact:

Annual repairs and maintenance costs.

### Alignment to Strategic Plan:

Goal C: Enhance Quality of Life and Livability

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Contribution to Roof Replacement Plan	-	-	250,000	-	75,000	325,000
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	-	-	<b>250,000</b>	-	<b>75,000</b>	<b>325,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
General Fund	-	-	250,000	-	75,000	325,000
Enterprise Fund	-	-	-	-	-	-
<b>Total Funding</b>	-	-	<b>250,000</b>	-	<b>75,000</b>	<b>325,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilitites	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	-	-	-	-	-	-

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Snook Creek Boat Ramp Repairs  
 Project Department: Leisure Services Dept  
 Project Duration: FY26  
 Project Type: Renovation  
 Project Priority: Medium



### Project Description/Purpose of Project

The Snook Creek Dock serves as a critical waterfront access point for residents and visitors. A recent structural assessment identified significant deterioration in key components, including cracked beams, deflecting deck boards, and failing guardrails, which present potential safety hazards. To maintain the integrity and usability of the dock, recommended repairs include reinforcing structural beams, replacing damaged decking, installing new guardrails, and applying concrete jacketing to protect pilings. These repairs are essential to extend the dock's lifespan, ensure public safety, and prevent more costly emergency repairs in the future.

### Operating Budget Impact:

Annual repairs and maintenance costs.

### Alignment to Strategic Plan:

Goal C: Enhance Quality of Life and Livability  
 Goal D: Cultivate Efficient and High Performing Government

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	20,000	-	-	-	-	20,000
Construction	80,000	-	-	-	-	80,000
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	<b>100,000</b>	-	-	-	-	<b>100,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
General Fund	100,000	-	-	-	-	100,000
Enterprise Fund	-	-	-	-	-	-
<b>Total Funding</b>	<b>100,000</b>	-	-	-	-	<b>100,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	500	600	700	800	2,600
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>500</b>	<b>600</b>	<b>700</b>	<b>800</b>	<b>2,600</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Toyota Tacoma  
 Project Department: Leisure Services Dept  
 Project Duration: FY26  
 Project Type: Equipment Purchase (Replacement)  
 Project Priority: Medium

### Project Description/Purpose of Project

This project will replace a Facilities staff vehicle, a 2014 model, which has reached the end of its service life. The replacement of the 11-year-old maintenance truck is essential as it is regularly utilized by park maintenance staff for daily custodial and maintenance duties. Acquiring a new truck is critical to maintaining operational efficiency and reducing long-term maintenance costs associated with the aging vehicle. This vehicle's VIN number is 5TFTX4CN1EX041453. The current mileage is 30,979.

### Operating Budget Impact:

Annual repairs and maintenance costs.

### Alignment to Strategic Plan:

Goal C: Enhance Quality of Life and Livability  
 Goal D: Cultivate Efficient and High Performing Government

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Right-of-way	-	-	-	-	-	-
Other Costs	35,000	-	-	-	-	35,000
<b>Total Funding</b>	<b>35,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>35,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
General Fund	35,000	-	-	-	-	35,000
Enterprise Fund	-	-	-	-	-	-
<b>Total Funding</b>	<b>35,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>35,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Water Fountain Replacements  
 Project Department: Leisure Services Dept  
 Project Duration: FY26  
 Project Type: Replacement Equipments  
 Project Priority: Medium



### Project Description/Purpose of Project

This project replaces outdated and non-functional water fountains in city parks with modern, durable, and ADA-compliant hydration stations. Many existing units have exceeded their service life, requiring frequent repairs and failing to provide reliable access to drinking water. Upgraded models will improve reliability, reduce maintenance costs, and offer chilled water and bottle-filling options, promoting sustainability and user convenience. New installations will also meet accessibility standards and encourage the use of reusable bottles, reducing plastic waste. The estimated cost per unit, including installation, ranges from \$3,500 to \$7,000. This investment enhances park infrastructure, public health, and sustainability.

### Operating Budget Impact:

### Alignment to Strategic Plan:

Goal C: Enhance Quality of Life and Livability  
 Goal D: Cultivate Efficient and High Performing Government

	TOTAL					
PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	FY26-FY35
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Right-of-way	-	-	-	-	-	-
Other Costs	37,500	-	-	-	-	37,500
<b>Total Funding</b>	<b>37,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>37,500</b>

	TOTAL					
FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	FY26-FY35
Capital Projects Fund	-	-	-	-	-	-
Enterprise Fund	-	-	-	-	-	-
General Fund	37,500	-	-	-	-	37,500
<b>Total Funding</b>	<b>37,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>37,500</b>

	TOTAL					
OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	FY26-FY35
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utililities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Fitness Center Equipment & Flooring  
 Project Department: Leisure Services Dept  
 Project Duration: FY27  
 Project Type: Replacement Equipment  
 Project Priority: Medium



### Project Description/Purpose of Project

This project will replace outdated weight equipment, cable machines, and existing rubberized flooring in the Fitness Center. While cardio equipment was upgraded in 2018 and 2019, the weight equipment and cable machines are original to 2006 and have exceeded their functional lifespan. Industry standards recommend replacing strength training equipment every 10–15 years due to mechanical wear, evolving safety requirements, and advancements in space-efficient designs. The existing rubber flooring will also be replaced to accommodate new equipment, ensuring proper impact absorption, safety, and durability. These upgrades will enhance functionality, improve safety, and extend the facility’s longevity while reducing long-term maintenance costs.

### Operating Budget Impact:

### Alignment to Strategic Plan:

Goal C: Enhance Quality of Life and Livability  
 Goal D: Cultivate Efficient and High Performing Government

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Right-of-way	-	-	-	-	-	-
Other Costs	-	100,000	-	-	-	100,000
<b>Total Funding</b>	-	<b>100,000</b>	-	-	-	<b>100,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Capital Projects Fund	-	-	-	-	-	-
Enterprise Fund	-	-	-	-	-	-
General Fund	-	100,000	-	-	-	100,000
<b>Total Funding</b>	-	<b>100,000</b>	-	-	-	<b>100,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	-	-	-	-	-	-

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: AV Sound Systems at Hagen & Stafford Parks  
 Project Department: Leisure Services Dept  
 Project Duration: FY28  
 Project Type: Replacement Equipment  
 Project Priority: Medium

### Project Description/Purpose of Project

This project will upgrade and renovate the sound and visual systems at Hagen Park and Stafford Park Community Centers. Both facilities are used for community meetings, gatherings, training sessions, private rentals, and events, requiring reliable and modern audio-visual capabilities. The current sound systems are over 10 years old and no longer meet industry standards for clarity, functionality, and efficiency. Upgraded systems will improve sound quality, enhance presentations, and support a wider range of events with modern technology, including wireless microphones, upgraded speakers, and improved projection or display systems. These enhancements will ensure the facilities remain functional, competitive for rentals, and meet the needs of the community.

### Operating Budget Impact:

### Alignment to Strategic Plan:

Goal C: Enhance Quality of Life and Livability  
 Goal D: Cultivate Efficient and High Performing Government

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	50,000	-	-	50,000
<b>Total Funding</b>	-	-	<b>50,000</b>	-	-	<b>50,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Capital Projects Fund	-	-	-	-	-	-
Enterprise Fund	-	-	-	-	-	-
General Fund	-	-	50,000	-	-	50,000
<b>Total Funding</b>	-	-	<b>50,000</b>	-	-	<b>50,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilitites	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	-	-	-	-	-	-

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Window and door replacement - Fire Station 16  
 Project Department: Fire Operations  
 Project Duration: FY28  
 Project Type: Renovation  
 Project Priority: Low



### Project Description/Purpose of Project

Impact window and door replacement Fire Station 16. Total nineteen (19) openings.

### Operating Budget Impact:

Improve electrical usage.

### Alignment to Strategic Plan: Goal F: Improve environmental sustainability.

Goal D. Cultivate Efficient and High Performing Government

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	100,000	-	-	100,000
<b>Total Funding</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>100,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Fire Fund	-	-	100,000	-	-	100,000
Enterprise Fund	-	-	-	-	-	-
<b>Total Funding</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>100,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	5,000
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,000</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Parking lot resurface - Fire Station 16  
 Project Department: Fire Operations  
 Project Duration: FY27  
 Project Type: Maintenance  
 Project Priority: Low



### Project Description/Purpose of Project:

Resurface parking lot. Fire Station 16

### Operating Budget Impact:

Annual maintenance costs and repairs.

### Alignment to Strategic Plan: Goal F: Improve environmental sustainability.

Goal D. Cultivate Efficient and High Performing Government

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Right-of-way	-	-	-	-	-	-
Other Costs	-	60,000	-	-	-	60,000
<b>Total Funding</b>		<b>60,000</b>	-	-		<b>60,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Fire Fund	-	60,000	-	-	-	60,000
Enterprise Fund	-	-	-	-	-	-
<b>Total Funding</b>		<b>60,000</b>	-	-		<b>60,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	2,000	2,000	2,000	16,000
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	-	-	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>16,000</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

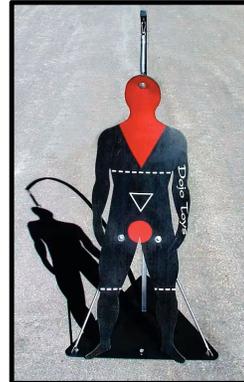
Project Name: Dojo Toys Reality Based Training Equipment

Project Department: Police Department

Project Duration: FY 2025-2026

Project Type: Equipment Purchase (New)

Project Priority: Medium



### Project Description/Purpose of Project

This project is to purchase essential equipment to conduct training with 40mm less-lethal ammunition. This purchase is for one Dojo Toy's target and stand which is rated for this type of training. The target reacts and flexes realistically with each shot fired, simulating the impact during an actual encounter. It is made with a 3/8-inch-thick synthetic material reinforced with two layers of polyester. This target system will provide years of training use. Additionally, this target does not compromise the training impact rounds, allowing for reloading; these training rounds can be damaged when using improper equipment rendering them useless. This compact training system is portable and the target and stand systems set up in minutes; therefore, this critical training will be able to be implemented at numerous locations. Furthermore, storing this training platform is simple because the stand breaks down into three flat pieces. **METRIC: Support 68 hours of 40mm less lethal training.**

### Operating Budget Impact:

### Alignment to Strategic Plan:

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Other Cost	2,000	-	-	-		-
<b>Total Funding</b>	<b>2,000</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
State Forfeiture Fund	2,000	-	-	-		2,000
	-					-
<b>Total Funding</b>	<b>2,000</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>2,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL FY26-FY35
Maintenance Cost						-
	-	-	-	-		-
	-	-	-	-		-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Electric Police Patrol Bicycles  
 Project Department: Police  
 Project Duration: FY26  
 Project Type: Equipment Purchase (New)  
 Project Priority: Medium



### Project Description/Purpose of Project

This project will fund the purchase of two (2) electric police patrol bicycles, with all necessary emergency equipment as prescribed by the Commission for Florida Law Enforcement Accreditation standards, and department policy at a cost of \$5,150 per bicycle. This purchase will supplement traditional bicycle patrol operations by enhancing our ability to provide broader coverage, and a more rapid response when responding to calls for service. Speed capabilities are reported at or near 28 mph paired with a range of approximately fifty (50) miles between charges. E-Bikes have become an industry standard and progressive manner in which to provide public safety services. Officers will attend a forty (40) hour training to become E-Bike certified. Electric police patrol bicycles are employed by law enforcement agencies to enhance community policing efforts and provide a more sustainable and environmentally friendly alternative to traditional patrol vehicles. Electric police bikes serve various functions and offer several advantages, including but not limited to: **Community Engagement:** Electric bikes allow police officers to interact more closely with the community, patrolling areas where cars might have difficulty reaching. This can enhance community relations and make law enforcement more approachable; **Mobility and Flexibility:** Electric bikes provide increased mobility and flexibility, allowing officers to navigate through crowded areas, parks, and other spaces where traditional vehicles may have limitations. They can quickly respond to incidents and cover a broader range of terrain; **Environmental Impact:** Electric bikes contribute to a reduction in carbon emissions compared to traditional patrol vehicles, promoting sustainability and supporting eco-friendly initiatives; **Cost Savings:** Electric bikes typically have lower operating costs compared to traditional gasoline-powered vehicles. They are more energy-efficient, require less maintenance, and can be more cost-effective in the long run; **Quiet Operation:** The quiet operation of electric bikes can be an advantage in certain situations, allowing officers to approach quietly and discreetly when necessary; **Health and Fitness:** Riding electric bikes can contribute to the health and fitness of police officers, as it involves physical activity. This can have positive effects on overall officer well-being; **Traffic Management:** Electric bikes can be more effective in managing traffic during events, demonstrations, or other situations where large crowds are present. They can maneuver through congested areas more easily than larger vehicles. **METRIC: Support 200 or more bicycle patrol hours vastly surpassing current day figures to support areas of new development, growth and activities.**

### Operating Budget Impact:

Recurring costs consist of annual care and maintenance at a cost of \$300 per E-Bike. Batteries have a projected lifespan of 3 - 5 years. Replacement batteries for two (2) E-Bikes will cost an estimated \$600 per battery.

