

1 B. The Charter Review Board shall consist of five (5) members.

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3 C. Members of the Charter Review Board shall serve without
4 compensation.

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6 D. Each member of the City Commission shall have the right to appoint one
7 member to the Charter Review Board. The appointment of all members to the
8 Charter Review Board shall be memorialized by a Resolution of the City
9 Commission.

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11 E. Each member of the Charter Review Board shall have resided within the
12 City for a period of not less than one hundred eighty (180) days immediately prior
13 to their appointment.

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15 F. The term of each member of the Charter Review Board shall expire the
16 day after the general election held after the first Monday in November after the
17 year in which said members were appointed, or as otherwise provided for in the
18 Resolution of the City Commission appointing the members to the Charter Review
19 Board. Any vacancy shall be filled by the City Commission in the same manner as
20 the original appointment was made, for the remainder of the member's unexpired
21 term.

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23 G. All members of the Charter Review Board shall be electors of the City.

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25 H. Current Florida Legislators, current members of the City Commission,
26 current members of the Broward County Commission, current Constitutional
27 Officers, the current City Manager, current City Employees, current Vendors of the
28 City, and Lobbyists registered in the City may not serve on the Charter Review
29 Board.

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31 I. The City shall maintain copies of all written, recorded, and electronic
32 records of the Charter Review Board in conformance with the laws of the State of
33 Florida, as may be amended.

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35 J. All Charter Review Board meetings shall be open to the public and shall
36 be in compliance with section 286.011, Florida Statutes, as amended.

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38 K. The latest edition of Robert's Rules of Order shall, in general, serve as
39 governing rules of parliamentary procedure for the Charter Review Board. These
40 rules of procedure may be suspended when appropriate as determined by a majority
41 of the Charter Review Board.

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43 L. In the event a member of the Charter Review Board no longer resides in
44 the City, or is no longer an elector of the City, the member does thereby

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1 automatically resign the member's position on the Board, and the member's seat
2 shall be filled by the City Commission, in the same manner as the original
3 appointment was made, for the remainder of the member's unexpired term.

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5 **Sec. 2-177.- Powers and Duties of the Charter Review Board.**

6
7 A. The Charter Review Board shall meet on a periodic basis, as needed, to
8 identify and address issues of concern to the City relevant to its Charter. The
9 Charter Review Board shall study the existing City Charter with the view to
10 improve the Charter to provide for the preservation of the general health, welfare
11 and safety of the inhabitants of the City, and to make recommendations to the City
12 Commission for changes, additions or deletions to the Charter. The Charter Review
13 Board shall act only in an advisory capacity to the City Commission.

14
15 B. A quorum of the Charter Review Board shall consist of a majority of the
16 members physically present in person. No action shall be taken by the Charter
17 Review Board in the absence of a quorum. Other members of the Charter Review
18 Board may attend by video or telephone conference, but they shall not count
19 towards a quorum.

20
21 C. In exercising its powers, the Charter Review Board shall perform the
22 following:

23
24 (1) Elect a Chair, Vice-Chair and other officers as may deemed
25 necessary who shall serve at the pleasure of the Board; and

26
27 (2) Adopt such internal procedures and rules as may be necessary to
28 carry out its duties.

29 D. The Charter Review Board shall hold a minimum of two (2) public
30 hearings. A Charter amendment or revision shall not be submitted by the Charter
31 Review Board to the City Commission unless approved by a vote of at least three
32 (3) members of the Charter Review Board.

33
34 E. The Charter Review Board must submit to the City Commission any
35 proposed Charter amendments and/or revisions with associated ballot language no
36 later than the date set forth in the Resolution appointing the members to the Charter
37 Review Board. The City Commission anticipates that the submission to the City
38 Commission by the first Charter Review Board appointed hereunder shall be no
39 later than March 1, 2020.

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41 F. The City Commission shall place the Charter Review Board's proposed
42 amendments and/or revisions with the associated ballot language approved by the

1 Charter Review Board on the general election ballot at the next general election,
2 unless rejected or modified by a majority of the City Commission.

