



February 20, 2023

Board of Trustees, City of Wilton Manors General  
Employees' & Police Officers' Retirement Plan  
c/o Ms. Judith Hoekstra  
City of Wilton Manors  
2020 Wilton Drive  
Wilton Manors, FL 33305

**Re: City of Wilton Manors General Employees' & Police Officers' Retirement Plan  
GASB No. 67 Disclosure Information for Fiscal Year Ending September 30, 2022**

Dear Board Members:

As requested, we have prepared the updated actuarial disclosure information required under Governmental Accounting Standards Board (GASB) Statement No. 67 for the fiscal year ending September 30, 2022.

The following exhibits were based upon financial information as of September 30, 2022, which was provided by the auditor, as well as information furnished by the Plan Administrator. If any of this information changes during the auditing process (including benefit payments, contributions, administrative expenses, or the actual market value of assets as of September 30, 2022), then the following exhibits will need to be revised:

- Statement of Changes in Net Pension Liability and Ratios
- Schedule of Net Pension Liability
- Notes to Schedule of Net Pension Liability
- Schedule of Contributions
- Notes to Schedule of Contributions
- Sensitivity of Net Pension Liability to the Single Discount Rate Assumption

The actuarial liabilities as of October 1, 2021 were based on the liabilities reported in the October 1, 2021 Actuarial Valuation Report dated May 17, 2022, and "rolled forward" to the September 30, 2022 measurement date. Using the beginning of the year valuation of liabilities allows for timely reporting at the end of the year. If significant changes occur during the year, such as benefit changes or changes in assumptions or methods, these may need to be reflected in the process. Please refer to our October 1, 2021 actuarial valuation report for information related to participant data, economic and demographic assumptions, and benefit provisions.

Please note that there are other items not listed above that will be required in the Plan's financial statements and/or the City's Comprehensive Annual Financial Report (CAFR) to fully comply with GASB No. 67 standards. This additional information will need to be provided by the Plans' investment consultants, accountants or other financial statement preparers.

## **Disclosures**

This information is intended to assist in preparation of the financial statements of the Plan. Financial statements are the responsibility of management, subject to the auditor's review. Please let us know if the

auditor recommends any changes.

Our calculation of the liability associated with the benefits described in this report was performed for the purpose of satisfying the requirements of GASB Statements No 67. The Net Pension Liability is not an appropriate measure for measuring the sufficiency of plan assets to cover the estimate cost of settling the employer's benefit obligation. The Net Pension Liability is not an appropriate measure for assessing the need for or amount of future employer contributions. A calculation of the plan's liability for purposes other than satisfying the requirements of GASB Statement No. 67 may produce significantly different results.

This report was prepared at the request of the Board and is intended for financial reporting purposes for use by the Retirement Plan and those designated or approved by the Board. This report may be provided to parties other than the Retirement Plan only in its entirety and only with permission of the Board. This report should not be relied on for any purpose other than the purpose described above. GRS is not responsible for unauthorized use of this report.

The calculations in this report are based on financial information as of September 30, 2022 furnished by the Plan's Auditor as well as the assumptions, methods, and plan provisions outlined in our October 1, 2021 Actuarial Valuation Report dated May 17, 2022.

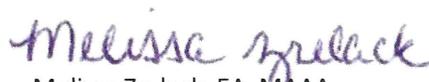
This report was prepared using our proprietary valuation model and related software which in our professional judgment has the capability to provide results that are consistent with the purposes of the valuation and has no material limitations or known weaknesses. We performed tests to ensure that the model reasonably represents that which is intended to be modeled.

This report has been prepared by actuaries who have substantial experience valuing public employee retirement systems. To best of our knowledge, the information contained in this letter is accurate and fairly presents the actuarial position of the plan as of the valuation date. All calculations have been made in conformity with generally accepted actuarial principles and practices, with the Actuarial Standards of Practice issued by the Actuarial Standard Board, and with applicable statutes.

Theora Braccialarghe and Melissa Zrelack are Members of the American Academy of Actuaries (MAAA) and meet the Qualification Standards of the American Academy of Actuaries to render the actuarial opinions contained herein. The signing actuaries are independent of the plan sponsor.