### Alignment to Strategic Plan:

Goal C. Enhance Quality of Life and Livability. (2) Support Proactive Public Safety; (3) Promote the Public Health and Welfare of City Residents; and (4) Assess and Adapt to the Changing Needs of Residents.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Electric Police Bicycles (2)	10,300	-	-	-	-	10,300
<b>Total Funding</b>	<b>10,300</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,300</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
State Police Forfeiture Fund	10,300					10,300
General Fund (001-5222-5462)						-
<b>Total Funding</b>	<b>10,300</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,300</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Annual E-Bike Care/Maintenance		600	600	600	600	2,400
E-Bike Replacement Batteries (4)					2,400	2,400
		-	-	-	-	-
		-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>600</b>	<b>600</b>	<b>600</b>	<b>3,000</b>	<b>4,800</b>

# CAPITAL IMPROVEMENT PROGRAM

## PROJECT DETAIL

**Project Name:** Wilton Manors Westside Water Main, Phase I  
**Project Department:** Water  
**Project Duration:** FY25 & FY26  
**Project Type:** Replacement  
**Project Priority:** High



### Project Description/Purpose of Project

Wilton Manors West is the area west of N Andrews Ave in the City. This project was divided into two (2) phases. Phase I was prioritized because there is inadequate existing fire flow in this region. In order to improve fire flow to this region of the City, it is recommended to replace the existing 6-inch water main on NW 3rd Ave from NW 26th Ct to NW 29th St with new 8-inch water main. All other existing 4-inch and 6-inch water mains within this region should be replaced with new 6-inch water mains. This project is included in the City's 2020 utilities master plan.

### Operating Budget Impact:

No additional impact.

### Alignment to Strategic Plan:

**Goal A.** Advance Infrastructure Improvements.

**Key Objective 1.** Improve Water, Stormwater, and Wastewater Infrastructure.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-					-
Construction	1,520,024					1,520,024
Right-of-way	-					-
Other Costs	-					-
<b>Total Funding</b>	<b>1,520,024</b>					<b>1,520,024</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Water Fund	304,005					304,005
Water Fund (WIFIA)	1,216,019					1,216,019
<b>Total Funding</b>	<b>1,520,024</b>					<b>1,520,024</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs						
Repairs & Maintenance						
Utilities						
Other Costs						
Revenue						
<b>Total Operating Impact</b>						

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

**Project Name:** Manor Grove & NE 21 St  
**Water Mains**  
**Project Department:** Water  
**Project Duration:** FY26 & FY27  
**Project Type:** Replacement  
**Project Priority:** Medium



### Project Description/Purpose of Project

Wilton Manors Grove is a residential condominium neighborhood area located at the south end of N Andrews Ave. It is recommended to replace all existing 6-inch water mains in this region with new 6-inch high-density polyethylene pipe. This project is included in the City's 2020 utilities master plan.

### Operating Budget Impact:

No additional impact.

### Alignment to Strategic Plan:

**Goal A.** Advance Infrastructure Improvements.

**Key Objective 1.** Improve Water, Stormwater, and Wastewater Infrastructure.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	147,680	-	-	-	-	147,680
Construction	374,476	1,044,312	-	-	-	1,418,788
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	<b>522,156</b>	<b>1,044,312</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,566,468</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Water Fund	104,429	208,862	-	-	-	313,292
Water Fund (WIFIA)	417,727	835,450	-	-	-	1,253,177
<b>Total Funding</b>	<b>522,156</b>	<b>1,044,312</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,566,469</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs						
Repairs & Maintenance						
Utilities						
Other Costs						
Revenue						
<b>Total Operating Impact</b>						

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

**Project Name:** Municipal Complex Fuel Tank Gauge  
**Project Department:** Water & Sewer  
**Project Duration:** FY26  
**Project Type:** Replacement  
**Project Priority:** Medium



### Project Description/Purpose of Project

This project will install automatic gauging of fuel level of the aboveground storage tank (AST) located at the Municipal Complex. The City recently upgraded the gasoline and diesel fuel dispensing technology and tracking at City Hall and the Municipal Complex. The new technology automates tracking of fuel costs, however, fuel tank gauging (monitoring tank volume) remains a manual operation. Automatic gauging will reduce staff exposure to potentially unsafe conditions. Installation of gauging equipment will interface with the recently installed software and furthers the efficiency of tracking fuel usage and expenses, providing realtime status and reporting. A one-year warranty is provided for the new equipment, and maintenance over the next five years is expected to be negligible. The total cost of this project will be \$18,500, shared 50% Water Fund and 50% Sewer Fund.

### Operating Budget Impact:

No additional impact

### Alignment to Strategic Plan:

**Goal D.** Cultivate Efficient and High Performing Government,

**Key Objective 1.** Identify Operational Efficiencies and Improvements for City departments and Programs.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	18,500	-	-	-	-	18,500
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	<b>18,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,500</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Water Fund	9,250	-	-	-	-	9,250
Sewer Fund	9,250	-	-	-	-	9,250
<b>Total Funding</b>	<b>18,500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>18,500</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Lift Station #1 & Force Main  
 Project Department: Sewer  
 Project Duration: FY25 & FY26  
 Project Type: Replacement  
 Project Priority: High



### Project Description/Purpose of Project

Lift Station #1 is located on the southwest corner of NW 9th Ave (Powerline Rd.) and NW 30th St. This is an original station installed in 1967, with only minor upgrades since. The station is a can-type station which requires a confined space permit to enter. The visual assessment of the lift station concluded that the pumping units, discharge piping, and electrical systems are all nearing the end of its useful life. The proposed lift station improvements include total replacement of the existing can-type lift station by installing a new submersible-type duplex lift station with larger pumps and upgraded electrical systems, be relocated to the northwest corner of NW 9 Ave and NW 30th Ct, and replacing the existing 4-inch force main with a 6-inch force main. This project is included in the City's 2020 utilities master plan.

### Operating Budget Impact:

No additional impact.

### Alignment to Strategic Plan:

**Goal A.** Advance Infrastructure Improvements.

**Key Objective 1.** Improve Water, Stormwater, and Wastewater Infrastructure.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	Total
Design	-	-	-	-	-	-
Construction	590,488	-	-	-	-	590,488
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	<b>590,488</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>590,488</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	Total
Sewer Fund	118,098	-	-	-	-	118,098
Sewer Fund (WIFIA)	472,390	-	-	-	-	472,390
<b>Total Funding</b>	<b>590,488</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>590,488</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	Total
Personnel Costs						
Repairs & Maintenance						
Utilities						
Other Costs						
Revenue						
<b>Total Operating Impact</b>						

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

**Project Name:** Lift Station #4 & Force Main Replacement  
**Project Department:** Sewer  
**Project Duration:** FY25 & FY26  
**Project Type:** Replacement  
**Project Priority:** High



### Project Description/Purpose of Project

Lift Station #4 is located on the northwest corner of NW 9th Terr and NW 9th Ave. The station is a can-type station which requires a confined space permit to enter. The visual assessment of the lift station concluded that the pumping units, discharge piping, and electrical systems are all nearing the end of their useful life. This can station will be replaced with a new submersible pump station. The existing can station will be converted to the receiving manhole for the new submersible lift station. The existing 4-inch iron force main will be replaced with a new 4-inch high-density polyethylene force main. The force main, which transmits wastewater from the station to a downstream manhole, requires directional-drilling to go under NW 9th Ave. This project is included in the City's 2020 utilities master plan.

### Operating Budget Impact:

No additional impact.

### Alignment to Strategic Plan:

**Goal A.** Advance Infrastructure Improvements.

**Key Objective 1.** Improve Water, Stormwater, and Wastewater Infrastructure.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	522,488	-	-	-	-	522,488
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	<b>522,488</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>522,488</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Sewer Fund	104,498	-	-	-	-	104,498
Sewer Fund (WIFIA)	417,990	-	-	-	-	417,990
<b>Total Funding</b>	<b>522,488</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>522,488</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Lift Station #5 & Force Main  
 Project Department: Sewer  
 Project Duration: FY25 & FY26  
 Project Type: Rehabilitation/Replacement  
 Project Priority: High



#### Project Description/Purpose of Project

Lift Station #5 is located on NW 5 Ave, between NW 23 St and NW 24 St. The station was last rehabilitated in 2005. Proposed rehabilitation of the existing submersible lift station will include the replacement of all pumps, railings, piping, fittings, valves, hardware, access hatches, flow meter, and all instrumentation and controls along with the installation of new epoxy liner within the wetwell interior to bring the existing condition up to City standards. Although the City has completed various improvements and rehabilitation work to the lift station, the discharge and transmission force main are original, and the existing 6-inch iron force main will be replaced with a new 8-inch high-density polyethylene force main. This project is included in the City's 2020 utilities master plan.

#### Operating Budget Impact:

No additional impact.

#### Alignment to Strategic Plan:

Goal A. Advance Infrastructure Improvements.

Key Objective 1. Improve Water, Stormwater, and Wastewater Infrastructure.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	498,824	-	-	-	-	498,824
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	<b>498,824</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>498,824</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Sewer Fund	99,765	-	-	-	-	99,765
Sewer Fund (WIFIA)	399,059	-	-	-	-	399,059
<b>Total Funding</b>	<b>498,824</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>498,824</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

**Project Name:** Lift Station #7 & Force Main  
**Project Department:** Sewer  
**Project Duration:** FY25 & FY26  
**Project Type:** Rehabilitation & Replacement  
**Project Priority:** High



### Project Description/Purpose of Project

Lift Station #7 is located on the south side of the intersection of NE 30th St and NE 3rd Ave. The lift station was last rehabilitated in 1990. The lift station requires the replacement of the electrical system, replacement of its two (2) submersible pumps, flow meter, recoating of the discharge force main in the wet well, valve vault and flow meter vault to bring the existing conditions up to City standards. The existing 4-inch iron force main will be replaced with a new 6-inch high-density polyethylene force main. The force main, which transmits wastewater from the station to a downstream manhole, requires a directional-drill installation to go under the North Fork of Middle River. This project is included in the City's 2020 utilities master plan.