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4 **Sec. 2-178. - Expense Fund and Staffing.**

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6 The City Commission shall provide sufficient funds in the annual budget for
7 each fiscal year that the Charter Review Board is in existence for the reasonable and
8 necessary expenses to be incurred by the Charter Review Board in performance of its
9 duties and functions. The City Manager shall provide such administrative staff and
10 clerical personnel as may be necessary to assist the Charter Review Board in the proper
11 performance of its duties and functions.

12
13 **Sec. 2-179. - Absence from meetings.**

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15 Any member of the Charter Review Board who is not present at a meeting shall
16 be required to have recorded in the minutes of the next meeting the reason for absence.
17 Any member whose absences are unexcused for at least twenty-five (25) percent of the
18 meetings for a twelve-month period or for three (3) consecutive meetings, whichever
19 occurs first, does thereby automatically resign the member's position on the board and
20 the member's seat shall be filled by appointment of the city commission. After
21 providing advance notification, the absence of any member shall be deemed excused
22 under the following circumstances:

23
24 (1) When the member is performing an authorized alternative activity relating to
25 outside board business that directly conflicts with the meeting;

26
27 (2) The death of a member's immediate family member, defined as a spouse,
28 father, mother, brother, sister, stepparent, one who has stood in the place of a
29 parent (in loco parentis), child, or stepchild of a member;

30
31 (3) The death of a member's domestic partner, or domestic partner's father,
32 mother, brother, sister, stepparent, one who has stood in the place of a parent (in
33 loco parentis) of a domestic partner, child, or stepchild of a domestic partner;

34
35 (4) The member's hospitalization;

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37 (5) When the member is summoned to jury duty;

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39 (6) When the member is issued a subpoena by a court of competent jurisdiction;
40 or

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42 (7) When the member is observing a religious holiday.

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44 **Secs. 2-180—2-184. - Reserved.**

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SECTION 2. Conflicts. All Ordinances or parts of Ordinances, Resolutions or part of Resolutions in conflict herewith are to the extent of such conflicts hereby repealed.

SECTION 3. Severability. If any clause, section, or other part or application of this Ordinance shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part or application shall be considered as eliminated and so not affecting the validity of the remaining portions or applications remaining in full force and effect.

SECTION 4. Codification. It is the intention of the City Commission of the City of Wilton Manors that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the City of Wilton Manors, Florida, that the Sections of this ordinance may be renumbered, re-lettered, and the word "Ordinance" may be changed to "Section", "Article" or such other word or phrase in order to accomplish such intention.

SECTION 5. Effective Date. This ordinance shall take effect on adoption.

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1 PASSED ON FIRST READING BY THE CITY COMMISSION OF THE CITY
2 OF WILTON MANORS, FLORIDA, THIS 12th DAY OF February,
3 2019.

4
5 PASSED AND ADOPTED ON SECOND AND FINAL READING BY THE CITY
6 COMMISSION OF THE CITY OF WILTON MANORS, FLORIDA THIS 26th
7 DAY OF February, 2019.

8
9 CITY OF WILTON MANORS, FLORIDA

10
11 By: Justin S. Flippen
12 JUSTIN S. FLIPPEN, MAYOR
13
14
15

16 ATTEST:

17
18 Faith Lombardo
19 FAITH LOMBARDO
20 CITY CLERK
21
22
23

RECORD OF COMMISSION VOTE: 1ST
Reading

MAYOR FLIPPEN Aye
VICE MAYOR GREEN Absent
COMMISSIONER CARSON Aye
COMMISSIONER RESNICK Aye
COMMISSIONER ROLLI Aye

24
25 I HEREBY CERTIFY that I have
26 approved the form of this Ordinance.

27
28 Kerry L. Ezrol
29 KERRY L. EZROL, ESQ.
30 CITY ATTORNEY
31
32

33
34 RECORD OF COMMISSION VOTE: 2ND
35 Reading

36
37 MAYOR FLIPPEN Aye
38 VICE MAYOR GREEN Aye
39 COMMISSIONER CARSON Aye
40 COMMISSIONER RESNICK Aye
41 COMMISSIONER ROLLI Aye
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