Respectfully submitted,  
GABRIEL, ROEDER, SMITH & COMPANY

  
Theora P. Braccialarghe, FSA, MAAA  
Senior Consultant & Actuary

  
Melissa Zrelack, EA, MAAA  
Consultant & Actuary

cc: Israel Diaz, CPA  
Jeanne Kennedy



**SCHEDULE OF CHANGES IN THE EMPLOYER'S  
NET PENSION LIABILITY AND RELATED RATIOS  
GASB Statement No. 67**

Fiscal year ending September 30,	2022	2021	2020	2019	2018	2017	2016	2015	2014
<b>Total pension liability</b>									
Service Cost	\$ 75,964	\$ 88,751	\$ 95,178	\$ 90,882	\$ 131,863	\$ 141,672	\$ 141,736	\$ 129,615	\$ 112,087
Interest	2,421,858	2,431,137	2,562,751	2,568,156	2,591,888	2,547,674	2,545,418	2,571,868	2,578,844
Benefit Changes	-	-	-	-	-	-	-	-	-
Difference between actual & expected experience	194,851	109,543	(119,148)	55,056	(344,394)	68,713	(360,289)	60,844	54,908
Assumption Changes	727,339	-	(135,320)	383,306	-	549,447	-	2,522,504	-
Benefit Payments & DROP Distributions	(2,778,974)	(2,735,482)	(2,670,408)	(2,626,235)	(2,728,566)	(2,603,571)	(2,706,165)	(2,756,178)	(3,224,482)
Refunds	-	-	-	-	-	-	-	-	-
<b>Net Change in Total Pension Liability</b>	<b>641,038</b>	<b>(106,051)</b>	<b>(266,947)</b>	<b>471,165</b>	<b>(349,209)</b>	<b>703,935</b>	<b>(379,300)</b>	<b>2,528,653</b>	<b>(478,643)</b>
<b>Total Pension Liability - Beginning</b>	<b>38,008,345</b>	<b>38,114,396</b>	<b>38,381,343</b>	<b>37,910,178</b>	<b>38,259,387</b>	<b>37,555,452</b>	<b>37,934,752</b>	<b>35,406,099</b>	<b>35,884,742</b>
<b>Total Pension Liability - Ending (a)</b>	<b>\$ 38,649,383</b>	<b>\$ 38,008,345</b>	<b>\$ 38,114,396</b>	<b>\$ 38,381,343</b>	<b>\$ 37,910,178</b>	<b>\$ 38,259,387</b>	<b>\$ 37,555,452</b>	<b>\$ 37,934,752</b>	<b>\$ 35,406,099</b>
<b>Plan Fiduciary Net Position</b>									
Contributions - Employer and State	\$ 1,651,838	\$ 1,714,248	\$ 1,666,916	\$ 1,674,468	\$ 1,667,049	\$ 1,685,242	\$ 1,638,492	\$ 1,676,869	\$ 1,645,738
Contributions - Member	34,902	39,626	42,595	44,771	55,551	64,490	63,650	64,249	59,289
Net Investment Income	(3,794,169)	5,582,284	1,521,387	1,341,884	2,759,884	2,437,040	1,717,354	(1,489,322)	2,836,305
Benefit Payments & DROP Distributions	(2,778,974)	(2,735,482)	(2,670,408)	(2,626,235)	(2,728,566)	(2,603,571)	(2,706,165)	(2,756,178)	(3,224,482)
Refunds	-	-	-	-	-	-	-	-	-
Administrative Expense	(99,855)	(73,226)	(95,840)	(85,240)	(93,091)	(104,068)	(95,119)	(88,375)	(81,815)
Other	-	-	-	-	-	-	(1)	9,974	2,154
<b>Net Change in Plan Fiduciary Net Position</b>	<b>(4,986,258)</b>	<b>4,527,450</b>	<b>464,650</b>	<b>349,648</b>	<b>1,660,827</b>	<b>1,479,133</b>	<b>618,211</b>	<b>(2,582,783)</b>	<b>1,237,189</b>
<b>Plan Fiduciary Net Position - Beginning</b>	<b>32,165,463</b>	<b>27,638,013</b>	<b>27,173,363</b>	<b>26,823,715</b>	<b>25,162,888</b>	<b>23,683,755</b>	<b>23,065,544</b>	<b>25,648,327</b>	<b>24,411,138</b>
<b>Plan Fiduciary Net Position - Ending (b)</b>	<b>\$ 27,179,205</b>	<b>\$ 32,165,463</b>	<b>\$ 27,638,013</b>	<b>\$ 27,173,363</b>	<b>\$ 26,823,715</b>	<b>\$ 25,162,888</b>	<b>\$ 23,683,755</b>	<b>\$ 23,065,544</b>	<b>\$ 25,648,327</b>
<b>Net Pension Liability - Ending (a) - (b)</b>	<b>11,470,178</b>	<b>5,842,882</b>	<b>10,476,383</b>	<b>11,207,980</b>	<b>11,086,463</b>	<b>13,096,499</b>	<b>13,871,697</b>	<b>14,869,208</b>	<b>9,757,772</b>
<b>Plan Fiduciary Net Position as a Percentage of Total Pension Liability</b>	<b>70.32 %</b>	<b>84.63 %</b>	<b>72.51 %</b>	<b>70.80 %</b>	<b>70.76 %</b>	<b>65.77 %</b>	<b>63.06 %</b>	<b>60.80 %</b>	<b>72.44 %</b>
<b>Covered Payroll*</b>	<b>\$ 339,702</b>	<b>\$ 380,855</b>	<b>\$ 406,596</b>	<b>\$ 426,154</b>	<b>\$ 523,862</b>	<b>\$ 604,422</b>	<b>\$ 595,805</b>	<b>\$ 600,852</b>	<b>\$ 554,092</b>
<b>Net Pension Liability as a Percentage of Covered Payroll</b>	<b>3,376.54 %</b>	<b>1,534.15 %</b>	<b>2,576.61 %</b>	<b>2,630.03 %</b>	<b>2,116.29 %</b>	<b>2,166.78 %</b>	<b>2,328.23 %</b>	<b>2,474.69 %</b>	<b>1,761.04 %</b>