### Operating Budget Impact:

No additional impact.

### Alignment to Strategic Plan:

**Goal A.** Advance Infrastructure Improvements.

**Key Objective 1.** Improve Water, Stormwater, and Wastewater Infrastructure.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	579,928	-	-	-	-	579,928
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	<b>579,928</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>579,928</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Sewer Fund	115,986	-	-	-	-	115,986
Sewer Fund (WIFIA)	463,942	-	-	-	-	463,942
<b>Total Funding</b>	<b>579,928</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>579,928</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Lift Station #8 & Force Main

Project Department: Sewer

Project Duration: FY26 & FY27

Project Type: Rehabilitation & Replacement

Project Priority: High



### Project Description/Purpose of Project

Lift Station #8 is located on the southwest corner of NE 21st Ct. and NE 5th Ave. The lift station was last rehabilitated in 2008. The lift station requires the total replacement of the electrical system and internal piping to bring the existing condition up to City standards. The existing 80-foot 6-inch force main will be replaced with a new 6-inch high-density polyethylene force main which will be extended approximately 1,480 feet to tie into the main gravity trunk line leading to the City's master lift station. The rehabilitation will also install an upgraded odor control unit, flow meter, and stainless steel piping. This project is included in the City's 2020 utilities master plan.

### Operating Budget Impact:

No additional impact.

### Alignment to Strategic Plan:

**Goal A.** Advance Infrastructure Improvements.

**Key Objective 1.** Improve Water, Stormwater, and Wastewater Infrastructure.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	533,200	-	-	-	-	533,200
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	<b>533,200</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>533,200</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Sewer Fund	106,640	-	-	-	-	106,640
Sewer Fund (WIFIA)	426,560	-	-	-	-	426,560
<b>Total Funding</b>	<b>533,200</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>533,200</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

\*If ongoing project, Prior Years include total from inception of project to the most current fiscal year.

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Lift Station No. 11 Capacity Upgrades  
 Project Department: Sewer  
 Project Duration: FY26 & FY27  
 Project Type: Replacement  
 Project Priority: High



### Project Description/Purpose of Project

In 2021, the City approved re-zoning to create the Transit-Oriented Corridor West District (TOC-W), and amended development standards and requirements in the ULDR Article 30 – Urban Center Mixed-Use Districts, for all TOC district properties to permit development/re-development of properties in these districts to increase density as permitted in the ULDR. Lift Station No. 11 will be replaced on the existing site and will include a new rectangular wetwell, valve vault, and meter vault, 12-inch DIP discharge piping / fittings, (3) new 215 HP submersible pumps, 12-inch 304 stainless steel schedule 40 discharge piping, check valves, flow meter, and electrical operating system. The existing wetwell will be refurbished to accommodate flow capacity. The existing emergency generator will be replaced with a 350 kW – 400 kW emergency generator.

### Operating Budget Impact:

No additional impact.

### Alignment to Strategic Plan:

**Goal A.** Advance Infrastructure Improvements.

**Key Objective 1.** Improve Water, Stormwater, and Wastewater Infrastructure.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	1,100,000	2,200,000	-	-	-	3,300,000
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	<b>1,100,000</b>	<b>2,200,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,300,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Sewer Fund	220,000	440,000	-	-	-	660,000
Sewer Fund (WIFIA)	800,000	1,760,000	-	-	-	2,560,000
<b>Total Funding</b>	<b>1,020,000</b>	<b>2,200,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,220,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

**Project Name:** Sewer Main Trunkline Replacement  
**Project Department:** Sewer  
**Project Duration:** FY27 & FY 28  
**Project Type:** Rehabilitation/Replacement  
**Project Priority:** High



### Project Description/Purpose of Project

The existing wastewater gravity main trunkline beneath NE 26 Street currently conveys up to 90% of the City's total flow to the master lift station. Spanning approximately 6,800 linear feet, the line is operating at or near its maximum capacity and requires an upgrade to meet current and future demand. This project will evaluate two potential solutions: a full replacement of the existing trunkline with a larger diameter pipe, or the construction of a new bypass line to route flow from the City's west side directly to the master lift station. The scope of work includes a comprehensive assessment of the existing infrastructure, development of engineering recommendations and preparation of final design documents for the selected alternative, and construction of the recommended alternative.

### Operating Budget Impact:

No additional impact.

### Alignment to Strategic Plan:

**Goal A.** Advance Infrastructure Improvements.

**Key Objective 1.** Improve Water, Stormwater, and Wastewater Infrastructure.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	616,335	-	-	-	616,335
Construction	-	1,860,012	4,952,693	-	-	6,812,705
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	-	<b>2,476,347</b>	<b>4,952,693</b>	-	-	<b>7,429,040</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Sewer Fund (WIFIA)	-	1,981,078	3,962,154	-	-	5,943,232
Sewer Fund	-	495,269	990,539	-	-	1,485,808
<b>Total Funding</b>	-	<b>2,476,347</b>	<b>4,952,693</b>	-	-	<b>7,429,040</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	-	-	-	-	-	-

\*If ongoing project, Prior Years include total from inception of project to the most current fiscal year.

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

**Project Name:** NW 9 Ave & NW 26 Street  
 Water Main Replacement  
**Project Department:** Water  
**Project Duration:** FY27 & FY28  
**Project Type:** Replacement  
**Project Priority:** High



### Project Description/Purpose of Project

NW 9th Ave and NW 26th St are located on the far western portion of the City. This is a smaller project that has been prioritized because there have been several water service line breaks in this area within the past 10 years. It is recommended to replace all existing 6-inch water main in this region with new 6-inch high-density polyethylene water main. This project is included in the City's 2020 utilities master plan.

### Operating Budget Impact:

No additional impact.

### Alignment to Strategic Plan:

**Goal A.** Advance Infrastructure Improvements.

**Key Objective 1.** Improve Water, Stormwater, and Wastewater Infrastructure.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design		45,922		-		45,922
Construction		84,539	260,920	-		345,459
Right-of-way		-	-	-		-
Other Costs	-	-	-	-		-
<b>Total Funding</b>	<b>-</b>	<b>130,461</b>	<b>260,920</b>	<b>-</b>		<b>391,381</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL FY26-FY35
Water Fund	-	26,092	52,184	-		78,276
Water Fund (WIFIA)		104,369	208,736	-		313,105
<b>Total Funding</b>	<b>-</b>	<b>130,461</b>	<b>260,920</b>	<b>-</b>		<b>391,381</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL FY26-FY35
Personnel Costs	-	-	-	-		-
Repairs & Maintenance	-	-	-	-		-
Utilities	-	-	-	-		-
Other Costs	-	-	-	-		-
Revenue	-	-	-	-		-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>

\*If ongoing project, Prior Years include total from inception of project to the most current fiscal year.

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Wilton Manors South Water Main Replacement  
 Project Department: Water  
 Project Duration: FY28 & FY29  
 Project Type: Replacement  
 Project Priority: High



### Project Description/Purpose of Project

Wilton Manors South is located in the central south portion of the City. It is recommended to replace all existing 6-inch water main in this region with new 6-inch high-density polyethylene water main in this region. There are parallel 6-inch and 10-inch water mains located on NE 20 St between NE 21 Ct and NE 7 Ave, and also on NE 7 Ave between NE 21 St and NE 20 Dr. It is recommended to abandon and grout the existing 6-inch water main and move all water services and hydrants to the existing 10-inch water main.

### Operating Budget Impact:

No additional impact.

### Alignment to Strategic Plan:

**Goal A.** Advance Infrastructure Improvements.

**Key Objective 1.** Improve Water, Stormwater, and Wastewater Infrastructure.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	377,460	-	-	377,460
Construction	-	-	694,869	2,144,658	-	2,839,527
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	-	-	<b>1,072,329</b>	<b>2,144,658</b>	-	<b>3,216,987</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Water Fund	-	-	214,466	428,932	-	643,397
Water Fund (WIFIA)	-	-	857,863	1,715,726	-	2,573,590
<b>Total Funding</b>	-	-	<b>1,072,329</b>	<b>2,144,658</b>	-	<b>3,216,987</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	-	-	-	-	-	-

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Lift Station #3 Rehabilitation  
 Project Department: Sewer  
 Project Duration: FY28 & FY29  
 Project Type: Replacement  
 Project Priority: High



### Project Description/Purpose of Project

Lift Station #3 is located on the north side of NW 29 St, near NW 7th Ave. The station was last rehabilitated in 2018, and is in good condition. However, recent changes to the City's development standards will increase the residential and commercial space within the City. To accommodate redevelopment in this area, the existing lift station should be replaced with a new 8-foot wet well, new stainless steel piping, 60 HP submersible pumps, flow meter, and electrical upgrades. This project is included in the City's 2020 utilities master plan.

### Operating Budget Impact:

No additional impact.

### Alignment to Strategic Plan:

**Goal A.** Advance Infrastructure Improvements.

**Key Objective 1.** Improve Water, Stormwater, and Wastewater Infrastructure.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	68,835	-	-	68,835
Construction	-	-	126,719	391,109	-	517,828
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	-	-	<b>195,554</b>	<b>391,109</b>	-	<b>586,663</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Sewer Fund	-	-	39,111	78,222	-	117,333
Sewer Fund (WIFIA)	-	-	156,443	312,887	-	469,330
<b>Total Funding</b>	-	-	<b>195,554</b>	<b>391,109</b>	-	<b>586,663</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	-	-	-	-	-	-

\*If ongoing project, Prior Years include total from inception of project to the most current fiscal year.

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Lift Station #6 Pump & Force Main Replacement  
 Project Department: Sewer  
 Project Duration: FY28 & FY29  
 Project Type: Replacement  
 Project Priority: High



### Project Description/Purpose of Project

Lift Station #6 is located on the south side of NE 27 Dr at NE 3 Ave. The lift station was last rehabilitated in 2018, and is in good condition, but the discharge and transmission force main is original. Recent changes to the City's development standards will increase the residential and commercial space within the City. To accommodate redevelopment in this area, the existing lift station pumps will be upgraded with new 17 HP submersible pumps, and the existing 6-inch iron force main will be replaced with a new 6-inch high-density polyethylene force main. This project is included in the City's 2020 utilities master plan.

### Operating Budget Impact:

No additional impact.

### Alignment to Strategic Plan:

Goal A. Advance Infrastructure Improvements.

Key Objective 1. Improve Water, Stormwater, and Wastewater Infrastructure.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	81,517	-	-	81,517
Construction	-	-	150,064	463,161	-	613,225
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	-	-	<b>231,581</b>	<b>463,161</b>	-	<b>694,742</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Sewer Fund	-	-	46,316	92,632	-	138,948
Sewer Fund (WIFIA)	-	-	185,265	370,529	-	555,794
<b>Total Funding</b>	-	-	<b>231,581</b>	<b>463,161</b>	-	<b>694,742</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	-	-	-	-	-	-

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Lift Station #10 & Force Main  
 Project Department: Sewer  
 Project Duration: FY28 & FY29  
 Project Type: Rehabilitation/Replacement  
 Project Priority: High



### Project Description/Purpose of Project

Lift Station #10 is located on the south side of NE 26 Dr, in the 1800 block. The lift station received various repairs in 2019, however, the lift station requires replacement of the electrical system and 4-inch flow meter to bring the existing condition up to City standards. While the 4-inch force main from the flow meter to the downstream manhole was previously replaced, the existing 4-inch iron discharge force main will be replaced inside the wet well to the flow meter. The proposed lift station and force main improvements include electrical and piping upgrades to the existing lift station, replacement of the existing 4-inch iron force main with a new 4" high-density polyethylene force main, and installation of a new flow meter. This project is included in the City's 2020 utilities master plan.

### Operating Budget Impact:

No additional impact.

### Alignment to Strategic Plan:

**Goal A.** Advance Infrastructure Improvements.

**Key Objective 1.** Improve Water, Stormwater, and Wastewater Infrastructure.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	35,700	-	-	35,700
Construction	-	-	65,719	202,838	-	268,557
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	-	-	<b>101,419</b>	<b>202,838</b>	-	<b>304,257</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Sewer Fund	-	-	20,284	40,568	-	60,851
Sewer Fund (WIFIA)	-	-	81,135	162,270	-	243,406
<b>Total Funding</b>	-	-	<b>101,419</b>	<b>202,838</b>	-	<b>304,257</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	-	-	-	-	-	-

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: VM East Water Main, Phase  
 Project Department: Water  
 Project Duration: FY28, FY29 & FY30  
 Project Type: Replacement  
 Project Priority: High



### Project Description/Purpose of Project

Most of the water mains in the eastern portion of the City were installed in the 1960s and are of unknown material. As part of a three-phase project, it is recommended that all water mains in this area be replaced. Phase I focuses on the southern section, where existing 4-inch and 6-inch water mains will be replaced with new 6-inch mains. Additionally, new fire hydrants are recommended at the southern ends of NE 15th Terrace, NE 16th Avenue, NE 17th Avenue, NE 17th Terrace, and NE 18th Avenue to ensure adequate fire protection. This project is included in the City's 2020 Utilities Master Plan.

### Operating Budget Impact:

No additional impact.

### Alignment to Strategic Plan:

Goal A. Advance Infrastructure Improvements.  
 Key Objective 1. Improve Water, Stormwater, and Wastewater Infrastructure.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	408,289	-	-	408,289
Construction	-	-	1,255,111	1,663,400	1,663,400	4,581,911
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	-	-	<b>1,663,400</b>	<b>1,663,400</b>	<b>1,663,400</b>	<b>4,990,200</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Water Fund (WIFIA)	-	-	1,663,400	1,663,400	665,360	3,992,160
Water Fund	-	-	-	-	998,040	998,040
<b>Total Funding</b>	-	-	<b>1,663,400</b>	<b>1,663,400</b>	<b>1,663,400</b>	<b>4,990,200</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	-	-	-	-	-	-

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

**Project Name:** Building Demolition  
 2200 NE 12 Avenue  
**Project Department:** Water & Sewer  
**Project Duration:** FY26  
**Project Type:** Demolition  
**Project Priority:** Medium



### Project Description/Purpose of Project

The City's 4,162 SF rental building is located on a portion of the Municipal Complex site fronting NE 12 Ave. The building previously housed the City's building department prior to 2007. Since then it has been rented to private businesses, with periods of vacancy. The current tenant will be vacating the property prior to the end of FY2025. The site will be graded, irrigated and fenced in the interim. This location has been identified for use as a potential mobility hub parking lot which could provide connectivity to the N Dixie Hwy business area and to Colohatchee Park, and could be a potential source of revenue for the City. The Municipal Complex site is also currently being studied for other additional development opportunities. The total project cost of \$60,000 will be split 50% Water Fund and 50% Sewer Fund.

### Operating Budget Impact:

Short term landscape maintenance and irrigation.

### Alignment to Strategic Plan:

**Goal E.** Exhibit Fiscal Responsibility.

**Key Objective 2.** Assess and Evaluate the Use and Necessity of City Owned Real Estate.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	-	58,000	-	-	-	58,000
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	-	<b>58,000</b>	-	-	-	<b>58,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Water Fund	-	29,000	-	-	-	29,000
Sewer Fund	-	29,000	-	-	-	29,000
<b>Total Funding</b>	-	<b>58,000</b>	-	-	-	<b>58,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	250	250	-	-	500
Utilities	-	500	500	-	-	1,000
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	-	<b>750</b>	<b>750</b>	-	-	<b>1,500</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Lift Station  
Mobile Generator

Project Department: Sewer

Project Duration: FY27

Project Type: New

Project Priority: Medium



OR SIMILAR

### Project Description/Purpose of Project

This project is to purchase an additional mobile generator which includes a 150 Watt power rated diesel engine powering a 3 Phase/1 Phase generator, enclosed with a steel, sound attenuated cabinet mounted on a tandem axle trailer. The mobile unit can be transported to any of the City's (12) wastewater lift stations where electrical power has been lost. Increasingly frequent and intense storm activity can cut electrical power to any number of lift station simultaneously and without notice. The City currently has three trailer mounted generators dating from 2005, 2007 and 2010, respectively, all of which are operational. However, as this equipment ages, repair is costly and replacement will eventually be required. Early acquisition of a new unit is necessary due to lengthy lead times between placing a production order and delivery. Availability of electrical power backup ensures continuous operation of the sanitary sewer system.

### Operating Budget Impact:

Annual equipment maintenance

### Alignment to Strategic Plan:

**Goal A.** Advance Infrastructure Improvements.

**Key Objective 1.** Improve Water, Stormwater, and Wastewater Infrastructure.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Right-of-way	-	-	-	-	-	-
Other Costs	-	140,000	-	-	-	140,000
<b>Total Funding</b>	-	<b>140,000</b>	-	-	-	<b>140,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Water Fund	-	70,000	-	-	-	70,000
Sewer Fund	-	70,000	-	-	-	70,000
<b>Total Funding</b>	-	<b>140,000</b>	-	-	-	<b>140,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	500	500	500	1,500
Utilities	-	-	-	-	-	-
Other Costs - Fuel	-	-	200	200	200	600
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	-	-	<b>700</b>	<b>700</b>	<b>700</b>	<b>2,100</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Excavator Trailer  
 Project Department: Water  
 Project Duration: FY27  
 Project Type: Equipment Purchase (Replace)  
 Project Priority: Medium



### Project Description/Purpose of Project

Replace Excavator Trailer #07-170: 2007 "Better Built" trailer, VIN/Ser #4MNDB182071001304. The City's compact excavator requires transport to various project locations. The department is in need of a reliable way to carry the excavator's Gross Vehicle Weight. This trailer will be (18) years old and should be replaced due to average wear and tear. The replacement trailer will be of similar size and features, based on availability at the time of purchase.

### Operating Budget Impact:

No additional impact.

### Alignment to Strategic Plan:

**Goal D.** Cultivate Efficient and High Performing Government.

**Key Objective 1.** Identify operational efficiencies and Improvements for City Departments and Programs.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Right-of-way	-	-	-	-	-	-
Other Costs	-	\$11,000	-	-	-	11,000
<b>Total Funding</b>	-	<b>11,000</b>	-	-	-	<b>11,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Sewer Fund	-	5,500	-	-	-	5,500
Water Fund	-	5,500	-	-	-	5,500
<b>Total Funding</b>	-	<b>11,000</b>	-	-	-	<b>11,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	-	-	-	-	-	-

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: Compact Excavator  
 Project Department: Water  
 Project Duration: FY27  
 Project Type: Equipment Purchase  
 (Replace)  
 Project Priority: High



### Project Description/Purpose of Project

Replace Compact Excavator #07-171: 2007 Kubota U25 Excavator, VIN # JKUUD253TO1H30432, Hours are 1,155. The department uses this excavator to assist with the repair and replacement of utilities throughout the city, and is designed to enhance mobility, ensuring minimal disruption to surrounding areas which makes it perfect for our City's work sites. This excavator is fully capable of handling demanding utility repair and replacement tasks, ensuring maximum productivity. The average equipment replacement schedule for this type of use is about (15) years. This equipment will be (18) years old and, while in average condition, should be replaced due to average wear and tear. The replacement excavator will be of similar size and features, based on availability at the time of purchase. The excavator requires transport on a trailer that can carry its Gross Vehicle Weight (not included with this request).

### Operating Budget Impact:

No additional impact.

### Alignment to Strategic Plan:

Goal D. Cultivate Efficient and High Performing Government.

Key Objective 1. Identify Operational Efficiencies and Improvements for City departments and Programs

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
Right-of-way	-	-	-	-	-	-
Other Costs	-	\$58,000	-	-	-	58,000
<b>Total Funding</b>	-	<b>58,000</b>	-	-	-	<b>58,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Sewer Fund	-	29,000	-	-	-	29,000
Water Fund (CRP)	-	29,000	-	-	-	29,000
<b>Total Funding</b>	-	<b>58,000</b>	-	-	-	<b>58,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	-	-	-	-	-	-

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

**Project Name:** Storm Outfall In-Line Check Valves, Ph 1  
**Project Department:** Drainage  
**Project Duration:** FY26  
**Project Type:** New  
**Project Priority:** High



### Project Description/Purpose of Project

Sea Level Rise, King Tides, and heavy rainstorm events create conditions where rising water from Middle River can flow up through catch basins and flood roadways. Rising river water can be controlled by installing back-flow devices within the storm drain system. The City is recommending in-line check valves as the type of device due to their flexibility of installation and ease of maintenance. For Phase 1, the City has applied for a Federal Appropriations Grant through the Environmental Protection Agency to install these valves in approximately 75% of the City's storm drain pipes leading to the Middle River. The total project cost of \$1,250,000 will use 80% grant funding and 20% City matching grant funding.

### Operating Budget Impact:

Periodic inspect to ensure proper operation

### Alignment to Strategic Plan:

**Goal A.** Advance Infrastructure Improvements.

**Key Objective 1.** Improve Water, Stormwater, and Wastewater Infrastructure.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	1,250,000	-	-	-	-	1,250,000
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	<b>1,250,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,250,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Drainage Fund	250,000	-	-	-	-	250,000
Grant Fund (EPA)	1,000,000	-	-	-	-	1,000,000
<b>Total Funding</b>	<b>1,250,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,250,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	500	500	500	500	500	2,500
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>500</b>	<b>2,500</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

**Project Name:** Storm Outfall In-Line Check Valves, Ph 2  
**Project Department:** Drainage  
**Project Duration:** FY26  
**Project Type:** New  
**Project Priority:** High



### Project Description/Purpose of Project

Sea Level Rise, King Tides, and heavy rainstorm events create conditions where rising water from Middle River can flow up through catch basins and flood roadways. Rising river water can be controlled by installing back-flow devices within the storm drain system. The City is recommending in-line check valves as the type of device due to their flexibility of installation and ease of maintenance. For Phase 2, the City is applying to the Florida Division of Emergency Management for funding through the Hurricane Loss Mitigation Program to install these valves in approximately 25% (balance remaining after Phase 1) of the City's storm drain pipes leading to the Middle River. There is no matching grant requirement from the City.

### Operating Budget Impact:

Periodic inspect to ensure proper operation

### Alignment to Strategic Plan:

**Goal A.** Advance Infrastructure Improvements.

**Key Objective 1.** Improve Water, Stormwater, and Wastewater Infrastructure.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	-	250,000	-	-	-	250,000
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	-	<b>250,000</b>	-	-	-	<b>250,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Grant	-	250,000	-	-	-	250,000
Drainage Fund	-	-	-	-	-	-
<b>Total Funding</b>	-	<b>250,000</b>	-	-	-	<b>250,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	150	150	150	150	150	750
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>150</b>	<b>150</b>	<b>150</b>	<b>150</b>	<b>150</b>	<b>750</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: NW 7 Ave Storm Drainage  
 Project Department: Drainage  
 Project Duration: FY25 & FY26  
 Project Type: New/Replacement  
 Project Priority: High



### Project Description/Purpose of Project

While the recent improvements on NW 8 Ave (light blue on map) provide alleviation from the roadway ponding due to the area's low elevations and inability to discharge, study results suggest that this is only a partial solution because the County's stormwater system does not have the capacity to prevent flooding during minor and major storm events in this area. Additional outfall capacity is needed to improve the LOS in this area. New drainage will be installed on NW 24 St and NW 7 Ave and connect to upgraded drainage and outfall leading to the South Fork of Middle River. This project is included in the City's 2020 utilities master plan.