\*Covered payroll for the fiscal year is estimated from the actual member contributions to the plan for the same period. This amount should be updated to actual Covered Payroll (as defined in GASB No. 67) for the fiscal year, if needed.



**SCHEDULE OF THE EMPLOYER'S NET PENSION LIABILITY**  
**GASB Statement No. 67**

FY Ending Sept. 30	Total Pension Liability	Plan Net Position	Net Pension Liability	Plan Net Position as a % of Total Pension Liability	Covered Payroll*	Net Pension Liability as a % of Covered Payroll
2022	\$ 38,649,383	\$ 27,179,205	\$ 11,470,178	70.32%	\$ 339,702	3376.54%
2021	38,008,345	32,165,463	5,842,882	84.63%	380,855	1534.15%
2020	38,114,396	27,638,013	10,476,383	72.51%	406,596	2576.61%
2019	38,381,343	27,173,363	11,207,980	70.80%	426,154	2630.03%
2018	37,910,178	26,823,715	11,086,463	70.76%	523,862	2116.29%
2017	38,259,387	25,162,888	13,096,499	65.77%	604,422	2166.78%
2016	37,555,452	23,683,755	13,871,697	63.06%	595,805	2328.23%
2015	37,934,752	23,065,544	14,869,208	60.80%	600,852	2474.69%
2014	35,406,099	25,648,327	9,757,772	72.44%	554,092	1761.04%

*\*Covered payroll for the fiscal year is estimated from the actual member contributions to the plan for the same period. This amount should be updated to actual Covered Payroll (as defined in GASB No. 67) for the fiscal year, if needed.*



## NOTES TO SCHEDULE OF NET PENSION LIABILITY

### GASB Statement No. 67

#### Significant Methods and Assumptions Used to Determine Net Pension Liability

The Total Pension Liability was determined by the actuarial valuation as of October 1, 2021, using the following actuarial assumptions and methods, applied to all periods included in the measurement:

Actuarial Cost Method	Entry Age Normal
Salary Increases	5.50%
Annual Cost-of-Living Adjustments for Eligible Retirees	3.00%
Investment Rate of Return	6.40%
Retirement Age	Experience-based table of rates that are specific to the type of eligibility condition
Mortality (General)	Same mortality tables used for Regular Class members of the Florida Retirement System (FRS) in the July 1, 2020 actuarial valuation, in compliance with Florida Statutes.
Mortality (Police)	Same mortality tables used for Special Risk Class members of the Florida Retirement System (FRS) in the July 1, 2020 actuarial valuation, in compliance with Florida Statutes.