### Operating Budget Impact:

Maintenance cleaning of additional catch basins.

### Alignment to Strategic Plan:

**Goal A.** Advance Infrastructure Improvements.

**Key Objective 1.** Improve Water, Stormwater, and Wastewater Infrastructure.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	314,130	628,260	-	-	-	942,390
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	<b>314,130</b>	<b>628,260</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>942,390</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Drainage Fund	62,826	125,652	-	-	-	188,478
Drainage Fund (WIFIA)	251,304	502,608	-	-	-	753,912
<b>Total Funding</b>	<b>314,130</b>	<b>628,260</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>942,390</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	200	200	200	200	800
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>200</b>	<b>800</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: NW 8 Terr Cul-de-sac Drainage  
 Project Department: Drainage  
 Project Duration: FY26 & FY27  
 Project Type: New  
 Project Priority: High



### Project Description/Purpose of Project

The NW 8 Terr cul-de-sac south of NW 23 St is susceptible to flooding during minor and major rain events. A new catch basin and outfall leading to the South Fork of Middle River are needed to improve the Level of Service in this area. A drainage utility easement will be required from an adjacent property owner.

### Operating Budget Impact:

Maintenance cleaning of additional catch basins.

### Alignment to Strategic Plan:

Goal A. Advance Infrastructure Improvements.

Key Objective 1. Improve Water, Stormwater, and Wastewater Infrastructure.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	25,200	-	-	-	-	25,200
Construction	44,800	140,000	-	-	-	184,800
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	<b>70,000</b>	<b>140,000</b>	-	-	-	<b>210,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Drainage Fund	14,000	28,000	-	-	-	42,000
Drainage Fund (WIFIA)	56,000	112,000	-	-	-	168,000
<b>Total Funding</b>	<b>70,000</b>	<b>140,000</b>	-	-	-	<b>210,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	100	100	100	100	100	1,000
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>100</b>	<b>1,000</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: NW 3 Ave Storm Drainage  
 Project Department: Drainage  
 Project Duration: FY26 & FY27  
 Project Type: Replacement  
 Project Priority: High



### Project Description/Purpose of Project

The proposed upgrades drain stormwater along NW 3 Ave from a low-lying area between NW 21 St and NW 23 St, which is susceptible to flooding during major rain events. Additional system and outfall capacity is needed to improve the Level of Service in this area. New drainage will be installed from NW 23 St to the outfall leading to the South Fork of Middle River. This project is included in City's 2020 utilities master plan.

### Operating Budget Impact:

No additional impact.

### Alignment to Strategic Plan:

**Goal A.** Advance Infrastructure Improvements.

**Key Objective 1.** Improve Water, Stormwater, and Wastewater Infrastructure.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	-	-	-	-
Construction	840,000	-	-	-	-	840,000
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	<b>840,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>840,000</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Drainage Fund	168,000	-	-	-	-	168,000
Drainage Fund (WIFIA)	672,000	-	-	-	-	672,000
<b>Total Funding</b>	<b>840,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>840,000</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

**Project Name:** NE 30 Street Drainage & Outfall Improvements  
**Project Department:** Drainage  
**Project Duration:** FY27 & FY28  
**Project Type:** Replacement  
**Project Priority:** High



### Project Description/Purpose of Project

The proposed improvements selected for this location were chosen based on the model results from the City's 2020 utilities master plan that provided both the best Level of Service increase for the City's roadways in conjunction with all other proposed stormwater improvements. The project scope will upgrade existing drainage and the outfall to the North Fork of Middle River.

### Operating Budget Impact:

No additional impact.

### Alignment to Strategic Plan:

**Goal A.** Advance Infrastructure Improvements.

**Key Objective 1.** Improve Water, Stormwater, and Wastewater Infrastructure.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	70,800	-	-	-	70,800
Construction	-	87,767	317,133	-	-	404,900
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	-	<b>158,567</b>	<b>317,133</b>	-	-	<b>475,700</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Drainage Fund	-	31,713	63,427	-	-	95,140
Drainage Fund (WIFIA)	-	126,854	253,706	-	-	380,560
<b>Total Funding</b>	-	<b>158,567</b>	<b>317,133</b>	-	-	<b>475,700</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	-	-	-	-	-	-

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

**Project Name:** Drainage & Outfall Improvements  
**Project Department:** Drainage  
**Project Duration:** FY28 & FY29  
**Project Type:** Replacement  
**Project Priority:** High



### Project Description/Purpose of Project

The proposed improvements at these locations were selected based on model results from the City's 2020 Utilities Master Plan. These improvements offer the greatest increase in level of service (LOS) for the City's roadways while aligning with other planned stormwater improvements. The project scope includes upgrading the existing drainage system, including upsizing the existing outfall discharging to the South Fork of the Middle River and installation of swales in the RoW. These projects are part of the City's 2020 Utilities Master Plan.

### Operating Budget Impact:

No additional impact.

### Alignment to Strategic Plan:

**Goal A.** Advance Infrastructure Improvements.

**Key Objective 1.** Improve Water, Stormwater, and Wastewater Infrastructure.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	50,895	-	-	50,895
Construction	-	-	118,755	339,300	-	458,055
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	-	-	<b>169,650</b>	<b>339,300</b>	-	<b>508,950</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Drainage Fund (WIFIA)	-	-	169,650	237,510	-	407,160
Drainage Fund	-	-	-	101,790	-	101,790
<b>Total Funding</b>	-	-	<b>169,650</b>	<b>339,300</b>	-	<b>508,950</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	-	-	-	-	-	-

## CAPITAL IMPROVEMENT PROGRAM

### PROJECT DETAIL

Project Name: NE 28 St Outfall Improvements  
 Project Department: Drainage  
 Project Duration: FY28 & FY29  
 Project Type: Replacement  
 Project Priority: High



### Project Description/Purpose of Project

The proposed improvements selected for this location were chosen based on the model results from the City's 2020 utilities master plan that provided both the best Level of Service increase for the City's roadways in conjunction with all other proposed stormwater improvements. The project scope will upgrade existing drainage to and including the outfall to the North Fork of Middle River.

### Operating Budget Impact:

No additional impact.

### Alignment to Strategic Plan:

**Goal A.** Advance Infrastructure Improvements.

**Key Objective 1.** Improve Water, Stormwater, and Wastewater Infrastructure.

PROJECT COSTS	FY26	FY27	FY28	FY29	FY30	TOTAL
Design	-	-	30,000	-	-	30,000
Construction	-	-	121,257	-	-	121,257
Right-of-way	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
<b>Total Funding</b>	-	-	<b>151,257</b>	-	-	<b>151,257</b>

FUNDING SOURCES	FY26	FY27	FY28	FY29	FY30	TOTAL
Capital Projects Fund	-	-	-	-	-	-
Drainage Fund (WIFIA)	-	-	151,257	-	-	151,257
<b>Total Funding</b>	-	-	<b>151,257</b>	-	-	<b>151,257</b>

OPERATING IMPACT	FY26	FY27	FY28	FY29	FY30	TOTAL
Personnel Costs	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-
Utilitites	-	-	-	-	-	-
Other Costs	-	-	-	-	-	-
Revenue	-	-	-	-	-	-
<b>Total Operating Impact</b>	-	-	-	-	-	-

**FY2025-2026 BUDGET  
DEBT ADMINISTRATION**

The following pages contain information on the City’s debt philosophy, bond covenants, and outstanding debt obligations. There is no legal debt margin established either by City Charter or by Florida Statutes.

**DEBT PHILOSOPHY**

It is the City’s policy to structure debt to carefully match the benefits derived from the financing. The annual principal and interest payments were also calculated to remain constant over the payback period. All of the current debt obligations conform to the City’s debt philosophy of cost-benefit matching and level repayment schedules.

**SUMMARY OF OUTSTANDING DEBT**

Budgeted Debt Service for FY25-26	Annual Payment	Payoff Date	Outstanding Principal as of 9/30/2025	Interest	Total
2020 City Hall General Obligation Refunding Loan	\$396,149	2/1/2028	\$1,162,698	\$25,626	\$1,188,324
2021 Mickel/Colohatchee Park & Utility and Parking Refunding Loan	\$363,258	12/1/2030	\$1,110,000	\$35,766	\$1,145,766
<b>Totals:</b>	<b>\$759,407</b>		<b>\$2,272,698</b>	<b>\$61,392</b>	<b>\$2,334,090</b>

**FY2025-2026 BUDGET  
PURPOSE OF BONDS/LOANS**

**2020 GENERAL OBLIGATION REFUNDING NOTE**

On July 31, 2020, the City issued \$2,993,370 in General Obligation Refunding Bonds, Series 2020 for the purpose of refunding the 2008 City Hall General Obligation Note. The debt has an interest rate of 1.46% payable semi-annually; principal is payable annually in varying amounts through 2028. Outstanding balance at September 30, 2025 is \$1,162,698.

**2021 MICKEL/COLOHATCHEE AND UTILITY AND PARKING BANK NOTE**

In October 2021, the City issued a \$2,668,000 Promissory Note for the purpose of currently refunding the 2015 Mickel Park Improvement Project Note and the 2011 Utility and Parking System Revenue Note, as well as repaying the Utility Fund advance to the General Fund. The Promissory Note bears an interest rate of 1.303% through maturity on December 1, 2030. Interest and Principal payments are due semi-annually, commencing on December 1<sup>st</sup>. Outstanding balance as of September 30, 2025 is \$1,110,000.

**SCHEDULE OF FUTURE DEBT SERVICE**

FISCAL YEAR	<u>2020 CITY HALL REFUNDING LOAN</u>		<u>2021 MICKEL/COLOHATCHEE &amp; UTILITY/PARKING LOAN</u>		<u>TOTAL</u>		
	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2026	\$381,962	\$14,187	\$350,000	\$13,258	\$731,962	\$27,445	\$759,407
2027	387,539	8,569	238,000	8,827	625,539	17,396	642,935
2028	393,197	2,870	147,000	6,326	540,197	9,196	549,393
2029	-	-	149,000	4,404	149,000	4,404	153,404
2030	-	-	150,000	2,456	150,000	2,456	152,456
2031	-	-	76,000	495	76,000	495	76,495
	<u>\$1,162,698</u>	<u>\$25,626</u>	<u>\$1,110,000</u>	<u>\$35,766</u>	<u>\$2,272,698</u>	<u>\$61,392</u>	<u>\$2,334,090</u>