Standard actuarial update procedures were used to "roll forward" the Total Pension Liability to September 30, 2022, the Plan's fiscal year end.

#### Other Information:

See Discussion of Valuation Results beginning on page 1 of the October 1, 2021 Actuarial Valuation Report dated May 17, 2022.



**SCHEDULE OF CONTRIBUTIONS**  
**GASB Statement No. 67**

FY Ending Sept. 30	Actuarially Determined Contribution	Actual Contribution	Contribution Deficiency (Excess)	Covered Payroll*	Actual Contribution as a % of Covered Payroll
2022	\$ 1,597,968	\$ 1,651,838	\$ (53,870)	\$ 339,702	486.26%
2021	1,651,838	1,714,248	(62,410)	380,855	450.11%
2020	1,666,916	1,666,916	-	406,596	409.97%
2019	1,674,468	1,674,468	-	426,154	392.93%
2018	1,667,049	1,667,049	-	523,862	318.22%
2017	1,685,242	1,685,242	-	604,422	278.82%
2016	1,638,492	1,638,492	-	595,805	275.00%
2015	1,674,023	1,676,869	(2,846)	600,852	279.08%
2014	1,645,738	1,645,738	-	554,092	297.02%

*\*Covered payroll for the fiscal year is estimated from the actual member contributions to the plan for the same period. This amount should be updated to actual Covered Payroll (as defined in GASB No. 67) for the fiscal year, if needed.*

## NOTES TO SCHEDULE OF CONTRIBUTIONS

### GASB Statement No. 67

**Valuation Date:** October 1, 2021

**Notes** Actuarially determined contribution rates are calculated as of the October 1 which is one year prior to the end of the fiscal year in which contributions are reported.

#### **Methods and Assumptions Used to Determine Contribution Rates:**

Actuarial Cost Method	Entry Age Normal
Amortization Method	Level Dollar, Closed
Remaining Amortization Period	15 years
Asset Valuation Method	5-year smoothed market
Salary Increases	5.50%
Investment Rate of Return	6.40%
Annual Cost-of-Living Adjustment for Eligible Retirees	3.00%
Retirement Age	Experience-based table of rates that are specific to the type of eligibility condition
Mortality (General)	Same Mortality Tables used by the Florida Retirement System for the Regular Class members in the July 1, 2020 actuarial valuation, in compliance with Florida Statutes.
Mortality (Police)	Same Mortality Tables used by the Florida Retirement System for the Special Risk Class members in the July 1, 2020 actuarial valuation, in compliance with Florida Statutes.

#### **Other Information:**

**Notes** See Discussion of Valuation Results beginning on page 1 of the October 1, 2021 Actuarial Valuation Report dated May 17, 2022.



**SENSITIVITY OF NET PENSION LIABILITY TO THE SINGLE DISCOUNT RATE  
ASSUMPTION  
GASB Statement No. 67**

A single discount rate of 6.40% was used to measure the total pension liability. This single discount rate was based on the expected rate of return on pension plan investments of 6.40%. The projection of cash flows used to determine this single discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between the total actuarially determined contribution rates and the member rate. Based on these assumptions, the pension plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments (6.40%) was applied to all periods of projected benefit payments to determine the total pension liability.

Regarding the sensitivity of the net pension liability to changes in the single discount rate, the following presents the plan’s net pension liability, calculated using a single discount rate of 6.40%, as well as what the plan’s net pension liability would be if it were calculated using a single discount rate that is 1-percentage-point lower or 1-percentage-point higher:

**Sensitivity of the Net Pension Liability to the Single Discount Rate Assumption**

<b>1% Decrease</b>	<b>Current Single Discount Rate Assumption</b>	<b>1% Increase</b>
<b>5.40%</b>	<b>6.40%</b>	<b>7.40%</b>
\$15,519,579	\$11,470,178	\$8,069,133