**CITY OF WILTON MANORS**

**PERSONNEL CLASSIFICATION AND COMPENSATION PLAN**

**Last Updated: 12/3/24**

Sorted by Pay Grade, Role and Level

Job Title	FLSA	Role & Level	Grade	FY 24-25 Minimum	FY 24-25 Midpoint	FY 24-25 Maximum	Min Hourly	Mid Hourly	Max Hourly
Recreation Leader I	N	A1	1	\$34,743	\$41,644	\$48,545	\$16.70	\$20.02	\$23.34
Campus Monitor	N	A1	1	\$34,743	\$41,644	\$48,545	\$16.70	\$20.02	\$23.34
Courier	N	A1	1	\$34,743	\$41,644	\$48,545	\$16.70	\$20.02	\$23.34
Maintenance Worker I	N	A1	1	\$34,743	\$41,644	\$48,545	\$16.70	\$20.02	\$23.34
Utility Technician I	N	A1	1	\$34,743	\$41,644	\$48,545	\$16.70	\$20.02	\$23.34
Customer Service Representative	N	A2	2	\$41,355	\$50,639	\$59,924	\$19.88	\$24.35	\$28.81
Administrative Assistant	N	A2	2	\$41,355	\$50,639	\$59,924	\$19.88	\$24.35	\$28.81
Library Technical Assistant	N	A2	2	\$41,355	\$50,639	\$59,924	\$19.88	\$24.35	\$28.81
Recreation Leader II	N	A2	2	\$41,355	\$50,639	\$59,924	\$19.88	\$24.35	\$28.81
Park Ranger	N	A2	2	\$41,355	\$50,639	\$59,924	\$19.88	\$24.35	\$28.81
Maintenance Worker II	N	A2	2	\$41,355	\$50,639	\$59,924	\$19.88	\$24.35	\$28.81
Utility Technician II	N	T1	2	\$41,355	\$50,639	\$59,924	\$19.88	\$24.35	\$28.81
Permit Technician	N	A3	3	\$45,633	\$57,598	\$70,119	\$21.94	\$27.69	\$33.71
Senior Administrative Assistant	N	A3	3	\$45,633	\$57,598	\$70,119	\$21.94	\$27.69	\$33.71
Accounting Technician	N	T2	3	\$45,633	\$57,598	\$70,119	\$21.94	\$27.69	\$33.71
Recycling, Solid Waste, and HHW Coordinator	N	T2	3	\$45,633	\$57,598	\$70,119	\$21.94	\$27.69	\$33.71
Administrative Coordinator	N	A4	4	\$48,972	\$62,205	\$75,684	\$23.54	\$29.91	\$36.39
Recreation Program Coordinator	N	A4	4	\$48,972	\$62,205	\$75,684	\$23.54	\$29.91	\$36.39
Assistant City Clerk	N	A4	4	\$48,972	\$62,205	\$75,684	\$23.54	\$29.91	\$36.39
Crew Leader	N	A4	4	\$48,972	\$62,205	\$75,684	\$23.54	\$29.91	\$36.39
Code Compliance Officer	N	T3	4	\$48,972	\$62,205	\$75,684	\$23.54	\$29.91	\$36.39
Community Planning Technician	N	T3	4	\$48,972	\$62,205	\$75,684	\$23.54	\$29.91	\$36.39
Library Associate	N	T3	4	\$48,972	\$62,205	\$75,684	\$23.54	\$29.91	\$36.39
IT Systems Analyst	N	T4	5	\$53,424	\$66,814	\$81,249	\$25.68	\$32.12	\$39.06
Utilities Technician III	N	T4	5	\$53,424	\$66,814	\$81,249	\$25.68	\$32.12	\$39.06
Accreditation Coordinator	N	P1	6	\$56,763	\$71,997	\$86,814	\$27.29	\$34.61	\$41.74
Office Manager	N	P1	6	\$56,763	\$71,997	\$86,814	\$27.29	\$34.61	\$41.74
Customer Service Supervisor	N	T5	6	\$56,763	\$71,997	\$86,814	\$27.29	\$34.61	\$41.74
Code Compliance Supervisor	N	T5	6	\$56,763	\$71,997	\$86,814	\$27.29	\$34.61	\$41.74
Fire Inspector	N	T5	6	\$56,763	\$71,997	\$86,814	\$27.29	\$34.61	\$41.74
IT Systems Administrator	N	T5	6	\$56,763	\$71,997	\$86,814	\$27.29	\$34.61	\$41.74
Facilities Maintenance Supervisor	N	T5	6	\$56,763	\$71,997	\$86,814	\$27.29	\$34.61	\$41.74
Grounds Maintenance Supervisor	N	T5	6	\$56,763	\$71,997	\$86,814	\$27.29	\$34.61	\$41.74
Utility Supervisor	N	T5	6	\$56,763	\$71,997	\$86,814	\$27.29	\$34.61	\$41.74
Program & Facility Supervisor	N	L1	7	\$60,102	\$76,029	\$91,266	\$28.90	\$36.55	\$43.88
Accountant	N	P2	7	\$60,102	\$76,029	\$91,266	\$28.90	\$36.55	\$43.88
Crime Intelligence Specialist	N	P2	7	\$60,102	\$76,029	\$91,266	\$28.90	\$36.55	\$43.88
Digital Evidence Specialist	N	P2	7	\$60,102	\$76,029	\$91,266	\$28.90	\$36.55	\$43.88
Fiscal & Budget Analyst	N	P2	7	\$60,102	\$76,029	\$91,266	\$28.90	\$36.55	\$43.88
Purchasing Coordinator	N	P2	7	\$60,102	\$76,029	\$91,266	\$28.90	\$36.55	\$43.88
Librarian I	N	P2	7	\$60,102	\$76,029	\$91,266	\$28.90	\$36.55	\$43.88
Administrative Program Coordinator	N	P2	7	\$60,102	\$76,029	\$91,266	\$28.90	\$36.55	\$43.88
Program & Youth Services Supervisor	N	L2	8	\$63,441	\$80,637	\$96,831	\$30.50	\$38.77	\$46.55
Assistant to the City Manager	N	P3	8	\$63,441	\$80,637	\$96,831	\$30.50	\$38.77	\$46.55
Senior Accountant	N	P3	8	\$63,441	\$80,637	\$96,831	\$30.50	\$38.77	\$46.55
Librarian II	N	P3	8	\$63,441	\$80,637	\$96,831	\$30.50	\$38.77	\$46.55
Police Administrative Manager	E	L3	9	\$82,362	\$103,676	\$124,656	\$39.60	\$49.84	\$59.93
Community Development Services Manager	E	L3	9	\$82,362	\$103,676	\$124,656	\$39.60	\$49.84	\$59.93
Economic Development Manager	E	P4	9	\$82,362	\$103,676	\$124,656	\$39.60	\$49.84	\$59.93
Fire Marshal	E	P4	9	\$82,362	\$103,676	\$124,656	\$39.60	\$49.84	\$59.93
City Planner	E	P4	9	\$82,362	\$103,676	\$124,656	\$39.60	\$49.84	\$59.93
Assistant Director - Leisure Services	E	L4	10	\$91,266	\$115,196	\$139,125	\$43.88	\$55.38	\$66.89
Library Director	E	L4	10	\$91,266	\$115,196	\$139,125	\$43.88	\$55.38	\$66.89
City Clerk	E	L4	10	\$91,266	\$115,196	\$139,125	\$43.88	\$55.38	\$66.89
Assistant Director -Human Resources & Risk Mgmt.	E	P5	10	\$91,266	\$115,196	\$139,125	\$43.88	\$55.38	\$66.89
Assistant Director- Emergency Mgmt. & Utilities	E	P5	10	\$91,266	\$115,196	\$139,125	\$43.88	\$55.38	\$66.89
Capital Projects & Grants Administrator	E	P5	10	\$91,266	\$115,196	\$139,125	\$43.88	\$55.38	\$66.89
Information Technology Director	E	L5	11	\$110,187	\$138,235	\$166,950	\$52.97	\$66.46	\$80.26
Assistant Finance Director	E	L5	11	\$110,187	\$138,235	\$166,950	\$52.97	\$66.46	\$80.26
Assistant Police Chief	E	L5	11	\$110,187	\$138,235	\$166,950	\$52.97	\$66.46	\$80.26
Human Resources & Risk Mgmt. Director	E	L6	12	\$127,995	\$161,274	\$193,662	\$61.54	\$77.54	\$93.11
Community Development Services Director	E	L6	12	\$127,995	\$161,274	\$193,662	\$61.54	\$77.54	\$93.11
Leisure Services Director	E	L6	12	\$127,995	\$161,274	\$193,662	\$61.54	\$77.54	\$93.11
Emergency Mgmt. & Utilities Director	E	L6	12	\$127,995	\$161,274	\$193,662	\$61.54	\$77.54	\$93.11
Finance Director	E	L7	13	\$138,012	\$172,793	\$208,131	\$66.35	\$83.07	\$100.06
Chief of Police	E	L7	13	\$138,012	\$172,793	\$208,131	\$66.35	\$83.07	\$100.06
Assistant City Manager	E	L8	14	\$149,012	\$184,823	\$223,344	\$71.64	\$88.86	\$107.38

The positions below are part of the collective bargaining unit represented by the Broward Police Benevolent Association. The pay ranges are determined through contract negotiations.

Job Title	FLSA	Steps (0-10) Annual & Hourly Rates																					
		Step 0		Step 1		Step 2		Step 3		Step 4		Step 5		Step 6		Step 7		Step 8		Step 9		Step 10	
		Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly
Police Aide	N	\$49,700	\$23.89	\$51,969	\$24.99	\$54,341	\$26.13	\$56,821	\$27.32	\$59,415	\$28.56	\$62,127	\$29.87	\$64,962	\$31.23	\$67,927	\$32.66	\$71,029	\$34.15	\$74,271	\$35.71	\$77,662	\$37.34
Police Service Aide	N	\$49,700	\$23.89	\$51,969	\$24.99	\$54,341	\$26.13	\$56,821	\$27.32	\$59,415	\$28.56	\$62,127	\$29.87	\$64,962	\$31.23	\$67,927	\$32.66	\$71,029	\$34.15	\$74,271	\$35.71	\$77,662	\$37.34
Police Records Technician	N	\$54,258	\$26.09	\$56,735	\$27.28	\$59,326	\$28.52	\$62,034	\$29.82	\$64,865	\$31.19	\$67,827	\$32.61	\$70,923	\$34.10	\$74,160	\$35.65	\$77,546	\$37.28	\$81,086	\$38.98	\$84,788	\$40.76
Police Records Manager/Criminal Analyst	N	\$60,508	\$29.09	\$63,271	\$30.42	\$66,159	\$31.81	\$69,179	\$33.26	\$72,337	\$34.78	\$75,639	\$36.36	\$79,092	\$38.03	\$82,702	\$39.76	\$86,477	\$41.58	\$90,425	\$43.47	\$94,551	\$45.46
Police Patrol Officer	N	\$68,652	\$33.01	\$71,785	\$34.51	\$75,063	\$36.09	\$78,489	\$37.74	\$82,072	\$39.46	\$85,818	\$41.26	\$89,736	\$43.14	\$93,833	\$45.11	\$98,117	\$47.17	\$102,596	\$49.33	\$107,279	\$51.58
Police Community Policing Officer	N	\$68,652	\$33.01	\$71,785	\$34.51	\$75,063	\$36.09	\$78,489	\$37.74	\$82,072	\$39.46	\$85,818	\$41.26	\$89,736	\$43.14	\$93,833	\$45.11	\$98,117	\$47.17	\$102,596	\$49.33	\$107,279	\$51.58
Police Detective	N	\$68,652	\$33.01	\$71,785	\$34.51	\$75,063	\$36.09	\$78,489	\$37.74	\$82,072	\$39.46	\$85,818	\$41.26	\$89,736	\$43.14	\$93,833	\$45.11	\$98,117	\$47.17	\$102,596	\$49.33	\$107,279	\$51.58
Police School Resource Officer	N	\$68,652	\$33.01	\$71,785	\$34.51	\$75,063	\$36.09	\$78,489	\$37.74	\$82,072	\$39.46	\$85,818	\$41.26	\$89,736	\$43.14	\$93,833	\$45.11	\$98,117	\$47.17	\$102,596	\$49.33	\$107,279	\$51.58
Police Sergeant	N	\$82,638	\$39.73	\$87,380	\$42.01	\$92,394	\$44.42	\$97,695	\$46.97	\$103,302	\$49.66	\$109,230	\$52.51	\$115,498	\$55.53	\$122,126	\$58.71	\$129,133	\$62.08				
Police Detective Sergeant	N	\$82,638	\$39.73	\$87,380	\$42.01	\$92,394	\$44.42	\$97,695	\$46.97	\$103,302	\$49.66	\$109,230	\$52.51	\$115,498	\$55.53	\$122,126	\$58.71	\$129,133	\$62.08				
Police Training Sergeant	N	\$82,638	\$39.73	\$87,380	\$42.01	\$92,394	\$44.42	\$97,695	\$46.97	\$103,302	\$49.66	\$109,230	\$52.51	\$115,498	\$55.53	\$122,126	\$58.71	\$129,133	\$62.08				

## BUDGET GLOSSARY

**Account** – An accounting concept used to capture the economic essence of an exchange or exchange-like transaction. Accounts are used to classify and group similar transactions. Account types include: revenue, expense/expenditure, asset, liability and equity.

**Accounting Period** – A period of time (e.g. one month, one year) where the City determines its financial position and results of operations.

**Accounting Standards** – The generally accepted accounting principles (GAAP) promulgated by the Government Accounting Standards Board (GASB), which guide the recording and reporting of financial information by state and local governments. The standards establish such guidelines as to when transactions are recognized, the types and purposes of funds, and the content and organization of the annual financial report.

**Accounting System** – Organized set of manual and computerized accounting methods, procedures, and controls established to record, classify, analyze, summarize and report financial information of a government or any of its funds or organizations components.

**Accrual Basis of Accounting** – A basis of accounting which reports revenues when earned and expenses when incurred regardless of the related cash flows.

**Accrued Interest** – The dollar amount of interest, based on the stated interest rate, which has accumulated on a bond from (and including) the most recent interest date or other date, up to (but not including the due date of the interest payment).

**Ad Valorem Taxes** – Commonly referred to as property taxes, are levied on both real and personal property based upon the property's assessed valuation and applying a specific millage rate.

**Adopted Budget** – The City Commission approved annual budget establishing the legal authority for the expenditure of funds as set forth in the budget resolution and ordinance.

**Advance Refunding** – A bond refunding in which the proceeds of new debt are placed in an interest-bearing escrow account pending the call dates or maturity dates of the old debt.

**Amended Budget** – The original budget plus any amendments passed as of a certain date.

**Amortization** – The reduction of debt through regular payments of principal and interest sufficient to retire the debt instrument at a predetermined date known as maturity.

**Appropriation** – An authorization made by the City Commission, which permits officials to incur obligations against and to make expenditures of governmental resources for specific purposes. Appropriations usually are made for fixed amounts and typically are granted for a one-year period.

**Assessed Valuation** – The appraised valuation, less any exemptions, set by the Broward County Property Appraiser upon real estate or other property; used as a basis for levying ad valorem taxes.

**Asset** – Tangible or intangible resources owned or held by a government which possess service potentials that generally are utilized (consumed) in the delivery of municipal services.

**Audit** – An annual examination of the City's financial statements performed by independent certified public accountants for the purpose of ascertaining whether the financial statements fairly present the City's financial positions and results of operations. The audit also includes a review of the City's internal control system and

compliance with certain provision of laws, regulations, contracts, and grant agreements.

**Authorized Positions** – Employee positions which are approved and funded in the adopted budget.

**Balanced Budget** – A budget in which estimated revenues and other available funds equal or exceed estimated expenditures.

**Basis of Accounting** – The timing of recognition; that is, when the effects of transactions or events should be recognized for financial reporting purposes. For example, the effects of transactions or events can be recognized on an accrual basis (that is, when the transactions or events take place), or on a cash basis that is, (when cash is received or paid). Basis of accounting is an essential part of measurement focus, because a particular timing of recognition is necessary to accomplish a particular measurement focus.

**Benefits** – Contributions made by the City to meet commitments or obligations for employee fringe benefits including the City's share of costs for various pension, medical, and life insurance plans.

**Bond** – A long-term debt obligation primarily used to finance capital projects or other long-term obligations. A bond represents a promise to repay a specified sum of money called the face value of principal amount at a specified maturity date or dates in the future, together with periodic interest at a specified rate.

**Bond Proceeds** – The money paid to the issuer by the purchaser for a new issue of municipal bonds, used to finance a project or purpose for which the bonds were issued and to pay certain costs of issuance.

**Bond Refinancing** – The refunding (current or advanced) from the proceeds of a new issue, to reduce debt service costs, i.e. interest, realign maturities and/or modify or remove restrictive bond covenants.

**Budget** – A financial plan for a specified period of time (fiscal year) that includes all planned expenditures for various municipal services and the proposed means of financing them. It is the primary means by which most of the expenditures of a government are controlled. The budget matches projected revenues and planned expenditures to municipal services, goals, and objectives.

**Budget Adjustment or Amendment** – A legal procedure used by the City staff and the City Commission to revise a budget appropriation during the fiscal year. The City Commission must approve a budget adjustment by adopting a supplemental appropriation ordinance (which specifies both the source of revenue and the appropriate expenditure accounts) for any interdepartmental or inter-fund adjustment.

City staff has the authority to adjust expenditures within a departmental budget.

**Budgetary Basis of Accounting** – This refers to the basis of accounting used to estimate when revenues and expenditures are recognized for budgetary purposes. This generally takes one of three forms: GAAP, cash, or modified accrual.

**Budgetary Control** – The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources. Budgetary control is exercised at the department level, at which point expenditures cannot legally exceed the appropriated amount.

**Budget Document** – The official written statement prepared by the City Manager and the Finance Department that presents the proposed budget to the City Commission.

**Budget Message** – The opening section of the budget that provides the City Commission and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and the

views and recommendations of the City Manager. The Budget Message is also referred to as the City Manager's transmittal letter.

**Budget Schedule or Calendar** – The schedule of key dates or milestones that the City follows in the preparation and adoption of the budget.

**Business Tax** – A tax imposed for the privilege of doing business in Wilton Manors. Any individual or home-based business providing merchandise, entertainment or service directly or indirectly to the public must obtain a license to operate.

**Capital Assets** – Assets of significant value that meet or exceed the capitalization threshold and have a useful life extending beyond a single accounting period. Capital assets are also called "fixed assets" and may include land, improvements to land, easements, buildings, building improvements, machinery, equipment, vehicles, infrastructure, and all other tangible or intangible assets that are used in operations and have initial lives extending beyond a single reporting period.

**Capital Budget** – A plan of proposed capital expenditures and the means of financing them; usually based on the first year of the Capital Improvement Program (CIP) and typically enacted as part of the complete annual budget, which includes both operating and capital outlays.

**Capital Improvement Program (CIP)** – All capital expenditures planned for the next five years. The program specifies both projects and the resources estimated to be available to fund projected expenditures. The CIP outlines the capital requirements arising from the City's long-term needs and addresses both repair and replacement of existing infrastructure as well as the development of new facilities to accommodate future growth.

**Capital Outlay** – Expenditures that result in the acquisition of or addition to capital assets that

have a value of \$500 or more and have a useful life of more than one year.

**Capital Projects** – Projects that purchase or construct capital assets. Typically, a capital project encompasses a purchase of land and/or the construction of a building or infrastructure.

**Capitalization Threshold** – The dollar value at which the City elects to capitalize tangible or intangible assets that are used in operations and that have initial useful lives of more than one year. Currently, this amount is \$500 or more.

**Cash Basis of Accounting** – A basis of accounting in which transactions or events are recognized when related cash amounts are received or disbursed.

**Cash Management** – is the process of collecting, managing and investing cash. Also includes the activities of forecasting the inflows and outflows of cash and establishing and maintaining banking relationships.

**Charges for Services** – These refer to program revenues, which finance in part or in whole the provision of a particular service.

**Chart of Accounts** – A chart that assigns a unique number to each type of transaction (e.g., salaries or property taxes) and to each budgetary unit in the organization. The chart of accounts provides a system for recording revenues and expenditures that fits the organizational structure.

**City Commission** – Legislative branch of local government; for the City of Wilton Manors, it consists of one mayor and four Commission members. The mayor serves a two-year term while the Commission members serve four-year terms.

**City Manager** – The chief administrative officer of the City.

**Collective Bargaining Agreement (CBA)** – A legal contract between the City and a recognized bargaining unit for specific terms and conditions of employment (hours, working conditions, salary, fringe benefits, and matters affecting health and safety of employees).

**Community Development Block Grants (CDBG) Program** – Federal funds available to provide communities with resources to address a wide range of unique community development needs.

**Annual Comprehensive Financial Report (ACFR)** – A set of financial statements comprising the financial report of a state, municipal or other governmental entity that complies with the accounting requirements promulgated by the Governmental Accounting Standards Board (GASB).

**Consumer Price Index (CPI)** – A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase or decrease in the cost of living (i.e., economic inflation or deflation).

**Contingencies** – A budgetary reserve set aside for emergencies or unanticipated, non-recurring expenditures not otherwise budgeted for during the fiscal year.

**Contractual Services** – Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include maintenance agreements and professional consulting services.

**Cost-of-living Adjustment (COLA)** – An increase in salaries to offset the adverse effect of inflation on compensation.

**Current** – A term denoting the present fiscal period as opposed to past or future periods. It is often used to refer to items likely to be used up or converted into cash within one year.

**Debt** – An obligation resulting from the

borrowing of money or from the purchase of goods and services on credit. Debt instrument used by the City of Wilton Manors may include general obligation bonds and revenue bonds. The City Commission must approve all debt instruments. All General Obligation (G.O.) bonds must be approved by the voters in a referendum.

**Debt Limit** – The maximum amount of debt that the City is permitted to incur under constitutional, statutory or charter provisions.

**Debt Service** – The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

**Debt Service Requirements** – The amount of money required to pay principal and interest on outstanding debt and required contributions to accumulate monies for future retirement of bonds.

**Debt Service Reserve** – Funds used to pay debt service if the source of the pledged revenues does not generate sufficient funds to satisfy the debt service requirements. It is funded in whole or in part from the proceeds of the bonds or is allowed to gradually accumulate over a period of years through required payments from the pledged revenues.

**Deficit** – The amount by which expenditures exceed revenues during a single accounting period.

**Department** – A major administrative division of the City that indicates overall management responsibility for an operation or group of related operations within a functional area. Departments define and organize City operations and functions.

**Depreciation** – The process of estimating and recording the lost usefulness or expired useful life of a capital asset that cannot or will not be restored by repair. Depreciation can be attributable to wear and tear, deterioration,

action of the physical elements, inadequacy, and/or obsolescence.

**Distinguished Budget Presentation Awards Program** - A voluntary awards program administered by the Government Finance Officers Association (GFOA) to encourage governments to publish efficiently organized and easily readable budget documents and to provide peer recognition and technical assistance to the fiscal officers preparing them.

**Division** – A sub-section within a City department that furthers the objectives of the City Commission by providing specific services or a product.

**Encumbrance** – The commitment of appropriated funds to purchase an item or service. To encumber funds means to set aside or commit funds for a specified future expenditure. Committed funds become encumbered when a purchase requisition becomes an actual purchase order. Encumbrances lapse at year's end and require Commission action to re-appropriate funds to cover any remaining encumbrances.

**Enterprise Fund** – A fund established to account for operations that are financed and operated in a manner similar to business enterprises where the intent of the governing body is that costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges. The City has the following enterprise funds: Utilities, Drainage, Parking and Recycling.

**Estimated Revenues** – The budgeted projected revenues expected to be realized during the budget (fiscal) year to finance all or part of the planned expenditures; a formal estimate of how much revenue will be earned from specific revenue sources for some future period, typically a future fiscal year.

**Expenditure** – The outflow of funds paid, or to be paid, for goods and services received during

the current period. Budgetary expenditures represent decreases in fund balance.

**Fiduciary Fund** – Fiduciary funds are used to account for assets held in trust by the government for the benefit of individuals or other entities. In the city, fiduciary funds include the employee pension funds.

**Final Millage Rate** – The tax rate adopted in the final public budget hearing of a taxing authority.

**Fiscal Year** – A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. The fiscal year for the City of Wilton Manors is October 1 through September 30.

**Fixed rate** – an interest rate on a security that does not change for the life of the security.

**Franchise Fee** – A fee levied by the City Commission on businesses that use the City's rights-of-way to deliver services. This fee is usually charged as a percentage of gross receipts.

**Full Time Equivalent (FTE)** – A conversion of part time personnel hours to full time personnel hours. The full time equivalent for one full time employee is 2,080 hours per year (40 hours per week times 52 weeks per year). Example: the full time equivalent for one part time employee working 1,040 hours per year would be .5 FTE (1,040 hours per year divided by 2,080 hours per year for one full time employee).

**Fund** – An accounting and reporting entity with a self-balancing set of accounts. Funds are created to establish accountability for revenues and expenses that are segregated for the purpose of carrying out a specific purpose or range of activities.

**Fund Balance** – The difference between the assets and fund liabilities in the governmental funds balance sheet as is referred to as fund equity. Fund balance could be classified as

nonspendable, restricted, committed, assigned and unassigned.

- Nonspendable fund balance – portion of fund balance that is not in a spendable form (such as inventory) or are required to be maintained intact (such as the corpus of an endowment fund).
- Restricted fund balance – portion of fund balance that is constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.
- Committed fund balance – portion of fund balance that is constrained to specific purposes by a government itself, using its highest level of decision-making authority. The highest level of decision-making authority of the City is the City Commission.
- Assigned – portion of fund balance that a government intends to use for a specific purpose; intent can be expressed by the governing body or by an official or body to which the governing body delegates the authority.
- Unassigned fund balance – portion of fund balance that is available for any purpose.

**General Fund** – The General Fund accounts for all financial resources of the government except for those required to be accounted for in another fund. Ad Valorem (property) taxes, licenses and permits, charges for services, franchise fees, and utility taxes are typically accounted under the General Fund.

**General Obligation Bonds (GO Bonds)** – debt instruments issued to finance public projects.

GO Bonds are backed by the full faith and credit of the issuing municipality. This means that the issuing municipality commits its full resources to paying bondholders including general taxation and the ability to raise more funds through credit.

**Generally Accepted Accounting Principles (GAAP)** – A uniform minimum standard for financial accounting and recording as set forth by the Governmental Accounting Standards Board (GASB).

**Goal** – A statement that describes the purpose toward which an endeavor is directed, such as a target or target area; a statement of broad direction, purpose or intent based on the needs of the community.

**Governmental Accounting Standards Board (GASB)** – The authoritative accounting and financial reporting standard-setting body of governmental agencies.

**Government Finance Officers Association (GFOA)** – An association of public finance professionals. The GFOA has played a major role in the development and promotion of GAAP for state and local government since its inception and sponsors the Certificate of Achievement for Excellence in Financial Reporting Program and the Distinguished Budget Presentation Awards Program.

**Governmental Fund Type** – A general classification of funds into the following two categories: General Fund and Special Revenue Funds (i.e. Miscellaneous Grants, Fire Rescue Special Assessment, and Jenada Special Assessment Funds).

**Grant** – An award of financial assistance, to a recipient, to carry out a specific purpose. Grants require some level of compliance and reporting.

**Homestead Exemption** – A state program that permits up to a \$50,000 reduction from the

assessed value of the primary residential real estate property occupied by a Florida resident in order to determine the net taxable value. Additional exemptions are available for qualified seniors, the disabled, the blind, and widows/widowers.

**Impact Fees** – Fee imposed by a local government on a new or proposed project to pay for all or a portion of the costs of providing public services to the new development. These fees are implemented to help reduce the economic burden on local jurisdictions that are trying to deal with population growth resulting from the new or proposed project.

**Indirect Cost** – A cost necessary for the functioning of the City as a whole, but which cannot be directly associated with a particular functional category.

**Infrastructure** – Long lived capital assets that are usually stationary in nature and normally can be preserved for a significant greater number of years than most capital assets. (e.g. water and sewer systems, streets, parks, drainage systems and lighting systems).

**Inter-fund Transfers** – Budgeted amounts transferred from one fund to another.

**Internal Control** – A systematic measures (such as review, checks and balances, methods and procedures) put in place by an entity to (1) conduct its business in an orderly and efficient manner, (2) safeguard its assets and resources, (3) deter and detect error, fraud and theft, (4) ensure accuracy and completeness of accounting data, (5) produce reliable and timely financial information and, and (6) ensure adherence to its policies and procedures.

**Levy** – To impose taxes, special assessments, or charges for services for the support of City activities.

**Liability** – Debt or other legal obligations, arising from past transactions or events, which

must be liquidated, renewed, or refunded at some future date. Note: The term does not include encumbrances.

**Line Item Budget** – The presentation of the City's budget in a format that displays each department's expenditures by specific accounts along with the amount budgeted for each account. The City currently uses a Line Item Budget.

**Long Term Debt** – Debt with a maturity of more than one year after the date of issuance. Ordinarily used to finance long-lived assets or other long-term obligations.

**Major Fund** – A fund that reports at least 10% of total governmental assets, liabilities, revenues or expenditures and at least 5% of combined City assets, liabilities, revenues or expenditures.

**Mandate** – A requirement from a higher level of government that a lower level of government perform a task in a particular way, or perform a task to meet a particular standard, often without compensation from the higher level of government.

**Millage Rate** – Rate used in calculating taxes based upon the value of property, expressed in mills per dollar or property value; a mill is equal to 1/1,000 of a dollar or \$.001.

**Modified Accrual Basis** – Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable, except for unmatured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.

**Municipal Code** – A book containing the City Commission approved ordinances currently in effect.

**Non-Departmental** – Includes the costs associated with items that are for services and/or equipment not directly related to a specific department but rather utilized by all City departments.

**Objective** – Something to be accomplished in specific, well defined, and measurable terms, and that is achievable within a specific time frame.

**Non-Major Fund** - A fund that reports less than 10% of total governmental assets, liabilities, revenues or expenditures and less than 5% of combined City assets, liabilities, revenues or expenditures.

**Operating Budget** – A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates). The term is sometimes used to denote the officially approved expenditure ceilings under which government and its departments operate.

**Operating Expenditures** – Expenditures of day-to-day operations, such as office supplies, maintenance of equipment, and travel; they exclude capital costs for capital assets.

**Operating Revenue** – Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

**Ordinance** – A formal legislative enactment by the City Commission that has the full force and effect of law within City boundaries unless preempted by a higher form of law. An ordinance has higher legal standing than a resolution.

**Overtime** – Compensation for hours worked beyond 40 hours within a specific workweek.

**Pay-as-you-go Basis** – A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.

**Performance Budget** – A budget format that relates the input of resources and the output of services for each organizational unit individually. Performance budgeting facilitates the evaluation of program efficiency and effectiveness.

**Performance Measure** – Data collected to determine how effective or efficient a program is in achieving its objectives.

**Personnel Services** – Costs related to compensating employees, including salaries and wages and fringe benefit costs.

**Principal** – The face value or par value of a debt instrument, or the amount of capital invested in a given security.

**Prior Year Encumbrance** – Unpaid, legally binding obligation from the previous fiscal year in the form of purchase orders, contracts or salary commitments which are chargeable to a prior appropriation.

**Program** – A sub-section of a department division that provides specific services or a product; a program is the smallest unit of service. There may be one or more programs within a division.

**Program Budget** – A budget that allocates resources to the functions of activities or a group of activities with a common focus for the attainment of specific objectives.

**Proposed Budget** – The status of an annual budget which has been submitted by the City Manager and is pending public review and City Commission adoption.

**Proposed Millage Rate** – The tax rate certified to a Property Appraiser by each taxing authority within a county.

**Proprietary (Enterprise) Fund** – accounts services provided to the public and exist primarily by charging user-fees for those goods and services.

**Property Taxes** – See Ad Valorem Taxes.

**Purchase Order** – A document issued to authorize a vendor to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding Purchase Orders are called encumbrances.

**Purchase Requisition** – A written request from a department to the Finance Department for specific goods or services. This action precedes the authorization of a purchase order.

**Resolution** – A formal special order of the City Commission. A resolution has a lower legal standing than an ordinance.

**Special Revenue Fund** – A governmental accounting fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. The City's Special Revenue Funds include the following funds: Fire Fund, Road Improvement Fund, Miscellaneous Grants Fund, Federal Forfeiture Fund, State Forfeiture Fund, Police Training/Education Fund, American Rescue Plan Act (ARPA) Fund, Surtax Fund, Building Fund, Wilton Drive Improvement District (WDID) Fund and Jenada Assessment Fund.

**Revenue** – Inflows of resources to finance the operations of government.

**Revenue Bonds** – Bonds that pledge a particular source of revenue, usually generated by the new asset funded by the revenue bonds proceeds, as the means of repayment.

**Revenue Estimate (see Estimated Revenues)**

**Risk Management** – An organized formal process to protect a government's assets against accidental loss, utilizing the most economical methods.

**Rolled Back Millage Rate** – The millage rate that will bring in the same amount of taxes as levied the prior year when applied to the current year's tax base. Newly constructed property is not included in the computation of the rate.

**Shared Revenue** – Revenue that is earned by one governmental unit but that is shared, usually on a predetermined basis, with other units or classes of governments.

**Special Assessment Funds** – A governmental accounting fund used to account for a compulsory levy imposed on certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties. The City's Special Assessment Funds include the following: Fire Rescue Special Assessment, and Jenada Gatehouse Special Assessment.

**Tax Base** – The total property valuations within the City's legal boundaries on which the City levies its tax rates.

**Tax Rate Limit** – The maximum legal rate at which a locality may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes.

**Tax Roll** – The master list of the assessed value of all taxable properties within the City's jurisdiction. For all local taxing authorities, the Property Appraiser certifies the list on July 1 of each year.

**Unit Cost** – The cost required to produce a specific product or unit of service (e.g., the cost to purify one thousand gallons of water).

**Taxable Value** – The assessed value less homestead and other exemptions, if applicable.

**Taxes** – Charges levied by a government for the purpose of financing services for the common benefit of the people. Taxes are an involuntary exaction on form of wealth (such as property), transactions (such as taxable sales), or other forms of economic activity (such as operating a business).

**Trust (Agency) Funds** – Funds that are established to collect and distribute monies for a specific function or operation, and are used to account for assets held by the City in a trustee capacity. Trust Funds are classified as either expendable or non-expendable.

**Truth in Millage** – The Florida Truth in Millage Act (TRIM) serves to formalize the property tax levying process by requiring specific method of tax rate calculation, form of notice, public hearing requirement, and advertised specifications prior to the adoption of a budget tax rate.

**Unencumbered Balance** – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

**Utility Tax** – Taxes levied on consumer consumption of utility services provided in the City. The tax is levied as a percentage of gross receipts.

**WDID** – Wilton Drive Improvement District.

**WIFIA** - Water Infrastructure Finance and Innovation Act of 2014, established the WIFIA program, a federal credit program administered by the US Environmental Protection Agency for eligible water and wastewater infrastructure projects.